

## How to Open a Locker at ZX Bank Branch

Opening a locker (safe deposit box) at a ZX Bank branch is a secure way to safeguard your valuables and important documents. Follow these simple steps to apply for and access a locker at any of our branches across India, Sri Lanka, Bhutan, or Nepal.

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### Step 1: Check Locker Availability

- Visit your nearest **ZX Bank branch** or call the branch directly.
  - Inquire about locker sizes and availability.
  - Popular sizes: Small, Medium, Large (availability may vary by location).
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### Step 2: Eligibility Criteria

- **Existing ZX Bank customer:** You must have (or open) a savings or current account.
  - **KYC Compliance:** Ensure your KYC (Know Your Customer) details are updated.
    - Valid photo ID (Aadhaar/Passport/Driving License)
    - Address proof
    - Recent passport-sized photo
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### Step 3: Locker Application Process

1. **Visit the Branch:** Bring original documents and photocopies.
  2. **Fill Application Form:** Request and complete the 'Locker Facility Application Form' at the branch.
  3. **Submit KYC Documents:** Attach required KYC documents to your application.
  4. **Locker Agreement:** Read and sign the Locker Hirer Agreement provided by the bank.
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### Step 4: Security Deposit & Rent Payment

- Pay the **refundable security deposit** (locker rent may vary by size and city).
  - Locker rent is typically paid **annually**.
  - Payment can be made via cash, cheque, or direct bank transfer.
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## **Step 5: Locker Allotment & Access**

- Upon approval, a locker number will be allotted.
  - Receive the **locker keys** (usually two keys; bank does not keep duplicates).
  - The bank officer will guide you on locker location and operating procedure.
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## **Step 6: Operating the Locker**

- Locker can be operated **during branch working hours**.
  - Visit the branch with your locker keys and valid ID proof.
  - Sign the **Locker Access Register** each time you access the locker.
  - All locker operations are conducted in privacy in the vault area.
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## **Additional Guidelines**

- **Nomination:** Highly recommended to nominate a beneficiary for your locker.
  - **Joint Locker:** You can opt for a joint locker with another account holder.
  - **Loss of Key:** Inform the bank immediately; charges apply for key duplication/drilling.
  - **Annual Rent:** Pay annual rent on time to avoid late fees or locker freeze.
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## **For Assistance**

- **Visit:** Nearest ZX Bank branch
- **Website:** [www.zxbank.asia](http://www.zxbank.asia)
- **Customer Care:** Check the contact section on the official website or mobile app

**Secure your valuables with peace of mind at ZX Bank!**