

TOBACCO BOARD:: DIRECTORATE OF AUCTIONS :: BENGALURU

TERMS AND CONDITIONS FOR REPAIR/SERVICING OF TROLLEYS AND SUPPLY OF POLYMER WHEELS FOR 2018-19 AUCTION SEASON

1. Sealed tenders are invited from experienced agencies for "Repairs and servicing for trolleys and supply of new polymer wheels to be fixed to existing trolleys" at the following locations of Tobacco Board in Karnataka:

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Sl. No	Name of the Offices
1	APF No.1, H.D.Kote, Mysuru Dist
2	APF No.65, H.D.Kote, Mysuru Dist
3	APF No.2, Hunsur, Mysuru Dist
4	APF No.3, Hunsur, Mysuru Dist
5	APF No.64, Hunsur, Mysuru Dist
6	APF No.61, Kamplapura, Mysuru Dist
7	APF No.62, Chilkunda, Mysuru Dist
8	APF No.4, Periyapatna, Mysuru Dist
9	APF No.5, Periyapatna, Mysuru Dist
10	APF No.6, Periyapatna, Mysuru Dist
11	APF No.7, Ramanathpura, Hassan Dist
12	APF No.63, Ramanathpura, Hassan Dist

2. Sealed tenders shall be superscribed as "Repairs and servicing for trolleys and supply of new polymer wheels to be fixed to existing trolleys". The **cost of tender form is Rs.500/-**. The Tenders dropped into the Tender box provided at the Directorate of Auctions, Tobacco Board, Bengaluru on or before **20/08/2018** at **12.00 Noon** and shall be opened on the same day at **12.30PM**. No tender is received by hand by any officials.
3. **Terms and Conditions shall be signed on each page as a token of acceptance and enclosed along with the tender form.**
4. **EARNEST MONEY DEPOSIT: -**
- a) An amount of **Rs.18,000/-** as Earnest Money Deposit (EMD) by way of Demand Draft in favour of Director(Auctions), Tobacco Board, Bengaluru, obtained on any nationalized banks payable at Bengaluru.
- b) Tenders received without EMD and after stipulated time will not be considered.
- c) EMD shall be refunded to un-successful tenderers after award of Work Order to successful tenderer and the tenderer shall not claim any interest on the EMD.
5. **PERFORMANCE SECURITY DEPOSIT:**
- a) **The EMD amount of the successful tenderer shall be converted as Performance Security Deposit and the contractor shall not claim any interest on PSD.**

Signature of the tenderer

- b) **The Performance Security Deposit amount shall be returned after completion of 1 year.**
- c) If the work carried out by the firm is not satisfactory, the Performance Security Deposit shall be forfeited by the Board.
6. **The tenderer has to produce a reputed branded polymer wheel sample while submitting the tender.**
7. Director (Auctions) reserves the rights to reject / accept any or all the tenders, received without assigning any reason thereof.
8. Any tenderer who has not rendered satisfactory services in the Tobacco Board in the past are liable to be rejected. Decision of Tobacco Board is final in this aspect.
9. The tenderer should quote reasonable rate for acceptance by Competent Authority.
10. The rate inclusive of all taxes should be quoted for each item both in figures and words.
11. There should not be over writing or corrections in the rates quoted in the tender form.
12. If there is difference between the rate quoted in figures and words for each item of work, the rate quoted in words & figure only shall be considered.
13. Contract will be awarded on the basis of overall lowest cost quoted by the tenderer taking reasonable rates for each individual item of work.
14. **SAMPLE OF TROLLEY WHEEL:** - The successful tenderer has to produce sample of the wheel to the Regional Manager, Tobacco Board, Mysuru for approval before execution of work.
15. The requirement of various items may either decrease or increase to extent of $\pm 25\%$. The rates quoted and finalized would be applicable for the reduced/increased requirements.
16. **DATE OF COMPLETION:** -
- a) The work should be completed **within one month** from the date of issue of work order.
- b) The successful tenderer shall attend to repairs / replacement /servicing of spares as and when complaints are received from the Auction Superintendents within 24 hours.
17. **GUARANTEE PERIOD:**
- a) A guarantee period of **six months** should be given for replacement/ repairs from the date of repairs of the trolleys.
- b) A guarantee period of **one year** should be given for polymer wheels. Specification of polymer wheel is annexed to the terms and conditions.

Signature of the tenderer

18. PAYMENT:

- a) **50% shall be released after completion of 75% job on production of satisfactory certificate from Auction Superintendent through Regional Manager, Mysuru / Periyapatna, the balance 45% shall be released after completion of the work only after obtaining satisfactory certificate from all Auction Superintendents through Regional Manager, Mysuru / Periyapatna and the remaining 5% shall be released after one year of work order.**
- b) Income tax shall be deducted from all the bills payable to the agency as per rules.

19. PENALTY: -

- a) **Penalty shall be levied @ 2% of the value of balance work to be executed for each week of delay.**
- b) In case of cancellation of the contract for non-fulfillment of the conditions stipulated in the tender schedule, the PSD shall be forfeited.
- c) In case the contractor fails to undertake repairs/servicing, the same shall be undertaken by Tobacco Board and the expenditure so incurred shall be deducted from the amount payable or from PSD.
- d) If the services of agency are found not satisfactory, the agency shall be black listed from any future contract besides cancellation of the contract.

22. INSPECTION:

- a) The works undertaken by the agency shall be inspected by the concerned Auction Superintendent/ Authorized representative and certificate to that effect must be obtained and submit to Directorate of Auctions, Tobacco Board, Bengaluru.
- b) **The Contractor should give platform wise fortnightly progress report on the works done to Directorate of auctions, Tobacco Board, Bengaluru failure shall be viewed seriously.**

20. TERMINATION OF CONTRACT: -

- a) **In case of dispute the matter shall be referred to Executive Director, Tobacco Board, Guntur for appointing arbitrator whose decision shall be final and binding on the contractor.**
- b) In case of dispute the matter shall be referred to Executive Director, Tobacco Board whose decision shall be final & binding on the contractor.

Place:

Date:

SINGATURE OF THE TENDERER

SPECIFICATION OF WORKS

1. Replacement of wheel bush along with washer & cotter pins (set)
2. Servicing (welding of frame and structure wherever necessary) & greasing.
3. Replacement of axle along with grinding and turning.
4. Axle welding including grinding and turning.
5. "V" leg & supporting.
6. Enamel painting.
7. Fixing of wheel (polymer wheel) including nuts and bolts.
8. Repairs of pickup frame.
9. Welding 2" Flat strips across the trolley.
10. Welding of 2 mm gauge sheet measuring 45 cms x 60 cms across the wheel end of trolley (wherever necessary)
11. Fixing/Welding of handles.

SPECIFICATION OF NEW POLYMER WHEEL

a)	Polymer Wheel	Self Lubricating (black colour) Hard Polymer Trolley wheel of Size of OD- 250 mm, Rim Width-50 mm, Hub thickness-64 mm and hub dia-85 mm fitted with double ball bearings 6205 and locked with circlips on both sides.
b)	Total weight of the trolley	The weight of each wheel should be 1.8 to 2 kgs including bushes and ball bearings.

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Tender form for Repairing/Servicing of Trolleys and Supply of New Polymer wheels for 2018-19 at auction platforms of Tobacco Board in Karnataka.

1	Name of the firm			
2	Address for correspondence			
3	Phone & mobile number			
4	Whether firm is individual or joint firm			
5	PAN Number			
6	GST Number			
7	Details of EMD	DD.No & Bank Date : Amount:		
8	Previous experience in executing similar type of job			
9	Rate to be quoted as per specification (inclusive of all taxes)	Rates in figures & words for each item of work		
		Approximate Quantity	In figures	In words
	1) Replacement of wheel bush along with washer cotter pins (set)	555		
	2) Servicing (welding of frame & structure wherever necessary & Greasing	466		
	3) Replacement of axle along with grinding & turning	188		
	4) Axle welding including grinding & turning	240		
	5) "V" leg & Supporting	201		
	6) Enamel Painting	589		
	7) Fixing of wheel (polymer wheel) including nuts & bolts	321		
	8) Repairs of Pickup frame	214		
	9) Welding "2" flat strips across the trolley	231		
	10)Welding of 2mm guage sheet measuring 45 cms X 60 cms across the wheel end of trolley (Wherever necessary)	170		

11) Fixing/welding of handles	150		
12) No. of New polymer wheels required	298		
13) Maintaining of equal weight of trolleys	40		
14) Polymer wheel with brand/manufacturer name	-		
15) Period of warranty for Polymer wheels as per terms and conditions	-	One Year	
16) Any other information tenderer wish to submit.	-		

I have gone through the terms and conditions issued by the Tobacco Board and agree to abide by all terms and conditions. The above information furnished by me is true to the best of my knowledge. If any information is found false, the EMD deposited may be forfeited including cancellation of contract.

Signature of the Tenderer:

Place:

Date:

Addresses of Auction Platforms in Karnataka and Phone Numbers

Sl.No	Name of the Auction platform	Mobile & Land No's
1	Office of the Auction Superintendent, Tobacco Board, Platform No.1, H.D.Kote-571114, Mysore Dist.	9448495505 08228-255361
2	Office of the Auction Superintendent, Tobacco Board, Platform No.65, H.D.Kote-571114, Mysore Dist.	9448496631 08228-255765
3	Office of the Auction Superintendent, Tobacco Board, Platform No.2, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495506 08222-252118
4	Office of the Auction Superintendent, Tobacco Board, Platform No.3, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495515 08222-252231
5	Office of the Auction Superintendent, Tobacco Board, Platform No.64, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495658 08222-252119
6	Office of the Auction Superintendent, Tobacco Board, Platform No.4, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495508 08223-274143
7	Office of the Auction Superintendent, Tobacco Board, Platform No.5, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495509 08223-274149
8	Office of the Auction Superintendent, Tobacco Board, Platform No.6, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495510 08223-274951
9	Office of the Auction Superintendent, Tobacco Board, Platform No.61, Kampalapura Village & Post, Kampalapura-571136, Mysore Dist.	9448495511 08223-210403
10	Office of the Auction Superintendent, Tobacco Board, Platform No.62, Chilkunda Village & Post, Chilkunda-571105, Mysore Dist.	9448495512 08223-210048
11	Office of the Auction Superintendent, Tobacco Board, Platform No.07, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495513 08175-225536
12	Office of the Auction Superintendent, Tobacco Board, Platform No.63, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495514 08175-222924

Addresses of Regional Manager Office Mysore and Periyapatna and Phone Numbers

Sl.No	Name of the Auction platform	Mobile & Land No's
1	RegionalManager,TobaccoBoard,H.No:CA-5673/C,14 th main,2 nd Stage,NearYoganarasimhaSwamy Temple,Vijayanagara,Mysore-570017	9448495502 0821-2543357
2	Regional Manager, Tobacco Board,No.4,Housing Board, Gonikoppa Road,PERIYAPATNA-570017	9448280151 08223-2543357