The proposal should be 500 - 750 words in Arial font, size 12, and with a line spacing of 1.5. The proposal should have these components.

Lesson Topic

This will serve as the title of your lesson, so please keep it short.

Keywords (3-5)

Keywords should reflect the topic, data sources, and any open source tools used in the lesson.

Lesson Audience

A brief description of your primary audience for the lesson.

Description

A description of the lesson content you plan on writing.

Learning Objectives

What the lesson is trying to achieve.