**Dated 26-07-2023**

**To:**

**Candidate Name**

**Complete Address (as per record)**

**[City, Pin]**

**[State, Country]**

**To Whomsoever It May Concern**

This letter is to certify that Dharmendra Singh has worked in our organization as(**mention the designation**).He had started working here on **dated** [\_\_\_\_\_\_\_\_\_]and worked till **dated [**\_\_\_\_\_\_\_\_\_\_\_\_]. He had served the company for about one year.

Until the day he joined, he had been quite responsible. To date, he has accumulated a diverse set of talent and job experiences. His mind-blowing abilities include: Team work, Managerial Skill and Analytical Skill. Aside from his love and dedication, he had always been a decent and kind man who kept good relationships with everyone. We are really fortunate to have such a giving individual among us. We wish him all the luck for his future endeavors.

**Authorized Signatory**

**Signature with company’s seal**

I wish him good luck and a great future ahead.

**Company Name** 

**Human Resource Name**