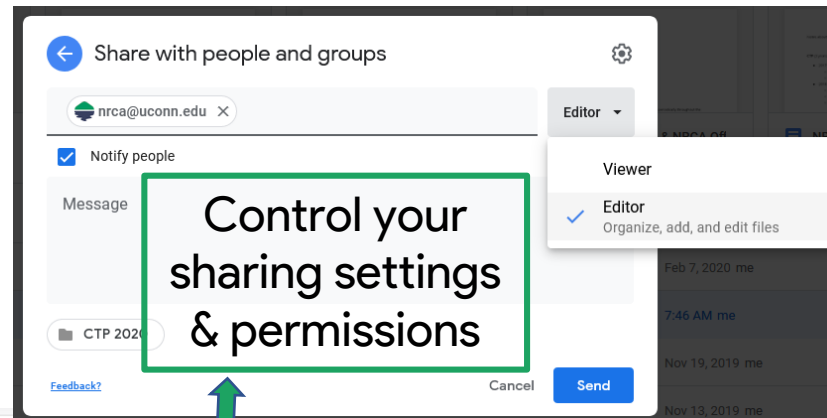
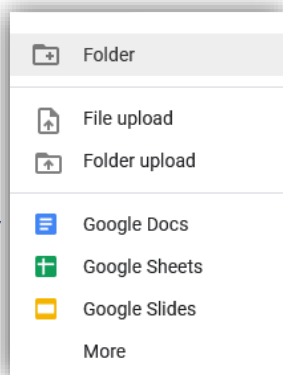




Get to Know Google Drive



Click to **Create a Folder or File**
(Docs, Sheets, Slides...)
Or **Upload** a file from
your computer



Control your
sharing settings
& permissions

Share your folders
and files and see
what has been
shared with you

“Right-click” a
folder to access
the options menu

Please **share** all CTP folders & files
with **nicole.ctp@uconn.edu**

Star a folder
or file to make
it easy to find

The main Google Drive interface is shown with several annotations. A yellow arrow points from the 'New' button to the 'Create a Folder or File' text box. A green arrow points from the 'Share' button in the right-click menu to the 'Share your folders and files' text box. A blue arrow points from the 'Add to Starred' button in the right-click menu to the 'Star a folder or file' text box. A yellow arrow points from the 'Download' button in the right-click menu to the 'Right-click a folder' text box. A green arrow points from the 'Share' button in the right-click menu to the 'Control your sharing settings' text box. A green arrow points from the 'Share with people and groups' dialog box to the 'Control your sharing settings' text box. A green arrow points from the 'Share with people and groups' dialog box to the 'Please share all CTP folders & files' text box. The interface includes a sidebar with 'New', 'Priority', 'My Drive', 'Shared drives', 'Shared with me', 'Recent', 'Starred', 'Trash', and 'Storage'. The main area shows a list of folders and files, including 'CTP 2019', 'CTP 2020', 'CTP Meetings', 'NRCA CLEAR Webinar', 'NRCA Projects Database for W', 'TPL MS', and '4H Adventures in STEM Prep'. A right-click menu is open over the 'CTP 2020' folder, showing options like 'Open with', 'Share', 'Get shareable link', 'Add shortcut to Drive', 'Move to', 'Add to Starred', 'Rename', 'Change color', 'Search within CTP 2020', 'View details', 'Download', and 'Remove'. The 'Share' and 'Add to Starred' options are circled in green and blue respectively. The 'Download' option is circled in yellow. The 'Share with people and groups' dialog box is open, showing the email 'nrca@uconn.edu' and the 'Editor' role selected. The 'Please share all CTP folders & files with nicole.ctp@uconn.edu' text box is at the bottom right.

Name	Owner	Last modified	File size
CTP 2019	me	Feb 7, 2020 me	—
CTP 2020	me	Sep 17, 2019 me	—
CTP Meetings	me	Nov 19, 2019 me	—
NRCA CLEAR Webinar	me	Nov 13, 2019 me	—
NRCA Projects Database for W	me	Jun 16, 2020 me	—
TPL MS	me		
4H Adventures in STEM Prep	me		