

## # Ververa Productivity Tools — Usage Guide

### Ververa Pencil

- **Getting Started:** Attach to your Ververa Pad's magnetic side dock to pair instantly. No additional app setup is required.
  - **Tips for Effective Use:** Use light hand pressure for precise control. Double-tap near the tip to switch between pen and eraser in supported apps.
  - **Charging & Maintenance:** Charge fully on the Pad's dock (recharges in 1 hour). Replace tip as needed—keep spare tip handy in the box.
  - **Safety & Care:** Store with magnetic cap, away from liquids. Avoid dropping to protect sensitivity.
  - **Troubleshooting:** If not connecting, reattach to dock to reset pairing. Ensure latest Pad software is installed.
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### Ververa Keyboard

- **Getting Started:** Align magnetic connector with Pad edge; attaches securely when contact is made.
  - **Tips for Effective Use:** Adjust keyboard backlighting for ambient lighting. Enable touchpad gestures in settings for multi-touch support.
  - **Charging & Maintenance:** Clean with a dry, lint-free cloth. Avoid exposure to excessive moisture or dust.
  - **Safety & Care:** Detach before storing tablet in tight sleeves. Do not press keys aggressively.
  - **Troubleshooting:** Keyboard unrecognized? Detach and reattach. Clean pogo pins with a dry cloth if needed.
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### Ververa Stand Pro

- **Getting Started:** Unfold to desired angle (15°–85°). Place phone/tablet on the silicone grip pads.
  - **Tips for Effective Use:** Use low angles for drawing/writing; steeper for video calls. Keep cable organized in the integrated channel for desk clarity.
  - **Charging & Maintenance:** Plug in USB-C cable for Qi charger. Wipe with a soft cloth. Silicone pads can be cleaned with mild soap if needed.
  - **Safety & Care:** Do not exceed recommended device size. Ensure the stand is on a flat, stable surface.
  - **Troubleshooting:** Wireless charging slow? Check charger cable connection or reposition device for better coil alignment.
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