



APPLICATION FOR PURCHASE OF SERVICEABLE BUILDING MATERIAL

1	Name of the agency/individual	
2	Address for correspondence with phone No.	
3	Particulars of EMD	D.D. No : Date : Amount : Rs. D.D. No : Date : Amount : Rs. D.D. No : Date : Amount : Rs.
4	Material for sale	Rates quoted per unit
a)	Wooden doors with frames	Rate per door : Rs.
b)	Wooden windows with grills	Rate per window : Rs.
c)	Rolling shutter	Rs.
d)	AC roofing sheets	Rate per sqm : Rs.
e)	GS roofing sheets	Rate per sqm : Rs.
f)	GI valley gutters	Rate per metre : Rs.
g)	MS structural steel	Rate per Kg : Rs.
i)	Steel ventilators	Rate per Kg : Rs.

NOTE : GST @18% has to be paid by the successful bidder over and above the rate furnished.

Encl : Terms & conditions duly signed by the agency/individual.

I/we agree for the terms & conditions stipulated in the tender schedule.

Place :

Date :

Signature of the agency/individual



TERMS AND CONDITIONS FOR SALE OF SERVICEABLE MATERIAL

1. Tobacco Board is inviting sealed tenders from the interested parties/agencies for purchase of serviceable building material on '**as is and where is basis**'.
2. Interested parties/agencies may inspect the building material in the premises of APF. No.22, Podili auction platform of Tobacco Board from 10.00 AM to 5.00 PM in the normal working days of Tobacco Board.
3. The details of the building material proposed to dispose off and their reserve price are as detailed hereunder.

Sl. No.	Name of the material	Size/ quantity	Reserve price (is Rs.)	EMD (Rs.)
1	Wooden doors with frames	2 nos.	Rs.1,000/-	Rs.1,000/-
2	Wooden windows with grills	9 nos.	Rs.4,050/-	
3	Rolling shutter	1 no.	Rs.4,000/-	
4	AC roofing sheets	1493 sqm	Rs.82,115/-	Rs.10,500/-
5	GS roofing sheets	153 sqm	Rs.22,950/-	
6	GI valley gutters	523 metres	Rs.1,04,600/-	Rs.1,11,500/-
7	MS structural steel + Steel Ventilators	20,200 kgs + 16 nos.	Rs.10,10,000/-	

4. The quantities mentioned above are indicative and the actual quantities will be assessed at the time of taking delivery of the material by the successful bidder.
5. The sealed tender should be addressed to the Auction Superintendent, Tobacco Board, APF No.22, Podili and submit in sealed cover super scribed as bid for "Purchase of serviceable material" and drop the tender form in the box kept for this purpose at the auction platform premises.
6. Every bid must be accompanied by an Earnest Money Deposit (EMD) as detailed at point No.3 (above) by way of Demand Draft drawn in favour of Secretary, Tobacco Board payable at Guntur. The EMD will be refunded to the unsuccessful bidder after finalization of successful bidder. The EMD of the successful bidder will be retained and it will be deducted from the total amount payable by the successful bidder.
7. Application form should be filled up completely in all respects. Incomplete applications and applications without EMD are liable for rejection.

Signature of the Bidder

(P.T.O.)

8. Tender schedules can also be downloaded from Tobacco Board's website (www.tobaccoboard.com) and can submit the same on or before the stipulated date and time by enclosing DD for Rs.177/- drawn in favour of Tobacco Board, Guntur towards cost of tender form.
9. The Bids can be submitted for any one item, multiple items or all the items advertised.
10. The bidder has to quote at or above the reserve price only. The application received quoting prices below the reserve price will be rejected, and the EMD of the said bidder will be forfeited.
11. The agency/individual quoted the highest rates will be declared as the successful bidder.
12. The successful bidder will be decided based on the item-wise highest bids received. In case, where more than one bid is received at the highest value, the successful bidder will be determined based on the total value for which one has bid during the tender.
13. Successful bidder will be required to pay the full amount within 7 days from the date of acceptance of bid and take the delivery of the material immediately. If the successful bidder fails to pay the amount within 7 days from the date of acceptance of bid, the EMD deposited with the Board shall stands forfeited.
14. The amount payable by the successful bidder will be arrived based on the tentative weight /no. of items indicated multiplied by the rate finalized.
15. The actual value shall be arrived based on the weight/count of the material at the time of delivery.
16. In case, the value deposited by the bidder found to be falls short, at the time of delivery, the bidder has to make balance payment after adjusting the EMD and take delivery of the items.
17. The successful bidder has to arrange the labour and shall bear the charges for loading of the material to trucks, arranging for weighment and for delivery to his destination.
18. Executive Director, Tobacco Board, Guntur reserves all the rights to reject the whole or any of the bids received without assigning any reasons.
19. The successful bidder has to pay GST @ 18% on the accepted bid amount.
20. Individual/agency shall sign on these terms and conditions as a token of acceptance and attach the same along with the application.
21. Last date for submission of applications is 3.00 PM on 03.01.2024 and the bids will be opened on the same date at 3.30 PM.

Signature of the Bidder
