

TOBACCO BOARD TRAVELLING ALLOWANCE BILL



Pay: Rs. Grade Pay Rs.

Official Purpose:

Amount of advance taken:

Head Quarters		Name:				Designatio	Secret	ary	Head	of A/c. : T	A to offi	cers	Month:		
Particulars of Journey & Date									,				Total	Remarks	
Departure		Arrival			Kind of	CLASS	No.of	Rs.Ps.	Kms	No. of	Rate of	Amount	Amount	Remarks	
Station	Date	Hours	Station	Date	Hours	Journey		Fares		Travelled	D.A.	D.A	Rs.	Rs.	
															n

		A CERTIFICATE								
		CERTIFIED THAT	CERTIFIED THAT							
Rail / Aeroplane / Road (Col. 10)	/ Rs.	1.The distance travelled by Roa	d as shown in this bill are to the best of my knowledge and belief; correct							
Mileage / Rs. D.A. Claimed (Col. 14) / Rs.			ourney (s) for which mileage allowance has been claimed a rates							
			prescribed in Rule 45 of the supplementary Rules by taking single seat in any public conveyance (excluding stamer) which files regularly for hire between fixed points and charges fixed rate.							
135/&260/-			y constructively in camp on holiday (s) and was not on casual leave during the se has been claimed in this bill.							
Deductions	N	lil								
Net payable			4. I did not avail of free board and / or lodging financed from state funds during the days or halt for which full daily allowance has been claimed in this bill.							
		5. No road mileage has been cla	5. No road mileage has been claimed in respect of the journey (s) for which conveyance was provided.							
		I have not drawn any travcel bill from any other sources.	6. I have not drawn any travcelling or daily allowance in respect of the journey (s) and halt (s) as shown in this bill from any other sources.							
Received Contents		•	7. I actually travelled in the class of Rail accomodations shown in this bill and the railfare (s) claimed by me are actually paid to the railway authorities concerned.							
Signature of the employee		8. The concessional return ticke	ts were duly purchased wherever these issued by the Railway authorities.							
Passed for Rs (Rupees	s	, , , ,	9. The journey (s) for which Mail / Express Train fare (s) Air fare (s) have been claimed in this bill were actually performed by rail / express train (s) / Air.							
only)		Station : Guntur Date :	Signature : Designation:							
		Please pay to	Passed for Rs.							
Signature of the Control	ling Officer	Received Co	ontents:							
Signature of the Control	ing Officer	Signature o	Signature of the official who travelled							