



TENDER NOTICE

Tobacco Board intends to let out the premises situated at Thorredu, East Godavari District and Keesara, Krishna District on lease basis, initially for a period of 3 years.

The tender form and terms & conditions of the tender can be obtained from the Manager (Auctions), Tobacco Board, Head Office, Guntur on payment of Rs.1,180/- (including GST) by cash or DD drawn in favour of 'Tobacco Board' payable at Guntur on or before 1.00 PM on 27.12.2023.

Tender Notice, Tender form and terms & conditions governing the tender can also be downloaded from the website www.tobaccoboard.com, and the same may be submitted along with requisite EMD and a DD for Rs.1,180/- drawn in favour of 'Tobacco Board' payable at Guntur towards cost of tender form.

Sealed tenders should reach the Executive Director, Tobacco Board, Guntur-522 004 by 3.00 PM on 27.12.2023.

The Executive Director, Tobacco Board reserves the right to reject any or all the tenders received without assigning any reasons thereof.

Date:29-11-2023

Place : Guntur


SECRETARY

TOBACCO BOARD :: GUNTUR

Tender form for lease of the premises situated at KEESARA/THORREDU

1. Name of the premises for which application is being filed :
2. Name of the individual/company :
3. Name of the authorized person to deal with the Board and his contact no. :
4. Permanent address with Telephone Nos. :
5. Purpose for which the premises will be utilized on lease :
6. Annual rent offered for the premises (including vacant land and structures) (Please state in figures and words) :
7. Particulars of EMD paid DD No :
Date :
Bank :

I/we hereby declare that the particulars mentioned above are correct to the best of my knowledge and belief. I/we also declare that I/we would abide by all the terms and conditions to be set out in the lease deed.

Signature of the bidder :

Name (in capital letters) :

Designation :

Full address :

Place:

Date:

TOBACCO BOARD :: GUNTUR

Terms and conditions governing tender to lease out the premises situated at Thorredu and Keesara

1. Tobacco Board has two premises situated at Thorredu in East Godavari District and Keesara in Krishna District of Andhra Pradesh and intends to lease out.
2. The premises have the following infrastructural facilities :

Sl. No.	Name of the Structure	Thorredu	Keesara
		Plinth area (sq.ft.)	Plinth area (sq.ft.)
1	North light hall	18000.00	18880.0 (12640+6240)
2	Godown-I	17367.2	15274.0
3	Godown-II	2026.6	12640.0
4	RCC buildings	2804.8	1632.0
Built up area		40198.6	48426.0
Total area of the premises		Ac 3.38 cents	Ac 7.50 cents

3. The premises can be inspected on any of the weekdays from 9.15 AM to 5.45 PM except on Public Holidays, Saturdays and Sundays.
4. The premises will be given on lease for a period of 3 years, initially, with a provision to extend the lease further upon mutual agreement between lessor and lessee and at a minimum escalation of rent by 15% on the last paid rent.
5. The annual rent quoted will be valid for a period of 3 years.
6. The rent should be paid on quarterly basis in the first week of every succeeding quarter.
7. The lessee shall submit security deposit equivalent to one quarter's rent before moving into the premises. The security deposit will not earn any interest and will be discharged by Tobacco Board after successful completion of the lease period.
8. The lessee shall pay GST as applicable on rental charges.
9. The Tobacco Board offers the premises for lease on '**as is basis**' i.e. repairs, if any, are to be taken up by the lessee at their own cost.
10. Tobacco Board reserves the right to direct the lessee to vacate the premises by issuing one-month prior notice.
11. Separate tender applications shall be submitted for the two premises.
12. Each tender should be accompanied by an EMD of Rs.1,00,000/- (Rupees one lakh only) in the form of DD drawn in favour of 'Tobacco Board' payable at Guntur and tenders filed without EMD will be summarily rejected.
13. If any bidder withdraws their offer any time during the process of finalizing the tender, the EMD submitted shall be forfeited.

Signature of the Bidder

14. Sealed tenders shall be superscribed "Tender for taking the premises of Tobacco Board on lease situated at _____" should reach the Executive Director, Tobacco Board, Srinivasarao Thota, Guntur-522004 by 3.00 PM on 27.12.2023. Tenders can also be dropped in the box kept for this purpose at Head Office, Tobacco Board, Guntur. Board will not be responsible for any postal delay.
15. The tenders will be opened at 3.30 PM on 27.12.2023.
16. Mere participation in the tender does not give any right / claim to the participant regarding leasing of premises.
17. The terms and conditions of lease will be clearly mentioned in the lease deed that would be entered after finalization of tender.
18. The successful bidder shall not use the premises for sorting the objects / material against the laws in force.
19. The successful bidder shall not sub-lease the premises to others.
20. No explosives shall be stored in the godowns, auction hall and office or in the open place.
21. The successful bidder shall not take up any un-lawful activities in the premises.
22. The successful bidder is responsible for any loss or damage to the property during their possession.
23. The bidder shall enter into the lease agreement after acceptance of the bid and before moving into the premises.
24. No conditional bids are entertained and are liable for rejection.
25. The Executive Director, Tobacco Board reserves the right to reject/accept any or all the tenders without assigning any reasons thereof.

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Signature of the Bidder