Students' Senate
Indian Institute of Technology Kanpur
Aditya Gupta | Convener

Minutes: 1st Special Meeting of the Students' Senate- 4th September 2011

The 1st Special Meeting of the Students' Senate (2011-12) was held on 4th September 2011. It was called to order at 2:15 pm.

The attendance record of the 2011-12 senators is:

- Total: 55
- Present: 38
- Absent: 17
- Absent with permission: 12

1. Announcements and Remarks

- The Convener, Students' Senate announced that the Gymkhana forms had been updated as per the feedback received.
- The President, Student's Gymkhana informed the Students' Senate that as decided in the meeting of the Hall Management Committee a detailed report with complaints and issues of all the halls regarding over occupancy would be submitted to the Director.
- The General Secretary, Games and Sports Council announced that the rock climbing wall and the new Gymnasium which were being built would be operational in a few days.
- The President, Students' Gymkhana announced that the Committee of Usage of Food Court during Gymkhana Festivals had felt that it was not desirable for campus students to pay a higher price during the festivals. Hence, it had been decided that the same discount would be offered throughout the year by shops in the new SAC, and be availed by both, students as well as the guests, during the Gymkhana festivals. The initiative taken by the festival teams in reaching this agreement was appreciated by the Senate.

2. Ratification of minutes of 4th meeting of the Students' Senate 2011-12.

- The minutes of the 4th meeting of the Students' Senate, which was held on the 21st of August 2011, were circulated by the Convener and ratified by the Senate.

3. Ratification of Coordinators, Impression 2011

- The list of Coordinators for Impressions 2011 was circulated by the General Secretary, Cultural Council and ratified by the Senate.

4. Ratification of the Results of the Students' Gymkhana By-elections 2011

- The results as well as the finance report of the Students' Gymkhana By-Elections 2011 were presented by the Chief Election Officer and ratified by the Senate, with the formal commencement of the tenure of the new Senators.

5. Ratification of Placement policy and Internship Policy 2011, Student's Placement Office

- The Placement Policy and Internship Policy 2011 were presented by the OPCs of the SPO. The policy was discussed and ratified by the Students' Senate.

6. Discussion on the request to change the dates of Techkriti'12.

- The dates for Techkriti'12 had been confirmed as 2nd-5th February 2011 in the 3rd Meeting of the Students' Senate. However, due to a clash with the 35th Reunion of the '77 batch the Festival Coordinators had proposed a change of dates. The proposed dates for Techkriti '12 were 27th to 30th January 2011. The same were ratified by the Senate.

7. Presentation of the following preliminary Festival reports of Udghosh'11:

- **Preliminary Marketing Report:** The Preliminary Marketing Report was presented by the Head, Marketing Udghosh '11, and was accepted by the Senate.
- **Event Conduction Report:** The Event Conduction Report was presented by the Festival Coordinator Udghosh '11 and accepted by the Senate.
- **Security Plan for the Event:** The Security Plan was presented by the Head, Security Udghosh '11 and was accepted by the Senate.

8. Presentation of the following preliminary Festival Reports of Antaragni'11:

- **Preliminary Festival Report:** The Preliminary Festival Report was presented by the Festival Coordinators, Antaragni '11 and accepted by the Senate.
- **Preliminary Finance Report:** The Preliminary Finance Report was presented by the Head, Finance Antaragni '11 and accepted by the Senate.

9. Noting of the minutes of the 2nd Finance meeting

- The minutes of the 2nd Finance meeting held on the 25th of August were noted by the Senate.
- As per the minutes the Finance Committee had deliberated over two proposals submitted by the Convener, Students' Senate regarding the utilization of the Senators' Seed Fund. Both the proposals were presented to the Senate and the first proposal was accepted. The accepted proposal is attached in the Appendix of the minutes.

10. Discussion on Financial procedure for the Gymkhana festivals for the year 2011-12

- The recommendation of the Finance Committee regarding the financial procedures for Udghosh, Antaragni and Techkriti in the Gymkhana year 2011-12 was discussed. It was agreed that all MOU's regarding sponsorship deals in any of the festivals must be submitted to the Convener, Students' Senate the before the weekend preceding the Festival.

11. Proposal for formation of 'Alumni Relations Cell' under the Students' Gymkhana

- The President presented the proposal for the formation of the Alumni Relations Cell (ARC). The ARC would work towards improving alumni relations, and would work in coordination with the DRPG office. A committee was set up to constitute the detailed proposal, and comprised of the following members.
  1. Sanchit Singhal   Chair
  2. Priyank Jaini   Member
  3. Vedant Khamesra   Member
  4. Himanshu Pandey   Member

The committee would also include two student nominees nominated by the President, Students' Gymkhana to be intimated to the Senate by the 20th of September 2011.

12. Discussion on celebrations for the Golden Jubilee of Students' Gymkhana, 2012-13

- A preliminary proposal for the celebration of the Golden Jubilee of the Students' Gymkhana, 2012-2013 was presented by the President. It was agreed that the events would be conducted throughout the year. The Core Team, Golden Jubilee Celebrations would be decided by the Students' Senate to plan the celebration in detail. The president informed the Senate that the final proposal would be prepared and submitted by January-February 2012 and the celebrations should start by March 2012.

13. Discussion on accommodation of students in hostels and projections for the next 2 years

- The report on the problems regarding accommodation of students in hostels and the projections for the next two years was presented. It was decided that a conservative estimate for the accommodation issues for next two years be made. Subsequently, a letter citing the concern of the students in this matter should be written by the President, Students' Gymkhana to the Director on a priority basis requesting the administration to take appropriate measures like the creation of a new hostel. It was also agreed that new hostels, as and when they are built should be based on a design similar to Halls 1 and 4 etc.

14. Proposal for married PhD students to overcome the shortage in SBRA accommodation

- PhD Senator Karthik Balasundaram presented the proposal for married PhD students to overcome the shortage in SBRA accommodation. The Senate noted the concerns of the married PhD students. It was agreed that the President, Students' Gymkhana would also look into exploring more options for married PhD students as cited in the proposal.

15. Any other item with the permission of the chair

- There were no other items that were received.

16. Questions and Remarks

- A concern was raised that the General Championship trophy had not been received. The President, Students' Gymkhana informed the Senate that a rolling trophy would soon be bought and given to the appropriate pool.

The meeting was adjourned by the Convener, Students' Senate at 6:30 pm.

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ATTENDANCE RECORD

S No.	Post	Name	Attendance
1	President, Students' Gymkhana	Sanchit Singhal	Present
2	General Secretary, Cultural Council	Shantanu Singh	Present
3	General Secretary, Games and Sports Council	Anurag Agarwal	Present
4	General Secretary, Science and Technology Council	Abhinav Prateek	Present
5	General Secretary, Films and Media Council	Rohit Singh	Present
6	Convener, Students' Senate	Aditya Gupta	Present
7	Senator, UG Y7(5-year)	Arun Pratap Singh (Y7027087)	Absent*
8	Senator, UG Y7(5-year)	Mohit Sharma (Y7027242)	Present
9	Senator, UG Y8	Kewal Dharamshi (Y8248)	Present
10	Senator, UG Y8	Lalit Garg (Y8265)	Absent*
11	Senator, UG Y8	Priyam Sachan (Y8370)	Present
12	Senator, UG Y8	Robin C. Sharma (Y8422)	Absent*
13	Senator, UG Y8	Rohan Sharma (Y8423)	Absent*
14	Senator, UG Y9	Abhay Jain (Y9009)	Present
15	Senator, UG Y9	Abhishek Saxena (Y9032)	Present
16	Senator, UG Y9	Ankit Bhutani (Y9094)	Absent*
17	Senator, UG Y9	Jyoti Gupta (Y9265)	Present
18	Senator, UG Y9	Pratik Moona (Y9433)	Present
19	Senator, UG Y9	Nirant Ramakuru (Y9476)	Absent*
20	Senator, UG Y9	Vishal Kumar (Y9660)	Present
21	Senator, UG 10	Abhiroop Bhatnagar (10015)	Present
22	Senator, UG 10	Himanshu Pandey (10300)	Present
23	Senator, UG 10	Priyank Jaini (10538)	Present
24	Senator, UG 10	Sanchit Khattar (10636)	Present
25	Senator, UG 10	Vaibhav Patni (10783)	Absent*
26	Senator, UG 10	Vedant Khamesra (10791)	Present
27	Senator, UG 10	Vibhav Agarwal (10795)	Absent*
28	Senator, UG 10	Viraj Agnihotri (10811)	Absent
29	Senator, UG 11	Abhilash Shukla	Present
30	Senator, UG 11	Akash Chandra	Present
32	Senator, UG 11	Ankur Atul Agarwal	Present
32	Senator, UG 11	Anurag Sahay	Present
33	Senator, UG 11	Iffat Siddiqui	Present
34	Senator, UG 11	Sarthak Chandra	Absent
35	Senator, UG 11	Shouvik Sachdeva	Present
36	Senator, UG 11	Shreyansh Singh	Present
37	Senator, M.Tech. 10	Russel Aziz	Absent*

38	Senator, M.Tech. 10	A Krishna Phaneendra	Present
39	Senator, M.Tech. 10	Kishore Vedavyasan	Present
40	Senator, M.Tech. 10	Manda Avinash	Present
41	Senator, M.Tech.11	Vamshi Krishna Ramagiri	Present
42	Senator, M.Tech.11	Sandeep Kumar	Absent*
43	Senator, M.Tech.11	Shamim Hasan	Present
44	Senator, M.Tech.11	Arvind Kumar	Present
45	Senator,Ph.D	Karthik Balasundaram	Present
46	Senator,Ph.D	Abhinav R. Dehadrai	Present
47	Senator,Ph.D	Shyam Kumar	Absent
48	Senator,Ph.D	Anupam Soni	Present
49	Senator,Ph.D	Kumar Gaurav	Absent
50	Senator,Ph.D	Venugopal Swami Punati	Absent*
51	Senator,Ph.D	Ashish Bhateja	Absent*
52	Senator,Ph.D	Ambuj Pandey	Absent
53	Senator, Ph.D	Rekha Raja	Present
54	Senator, MBA + M.Des. + Other Equivalent Masters Program, Y10	Ankit Chugh	Present
55	Senator, MBA + M.Des. + Other Equivalent Masters Program, Y11	Sunil Kumar	Present

APPENDIX

Guidelines for the Utilization of Senator Seed Fund.

In order to organize any event which is funded by the Senators' Seed fund you must go through the following procedure:

1. The event organizer (EO) must, depending on the domain of his/her event approach the concerned General Secretary (GS) and discuss the event, its organization and the budget required for the same. The GS is expected to intimate the Convener, Students' Senate and the Finance Convener regarding the proposal for the event and the monetary requirements. The GS may send a mail on the Students' Senate list informing the Senators and asking for their contribution.

2. After the approval of the GS, the EO is expected to fill form SG-9, for the utilization of the Senators Seed Fund. This form should contain the estimated budget in sufficient detail. The EO is expected to get the signature of the GS on the proposed budget only.

3. Approach the Senators and get the amount and signature of the Senators willing to contribute. The Senators are requested to only entertain the forms, which contain the estimated budget, which is signed by the General Secretary.

4. Submit the dully filled form to the GS. At this point the GS will formally intimate the Senate about the event, its proposed expenditure, and the Senators willing to contribute in a Senate meeting or through mail.

5. The Finance Convener is expected to check the availability of the promised funds for each Senator and inform the Senate in case of any discrepancies. Any senator who has any concerns with the event is free to share his/her concerns, after which, the form would be approved by the Convener, Students' Senate and forwarded to the Finance Convener.

6. The bills and the Bill clearance form SG-2 for these events must be filled and submitted to the GS. The GS should sign on the bill clearance form, after which the Convener will approve the form formally and it shall be forwarded to the Finance Convener for clearance.

7. In the event that advance has to be sought from the SSF the EO must fill in the Advance Form SG-3 and get it forwarded from the GS to the Convener, who shall forward the approve the request and submit the form to the Finance Convener.