

Tender Notice No.15 (20)/IT-Scrap/2022-23/1

Tender (short period) for “Disposal of Old / Un-serviceable / Condemned Computer Systems, Printers & UPS systems and other accessories”

February, 2023

TOBACCO BOARD

G.T.Road, Guntur-522004

Phone:0863-2358399 Website:www.tobaccoboard.com

Important Dates

Open Date & Time for availability of tender documents	10:00 AM. on 15.02.2023
Last Date & Time for submission of filled tender documents	3:00 pm. on 10.03.2023
Date & Time for opening of tenders	4:00 pm. on 10.03.2023

NOTICE INVITING TENDER

Tobacco Board, Government of India, Ministry of Commerce & Industry, Department of Commerce, G.T.Road, Guntur, Andhra Pradesh invites sealed tenders (short period) for auction of **Disposal of Old / Un-serviceable / Condemned Computer Systems, Printers & UPS systems and other accessories** etc. on “**As is where is basis**”.

A. General:

1. Tender Document can be downloaded from the official website of Tobacco Board www.tobaccoboard.com

2. Details of Bid:

a)	Bid Reference	Tender No: 15(20)/IT-Scrap/2023-24
b)	Last Date & Time for submission of filled tender documents	3:00 pm. on 10.03.2023
c)	Date & Time for opening of tenders	4:00 pm. on 10.03.2023
d)	Address for communication	Tobacco Board, G.T.Road, Guntur, Andhra Pradesh – 522 004.
e)	Tender Fee	Rs.100/- + GST@18% TOTAL Rs.118/-
f)	EMD	Rs.10,000/-

B. Period of validity of bid:

The tender shall remain valid for 60 days after the date of opening. If any tenderer withdraws his tender before the said period shall -without prejudice to any other right or remedy, be at liberty to forfeit the EMD absolutely.

C. General Terms and Conditions:

1. The tenderer may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for, as the items condition is on “**As is where is basis**”.
2. The items shall be sold to the highest price of tender.
3. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned within one week to the auction date, without any interest.
4. No items, once disposed to the successful bidder, shall not be taken back by this office.

5. The successful bidder has to make full balance payment in the form of Demand Draft in favour of **Secretary, Tobacco Board, Guntur payable at Guntur** within 3 three days after opening of the tenders, failing which the offer will be cancelled and EMD shall stand forfeited.
6. Tender Fee of **Rs. 1180/-** & Earnest Money Deposit (EMD) of **Rs. 10,000/-** (Rupees Ten Thousand Only) must accompany with each tender. This shall be in the form Demand Draft/Pay order of any Nationalized /Scheduled Bank drawn in favor of **Secretary, Tobacco Board, Guntur payable at Guntur** without which the tender shall be summarily rejected. No Cheque / Money order / Cash shall be accepted. The tender fee & EMD deposit shall not attract any interest.
7. The successful bidder shall be required to lift all the items from the disposal site to their premises immediately after the full payment made (EMD amount will be adjusted with the quoted value). On failure to do so, this office shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
8. The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other therefore no comparison will be made on individual item. The contract will be awarded on comparison of consolidated price of all items.
9. Each page of tender document should be signed by the bidder (s)
10. Incomplete and unsigned quotations are liable to be rejected.

D. Bidding Procedure:

- a) Sealed Bids shall be received, not later than 3.00 PM on 10.03.2023. No Bids will be accepted after the closing date under any circumstances. This office will not be responsible for any postal/courier (transit delay) delay and also for reasons beyond the control of this office.
- b) Bids without EMD will be summarily rejected. Requirement of EMD is exempted from those bidders like State/Central PSUs; Government of India Societies (established under relevant Act).
- c) All the bids must be accompanied by a bid security (EMD) of the amount of Rs. 10,000/- (Rupees Ten Thousand only) in a form of a Demand Draft issued by any commercial Bank in favour of **Secretary, Tobacco Board, Guntur payable at Guntur**.
- d) All bids must be delivered to the Secretary, Tobacco Board, Guntur, Andhra Pradesh - 522004.
- e) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

FIRM / PERSON DETAILS

1	Name of the Firm / Person:	
2	Registered Office Address With Mobile / Phone / e-mail:	
3	GST Registration No.	
4	Permanent Account No. (PAN)	
5	Name, Designation & address of the authorized person in respect of this tender	
6	Details of EMD Amount	Amount Rs. Demand Draft No. Name of the Bank
7	Details of Amount - Cost of Tender Document	Amount Rs. Demand Draft No. Name of the Bank
8	Validity of the Tender	
9	Any other information	

1. I/We declared that I / my representative have inspected the obsolete items as per the list attached (Annexure-A) with tender and am/are interested to purchase the same on **“As is where is basis”**. My/our offer for the items as given below is the FINAL ONE.

Total Quote Price Rs.....

(Rupees.)

2. I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the even of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Tobacco Board, Guntur

(Signature of the Bidder)

ANNEXURE- A**LIST OF ITEMS PROPOSED TO BE AUCTIONED / DISPOSED OFF THE OLD / UN-SERVICEABLE / CONDEMNED / SCRAP COMPUTER SYSTEMS, PRINTERS & UPS SYSTEMS AND OTHER ACCESSORIES ON AS IS WHERE IS BASIS****DESKTOP COMPUTER SYSTEMS**

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	WSG Computers	15.02.2006	85		
2	HP Desktop Systems	31.03.2009	14		
3	HP/HCL computer Systems	12.07.2012	31		

MONITORS

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	LG TFT Monitors	29 May 2005	1		
2	Wipro -BIG CRT Monitor	15.02.2006	47		
3	Wipro - Small CRT Monitor	15.02.2006	30		
4	HP TFT Monitors	25.07.2007	1		
5	HP - LCD Monitor	12.07.2012	31		

DOT MATRIX PRINTERS

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	WeP LQ-DSI-1050 DMP	24.03.2000	16		
2	WeP LQ-DSI-5235 DMP	31.03.2006	50		
3	WeP LQ-DSI-5235 DMP	10.07.2008	11		
4	TVS-DP5000	02.01.2013	18		
5	TVS-455 XL DMP	28.02.2013	19		
6	Small Wipro / Epson Printers		13		
7	Bar Coder Printer		1		

LASER JET PRINTERS

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	HP Laserjet 1200 Printer	20.08.2002	1		
2	Samsung ML-1610 Printers	15.02.2006	17		
3	HP Laserjet 1008	10.09.2009	10		
4	HP Laserjet 1007	31.03.2011	6		
5	HP Laserjet 1606dn	12.07.2012	1		
6	Brother Printers	GAD	4		

SCANNERS & FAX MACHINES

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	HP ScanJet-5590	09.11.2011	1		
2	HP ScanJet-2410	30.04.2013	2		
3	HP Scanjet 200	21.05.2014	11		
4	Canon LDE 300 Scanner	23.07.2019	3		
5	FAX Machines		3		

UPS & STABILIZERS

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	Numeric UPS system	01.02.2006	1		
2	Arun UPS	14.02.2006	26		
3	APC-1KVA UPS	16.02.2010	8		
4	APC-1KVA UPS	07.04.2010	3		
5	All Tech / Numeric UPS	31.03.2011	15		
6	APC-1KVA UPS	16.10.2012	6		
7	Godawari Stabilizer	AUC	5		
8	AC - Stabilizers		3		

IMAC / SERVER / ALL IN ONE / LAP TOP COMPUTERS

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	IMAC Computer	20.11.2004	1		
2	HP-Compaq Server	11.06.2008	1		
3	Dell Vostro 360-All in One	01.11.2011	1		
4	HP Laptop Computers	31.12.2014	4		

E-SCRAP

Sl. No.	Description	Date of Purchase	No of items to be disposed	Rate per Unit (Rs.)	Value (Rs.)
1	Keyboard & Mouse		150		
2	Cables (VGA & Power)				
3	Laser Jet Printer Cartridges		100		

Place:

Date:

Signature of the Authorized Person
Name (*in Block Letters*)