

Date: March 27, 2025

Accommodations below are to be considered active for the current Quarter.

The information contained in this letter is confidential. Please seek consultation from the CAE before discussing this information with colleagues.

To: Dear Instructor(s) and/or TA

Re: Accommodations for AMAAN JOGIA-SATTAR, UID: 206324648;

Class: BIostat 0200C

AMAAN JOGIA-SATTAR is enrolled in your course and has documentation of a qualifying disability on file with the UCLA Center for Accessible Education. UCLA provides reasonable and appropriate accommodations in accordance with the Americans with Disabilities Act (ADA), ADA Amendments Act, and Section 504 of the Rehabilitation Act. This letter serves to inform you of the student's registration with the CAE and approved accommodations. The purpose of accommodations is to provide students equal access in learning the course content and demonstrating their knowledge on the subject. Faculty and departments are responsible for providing access to accommodations when given timely notice. Due to the nature of AMAAN JOGIA-SATTAR's disability, they have been approved for the following accommodations:

Test Accommodations

- Extra Time: 50%
- Distraction-Reduced Exam Environment

Classroom Accommodations

None

Accommodations expiry date:

Information on Note Taking Support Options

CAE encourages students to explore *independent note taking solutions*, or those that employ audio recording as note taking support (as it's listed on the accommodation letter). These solutions better support independent learning and the development of good note-taking skills over *dependent note taking solutions*, such as peer notetakers and Notetaking Express. Students with "Audio Recording as Note Taking Support" may have access to tools provided by CAE, including Otter, Glean, and Livescribe Pens, or the option to use their own recording device.

Instructors who have questions or concerns about the use of recording in classes, the various tools provided by CAE, or the feasibility of note taking support in their courses can reach out to caenotetaking@saonet.ucla.edu or find more information about our note taking process on [our website](#).

Specific Guidance for Faculty

- **Exam Accommodations:** For more information about faculty responsibilities for facilitating exam accommodations and proctoring solutions offered by CAE, see the following link: [Exam Accommodation Guidance](#)
 - **For Faculty Needing Proctoring Support:** Please note students are required to book their exams via the Student Portal with at least 7-days notice.

- ***Adjusted Assignment Deadlines:*** For more information about this accommodation including the responsibilities of the CAE student, the faculty, and CAE Disability Specialist, see the following link: [Adjusted Deadlines Guidance](#)
- ***Adjustment Attendance:*** For more information about this accommodation including the responsibilities of the CAE student, the faculty, and CAE Disability Specialist, see the following link: [Adjusted Attendance Requirements](#)
- ***Remote Access Accommodations:*** For more information on CAE's evaluation criterion for the remote access accommodation and how remote access is facilitated once it has been approved by CAE, see the following link: [Remote Access Accommodation Guidelines](#)
- ***Alternative Formats Guidance:*** This accommodation converts printed materials into alternative or accessible file formats (**such as electronic text, large print, braille, or other special materials**). For more information on what is required of faculty in order to support provision of fully accessible course materials for students, see the following link: [Alternative Format Accommodation Guidelines](#)

Other Faculty Resources:

- Please visit the [CAE Faculty page](#) for the faculty handbook and additional resources.
- Please visit [Accessible Course Resources and Information](#) for information about document accessibility.
- Visit [DCP's resource page](#) and the University's communication about [Remote Approved Tools](#) for additional information.

Please refer students back to CAE if a student requests other accommodations beyond what are listed above. If you believe that students are requesting accommodations that seem unreasonable, or will compromise the academic integrity or alter the fundamental nature of your course please contact the CAE at caeintake@saonet.ucla.edu.

Please file this letter in a secured, confidential place. If you have any questions or concerns, please do not hesitate to contact me directly at the phone number or email address below.

Thank you for your assistance.

Sincerely,

UCLA Center for Accessible Education

Email: caeintake@saonet.ucla.edu Phone: (310) 825-1501