

# Safe Driving Checklist

Driving safely is crucial for protecting yourself, your passengers, and others on the road. Before and while you drive, follow this checklist to ensure you're operating your vehicle responsibly.

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## 1. Before You Start the Car

- ☐ Ensure you are well-rested and not under the influence of alcohol, drugs, or strong medication.
  - ☐ Check weather and road conditions.
  - ☐ Perform a quick walk-around inspection of the car:
    - ☐ Tire condition and pressure
    - ☐ All lights functioning (headlights, brake lights, indicators)
    - ☐ No visible leaks or loose parts
  - ☐ Adjust your seat, headrest, and mirrors for comfort and proper view.
  - ☐ Fasten your seat belt and ensure all passengers are buckled up.
  - ☐ Check that all doors are properly closed and locked.
  - ☐ Clear the windshield and mirrors of obstructions/dirt.
  - ☐ Secure any loose items in the vehicle.
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## 2. Starting the Car

- ☐ Ensure the gear is in neutral/park.
  - ☐ Press the brake pedal before starting.
  - ☐ Check dashboard warning lights after ignition.
  - ☐ Familiarize yourself with the location of controls (wipers, headlights, horn, indicators, hazard lights).
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## 3. While Driving

- ☐ Obey all speed limits and traffic rules.
- ☐ Keep a safe following distance (3-second rule in good conditions).
- ☐ Use indicators when changing lanes or turning.
- ☐ Observe and obey all road signs and signals.
- ☐ Avoid distractions:
  - ☐ Do not use mobile phones unless hands-free.
  - ☐ Avoid eating, drinking, or reaching for objects while driving.
- ☐ Stay focused, alert, and anticipate actions of other drivers.
- ☐ Use headlights in low light, rain, or fog.
- ☐ Continuously check rear-view and side mirrors.
- ☐ Yield to pedestrians and emergency vehicles.

- ☐ Keep both hands on the steering wheel.
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#### 4. Special Situations

- ☐ Slow down in rain, fog, or poor visibility.
  - ☐ Use low beams in fog or heavy rain.
  - ☐ Park only in designated areas; use the handbrake.
  - ☐ Never drive when extremely tired or drowsy.
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#### 5. Emergency Preparedness

- ☐ Keep an emergency kit (first aid, flashlight, water, basic tools).
  - ☐ Carry important documents (license, registration, insurance copy).
  - ☐ Know emergency contact numbers and roadside assistance availability.
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#### 6. After Reaching Your Destination

- ☐ Switch off the engine and lights.
  - ☐ Lock all doors and secure valuables.
  - ☐ Park safely without blocking exits, driveways, or fire lanes.
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#### Stay Safe—Always Drive Responsibly!

For vehicle maintenance or emergency assistance, contact your nearest **Aventro Service Center**.