

"ಬಜಾಯಿ ಕರ್ನಾಟಕ" ದಿನ ಪತ್ರಿಕೆ ದಿನಾಂಕ : 07/07/2018

	<b>ತम्बाಕು ಬೋರ್ಡ್ / TOBACCO BOARD</b> (भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग) (GOVT. OF INDIA, MIN. OF COMMERCE) नीलामी निदेशालय / DIRECTORATE OF AUCTIONS 1/9 III Cross, CSI Compound, 4th Floor, Unity Building Annexe, Mission Road, बंगलूरु / BENGALURU-560 027 अप्रस से प्रमाणित संस्थान / An ISO Certified Organisation Phone: 22236599/22233304 Fax: 22225075 email: bangaloreoffice@indiantobacco.com				
Ref No. TB/KK.Auc/GAD/2018-19		Date: 06.07.2018			
<b>TENDER NOTIFICATION</b>					
Sealed Tenders are invited from reputed Contractors for the Mutta Labour Contract to be undertaken at 12Nos of Tobacco Board Auction Platforms in Karnataka: -					
Sl No	Name of the contract	EMD amount payable (In Rs.)	Last Date and time for receipt of tenders	Date & time of opening tender	Cost of the tender forms (in Rs.)
1	Mutta Labour Contract	2,00,000/-	24.07.2018 11.00 AM	24.07.2018 11.30 AM	500/-
<p>The sealed tenders should be accompanied with the prescribed EMD amount in the form of DD drawn <b>in favour of Director (Auctions), Tobacco Board, payable at Bengaluru</b> alongwith duly filled in tender form and receipt should be dropped in the Tender Box <b>at the above mentioned address</b>. The name of the contract should be superscribed on the cover/envelope of each tender.</p> <p>The tender forms along with terms and conditions in detail and list of addresses of the Auctions Platforms can be obtained for the above work from the Directorate of Auctions, Tobacco Board, Bengaluru &amp; Regional Manager's Office, Tobacco Board at Mysuru/Periyapatna between 10.00 AM to 5.00 PM on all working days except Saturday/Sunday/General Holidays on payment of prescribed amount and the receipt shall be enclosed to the tender form while submitting the tender to this office. The above notification can be viewed and tender forms can be downloaded from Tobacco Board Website: <a href="http://www.indiantobacco.com">www.indiantobacco.com</a></p>					
Sd/-					
ASST. MANAGER (WORKS) FOR DIRECTOR (AUCTIONS)					

**TERMS AND CONDITIONS FOR TENDER OF MUTTA LABOUR CONTRACT  
FOR 2018-19 AUCTIONS IN KARNATAKA**

**BACK GROUND:** Sealed tenders are invited from experienced contractors to different operations viz., unloading tobacco bales from farmer's carts/contractors or from the vehicles used for transporting tobacco bales, carry the bales to auction floor, weigh the same, remove after weighment and lay them on auction floor, open the bales for classification, remove the bales for stacking bales at the godown and loading to lorries or other vehicles and any other works which are not specified herein but are found necessary at the discretion and as directed by Tobacco Board Officials at the following auction platforms: -

Sl. No	Name of the Offices
1	APF No.1, H.D.Kote, Mysuru Dist
2	APF No.65, H.D.Kote, Mysuru Dist
3	APF No.2, Hunsur, Mysuru Dist
4	APF No.3, Hunsur, Mysuru Dist
5	APF No.64, Hunsur, Mysuru Dist
6	APF No.61, Kamplapura, Mysuru Dist
7	APF No.62, Chilkunda, Mysuru Dist
8	APF No.4, Periyapatna, Mysuru Dist
9	APF No.5, Periyapatna, Mysuru Dist
10	APF No.6, Periyapatna, Mysuru Dist
11	APF No.7, Ramanathpura, Hasan Dist
12	APF No.63, Ramanathpura, Hasan Dist

1. Tender in a sealed envelope superscribed "**Tender for Mutta Labour Contract**" and addressed to the **Director (Auctions), Tobacco Board, 1/9, III Cross, Mission Road, 4<sup>th</sup> Floor Unity Building Annexe, Mission Road, Bengaluru-560027** should be submitted by the contractors to this office address on or before **24/07/2018 by 11.00AM** and the tenders shall be opened on the same day at **11.30AM** in the presence of tenderers.
2. **The rate for handling tobacco should be quoted in rupees per quintal of tobacco handled. The rate shall be inclusive of all operations mentioned at Annexure-I.**
3. **Terms and Conditions shall be signed by the tenderer in each page as a token of acceptance.**

Signature of the tenderer

4. **ELEGIBILITY:**

- a) **The tenderers who were black listed in the earlier years are not eligible.**
- b) In case two or more tenderers quote the same rate, contractor having executed more number of years successfully with Tobacco Board (last six years) shall be considered for awarding the contract. In case of a tie, the contractor who has handled maximum quantity of tobacco successfully with Tobacco Board shall be considered.

5. **EXPERIENCE: -**

- a) **The tenderer should have past experience as Labour Contractor and should submit certificate from the Auction Superintendent for the works undertaken.**
- b) Whether the contractor had earlier undertaken handling of tobacco bales at any of the Tobacco Board auction platforms previously (Proof of satisfactory completion may be attached).

6. **BLACK LISTED: -**

- a) No unethical activities should be encouraged by the labour contractor, if such case comes to the notice of the Board, the contractor shall be black listed.
- b) Any instance of the labour contractor found colluding with company staff or others while executing the work shall be liable for cancellation of the contract and shall be blacklisted for all future tenders.

7. **EARNEST MONEY DEPOSIT:**

- a) **An amount of Rs.2,00,000/- (Rupees Two Lakhs only) shall be deposited as EMD by drawing an account payee demand draft in favour of Director (Auctions), Tobacco Board payable at Bengaluru.**
- b) **In case tenderer quotes for more than one Platform, he has to provide separate EMD for each Auction Platform.**
- c) Tenders received without EMD and after stipulated time shall not be considered.
- d) EMD shall be refunded to un-successful tenderers after award of Work Order to successful tenderer and the agency shall not claim any interest on the EMD.

Signature of the tenderer

8. **PERFORMANCE SECURITY DEPOSIT: -**

- a) **The EMD amount of Rs.2,00,000/- of successful tenderers shall be converted as Performance Security Deposit. The Performance Security Deposit (PSD) shall remain with Tobacco Board till the satisfactory completion of contract and the agency shall not claim any interest on PSD.**
  - b) The Security Deposit available at auction platform account shall be refunded by the Tobacco Board only after successful completion of handling of tobacco and obtaining the clearance certificate from the concerned Auction Superintendent.
  - c) **In Case the successful tenderer leaves the work in the middle of the contract period due to some reason or the other, contract shall be given to any other person in the interest of auction for the remaining period and his PSD shall be forfeited.**
9. The successful tenderer shall have to execute Contract Agreement for taking up the work with the Board on **Rs.200/- (Rupees two hundred only) non-judicial stamp paper at Bengaluru** on the date specified for this purpose by the Board. Each page shall be signed by the concerned contractor as a token of acceptance and commitment. This agreement shall be in force till the completion of auction season in all respects as notified by the Tobacco Board.
10. Notwithstanding anything to the contrary in this Agreement either party shall not be liable to the other party on account of any failure or delay by any party due to strikes, riots, storms, fire, war, act of God or other cause which are beyond the reasonable control of party and directly affecting performance of the obligation of the said party under this Agreement. The party claiming an event of force majeure shall promptly notify in writing the other party.
11. **The successful tenderers have to obtain the license required under the Contract Labour Act from the Assistant Labour Commissioner (Central) and copy of the Labour Contract registered license shall be produced within 15 days of tender awarded. Undertaking should be submitted by Contractor to that effect. If the contractor fails to submit within 15 days, it will be treated as breach of contract and preceded accordingly.**

Signature of the tenderer

12. **It has to be ensured by the successful tenderer that a minimum 30 labourers are present on auction platform for an average of 700 bales to be handled and they have to increase the number in proportion to bales received after getting prior notice from Auction Superintendent.**
13. The successful tenderer shall be provided with trolleys for loading and unloading of bales and on completion of the auctions, the trolleys shall be handed over to the Auction Superintendent in good condition and without any damage. The contractor is responsible to make good any loss or damage caused by the labourers engaged by him to the property, materials or any other assets belonging to the Board.
14. Principal Employer is not liable for any damage/loss/compensation to workmen. Contractor should arrange this from his own cost.
15. **RESPONSIBILITIES OF SUCCESSFUL TENDERER: -**
- a) The successful tenderer shall have no right to demand revision or the rate agreed upon during the period, this agreement remains in force and any request for revision if made shall be summarily rejected.
  - b) The contractor or his authorized responsible representative, **whose name and contact number should be given to the Auction Superintendent**, must be present on the auction platform every day during the period of operations and ensure that the handling operations are done efficiently by his labourers and also ensure that spillage from bales are kept to the bare minimum possible.
  - c) The successful tenderer shall provide required labourers up to the end of auctions of that platform. If there is administrative requirement of offering tobacco of other platforms in that platform, the contractor should supply the labourers as per the requirement of Auction Superintendent. **In case the contractor does not provide the required number of labourers, the Competent Authority may take a decision to forfeit the Security Deposit available at Auction Platform.**
  - d) The successful tenderer should ensure commencement of operations at the time specified by the Auction Superintendent by bringing his labourers punctually at least half an hour before the schedule time. Failure to do so shall entail imposition of penalties specified in the preceding paragraphs.

Signature of the tenderer

- e) It is agreed between the parties that all the labourers engaged by the successful tenderer shall be the labourers of the successful tenderer and not the employee of the Tobacco Board. The successful tenderer alone shall be liable and responsible for the behavior of such labourers engaged by him.
- f) The successful tenderer shall indemnify the Tobacco Board against any or all claims arising out of any act of omission on the part of such contractor or labour employed by him. Such indemnity shall cover accident, injury or other harm suffered by or caused by such labourer in the course of the contract period.
- g) The successful tenderer should ensure payment of wages as per the Minimum Wages Act fixed by Government of India, Ministry of labour & Employment from time to time. In case of his failure to comply with Minimum Wages Act, any penalty imposed on the Contractor by Labour Commissioner shall not be passed on to Tobacco Board.
- h) The successful tenderer shall provide two women labourers for cleaning at Reception Hall, Floor and Godown every day after removal of auctioned bales.
- i) Children (male or female) below the age of 18 years and disabled / mentally retarded persons shall not be engaged by the contractor for this work.
- j) **All the persons included in each team shall be produced before the Auction Superintendent for verification at least two days before commencement of the auction and they must be physically fit to handle the tobacco bales.**
- k) After conclusion of auctions on each day, all the bales at the auction floor shall have to be reweighed for the purpose of checking the weighment. For this purpose, the contractor shall also make available the required number of labourers.
- l) The successful tenderer is responsible to make good any loss or damage caused by the labourers' engaged by him to the property, materials or any other assets belonging to the Board.
- m) The successful tenderer should arrange for minimum loading of 8,000 kgs. to 10,000 kgs. tobacco depending upon capacity of the lorry. The labourers for loading should be arranged at the direction of Auction Superintendent.

Signature of the tenderer

- n) The successful tenderer shall be present throughout the day during auctions and supervise the labourers especially weighment both at auction hall and at the time of loading point.
- o) The successful tenderer has to bear himself, the cost of any disputes.
- p) The successful tenderer shall be responsible for any thefts by labourers or missing of tobacco and negligence caused by labourers in any operation, for any loss of weight in the bales during transportation from Auction Hall to Godown and in loading to lorries/trucks.
- q) The successful tenderer shall attend the Floor Committee Meetings as and when called for and ensure corrective measures that are pointed out by the committee members from time to time.
- r) The successful tenderer has to take up 100% re-weighment bales at floor and godown. The contractor has to take up check-weighment of bales and re-stacking the bales as and when it is warranted.
- s) The successful tenderer shall not be liable on any account whatsoever for failure of labour contract on account of force majeure condition.
- t) The successful tenderers should be ready to work at the platform for which he has quoted.
- u) The successful tenderer shall be solely responsible to follow all applicable laws, rules notification, etc., of the Central and State Government Municipality or Local body while engaging the labourers for Tobacco Board's works. All the liability shall be to the contractors account.
- v) The attendance register should be submitted by the contractor along with final bill.**

16. **PAYMENT: -**

- a) **The successful tenderer has to submit attendance extract duly signed by the Auction Superintendent, Assistant Manager (Accounts), Field Officer and Mutta Labour Contractor or Supervisor authorized by him along with fortnight bill without which fortnight bill payment shall not be released. The Attendance register should always be kept in the office of the Auction Superintendent and made available when called for by the Senior Officers during inspection.**
- b) Full amount shall be paid to the marketed quantity only and 50% shall be paid for the rejected quantity on fortnightly basis.**

Signature of the tenderer

- c) At the time of fortnightly payment to the Contractor, 5% of the amount shall be deducted towards additional Security Deposit from the bill. The total amount so deducted shall be refunded to the Contractor only after successful and satisfactory completion of auction season. The said amount will not carry any interest.
- d) Labour Contractor should ensure that the trolleys are handled properly by his Mutta Labourers with no/minimum breakage.
- e) Each Mutta Labourer should ensure that the trolleys are handled properly with minimum breakage.

17. **PENALTY: -**

- a) Failure to produce required number of labour force could attract penalty of 5% deduction out of the bill for the fortnightly by the Auction Superintendent.
- b) The successful tenderer should so arrange his labourers that there is no room for any complaint from the growers, buyers or the staff members in the auction platform in respect of weight loss or mishandling of tobacco. In case of repeated complaint, Tobacco Board may impose penalty to the **extent of value loss**.
- c) The successful tenderer shall be liable for penalty which may be decided by the **Executive Director, Tobacco Board** in case of reported losses caused to Board, growers and buyers due to failure of the contractor to provide adequate labourers from field level authorities.
- d) Auctions shall normally start from 5.30AM. The Contractor shall supply labourers as per the requirement of the Auction Superintendent and the entire day's operation shall be completed by 6.00PM positively after deployment of labourers for different operations. The deployment pattern shall be decided by the Auction Superintendent and contractor should abide by the decision of the Auction Superintendent. Delay of any activity beyond 6.00PM shall be seriously viewed by the management and penalty up to forfeiture of Security Deposit held by the Auction Superintendent may be imposed on the contractor based on the decision of the Competent Authority.
- e) The successful tenderer shall take care of any untoward incident to the labourers working under him, accidents if any or damages he would pay compensations to such labourers on his own or Tobacco Board may make such payment out of 5% deduction or from the PSD of the contractor.

Signature of the tenderer



18. Labourers should be provided with uniform of Over Coat (Red) by the successful contractor.

19. **DEMURRAGE CHARGES LEVIED TO TRADERS: -** Demurrage charges levied by Tobacco Board, if denied by buyers on account of delay of loading bales in their lorries due to shortage / wrong deployment of Mutta Labourers by the contractor shall be passed on to the contractor. In that case, decision of the Auction Superintendent shall be final and binding.

20. **TERMINATION OF CONTRACT : -**

- a) In case the contractor fails to fulfill his contract to the satisfaction of the Director (Auctions), Tobacco Board, Bengaluru, contravenes any of the provisions contained in this agreement, his contract shall be terminated and his security deposit shall stand forfeited.
- b) **The successful tenderer should not sub-lease the contract. If it is sub-leased, the contract shall be cancelled, PSD amount forfeited and contract shall be executed at the risk and cost of the contractor.**
- c) **The contract shall stand terminated without any notice on completion of contract or on determination of contract work without right to future employment.**
- d) The Board may at its discretion terminate the agreement at any time without assigning any reasons and in the event of such termination, the contractor shall have no claims for compensation.
- e) The **Executive Director, Tobacco Board** reserves the right to accept or reject any tender in part or in full without assigning any reason whatsoever. If the work is not found satisfactory, the contract is liable for cancellation without assigning any reason and the same shall be got done at risk & cost of contractor.
- f) **In case the successful tenderer fails to fulfill his contract to the satisfaction of the Executive Director, Tobacco Board or contravenes any of the provisions contained in this terms and conditions, his contract shall be terminated and his PSD shall stand forfeited.**
- g) In case of dispute the matter shall be referred to Executive Director, Tobacco Board for appointing arbitrator whose decision shall be final and binding on the contractor.

Signature of the tenderer

- h) **Tobacco Board** reserves the right to impose penalty for unsatisfactory and/or delayed execution of handling work commensurate with the loss or excess expenditure incurred by the Board based on the reports submitted by the Auction Superintendents. Contractor shall abide by the same as per decision of higher authority.
- i) In case any dispute or discrepancies arising while carrying out the work, the decision of the Executive Director, Tobacco Board, Guntur shall be final and binding on both the parties.
- j) Any contractor who has not executed the contract satisfactorily in the past are liable for rejection. The decision of Tobacco Board is final.

SIGNATURE OF THE TENDERER

Date:

Place:

## **TENDER FORM FOR MUTTA LABOUR CONTRACT - 2018-19**

Sl. No	Details of the tender	Particulars																		
1	Name of the platform for which the tender is quoted specified in Tender Notification. <b>(Tender can be quoted for more than one Auction Platform for which separate tender forms along with EMD to be submitted).</b>																			
2	Name of the contractor																			
3	Complete address with Phone No. / Mobile No.																			
4	PAN Number (copy enclosed)																			
5	AADHAR Number (copy enclosed)																			
6	No. of labourers available with the contractor																			
7	Whether the contractor is registered with the Labour Dept. (If so please give details of validity period of registration and enclose copy of the Registration Certificate duly attached)																			
8	Whether the contractor had earlier undertaken handling of tobacco bales at any of the Tobacco Board auction platforms previously (If so, give names of platforms and years in which contract undertaken) (Proof of satisfactory completion may be attached)	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Auction Platform</th><th style="width: 20%;">Year</th><th style="width: 20%;">Rate</th></tr> </thead> <tbody> <tr><td>1)</td><td></td><td></td></tr> <tr><td>2)</td><td></td><td></td></tr> <tr><td>3)</td><td></td><td></td></tr> <tr><td>4)</td><td></td><td></td></tr> <tr><td>5)</td><td></td><td></td></tr> </tbody> </table>	Auction Platform	Year	Rate	1)			2)			3)			4)			5)		
Auction Platform	Year	Rate																		
1)																				
2)																				
3)																				
4)																				
5)																				
9	Rate per quintal at which the handling work intended to be undertaken under the present tender (as per the Terms and Conditions and Annexure-1) in figures and words.	1. Rate quoted Rs..... per quintal to be marketed. (Rupees.....) <b>(50% shall be paid for rejected quantity)</b>																		
10	Details of Earnest Money Deposit as mentioned in the terms and conditions	Amount: Rs..... DD No..... Date:.....																		

**NB: In case tenderer quotes for more than one platform, he has to provide separate tender forms along with EMD amount of Rs.2,00,000/- for each auction platform.**

I have gone through the terms and conditions issued by the Tobacco Board and agree to abide by all terms and conditions. The above information furnished by me is true to the best of my knowledge. If my information is found false, the EMD deposited by me may be forfeited.

Place :  
Date :

Signature of the tenderer  
Name :  
**Seal:**

## Addresses of Auction Platforms in Karnataka and Phone Numbers

Sl. No	Name & Address of Platform	Name of the Auction platform	Mobile & Land No's
1	H.D.Kote-1 & 65	Office of the Auction Superintendent, Tobacco Board, Platform No.1, H.D.Kote-571114, Mysore Dist.	9448495505 08228-255361
2	H.D.Kote-65	Office of the Auction Superintendent, Tobacco Board, Platform No.65, H.D.Kote-571114, Mysore Dist.	9448496631 08228-255765
3	Hunsur-2	Office of the Auction Superintendent, Tobacco Board, Platform No.2, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495506 08222-252118
4	Hunsur-3	Office of the Auction Superintendent, Tobacco Board, Platform No.3, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495515 08222-252231
5	Hunsur-64	Office of the Auction Superintendent, Tobacco Board, Platform No.64, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495658 08222-252119
6	Periyapatna-4	Office of the Auction Superintendent, Tobacco Board, Platform No.4, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495508 08223-274143
7	Periyapatna-5	Office of the Auction Superintendent, Tobacco Board, Platform No.5, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495509 08223-274149
8	Periyapatna-6	Office of the Auction Superintendent, Tobacco Board, Platform No.6, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495510 08223-274951
9	Kampalapura-61	Office of the Auction Superintendent, Tobacco Board, Platform No.61, Kampalapura Village & Post, Kampalapura-571136, Mysore Dist.	9448495511 08223-210403
10	Chilkunda-62	Office of the Auction Superintendent, Tobacco Board, Platform No.62, Near Javanikuppe Gate, CHILKUNDA Village & Post-571105, Mysore Dist.	9448495512 08222-241044
11	Ramanathpura-7	Office of the Auction Superintendent, Tobacco Board, Platform No.07, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495513 08175-225536
12	Ramanathpura-63	Office of the Auction Superintendent, Tobacco Board, Platform No.63, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495514 08175-225022

## Addresses of Regional Manager Offices Mysuru and Periyapatna and Phone Numbers

Sl. No	Name & Address of the Regional Manager	Mobile & Land No's
1	Regional Manager, Tobacco Board, H.No:CA-5673/C,14 <sup>th</sup> main,2 <sup>nd</sup> Stage, Near Yoganarasimha Swamy Temple, Vijayanagara, Mysore-570017	9448495502 0821-2543357
2	Regional Manager, Tobacco Board, No.4, Housing Board, Gonikoppa Road,PERIYAPATNA-570017	9448280151 08223-273089