

TOBACCO BOARD :: DIRECTORATE OF AUCTIONS :: BENGALURU

**TERMS AND CONDITIONS FOR SUPPLY OF NEW TROLLEY WITH
POLYMER WHEELS FOR 2020-21 AUCTION SEASON**

1. Sealed tenders duly superscribed "**Tender for supply of New Trolleys**" shall be dropped into the Tender Box at **Office of the Regional Manager, Tobacco Board, H.No:CA-5673/C, 14th main, 2nd Stage, Near Yoganarasimha Swamy Temple, Vijayanagara, Mysuru** on or before **24.08.2020 by 12.30PM**. Late tenders will not be accepted under any circumstances and the tenders will be opened on the same day **at 01.00PM** in the presence of tenderers who are present. **The cost of tender form is Rs.500/-+GST**
2. **Terms & conditions shall be signed on each page as a token of acceptance & enclosures along with the Tender Form.**
3. **EARNEST MONEY DEPOSIT: -**
 - a) Tender form should be accompanied by EMD of **Rs.9,500/-** by way of DD drawn in favour of Director (Auctions), Tobacco Board payable at Bengaluru.
 - b) Tenders received without EMD will be summarily rejected.
 - c) EMD will be forfeited if the successful Tenderer back out at any stage.
 - d) EMD shall be refunded to un-successful tenderers after award of Work Order to successful tenderer and the tenderer shall not claim any interest on the EMD.
 - e) The tenders received after the due date and time will be summarily rejected
4. **PERFORMANCE SECURITY DEPOSIT: -**
 - a) The successful tenderer has to deposit 5% of the value as Performance Security Deposit.
 - b) The Performance Security Deposit will be refunded to the successful tenderer after completion of one year from the date of supply and the contractor shall not claim any interest on PSD.
5. **Specification of trolley and polymer wheel is annexed to the terms and conditions.**
6. **REQUIREMENT: -** The requirement of various items may either decrease or increase. The rates quoted and finalized would be applicable for the reduced/increased requirements.
7. **SAMPLE TROLLEY: - Sample of trolley wheel should be provided at the time of opening of tender.**

Signature of the tenderer

8. **SPECIMEN TROLLEY:** - The successful tenderer should make ready a specimen trolley with polymer wheel as per the specification for inspection **within a week from the date of award of contract without painting at Regional Manager's Office, Mysuru** who is entrusted to verify design and quality before giving clearance for supply.
9. **DELIVERY:** - The successful tenderer should supply all the required numbers of trolleys as per the approved specimen by the Regional Manager Mysuru within **one month**.
10. **PROGRESS REPORT:** - The Contractor should give platform wise weekly progress report on the works done to Directorate of auctions, Tobacco Board, Bengaluru.
11. **There should not be over writing or corrections in the rates quoted in the tender form. In such a case, the tenderer has to sign against the corrections made.**
12. **If there is difference between the rate quoted in figures and words for each item of work, the rate quoted in words only will be considered.**
13. The Contractor should quote reasonable rate for acceptance by Competent Authority.
14. **BRAND:** All the wheels must be branded and bear the brand/manufacturer's name for identification and traceability.
15. **WARRANTY:** - Warranty period should be mentioned against any manufacturing defects of trolleys, wheels and axles.
16. **LIFE SPAN OF TROLLEY:-** The average life span of the trolley and trolley wheel should be indicated by the tenderer in conditions of day to day handling.
17. **PAYMENT: -**
 - a) Payment shall be made on receipt of entire quantity as per specifications, and delivery of items at Auction Platforms as per list enclosed and after receipt of acknowledgement from the concerned Auction Superintendent through Regional Manager, Mysuru /

Periyapatna and Income tax will be deducted as per I.T/GST rules in force.

- b) The payment will be made to the firm only after production of "PAN" number issued by Income Tax Authority.
- c) Signature of the tenderer

18. PENALTY: -

- a) **Penalty will be levied @ 2% of the total value for each week of delay in supply.**
 - b) In case the tenderer could not fulfill any of the above conditions, Tobacco Board can cancel its supply order and forfeit the Performance Security Deposit.
19. Before submitting the tenders, all the conditions stipulated shall be fulfilled and no tenderer will be allowed to rectify mistakes, if any after opening the tender by the Committee Members.
20. Director (Auctions), Tobacco Board, reserves the right to accept or to cancel all the tenders without assigning any reasons thereof.
21. In case of dispute the matter will be referred to Executive Director, Tobacco Board for appointing arbitrator whose decision shall be final & binding on the contractor.
22. Each Trolley should weigh 37kgs (Trolley 35kgs+Wheel 2kgs including bushes bearings).
23. The **new trolleys** with polymer wheels should be delivered at our auction platform offices on F.O.R. basis.

SIGNATURE OF THE TENDERER

SPECIFICATION OF NEW TROLLEY WITH POLYMER WHEELS

a)	Material to be used	M.S. iron angular (channel type 50x50x6 mm guage)
b)	Total length (including handle portion of 20 cm.	140 cms
c)	Pick up frame	43x26 cms
d)	Width at handle end	60 cms
e)	Width at Wheels	46 cms
f)	Polymer Wheel	Self Lubricating (black colour) Hard Polymer Trolley wheel of Size of OD- 250 mm, Rim Width-50 mm, Hub thickness-64 mm and hub dia-85 mm fitted with double ball bearings 6205 and locked with circlips on both sides.
g)	Wheel legs	Should be in V-Shape, height of the leg should be 26 cms from frame base. Should be 3.75 cms. Width - 6mm thickness
h)	Axle	Mild steel of good quality of overall size OD 32 mm, Length – 700 mm. Both sides of the axle to be of grinding finish to seat 6204 ball bearings, threaded and fitted with heavy duty nuts and drilled and fitted with cotter pin.
i)	Axle bed	3.75 cms x 1.25 cms
j)	Other specifications	4 M.S.Iron plates of 5 cms. Width and 1.25 cms. Thickness of 55 cms, 51 ½ cms. 48 cms. And 46 cms. length should be welded on the main frame from handle end to wheels and in that order with 23 cms. space in between. On either side of the last cross number, flat supporting sheet of size (15 x 10 cms) and of 10 mm guage is to be provided over wheel portion.
k)	Special condition	One oil hole in the hub portion of the wheel (to add lubrication oil for easy functioning has to be provided). The wheels proposed to be supplied should be branded with ISI certification.
l)	Total weight of the trolley	The total weight of the trolley excluding wheels should be 35 kgs. And the weight of each wheel should be 1.8 to 2 kgs including bushes and ball bearings.

TENDER FORM FOR SUPPLY OF NEW TROLLEY WITH POLYMER WHEELS
FOR 2020-21 SEASON

1	Name of the firm/Individual	
2	Address for correspondence	
3	Phone & mobile number	
4	Whether firm/Unit is registered with DGS&D/SSI/NSIC under this category, if so, copy of the registration certificate should be enclosed.	
5	PAN Number	
6	GST Number	
7	Details of EMD amount	DD.No.
		Date :
		Amount:
8	Location of branch offices, if any	
9	Unit Rate to be quoted in both figures and words (inclusive of all taxes)	Rs. in figures Rs. in words
10	Polymer wheels sample with brand/manufacturer name	
11	Average life span of the trolleys and trolley wheels.	Trolley _____years Wheels_____years
12	Period of Warranty as per terms and conditions	
13	Any other information tenderer wish to submit:	

I have gone through the terms and conditions issued by the Tobacco Board and agree to abide by all terms and conditions. The above information furnished by me is true to the best of my knowledge. If any information is found false, the EMD deposited by me may be forfeited including cancellation of contract.

Place:

Date:

Signature of the tenderer