

ARL Statistics 2016–2017 Worksheet

This worksheet is designed to help you plan your submission for the 2016–2017 ARL Statistics. Instructions are available online at http://www.arlstatistics.org/About/Mailings/stats_2016-17. The figures on this worksheet should be similar to those in the “Summary” page of your web form, except in cases where data are unavailable. **If an exact figure is unavailable, leave it blank.** The Primary Contact should carefully review the totals for each question; and if they are not representative of the overall institution, the Primary Contact can mark the question NA/UA at the publication level screen. **Please submit online at <http://arlstatistics.org> by November 30, 2017.**

Reporting Institution _____ Date Returned to ARL _____

Report Prepared by (name) _____

Title _____

Email address _____ Phone number _____

Contact person (if different) _____

Title _____

E-mail address _____ Phone number _____

COLLECTIONS

1. Titles held June 30, 2017 (all formats) (1) _____
2. Volumes held June 30, 2017 (print plus electronic) (2) _____
3. Basis of print volume count is (3) _____ Physical
_____ Bibliographic
4. Electronic books (included in question 2) (4) _____
5. Are the below figures reported in Canadian dollars? (5) _____ Yes _____ No

EXPENDITURES

6. Total Library Expenditures (exclude fringe benefits) ($7 + 8 + 9$) (6) _____
7. Total Library Materials Expenditures ($7a + 7b + 7c$) (7) _____
 - 7a. One-time resource purchases (7a) _____
 - 7b. Ongoing resource purchases (e.g. subscriptions, annual license fees) (7b) _____
 - 7c. Collection support (7c) _____
8. Total Salaries and Wages ($8a + 8b + 8c$)

(Exclude fringe benefits; **Report fringe benefits in question 10**)

8a. Professional staff (exclude fringe benefits)

(8)_____

8b. Support staff (exclude fringe benefits)

(8a)_____

(8b)_____

8c. Student assistants (exclude fringe benefits)

(8c)_____

9. Other operating expenditures

(9)_____

FRINGE BENEFITS (*Provide a detailed footnote on what this includes*)

10. Fringe benefits

(10)_____

11. Official designated percent

(11)_____

EXPENDITURES FROM EXTERNAL SOURCES

12. Consortia/Networks/Bibliographic Utilities Expenditures
from External Sources

(12)_____

PERSONNEL (Round figures to nearest whole number)

13. Total Staff FTE (*13a + 13b + 13c*)

(13)_____

13a. Professional staff, FTE

(13a)_____

13b. Support staff, FTE

(13b)_____

13c. Student assistants, FTE

(13c)_____

INSTRUCTION

14. Number of library presentations to groups

(14)_____

14a. Is the library presentations figure based on sampling?

(14a)____ Yes ____ No

15. Number of total participants in group presentations reported
in line 14

(15)_____

15a. Is the total participants in group presentations figure based on sampling?

(15a)____ Yes ____ No

REFERENCE

16. Number of reference transactions

(16)_____

16a. Is the reference transactions figure based on sampling?

16a)____ Yes ____ No

CIRCULATION

17. Number of initial circulations (excluding reserves)

(17)_____

USE OF ELECTRONIC RESOURCES (*following COUNTER definitions*)

18. Number of successful full-text article requests (journals) (18)_____

19. Number of regular searches (databases) (19)_____

20. Number of federated searches (databases) (20)_____

INTERLIBRARY LOANS

21. Total number of filled requests provided to other libraries (21)_____

22. Total number of filled requests received from other libraries or providers (22)_____

ANNUAL GATE COUNT

23. Annual gate count (23)_____

DOCTOR'S DEGREES AND FACULTY

24. Number of Doctor's Degrees awarded in FY2016–2017 (24)_____

25. Number of fields in which Doctor's Degrees can be awarded (25)_____

26. Number of full-time instructional faculty in FY2016–2017 (26)_____

ENROLLMENT—FALL 2016

27. Full-time students, undergraduate and graduate (27)_____

28. Part-time students, undergraduate and graduate (28)_____

29. Full-time graduate students (29)_____

30. Part-time graduate students (30)_____

FOOTNOTES

NOTE: Any large shifts in reported data compared to last year should be explained with a footnote.

Please submit online at <http://arlstatistics.org> by November 30, 2017.

For assistance, e-mail: stats@arl.org Tel: 202-296-2296 Fax: 202-872-0884
http://www.arlstatistics.org/About/Mailings/stats_2016-17