



तम्बाकू बोर्ड :: गुण्टूर  
**TOBACCO BOARD :: GUNTUR**  
(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग)  
(Govt. of India, Min. of Commerce & Industry, Dept. of Commerce)  
(An ISO 9001:2015 Certified organization)



### **TENDER NOTICE**

Sealed tenders are invited from the agencies having experience in undertaking servicing/repairs to 500 Kg. capacity Mechanical Weighing Scales (Carrier type) located at various auction platforms of the Tobacco Board in Andhra Pradesh during 2021-22 AP FCV tobacco auction season.

Tender schedules may be obtained from the Manager (Auctions), Tobacco Board, G.T. Road, Guntur – 522 004 and Regional Managers of SLS, SBS (Ongole) & Rajahmundry during the office hours (9.15 AM to 5.45 PM) on payment of Rs.150/- (including 18% GST) by cash or by DD drawn in favour of 'Tobacco Board' payable at Guntur on or before **08.12.2021 (Up to 1.00 P.M.)**.

The EMD payable per tender for Mechanical weighing scales is Rs.7,200/-

The last date for receipt of the tenders is **3.00 P.M. on 08.12.2021**.

The tender form and terms and conditions of the tender are placed in Tobacco Board website **www.tobaccoboard.com**. The intending parties can download the tender form and submit the same on or before the stipulated date and time by enclosing D.D. for Rs.150/- drawn in favour of Tobacco Board, Guntur towards cost of the tender form.

Place: Guntur  
Date: 15/11/2021.

SECRETARY



तम्बाकू बोर्ड :: गुण्टूर  
**TOBACCO BOARD :: GUNTUR**  
(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग)  
(Govt. of India, Min. of Commerce & Industry, Dept. of Commerce)  
(An ISO 9001:2015 Certified organization)



-9-

### मेकानिकल वेयिंग स्केल को सर्विसिंग / मरम्मत कार्य अपनाने के लिए निविदा

Tender for undertaking Servicing/ Repairs to Mechanical Weighing Scales

1. अभिकरण /व्यक्ति का नाम :  
Name of the Agency /Individual
2. पत्र व्यवहार के लिए पता :  
Address for Correspondence
3. शाखा कार्यालयों का स्थान, यदि बोर्ड का प्रांतीय, मुख्यालयों के पास है तो, पता और फोन सं. :  
Location of Branch Offices if any at Boards` Regional, Head Quarters, address and Phone No.
4. यदि आभिकरण / व्यक्ति मापविद्या विभाग से वेयिंग स्केल मरम्मत करने को प्रामाणिक अनुज्ञप्ति दार है । :  
Whether the agency/individual is having valid license to repair weighing scales from the Department of Legal Metrology
5. यदि हों तो, अनुज्ञप्ति सं. और इस का मान्यता अवधि :  
If so the license No. and its validity period
6. अदा किया गया ईएमडी विवरण / Particulars of EMD paid :
7. a) के लिए उद्धृत दर / Rate Quoted for
  - i) प्रत्येक वेयिंग स्केल के लिए स्टॉपिंग प्रभार :Rs..  
Stamping charges per each Weighing Scale
  - ii) प्रत्येक वेयिंग स्केल की स्टॉपिंग के लिए आनुषंगिक व्यय :Rs..  
Incidental expenses for stamping of each weighing scale
- b) वेयिंग स्केल के पेयिंटिंग सहित अवेरी 500 कि.ग्रा. कारेज प्रकार के वेयिंग स्केल (वर्ष में एक सेवाएँ) का वार्षिक रखरखाव
  - i) Annual maintenance of Avery 500 kg carriage type weighing scales (for one service in a year) including painting of weighing scales. :Rs.
  - ऑनकाल के आधार पर सेवा प्रभार रु. :Rs.
  - ii) Servicing charges per scale on call basis

8. स्पेर्स के लिए उद्धृत दर (सभी कर मिलाकर)

Rates quoted for spares (inclusive of all taxes).

1)	शाँकाल बेरिंग (स्टील यार्ड)/Shackel Bearing (Steel yard)	:Rs.
2)	स्टील यार्ड नैफ / Steel yard Knife	:Rs.
3)	संतुला स्केल / Scales poise	:Rs.
4)	संतुला स्टेप्पर & स्कू / Poise stepper & Screw	:Rs.
5)	स्केल स्ट्रिप 500 किलो / Scale strip 500 Kgs	:Rs.
6)	स्केल बेड (ब्रास और प्लाटिंग)/Scale bed (Brass and plating)	:Rs.
7)	कारियर क्लच / Carrier clutch	:Rs.
8)	नाच प्रोटेक्शन बार / Knotch protection bar	:Rs.
9)	कारियर नाच / Carrier Knotch	:Rs.
10)	लॉक सेट / Lock Set	:Rs.
11)	बेलेन्स बॉल सेट / balance ball set	:Rs.
12)	लोड शाकेल / Load Shackel	:Rs.
13)	पलग्राम शाकेल / Pulgrem shackel	:Rs.
14)	लिवर नैफ्स / Lever Knifes	:Rs.
15)	बुश बाल बेरिंग / Bush ball bearings	Rs.
16)	प्लेट बुश / Plate Bush	:Rs.
17)	लिवर शाकेल सेट / Lever shackle set	:Rs.
18)	कनेक्टिंग रॉड / Connecting Rod set	:Rs.
19)	कनेक्टिंग शाकेल सेट /Connecting Shackel set	:Rs.
20)	शाकेल बेरिंग (लिवर) / Shackel bearings (Liver)	:Rs.
21)	व्हील / Wheel	:Rs.
22)	व्हील ऑक्सल / Wheel axel	:Rs.
23)	स्टील यार्ड सब - असेम्बली /Steel yard Sub-Assembly	:Rs.

मैं / हम निविदा की अनुलग्नक में दिये गये प्रतिबंध या शर्तों के लिए सहमत हूँ / हैं...

I/We agree for the terms and conditions given in the Annexure.

निविदाकार के हस्ताक्षर

Signature of the Tenderer

पूरा नाम / Full Name \_\_\_\_\_

स्थान / Place:

पैन संख्या/PAN No. \_\_\_\_\_

दिनांक/Date:

(Pl. enclose copy of PAN)



**TERMS AND CONDITONS OF THE TENDER FOR UNDERTAKING SERVICING/ REPAIRS TO THE MECHANICAL WEIGHING SCALES.**

1. Tobacco Board is having 37 nos. 500 kg. capacity Mechanical Weighing Scales. They are situated at the following auction platforms in Andhra Pradesh.

<b>S.B.S.Region – Ongole</b> Auction platforms situated at	<b>S.L.S. Region – Ongole</b> Auction platforms situated at	<b>Region – Rajahmundry</b> Auction platforms situated at
1.Ongole-I (1)	1.Kaligiri (2)	1. Devarapalli (4)
2.Ongole-II (3)	2.D.C.Palli (1)	2. J.R. Gudem-I (3)
3.Tangutur-I (3)	3.Podili-I (4)	3. J.R.Gudem-II (4)
4.Kondepi (1)	4.Kandukur-I (2)	4. Koyyalagudem (2)
5.Vellampalli -I (1)	5.Kandukur-II (2)	5. Gopalapuram (2)
6.Vellampalli-II (2)		
<b>Total 11</b>	<b>11</b>	<b>15</b>

2. Tenders are invited for the following items of work.

**i. Annual Maintenance:** Servicing, maintenance, repairs & painting.

**ii. Servicing/undertaking repairs on call basis :** The weighing scales situated at all the auction platforms in A.P. are to be serviced / repaired **on call basis** during the auction period (about 8 to 9 months).The servicing/repairs should be done by deputing qualified mechanics only.

**iii. Undertaking stamping of weighing scales.**

- Government stamping fees will be reimbursed on the basis of actuals, on production of bills/receipts.
- Servicing charges on '**call basis**' should be quoted per **one service per weighing Scale**.
- Stamping and incidental charges should be quoted separately for weighing scales and standard weights.
- The rates quoted should be inclusive of TA and DA.
- The locations of permanent service centers at Tobacco Board's Regional Head Quarters, in Andhra Pradesh together with address and phone Nos. will have to be furnished by the **parties**.
- Tender should be accompanied by a DD for **Rs.7,200/-** drawn in favour of "Tobacco Board, Guntur" towards EMD.
- Tenders without EMD will be summarily rejected.
- The EMD submitted by the successful bidder will be retained as **performance security** and the same will be refunded after successful completion of the contract. No interest will be paid on the Security deposit.
- The successful **agency** should attend to servicing/repairs to the weighing scales even on holidays if it is warranted. If required, the mechanics should be prepared to visit the platforms during nights also as the receipting of the bales usually commence in the nights.
- In case the contractor fails to undertake repairs/servicing, the same will be undertaken by Tobacco Board and the expenditure so incurred will be deducted from the bills payable or security deposit.

13. The servicing agency will be black listed from any future contracts besides cancellation of the contract if the services of the agency are found unsatisfactory.
14. In case of cancellation of the contract, for non-fulfillment of the conditions stipulated in the tender schedule, the security deposit will not be refunded.
15. Income tax will be deducted from the bills payable to the maintenance agency, as per the prevailing rate.
16. Filled up tender forms in sealed covers, furnishing all the information super scribing "Tender for undertaking servicing/repairs to the mechanical weighing scales" should reach The Executive Director, Tobacco Board, Srinivasarao Thota, G.T.Road, Guntur-4, on or before **3.00 PM on 08.12.2021**.
17. Tenders will be opened on the same day at **4.30 PM** in presence of the parties who will be present at that time.
18. If any dispute arises in executing the contract the same shall be resolved in the court of Guntur jurisdiction only.
19. The Executive Director, Tobacco Board, Guntur reserves the right to cancel/reject/accept part or all the tenders without assigning any reasons.

**-xxx-**