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Civil Draughtsman

Phone: +91 7510189853 / **Email:** aansar36391@gmail.com

Location: Palakkad, Kerala, India / **Availability:** Open to GCC Opportunities

PROFESSIONAL SUMMARY

Detailed-oriented and creative **Civil Draughtsman** with **2+ years of hands-on experience in residential and commercial construction projects**. Proficient in **AutoCAD 2D, 3ds Max, plan drafting, elevations, interior/Exterior detailing, and site coordination**. Experienced in managing multiple projects simultaneously, preparing accurate construction drawings, supporting architects and engineers, and conducting site supervision to ensure compliance with approved drawings and specifications. Adept at documentation, client coordination, and modern building design trends, seeking an opportunity in a **GCC-based construction or consultancy firm**.

CORE COMPETENCIES

- AutoCAD 2D Drafting
- Residential & Commercial Drawings
- Architectural & Structural Drawings
- Interior & Exterior Design Drafting
- Working Drawings & As-Built Drawings
- Site Supervision & Coordination
- BOQ & Basic Quantity Support
- Layouts, Sections & Elevations
- Client Coordination & Modifications
- Documentation & Drawing Control
- Office Administration Support
- Compliance with Drawings & Standards

PROFESSIONAL EXPERIENCE

Civil Draughtsman

Rekha Developers – Architects & Builders, Palakkad, India

Jan 2023 – Feb 2025

- Prepared detailed **architectural and construction drawings** for residential villas, apartments, and commercial buildings using **AutoCAD**.
- Developed **floor plans, elevations, sections, layouts, and working drawings** in accordance with client requirements and design standards.
- Supported architects and engineers by updating drawings based on **design changes, site conditions, and client feedback**.
- Conducted **site visits** to monitor construction progress and ensure execution as per approved drawings.
- Coordinated with site engineers, contractors, and vendors to resolve drawing-related issues.
- Maintained accurate **project files, drawing revisions, and documentation** for smooth project tracking.
- Assisted in preparing **concept drawings and presentations** for client meetings.
- Managed multiple projects simultaneously while meeting tight deadlines.
- Supported office administration tasks including documentation, client coordination, and internal reporting.

Junior Civil Draughtsman / Site Support

Homekey Architectures & Interior, Perinthalmanna, India

Mar 2025 – Dec 2025

- Assisted in preparation of **interior and exterior design drawings** for residential and commercial projects.
- Created **3D views and visualization models** using **3ds Max** to enhance client understanding.
- Supported site supervision activities and ensured alignment between drawings and site execution.
- Coordinated with architects and interior designers for design modifications and approvals.
- Updated drawings as per site requirements and client change requests.

TECHNICAL SKILLS

AutoCAD 2D, 3ds Max, Plan Designing, Interior & Exterior Drafting, MS Word, MS Excel, MS Office, Drawing Documentation, Site Coordination, K-Smart (Basic).

SOFT SKILLS

Critical Thinking, Time Management, Communication Skills, Team Collaboration, Problem Solving, Creativity, Adaptability, Self-Motivated, Attention to Detail.

EDUCATION

Interior & Exterior visualization course (IEVC) 2022 - 2023

ITI Draughtsman civil (NCVT) - 2022

Plus Two/SSLC – Kerala Board

PERSONAL INFORMATION

Date of Birth: 14 May 2003

Nationality: Indian

Marital Status: Single

Passport No: X90XXX93

Languages: Malayalam (Native), English (Intermediate), Tamil