

TOBACCO BOARD:: DIRECTORATE OF AUCTIONS :: BENGALURU

**TERMS AND CONDITIONS FOR REPAIR/SERVICING OF TROLLEYS AND
SUPPLY OF POLYMER WHEELS DURING 2024-25 AUCTION SEASON IN
KARNATAKA**

1. Sealed tenders are invited from experienced agencies for "Repairs and servicing for trolleys and supply of new polymer wheels to be fixed to existing trolleys" at the following locations of Tobacco Board in Karnataka:-

Sl. No	Name of the Offices
1	APF No.1, H.D.Kote, Mysuru District
2	APF No.2, Hunsur, Mysuru District
3	APF No.3, Hunsur, Mysuru District
4	APF No.64, Hunsur, Mysuru District
5	APF No.62, Chilkunda, Mysuru District
6	APF No.4, Periyapatna, Mysuru District
7	APF No.5, Periyapatna, Mysuru District
8	APF No.6, Periyapatna, Mysuru District
9	APF No.7, Ramanathpura, Hassan District
10	APF No.63, Ramanathpura, Hassan District

2. The tenders shall be superscribed as "Repairs and servicing for trolleys and supply of new polymer wheels to be fixed to existing trolleys". The **cost of tender form is Rs.500/-+GST**. The Tenders shall be dropped into the Tender box provided at the **Office of the Regional Manager, Tobacco Board, H.No.CA-5673/C, 14th main, 2nd Stage, Near Yoganarasimha Swamy Temple, Vijayanagara, Mysuru** on or before **26.07.2024 by 3.00PM** and shall be opened on the same day at **3.30PM**. No tender will be received by hand or by any officials.
3. **Terms and Conditions shall be signed on each page as a token of acceptance and enclosed along with the tender form.**
4. **EARNEST MONEY DEPOSIT: -**
- a) An amount of **Rs.20,000/-** as Earnest Money Deposit (EMD) by way of Demand Draft should be submitted in favour of **Tobacco Board, Bengaluru**, obtained on any nationalized banks payable at Bengaluru.
- b) Tenders received without EMD and after stipulated time will not be considered.
- c) EMD shall be refunded to un-successful tenderers after award of Work Order to successful tenderer and the tenderer shall not claim any interest on the EMD.

Signature of the tenderer

5. PERFORMANCE SECURITY DEPOSIT:

- a) **The successful tenderer has to submit Performance Security Deposit at 5% of the total contract value by way of Demand Draft in favour of "Tobacco Board, Bengaluru" payable at Bengaluru. The contractor shall not claim any interest on PSD.**
- b) **The Performance Security Deposit amount shall be returned after completion of 1 year after submission of Satisfactory Certificate from the concerned Auction Superintendent.**
- c) If the work carried out by the firm is not satisfactory, the Performance Security Deposit shall be forfeited by the Board.

6. The tenderer has to produce a polymer wheel sample of a reputed brand while submitting the tender.

- 7. The Director (Auctions) reserves the rights to reject / accept any or all the tenders, received without assigning any reason thereof.
- 8. Any tenderer who has not rendered satisfactory services in the Tobacco Board in the past are liable to be rejected. Decision of Tobacco Board is final in this aspect.
- 9. The tenderer should quote reasonable rate for acceptance by the Competent Authority.
- 10. The rate inclusive of all taxes should be quoted for each item both in figures and words.
- 11. There should not be over writing or corrections in the rates quoted in the tender form.
- 12. If there is difference between the rate quoted in figures and words for each item of work, then the rate quoted in words & figures whichever is less will only be considered.
- 13. Contract will be awarded on the basis of overall lowest cost quoted by the tenderer taking reasonable rates for each individual item of work.
- 14. **SAMPLE OF TROLLEY WHEEL:** - The successful tenderer has to produce sample of the wheel to the Regional Manager, Tobacco Board, Mysuru for approval before execution of work.
- 15. The requirement of various items may either decrease or increase to the extent of $\pm 25\%$. The rates quoted and finalized would be applicable for the reduced/increased requirements.

Signature of the tenderer

16. DATE OF COMPLETION: -

- a)** The work should be completed **within one month** from the date of issue of Work Order.
- b)** The successful tenderer shall attend to repairs / replacement / servicing of spares as and when complaints are received from the Auction Superintendents within 24 hours.

17. GUARANTEE PERIOD:

- a)** A guarantee period of **six months** should be given for replacement/ repairs from the date of repairs of the trolleys.
- b)** A guarantee period of **one year** should be given for polymer wheels. Specification of polymer wheel is annexed to the terms and conditions.

18. INSPECTION:

- a)** The works undertaken by the agency shall be inspected by the concerned Auction Superintendent/ Authorized representative and a Certificate to that effect must be obtained and submitted to the Directorate of Auctions, Tobacco Board, Bengaluru.
- b)** **The Contractor should give platform wise fortnightly progress report on the works done to the Directorate of Auctions, Tobacco Board, Bengaluru and failure to do so shall be viewed seriously.**

19. PENALTY: -

- a)** **Penalty shall be levied @ 2% of the value of balance work to be executed for each week of delay.**
- b)** In case of cancellation of the contract for non-fulfillment of the conditions stipulated in the tender schedule, the PSD shall be forfeited.
- c)** In case the contractor fails to undertake repairs/servicing, the same shall be undertaken by Tobacco Board and the expenditure so incurred shall be deducted from the amount payable or from PSD.
- d)** If the services of agency are found not satisfactory, the agency shall be black listed from any future contract besides cancellation of the contract.

SINGATURE OF THE TENDERER

20. **PAYMENT:**

a) **50% shall be released after completion of 75% job on production of Satisfactory Certificate from Auction Superintendent through the Regional Manager, Mysuru / Periyapatna, the balance 45% shall be released after completion of the work only after obtaining Satisfactory Certificate from all Auction Superintendents through the Regional Manager, Mysuru / Periyapatna and the remaining 5% shall be released after one year of Work Order.**

b) Income tax and also GST shall be deducted from all the bills payable to the agency as per rules.

21. **TERMINATION OF THE CONTRACT: -**

a) **In case of dispute, the matter shall be referred to the Executive Director, Tobacco Board, Guntur for appointing arbitrator whose decision shall be final and binding on the contractor.**

Place:

Date:

SINGATURE OF THE TENDERER

SPECIFICATION OF WORKS

1. Replacement of wheel bush along with washer & cotter pins (set).
2. Servicing (welding of frame and structure wherever necessary) & greasing.
3. Replacement of axle along with grinding and turning.
4. Axle welding including grinding and turning.
5. "V" leg & supporting.
6. Enamel painting.
7. Fixing of wheel (polymer wheel) including nuts and bolts.
8. Repairs of pickup frame.
9. Welding 2" Flat strips across the trolley.
10. Welding of 2 mm gauge sheet measuring 45 cms x 60 cms across the wheel end of trolley (wherever necessary)
11. Fixing/Welding of handles.
12. New polymer wheels required

SPECIFICATION OF NEW POLYMER WHEEL

a)	Polymer Wheel	Self Lubricating (black colour) Hard Polymer Trolley wheel of Size of OD- 250 mm, Rim Width-50 mm, Hub thickness-64 mm and Hub dia-85 mm fitted with double ball bearings 6205 and locked with circlips on both sides.
b)	Total weight of the trolley	The weight of each wheel should be 1.8 to 2 kgs including bushes and ball bearings.

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Tender form for Repairing/ Servicing of Trolleys and Supply of New Polymer wheels for 2024-25 at auction platforms of Tobacco Board in Karnataka.

1	Name of the firm			
2	Address for correspondence			
3	Phone & mobile number			
4	Whether firm is individual or joint firm			
5	PAN Number			
6	GST Number			
7	Details of EMD	DD.No& Bank Date : Amount:		
8	Previous experience in executing similar type of job			
9	Rate to be quoted as per specification (inclusive of all taxes)	Rates in figures & words for each item of work		
		Approximate Quantity	In figures	In words
	1) Replacement of wheel bush along with washer cotter pins (set)	468		
	2) Servicing (welding of frame & structure wherever necessary & Greasing	698		
	3) Replacement of axle along with grinding & turning	161		
	4) Axle welding including grinding & turning	184		
	5) "V" leg & Supporting	142		
	6) Enamel Painting	698		
	7) Fixing of wheel (polymer wheel) including nuts & bolts	266		
	8) Repairs of Pickup frame	166		
	9) Welding "2" flat strips across the trolley	148		

	10) Welding of 2mm guagesheet measuring 45 cms X 60 cms across the wheel end of trolley (Wherever necessary)	99		
	11) Fixing/welding of handles	121		
	12) No. of New polymer wheels required	423		

I have gone through the terms and conditions issued by the Tobacco Board and agree to abide by all terms and conditions. The above information furnished by me is true to the best of my knowledge. If any information is found false, the EMD deposited may be forfeited including cancellation of contract.

Signature of the Tenderer:

Place:

Date:

Addresses of Auction Platforms in Karnataka and Phone Numbers

Sl.No	Name of the Auction platform	Mobile & Land No's
1	Office of the Auction Superintendent, Tobacco Board, Platform No.1, H.D.Kote-571114, Mysore Dist.	9448495505 9483226115
2	Office of the Auction Superintendent, Tobacco Board, Platform No.2, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495506 9448495523
3	Office of the Auction Superintendent, Tobacco Board, Platform No.3, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495515 9448495527
4	Office of the Auction Superintendent, Tobacco Board, Platform No.64, MTC Complex, Kattemalavadi Post, Hunsur-571134, Mysore Dist.	9448495658 9448495659
5	Office of the Auction Superintendent, Tobacco Board, Platform No.4, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495508 9448495528
6	Office of the Auction Superintendent, Tobacco Board, Platform No.5, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495509 9448495529
7	Office of the Auction Superintendent, Tobacco Board, Platform No.6, Kaggundi Village, H.H.Bagilu Post, Periyapatna-571107, Mysore Dist.	9448495510 9448495640
8	Office of the Auction Superintendent, Tobacco Board, Platform No.62, Chilkunda Village & Post, Chilkunda-571105, Mysore Dist.	9448495512 9448495642
9	Office of the Auction Superintendent, Tobacco Board, Platform No.07, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495513 9448495643
10	Office of the Auction Superintendent, Tobacco Board, Platform No.63, Ramanathpura Village & Post, ArkalgudTq, Hassan Dist-571133.	9448495514 9448280156

Addresses of Regional Manager Office Mysore and Periyapatna and Phone Numbers

Sl.No	Name of the Office	Mobile & Land No's
1	RegionalManager,TobaccoBoard,H.No:CA-5673/C,14 th main,2 nd Stage,NearYoganarasimhaSwamy Temple,Vijayanagara,Mysore-570017	9448495502 0821-2543357
2	Regional Manager, Tobacco Board,No.4,Housing Board, Gonikoppa Road,Periyapatna-570017	9448280151 08223-2543357