# Safe people

We suggest you measure yourself against the following criteria.   
When you are ready, then please submit your evidence [**here**](https://forms.office.com/Pages/DesignPage.aspx#FormId=_oivH5ipW0yTySEKEdmlwhXzC51z3xxEpmhpTardTsFUQzVIS1lGVldUTzVFOEo3VlBYQTNZWUxYMy4u).

* **Your role**  
  A user should **either**
  + Hold an Honorary or Substantive contract with UCLH
  + An [NHS research passport or a letter of access](https://www.ucl.ac.uk/joint-research-office/sites/joint-research-office/files/jro_sop_7_-_jro_administration_of_research_passports_v4_13.11.2019_clean.pdf)
* **Your technical skills**  
  A user should **either**
  + hold a clinical qualification (in medicine, nursing, or the allied health professions) and have demonstrable experience in the management and analysis of health care data
  + **or** hold a relevant undergraduate degree (or higher) in a field of study using quantitative data
  + **or** be able to demonstrate at least three years quantitative research, audit or business intelligence experience
  + **or** have a named supervisor who meets the above criteria and confirms sufficient time to support the user
* **Your training**  
  A user should demonstrate **all** of the following
  + Current information governance training
    - UCLH mandatory IG training certificate
    - **or** the [MRC’s Research, GDPR and confidentiality training](https://byglearning.co.uk/mrcrsc-lms/course/index.php?categoryid=1) certificate
  + Good Clinical Practice training
    - [UCL/UCLH JRO face-to-face training](https://www.eventbrite.co.uk/o/joint-research-office-3034703256)
    - **or** [NIHR online training](https://sites.google.com/a/nihr.ac.uk/crn-learn-help/accessing-nihr-learn) (free)
* **Your** [**microdata**](https://en.wikipedia.org/wiki/Microdata_(statistics)) **experience**  
  A user should demonstrate **one** of the following
  + Demonstrable experience using microdata.   
    Suggested supporting evidence would include:
    - the microdata used (e.g. ONS list cleaning, EHRS queries on Caboodle/Clarity)
    - the source of the microdata (e.g. UCLH)
    - the project
    - your role in the project (e.g. analyst, Chief Investigator)
    - statistical techniques used
    - measures used to protect confidentiality (e.g. examples of statistical disclosure control)
    - statistical or development software used
  + Completed assessments from the [Data access training](file:///C:\wiki\spaces\CRIU\pages\755564599\Data+access+training) module derived from material provided by the Safe Data Access Professionals Working Group

[**Microdata**](https://en.wikipedia.org/wiki/Microdata_(statistics)) is information at the level of individual. All data derived from an electronic health record is by definition microdata unless later aggregated.