



तम्बाकू बोर्ड :: गुण्टूर  
**TOBACCO BOARD :: GUNTUR**  
(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग)  
(Govt. of India, Min. of Commerce & Industry, Dept. of Commerce)  
(An ISO 9001:2015 Certified organization)



### **TENDER NOTICE**

Sealed tenders are invited from the agencies/individuals having experience in undertaking servicing/repairs to Trolleys, located at various auction platforms of the Tobacco Board in Andhra Pradesh during 2023-24 & 2024-25 AP FCV tobacco auctions season.

Tender schedules may be obtained from the Manager (Auctions), Tobacco Board, G.T. Road, Guntur – 522 004 upon payment of Rs.177/- (including 18% GST) by cash or by DD drawn in favour of 'Tobacco Board' payable at Guntur on or before **29.01.2024 (Up to 1.00 P.M.)**.

The last date for receipt of the tenders is **3.00 P.M. on 29.01.2024**.

The tender form and terms and conditions of the tender are placed in Tobacco Board website **www.tobaccoboard.com** The intending parties can download the tender form from Tobacco Board's website and submit the same on or before the stipulated date and time by enclosing D.D. for Rs.177/- drawn in favour of Tobacco Board, Guntur towards cost of the tender form.

Place: Guntur  
Date: 18-01-2024

  
SECRETARY



### TENDER FOR REPAIRS/SERVICING OF TROLLEYS

1	Name of the Individual/Firm/Company	:	
2	Address	:	
3	Telephone No.	:	
4	Location of office/Branch	:	
5	<b>Item of repair/replacement</b>		
	<b>Item details</b>		<b>Rate/unit (Rs.)</b>
(a)	Replacement of washer, pin & nut		
	1. Washer per piece	:	
	2. Cotter pin per piece	:	
	3. Nut per piece	:	
(b)	12"X2" Polymer wheel(Per wheel)	:	
(c)	Servicing (welding of frame wherever necessary, greasing and painting)	:	
(d)	Replacement of old axle with new axle along with turning, grinding & threading to fix polymer wheel (including washer, nut & cotter pin)	:	
(e)	Repairs to old axle i.e. welding, turning, grinding, threading etc.	:	
(f)	Pickup frame side angular piece (2" X 2" angular 1/4" X 9")	:	
(g)	Pickup frame cross piece (1 1/2 " X 1/4 " X 12")	:	
(h)	Standardization of trolley to uniform weight upto 100 gms accuracy (Rate per each trolley)	:	
6	Particulars of EMD enclosed	:	DD No :
		:	Date :
		:	Rs :

NOTE : Rates given above are inclusive of all the applicable taxes.

I/we hereby agree to the terms & conditions mentioned in the annexure.

Place :

Date:

SIGNATURE OF THE BIDDER

Full Name :

PAN Number :

(Please enclose copy of PAN)

GST No :

(Please enclose copy of GST)

**TERMS AND CONDITONS OF THE TENDER FOR UNDERTAKING  
SERVICING/ REPAIRS TO TROLLEYS**

1. Region wise No. of trolleys available at auction platforms in A.P. are as follows:

<b>SBS Region – Ongole</b>		<b>SLS Region – Ongole</b>		<b>NLS Region-Rajahmundry</b>	
Auction platforms	No. of trolleys available	Auction platforms	No. of trolleys available	Auction platforms	No. of trolleys available
Vellampalli-I	52	Podili-I	61	Thorredu	18
Vellampalli-II	72	Podili-II	69	Devarapalli	72
Ongole-I	76	Kandukur-I	53	Jangaredygudem-I	59
Ongole-II	72	Kandukur-II	45	Jangaredygudem-II	62
Kondepi	76	Kaligiri	48	Koyyalagudem	67
Tanguturu-I	66	D C Palli	40	Gopalapuram	69
<b>Total</b>	<b>414</b>	Kanigiri	34		<b>347</b>
			<b>350</b>		

Total No. of Trolleys available at Auction platforms: **1111**

- The **agency/individual** is required to pay an EMD of **Rs.15,600/-** by way of DD drawn in favour of "Tobacco Board", payable at Guntur. Tender without EMD will be summarily rejected.
- The **Security Deposit** of Rs.77,900/- to be submitted by the successful bidder within 07 days of awarding of the contract.
- The EMD of the successful bidder will be retained as part of **Performance Security Deposit** and the balance amount is to be submitted within 07 days of awarding the contract or can submit an undertaking requesting that, the balance amount of Performance Security Deposit may be deducted from the bills payable to the contractor. The PSD will be refunded after successful completion of the contract. No interest will be paid on the performance security deposit.
- The contract will be valid for a period of **two years i.e. upto 31.12.2025.**
- A guarantee period of two years should be given for 'wheels' replaced under the contract. The wheels must be branded and bear the brand/manufacturer's name for identification and traceability. Samples of the wheels should be submitted along with bids which will be returned to the unsuccessful bidders after finalization of the tenders. The sample wheel submitted by the successful bidder will be retained for reference purpose.
- The rates quoted shall be inclusive of all taxes. T.A and incidental expenditure will not be paid separately.
- In case, the contractor fails to undertake repairs, the same will be undertaken by Tobacco Board and the expenditure so incurred will be deducted from the bills payable or from Security deposit.
- It is the responsibility of the agency to ensure the standard weight of the requisite no. of trolleys throughout the season and the rate has to be quoted considering the same.
- Repairs/servicing should be undertaken at short notice whenever necessary.
- The Specification of polymer wheel is as follows:**  
Self-lubricating Hard Polymer Trolley Wheel of size 305 mm,  
Rim Width – 51 mm, fitted with double ball bearings –6205 and locked with circlips on both sides.
- Specifications of the Axle for wheel mounting:-** Mild steel of good quality of overall size OD32mm,Length-712 mm. Both sides of the axle is to be of grinding finish to seat 6205 ball bearings, threaded to be fitted with heavy nuts and drilled to be fitted with cotter pin.

**SIGNATURE OF THE BIDDER**

**(P.T.O.)**



**:: 2 ::**

13. The servicing agency will be black listed from any future contracts besides cancellation of the contract if the services of the agency is found unsatisfactory.
14. In case of cancellation of the contract for non-fulfillment of the conditions stipulated in the tender schedule, the security deposit will be forfeited.
15. Income Tax will be deducted from the bills payable to the maintenance agency, as per the prevailing rate.
16. The filled in tender forms in sealed covers duly super scribed "Tender for maintenance/repairs of Trolleys" along with EMD should reach the Executive Director, Tobacco Board, GT Road, Guntur-522 004, on or before **3.00 PM** on **29.01.2024**.
17. The tenders will be opened on the same day at **3.30 P.M.** in the presence of the parties attended at that time.
17. If any dispute arises in executing the contract the same shall be resolved in the court of Guntur jurisdiction only.
18. The Executive Director, Tobacco Board, Guntur reserves the right to cancel/reject any or all the tenders received without assigning any reasons.

**SIGNATURE OF THE BIDDER**

**—###—**