


	TOBACCO BOARD Government of India, Ministry of Commerce & Industry, Department of Commerce G.T. Road, GUNTUR – 522 004 Andhra Pradesh [AN ISO 9001:2015 CERTIFIED ORGANISATION] www.indiantobacco.com e-mail: info@indiantobacco.com	
---	---	---

Ref. No: 1(6)/04/2018-G.Ad.,

Date:05/12/2018.

TENDER SCHEDULE

Sealed tenders are invited in the prescribed form from suppliers of printing items. The tenders should be submitted to the Secretary, Tobacco Board, Guntur in person or through post on or before 19/12/2018 by 3.30 P.M. The Tenders will be opened on the same day i.e., 19/12/2018 at 4.30 P.M. in the presence of the tenderers. Every tenderer shall deposit an amount of Rs.25,000/- by way of D.D. drawn on any Nationalized Bank payable at Guntur in favour of Secretary, Tobacco Board, Guntur as E.M.D., along with the tender.

The prescribed tender form schedule along with terms and conditions may be down loaded from the Tobacco Board Web Site www.indiantobacco.com. The down loaded tender form shall be submitted along with document fee of Rs.1500/- + G.S.T. @ 12% and EMD as applicable on or before 3.30 P.M. on 19/12/2018.

Description of supply	Earnest Money Deposit (EMD)	Cost of Tender Schedule
Printing items	Rs.25,000/-	Rs.1500/- +12% G.S.T.

GENERAL CONDITIONS APPLICABLE TO ALL TENDERS:

- 1) Tender should be addressed to the Secretary, Tobacco Board, Guntur and submit in sealed covers super-scribed as "Tender for supply of Printing items" and the nature of supplies should be specified as Prescribed in the tender notice.
- 2) Tenderer should fill up the tender schedule completely i.e., the rate quoted shall be written both in figures and words and should specify whether the rates quoted are exclusive of sales tax or inclusive of sales tax and if no mention is made it will be deemed that the rates include sales tax and no extra payment will be made towards sales tax. The rates should be quoted F.O.R., TOBACCO BOARD OFFICE at GUNTUR.
- 3) Every tender must be accompanied by earnest money deposit of Rs.25,000/- by way of D.D. drawn on any Nationalized Bank payable at Guntur in favour of the SECRETARY, TOBACCO BOARD, GUNTUR. The earnest money deposit will be refunded to the unsuccessful tenderers after the tenders are disposed off. The earnest money of the successful tenderer will be retained with the Board for a period of 60 days (sixty days) beyond the final bid validity and it will be refunded to the successful bidder on receipt of performance security deposit which ever is later and no interest will be paid on the deposit.
- 4) The small scale Industries registered with Department of Industries, Government of Andhra Pradesh should also remit the earnest money deposit.
- 5) Tenders not received in the prescribed form and received after the due date and time will not be considered.

Signature of Tenderer

Cont'd....2.

- 6) The successful tenderer should furnish performance security deposit as may be fixed by the Tobacco Board. The deposit will not bear any interest and will be retained for the due fulfillment of the contract for a period of 4 months beyond the date of completion of all contractual obligations of the supplier.
- 7) Successful tenderer will be required to execute an agreement on Rs.20/- non-judicial stamp paper at his expenses incorporating the conditions of tender and also other conditions that may be prescribed within 3 days of receipt of notice of acceptance of tender, failing which the earnest money deposit / security deposit will be forfeited to the Tobacco Board and fresh tenders will be called for at his risk and loss, but he will not be entitled to any claim if the Tobacco Board makes a profit.
- 8) In respect of tenders for supply of printing items, the Executive Director & Chairman, Tobacco Board reserves the right to accept the tender either jointly or individually without assigning any reasons thereof.
- 9) It will be binding on the Executive Director & Chairman to accept the lowest or any tender and the Executive Director & Chairman, Tobacco Board reserves the right to reject the whole or part of any tender without assigning any reasons. The Executive Director & Chairman, Tobacco Board reserves the right of deciding tenders taking into consideration the items involved therein either individually or collectively.
- 10) The quantity of material required will be indented according to the requirements. They must be of the best quality.
- 11) The Tobacco Board may reject the supply of any printing items if they differ in quality from the samples deposited along with the tenders and the decision of the Executive Director & Chairman, Tobacco Board in this matter shall be final.
- 12) In case an order placed by the Tobacco Board based on the tender submitted by the suppliers not executed by them, the Tobacco Board may buy the ordered goods from elsewhere and recover the additional amount; the Tobacco Board may have to spend procuring the stores plus 10% to cover the incidental expenses.
- 13) Alteration if any in the date on which tenders will be opened will be published in the web site of the Tobacco Board, Guntur.
- 14) A tenderer who withdrew his tender without valid reasons will be made ineligible for participating in the subsequent tenders and EMD amount submitted by the tenderer will be forfeited.
- 15) Schedule showing the quantities of material required for the tender is available in Tobacco Board Web site.
- 14) If there is a reason to believe that loss will be caused to Tobacco Board when compared with market rates, the purchase committee or the Executive Director & Chairman will reserve the right to cancel the tenders or reject them or order their purchase departmentally at their discretion. The tenderer should not object to this procedure.
- 15) Petitions requesting to sanction enhanced rates on the grounds that during the year, the rates of the different commodities have gone up will not be considered.

Signature of Tenderer

(Contd.....3)

SPECIAL CONDITIONS:

1. Tenderers should along with their tender, forward sample of printing items, for examination at the time of disposal of tenders. Tenders will be rejected if the quotations are not given to the corresponding columns in the form, which will be supplied on application, full description of the quality and number of the material for which prices are quoted shall be given. The lowest of the tenders will be decided as per rules. Conditional tenders will not be accepted. The specimen copies can be seen in the office.
2. The quantities noted against the printing items shown in the schedule are only approximate and the tenderer shall supply the material according to the indents issued from time to time for **a period of one year from the date of issue of work order without any reference to the appropriated quantity mentioned.** The Tobacco Board reserves the right to indent for any quantity either more or less than that shown in the tender notice.
3. If the tenderer does not supply printing items within 15 days from the date of the order, the earnest money deposit and Security Deposit shall be liable to be forfeited and in addition the loss sustained by the Tobacco Board in purchase of such printing items from any other dealer shall be recovered from the tenderer.
4. The tenderer should deliver the material at his own expenses in good condition at the Tobacco Board Office, Guntur. The accepted tenderer should supply on indent in full and on no account piece meal supplies will be allowed or payment for supplies will be made.
5. Any litigation / dispute in this regard may be challenged only at Guntur Courts Jurisdiction.
6. Tax Deducted at source (TDS) will be deducted as per the rates in force.
7. PAN Copy should be furnished along with the tender.

(A.SRIDHAR BABU)
SECRETARY.

Signature of the Tenderer with Stamp

	TOBACCO BOARD Government of India, Ministry of Commerce & Industry, Department of Commerce G.T. Road, GUNTUR – 522 004 Andhra Pradesh [AN ISO 9001:2015 CERTIFIED ORGANISATION] www.indiantobacco.com e-mail: info@indiantobacco.com	
---	---	---

Ref. No.1(6)/04/2018-G.Ad.

Date: 05/12/2018.

(To be submitted in Original)

1. Name of the Company :
2. Address with Phone (s)/Cell, Telex, Fax Nos. :
3. Indicate whether Manufacturer, Authorized Dealer :
4. Rates quoted for the following items :

TENDER SCHEDULE FOR SUPPLY OF PRINTING ITEMS

S. No.	Name of the Item	Quantity Required	Specifications	Price Quoted each (Rs.)
1	Ack. Of cheques / DD's received	150 Nos.	Each pad contains 200 leaves 7.7 Kgs (54 GSM) A.P. Mills Paper white cream wove (19 x 2.3) Cms (1/6 single demi size). In duplicate with Sl.Nos. one side printing in bilingual (English & Hindi) perforation for first copy and bottom 2 LB yellow straw board and top white card board and top side stitching.	Per_____ each Pad
2	Attendance Registers	250 Nos.	Use 18.4 Kgs (90 GSM) J.K. ledger Paper size 17 X 27, 1 LB straw board-binding, pages 60 each.	Per_____ each Register
3	Buyer Identity card with plastic Badges	3000 Nos.	One side printing in bilingual (English & Hindi) visiting card size with plastic card with clip.	Per_____ each card with plastic badge
4	Cash Books (Admn.)	130 Nos.	Each cash book will contain 200 Folios ¼ crown size 14.2 Kg. conquest paper printing in bilingual (Hindi / English) with S.No. Binding with two sides 2 LB yellow straw Board with Rexene covering.	Per_____ each Book
5	Cheque Deposit Pads	40 Nos.	Each book will contain 100 sets in triplicate 13 ½ X 8 ½ inches AP Mills Paper 8.6 Kgs. white cream wove for first copy, white 2 nd copy and 3 rd in pink and green in A P Mill glazy paper. Perforation for first two copies with serial Nos. printing one side in bilingual (Hindi / English) 2 LB yellow straw board top cardboard.	Per_____ each Pad
6	Check Slip Pads (OTA, MC,TA)	80 Nos.	¼ DFC 9.3Kgs. Map litho A.P. Mill paper and one side printing in bilingual (Hindi / English) with 1LB straw Board top cardboard with center page perforation.	Per_____ each Pad
7	D.D. Covering Letter Pads (100 Pages each)	50 Pads	¼ DFC 9.9 Kgs. (68 GSM) Map litho A.P. Mill paper and one side printing in bilingual (Hindi / English) with 1LB straw Board top cardboard.	Per_____ each Pad
8	Demand Note Pads (100 pages each)	260 Pads	Each pad contains 100 pages in 8" X 6 ½ (1/8 DFC size) inches size AP Mill Paper 8.6 Kgs (58 GSM) two side printing in bilingual (English & Hindi) bottom 2 LB yellow straw board in bottom and top craft paper with S.Nos.	per_____ each Pad

Cont'd.....2.

9	E.L. Application Pads (100 Pages each)	100 Pads	¼ DFC 9.9 Kgs (68 GSM) Map litho A.P. Mill paper and two sides printing in bilingual (Hindi / English) with 1LB straw Board in bottom top card Board.	Per_____ each Pad
10	E.L. Sanction Order Pads (100 pages)	90 Pads	¼ DFC Map litho A.P. Mill paper and one side printing in bilingual (Hindi / English) with 1LB straw Board in bottom, top card Board 18.4 Kg (90 GSM).	Per_____ each Pad
11	File folders	7500 Nos.	Imported board with 380 GSM and the size is 50 X 34.5 cms Calico should be pasted inside the folder with 4 cms. Printing should be Navy blue colour in Bilingual (Hindi / English) and one page inner side printing of bilingual words.	Per_____ each Folder
12	File Pads	7500 Nos.	Each file pad contains 2 LB white board with 38.0 x 25.5 cms in size with imported paper (Brown) pasted and white flaps with calico pasted. Each flap size is 25.5 cms. The size of white cotton rope is 90.0 cms. On both flaps 2 colours bilingual (Hindi/English) printing and 4 sides rounded calico with 2.5cms.	per_____ each Pad
13	Form-A (Spl. Medical Claims) Pads	40 Pads	¼ DFC 9.9 Kg (90 GSM) A.P. Mills Map litho paper and two sides printing in bilingual (Hindi / English) with 1LB straw Board top card Board.	Per_____ each Pad
14	Form-B (Medical Claims) Pads	50 Pads	¼ DFC 9.9 Kg (90 GSM) A.P. Mills Map litho paper and two sides printing in bilingual (Hindi / English) with 1LB straw Board top card Board.	Per_____ each Pad
15	Form 4&5 Medical Leave (100 Pages each)	50 Pads	¼ DFC 9.9 Kg (90 GSM) Map litho A.P. Mills paper and one side printing in bilingual (Hindi / English) with 1LB straw Board bottom top card Board with every center page perforation.	per_____ each Pad
16	Godown Dispatch registers (200 pages)	50 Nos.	9.9 Kg (90 GSM) A.P.Mills paper with ¼ DFC size with S.No. Printing in bilingual and binding 2 LB straw board two sides ruling).	Per_____ each Register
17	Godown stock register (300 pages)	50 Nos.	9.9 Kg (90 GSM) A.P.Mills paper with ¼ DFC size with S.No. Printing in bilingual and binding 2 LB straw board two sides ruling).	Per_____ each Register
18	Godown Stock register(Buyer) (300 pages)	50 Nos.	9.9 Kg (90 GSM) A.P.Mills paper with ¼ DFC size with S.No. Printing in bilingual and binding 2 LB straw board two sides ruling).	per_____ each Register
19	GPF Withdrawal Pads (100 Pages) (A4 Size)	60 Nos.	¼ DFC 9.3Kgs. Map litho A.P. Mill paper and one side printing in bilingual (Hindi / English) with 1LB straw Board bottom top card Board.	per_____ each Pad
20	Note Sheet pads	300 Pads	Each pad contains 100 pages 14.1 Kg. DFC 90 GSM JK Ledger paper 210 MM X 297 MM (A4 size) with two sides ruled, left side corner printing of Tobacco Board Emblem with Tobacco Board : India on the top of each page and pad binding.	Per_____ each Pad
21	Polythin covers (in thousands)	15500 Nos.	Each cover contains 300 guage with size of 18 X 24 inches and 36 grams weight, original quality, Packing 500 covers each bag.	Per_____ each cover
22	Polythin Wra-Pers (Growers Authorisation cards)	50000 Nos.	26 X 11 Cms. (as per specifications) PVC folders. (each bundle 100 wrappers) (12 guage).	Per_____ each wrapper

23	Petty Cash Registers	100 Nos.	Each petty cash book will contain 200 pages ¼ crown size 19.0 Kg. conquest paper printing in bilingual (Hindi / English) with S.No. Binding with two sides 2 LB yellow straw Board with Rexene covering.	per_____ each Register
24	Petty Cash Statement Pads	40 Nos.	½ Double crown size one side printing in bilingual (Hindi / English) 200 sheets 1+1 copying front copy perforation with serial numbering top cardboard bottom 2 LB Straw Board.	per_____ each Pad
25	Petty Cash Voucher pads	200 Nos.	1/8 DFC (90 GSM) Map litho A.P. mills and one side printing in bilingual (Hindi / English) with 1LB straw Board top cardboard.	per_____ each Register
26	Registers 400 pages (HJ)	100 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	Per_____ each Register
27	Registers 300 pages (HJ) (Ruled)	130 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	Per_____ each Register
28	Registers 500 pages (ruled)	140 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	per_____ each Register
29	Registers 400 pages (ruled).	200 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	per_____ each Register
30	Registers 300 pages (ruled)	270 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	per_____ each Register
31	Registers 200 pages (ruled)	500 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	per_____ each Register
32	Registers 100 pages (ruled)	1200 Nos.	¼ DFC 9.9 Kg (90 GSM) A.P. mills with serial number 2 LB straw Board with marble binding.	per_____ each Register
33	Scribbling Pads	2600 Nos.	Each pad will contains 50 leaves 1/8 Dummy 9.0 kg. Andhra Paper title multi colour 300 GSM board	per_____ each pad
34	T.A. Bill Pads	150 Nos.	¼ DFC 9.9Kgs. Map litho A.P. Mill paper and two sides printing in bilingual (Hindi / English) with 1LB straw Board top cardboard.	Per_____ each Pad
35	Vehicle Log Books	60 Books	Each book 200 pages with numbering 10.4 Map Litho dummy size marbul binding (As per our specifications)	per_____ each book
36	General Receipt Books	300 Books	1/8 th long with 9.9 Kg (90 GSM) map litho AP Mill paper (100 leaves)	per_____ each book

Cont'd.....P....4.

-: 4 :-

5. Validity period of Rate quoted :

6. E.M.D. Amount : Rs.

D.D. No.

Date:

Name of the Bank:

7. Application fee: Rs.

D.D. No.

Date:

Name of the Bank:

8. Any other information:

Place:

Date:

(Company Seal)

Name & Signature of Tenderer.

	<p style="text-align: center;">TOBACCO BOARD Government of India, Ministry of Commerce & Industry, Department of Commerce G.T. Road, GUNTUR – 522 004 Andhra Pradesh [AN ISO 9001:2015 CERTIFIED ORGANISATION] www.indiantobacco.com e-mail: info@indiantobacco.com</p>	
---	--	---

Ref.No: 1(6)/04/2018-G.Ad.,

Date: 05/12/2018.

TENDER SCHEDULE

Sealed tenders are invited in the prescribed form from suppliers of computer stationery items. The tender should be submitted to the Secretary, Tobacco Board, Guntur in person or through post on or before 19/12/2018 by 3.30 P.M. The Tenders will be opened on the same day i.e., 19/12/2018 at 4.30 P.M. in the presence of the tenderers present. Every tenderer shall deposit an amount of Rs.75,000/- by way of Demand Draft drawn on any Nationalized Bank payable at Guntur in favour of Secretary, Tobacco Board, Guntur as E.M.D., along with the tender.

The prescribed tender form schedule along with terms and conditions may be down loaded from the Tobacco Board Web Site www.indiantobacco.com. The down loaded tender forms shall be submitted along with document fee of Rs.1500/-+ G.S.T @ 12% and EMD as applicable on or before 3.30 P.M. on 19/12/2018.

Description of supply	Earnest Money Deposit (EMD)	Cost of Tender Schedule
Supply of Computer Stationery items	Rs.75,000/-	Rs.1500/- +12% G. S.T

GENERAL CONDITIONS APPLICABLE TO ALL TENDERS:

- 1 Tender should be addressed to the Secretary, Tobacco Board, Guntur and submit in sealed cover super-scribed as Tender for “supply of Computer stationery items” and the nature of supplies should be specified as prescribed in the tender notice.
- 2 Tenderer should fill up the tender schedule completely i.e., the rate quoted shall be written both in figures and words and should specify whether the rates quoted are exclusive of sales tax or inclusive of sales tax and if no mention is made it will be deemed that the rates include sales tax and no extra payment will be made towards sales tax. The rates should be quoted F.O.R., TOBACCO BOARD OFFICE at GUNTUR.
3. Every tender must be accompanied by earnest money deposit of Rs.75,000/- by way of D.D. drawn on any Nationalized Bank payable at Guntur in favour of the SECRETARY, TOBACCO BOARD, GUNTUR. The earnest money deposit will be refunded to the unsuccessful tenderers after the tenders are disposed off. The earnest money of the successful tenderer will be retained with the Board for a period of 60 days (sixty days) beyond the final bid validity and it will be refunded to the successful bidder on receipt of performance security deposit which ever is later and no interest will be paid on the deposit.

Signature of Tenderer

(Contd....2)

: 2 :

4. The small scale Industries registered with Department of Industries, Government of Andhra Pradesh should also remit the earnest money deposit.
5. Tenders not received in the prescribed form and received after the due date and time will not be considered.
6. The successful tenderer should furnish performance security deposit as may be fixed by the Tobacco Board. The deposit will not bear any interest and will be retained for the due fulfillment of the contract for a period of 4 months beyond the date of completion of all contractual obligations of the supplier.
7. Successful tenderer will be required to execute an agreement on Rs.20/- non-judicial stamp paper at his expenses incorporating the conditions of tender and also other conditions that may be prescribed within 3 days of receipt of notice of acceptance of tender, failing which the earnest money deposit / security deposit will be forfeited to the Tobacco Board and fresh tenders will be called for at his risk and loss, but he will not be entitled to any claim if the Tobacco Board makes a profit.
8. In respect of tenders for supply of Computer Stationery material the Executive Director & Chairman, Tobacco Board reserves the right to accept the tenders either on jointly or individually without assigning any reasons thereof.
9. It will be binding on the Executive Director & Chairman to accept the lowest or any tender and the Executive Director & Chairman, Tobacco Board reserves the right to reject the whole or part of any tender without assigning any reasons. The Executive Director & Chairman, Tobacco Board reserves the right of deciding tenders taking into consideration the items involved therein either individually or collectively.
10. The quantity of material required will be indented according to the requirements. They must be of the best quality.
11. The Tobacco Board may reject the supply of any of the material if they differ in quality from the samples deposited along with the tenders and the decision of the Executive Director & Chairman, Tobacco Board in this matter shall be final.
12. In case an order placed by the Tobacco Board based on the tender submitted by the suppliers not executed by them, the Tobacco Board may buy the ordered goods from else where and recover the additional amount, the Tobacco Board may have to spend procuring the stores plus 10% to cover the incidental expenses.
13. Alteration if any in the date on which tenders will be opened will be published in the web site of Tobacco Board, Guntur.

Signature of Tenderer

(Contd.....3)

- 14 A tenderer who withdrew his tender without valid reasons will be made ineligible for participating in the subsequent tenders and EMD amount submitted by the tenderer will be forfeited.
- 15 Schedule showing the quantities of material required for the tenders where they are not mentioned specifically can be ascertained at the Tobacco Board Office, Guntur.
- 16 If there is a reason to believe that loss will be caused to Tobacco Board when compared with market rates, the purchase committee or the Executive Director & Chairman will reserve the right to cancel the tenders or reject them or order their purchase departmentally at their discretion. The tenderer should not object to this procedure.
- 17 Petitions requesting to sanction enhanced rates on the ground that during the year, the rates of the different commodities has gone up will not be considered.

SPECIAL CONDITIONS:

1. Tenderers should along with their tender, forward sample of material for examination at the time of disposal of tenders. Tenders will be rejected if the quotations are not given to the corresponding columns in the form, which will be supplied on application, full description of the quality and number of the material for which prices are quoted shall be given. The lowest of the tenders will be decided as per rules. Conditional tenders will not be accepted. The specimen copies can be seen in the office.
2. The quantities noted against the material shown in the schedule are only approximate, and the tenderer shall supply the material according to the Indents issued from time to time for **a period of one year from the date of issue of work order without any reference to the approximate quantity mentioned.** The Tobacco Board reserves the right to indent for any quantity either more or less than that shown in the tender notice.
3. If the tenderer does not supply the Computer Stationery within 20 days from the date of the order, the earnest money deposit and security deposit if any shall be liable to be forfeited and in addition the loss sustained by the Tobacco Board in purchase of such material from any other dealer shall be recovered from the tenderer.
4. The tenderer should deliver the material at his own expenses in good condition at the Tobacco Board Office, Guntur. The accepted tenderer should supply on indent in full and no account piece meal suppliers will be allowed or payment for such supplies will be made.
5. Any litigation / dispute in this regard may be challenged only at Guntur Courts Jurisdiction.
6. Tax Deduction at source will be deducted as per the rates in force.
7. PAN Copy should be furnished along with the tender.

**Sd/- X X X X X
(A. SRIDHAR BABU)
SECRETARY**

Signature of Tenderer with stamp

	<p style="text-align: center;">TOBACCO BOARD Government of India, Ministry of Commerce & Industry, Department of Commerce G.T. Road, GUNTUR – 522 004 Andhra Pradesh [AN ISO 9001:2015 CERTIFIED ORGANISATION] www.indiantobacco.com e-mail: info@indiantobacco.com</p>	
---	--	---

Ref. No.1(6)/04/2018-G.Ad.

Date: 05/12/2018.

(To be submitted in Original)

1. Name of the Company :
2. Address with Phone (s)/Cell, Telex, Fax Nos. :
3. Indicate whether Manufacturer, Authorized Dealer :
4. Rates quoted for the following items :

TENDER SCHEDULE FOR SUPPLY OF COMPUTER STATIONERY ITEMS

S. No.	Item	Description	Quantity required in sheets	Rate per unit (1000 sheets) (Rs.)
1.	10"X12" X 1	70 GSM A.P. Mill, blank paper, single part, Back ground logo, vertical perforation on both edges to cut form feed holes.	300 Boxes. Each box 3000 sheets	
2.	10" X12"X 2	70 GSM A.P. Mill, blank paper, double part, Back ground logo, vertical perforation on both edges to cut form feed holes.	380 Boxes. Each box 1000 sheets	
3.	15"X12"X 1	70 GSM A.P. Mill, blank paper, single part, Back ground logo, vertical perforation on both edges to cut form feed holes.	70 Boxes. Each box 3000 sheets	
4.	15"X12" X 2	70 GSM A.P. Mill, blank paper, double part, Background logo, vertical perforation on both edges to cut from feed holes.	80 Boxes. Each box 1000 sheets	
5.	9"X12" X 1	80 GSM (A4 size) single part with Logo. Vertical perforation on both edges to cut form feed holes.	150000 Sheets (50 Boxes)Each box 3000 sheets	
6.	10"X12" X 1	110 GSM pre-printed single part, Growers Authorization Cards two sides printing in bilingual (Hindi & English). Horizontal perforation at 4" and 8" to make three leaves for sheet (White parchment paper). Vertical perforation on both edges to cut form feed holes.	40 Boxes. Each box 2000 sheets	
7.	7" X 12" X 2	Pre-printed Bale Tickets one side printing in bilingual in Hindi/English or Hindi/Kannada. Both copies 58 GSM Maplitho paper with interleaved carbon C.B.Gothic numbering on all parts. Horizontal perforation at every 4" to make 3 Bale Tickets per sheet. Vertical perforation on both edges to tear – off form feed holes.	450 Boxes. Each box 2000 sheets	

Signature of Tenderer

(Contd.....2)

8.	10"X12"X 2	70 GSM A.P. Mill, double part, Grower Receipt one side printing in bilingual (Hindi & English) horizontal perforation at every 4" to make 2 leaves per sheet. First in Blue colour and second copy in Red colour. Vertical perforation on both edges to cut form feed holes.	260 Boxes. Each box 1000 sheets	
9.	10"X 12"X 2	70 GSM A.P. Mill, pre-printed double part, IF-7, Grower out pass, one side printing in bilingual (Hindi & English). Horizontal perforation at every 4" to make 3 leaves per sheet. First in Green colour and second copy in Blue colour. Vertical perforation on both edges to cut form feed holes.	200 Boxes. Each box 1000 sheets	
10.	10" X12"X 2	70 GSM pre-printed double part, Transit Note (IF – II), one side printing in bilingual (Hindi & English) in original copy in Cream wove colour and second copy in Red colour. Vertical perforation on both edges to cut form feed holes.	90 Boxes. Each box 1000 sheets	
11	15'X12"X1'	'70 GSM A.P.Mill, pre-printed single part Gower Sale Notes one side printing in bilingual(Hindi & English) in Red Colour , Horizontal perforation at 6'and vertical perforation at 7.5'to make 4 leaves per sheet, both edges to cut form feed holes.	50 Boxes Each box 3000 sheets	
12	15""x12"X2	70 GSM, A.P.Mill, pre-printed Double part, Buyers Invoice one side printing in bilingual (Hindi & English) in original copy in Red colour duplicate copy in blue colour, Horizontal perforation at 7.5" to make 4 leaves per sheet. Vertical perforation on both edges to cut form feed holes	30 Boxes Each box 1000 Sheets	

5. Validity period of rate:

6. E.M.D. Amount : Rs. D.D. No. Date: Name of the Bank:

7. Application fee Rs. : D. D. No. Date: Name of the Bank:

8. Any other information:

Place:

Date:

(Company Seal)

Name & Signature of Tenderer