

# Indian Institute of Technology, Kanpur Students' Gymkhana

**Date: February 2<sup>nd</sup>, 2007**

Draft Minutes of the 8<sup>th</sup> Meeting of the Students' Senate held on January 14<sup>th</sup>, 2007 in SAC Conference Room at 10:15 PM.

**The Meeting was called to order at 10.35 PM.**

Attendance Record:              Total: 38              Present: 27              Absent: 11

Designation	Name	Present/Absent
The President, Students' Gymkhana.	Anirudh Harlalka	Present
The General Secretary, Cultural.	Nishant Singh	Absent *
The General Secretary, Films.	Atul Kumar Ramuka	Present
The General Secretary, Science and Technology.	Saumya Jain	Present
The General Secretary, Games.	Sandeep Shinde	Represented
Senator UG (Y2)	Navdeep Bhulli	Present
Senator UG (Y3)	Chirag Mittal	Present
--	Devesh K Agrawal	Absent *
--	Manish Kumar Sultania	Absent *
--	Sumant Singh	Present
Senator UG (Y4)	Arvind Kothari	Absent
--	Cherian Varkey Mathew	Present
--	Chandan Kumar	Present
--	Rahul Gupta	Present
--	Shobhit Chandra Misra	Absent *
Senator UG (Y5)	Abhiraj Singh Bhal	Represented
--	Amit Kumar Singh	Absent *
--	C Saipriyadarshan	Present

--	Mrigank Gupta	Present
--	Varun Khaitan	Absent *
Senator UG (Y6)	Deepanshu Arora	Absent *
--	Saurabh Moondhra	Present
--	Paritosh Karnatak	Absent *
--	Aman Dhesi	Absent *
--	Ripu Singla	Present
Senator MBA+M.Des (Y5)	Jasminder Singh	Present
Senator PhD	Dhiraj Kumar Mahajan	Present
--	Akshay Srivastava	Present
--	Tony Jacob	Present
--	Vijyendra Pandey	Absent
--	Prashant Kr Srivastava	Present
--	Prabhat Patel	Present
--	G. Ravikumar	Present
Senator MTech (Y5)	Pramod Chandra Tiwari	Present
--	P T Akhil	Absent *
--	Nishant Bhatnagar	Present
--	Aaditya Agarwal	Present
Senator (GR)	Jyoti Kaushal	Present

\* Absent without Permission

**Some General Body Members were also present.**

### **Item No. 1 Ratification of Draft Minutes of the 5th Meeting of Students' Senate.**

The Convener, Students' Senate, Tony Jacob informed the Senate that the minutes of the 7<sup>th</sup> meeting had not yet been circulated. It was decided to table the minutes for ratification in the next meeting after circulation.

### **Item No. 2 Announcements and Remarks**

Convener, Students' Senate, Tony Jacob informed the Senate that General Secretary, Cultural, Nishant Singh was absent without permission and hence as per the provisions in the constitution will be issued a show cause notice to be replied before the senate in the next meeting.

### **Item No. 3 Submission of Action Take Reports.**

#### **a) Update on Matching Grant from Institute: Anirudh Harlalka.**

President, Students' Gymkhana, Anirudh Harlalka informed the Senate that discussions were being conducted with Dean, Students' Affairs regarding the issue and that he was hopeful of a positive decision. - **ACTION IN PROGRESS.**

#### **b) Update on the use of Air Coolers: Tony Jacob.**

Convener, Students' Senate, Tony Jacob informed the Senate that the committee constituted by the Dean, Students' Affairs is yet to meet. - **ACTION IN PROGRESS.**

#### **c) Status of Minimum Wage Implementation: Tony Jacob.**

Convener, Students' Senate, Tony Jacob requested the senators from Halls which are yet to have a meeting of the MWMC to arrange such a meeting at the earliest in consultation with the respective Hall Executive Committees. - **ACTION IN PROGRESS.**

### **Item No. 4 Vote on the proposed Constitutional Amendment 2006-07/I.**

The Constitutional Amendment 2006-07/I was put to vote. The Senate unanimously accepted the proposed amendment (attached as **AT1**).

### **Item No. 5 Vote on the proposed Constitutional Amendment 2006-07/II.**

The Constitutional Amendment 2006-07/II was put to vote. The Senate unanimously accepted the proposed amendment (attached as **AT2**).

### **Item No. 6 Discussion on the "Lyngdoh Committee Report".**

The report of the Lyngdoh Committee as accepted by the Honorable Supreme Court of India was discussed in detail. It was noted that the constraints placed by the report in the form of not permitting the use of printed material will severely affect the campaigning. Various ideas including web based campaigning and live telecast of the proceedings of the SOP Box through the campus cable network were proposed. It was decided that the maximum age for candidates will be as on the 1<sup>st</sup> of March of the year in which the elections are conducted. The maximum expenditure that can be incurred by the candidates will be Rs. 1500/-. It was felt that such constraints were not appropriate to an academic environment like IIT Kanpur where elections for the student

bodies have been successfully conducted in the past without serious problems in maintaining the law and order. It was felt that the committee should have included more alternative models as part of the report and should have allowed more flexibility regarding eligibility criteria so as to make it more appropriate for all academic environments. It was decided to communicate these concerns to appropriate authorities.

**Item No. 7 Ratification of the Election Council for Gymkhana Elections 2006-07.**

Chief Election Officer, Varun Awasthi proposed the names of members of the Election Council for Gymkhana Elections 2006-07 (attached as **AT3**). The Senate ratified the proposed names unanimously.

**Item No. 8 Ratification of the Rules and Procedures for Gymkhana Elections 2006-07.**

Chief Election Officer, Varun Awasthi proposed the schedule (attached as **AT4**) and rules and procedures for the Gymkhana Elections 2006-07 (attached as **AT5**). He also proposed the budget for the Gymkhana Elections 2006-07 (attached as **AT6**). The Senate noted that the proposed rules and procedures are in tune with the Lyngdoh Committee Report and approved the same unanimously. It was noted that the provision for no backlogs has been clarified to be a lack of fresh backlogs. The Senate also approved the proposed budget.

**Item No. 9 Ratification of dates for Josh 2007.**

General Secretary, Games, Sandeep Shinde proposed the dates for Josh 2007 as 9<sup>th</sup> to 21<sup>st</sup> of February, 2007. Since the proposed dates clash with the activities of Techkriti 2007 it was changed to 8<sup>th</sup> to 18<sup>th</sup> of February, 2007. The Senate ratified the proposed dates.

**Item No. 10 Ratification of Coordinators for Chess Club.**

General Secretary, Games, Sandeep Shinde proposed the names of Mr. Vishnu S. and Mr. Ajit Kumar as the coordinators of the Chess Club. The Senate unanimously ratified the proposed names.

**Item No. 11 Presentation of Antaragni Conduction Report.**

Since General Secretary, Cultural, Nishant Singh was not available, it was decided to postpone the items to the next meeting. The Senate noted that the item had been delayed too much and directed the General Secretary to present the report in the next meeting.

**Item No. 12 Questions and Remarks.**

There were no questions or remarks.

**Item No. 13 Any other item with the permission of the chair.**

President, Students' Gymkhana, Anirudh Harlalka proposed the names of Mr. Uttam Kumar Tripathi and Ms. Marami Kar as the members of the Grievance Redressal

Committee for Gymkhana Elections 2006-07. The Senate approved the proposed names.

At this point the meeting was adjourned. **The meeting concluded at 1.00 AM.**

Tony Jacob,  
Convener, Students' Senate.

CC: Director, All Faculty Counselors  
All Senators, All General Body Members

## AT1

### Constitutional Amendment 2006-07/I

Proposed by: Cherian V. Mathew

Seconded by: Tony Jacob and Anirudh Harlalka

The proposed Constitutional Amendment 2006-07/I was discussed in the 7<sup>th</sup> meeting of the Students' Senate where the proposals have been amended taking into consideration the comments from the members present. The final draft of the proposal is given below:

#### Statement of Purpose:

The following amendments are proposed to clarify certain issues related to the annual elections of the Students' Gymkhana and to revert to the previous schedule for elections and charge handover. Article 1.01 and Article 3.04 are listed for amendment to clear the ambiguity in the original provisions. Article 3.02, Article 3.09a and Article 3.13 are listed for amendment to revert to the original schedule for annual elections. The amendment of these articles last year had lead to serious difficulties in the transition as the new executives took charge. The proposed amendments envision solving the stated problems.

#### Proposed Amendments:

It is proposed that **Article 1.01** which presently reads as "All registered students of the Institute shall be members of the Gymkhana and shall constitute its general body." be changed to **"All registered students of the Institute who pay gymkhana dues shall be members of the Gymkhana and shall constitute its general body."**

It is proposed that **Article 3.02** which presently reads as "Annual Gymkhana Election shall normally be held between 25<sup>th</sup> of February and 25<sup>th</sup> of March every year. However, under exceptional situations, annual elections can be postponed for a maximum period of one week." be changed to **"Annual Gymkhana Election shall normally be held around 20<sup>th</sup> of January every year. However, under exceptional situations, annual elections can be postponed for a maximum period of one month."**

It is proposed that **Article 3.04** which presently reads as "The number of senators in each group shall be at the rate of one senator over hundred students approximated to the nearest non-zero integer." be changed to **"The number of senators in each group shall be at the rate of one senator for every hundred students rounded off to a non-zero integer."**

It is proposed that **Article 3.09a** which presently reads as "For the post of all Gymkhana Executives, the candidate should have a guaranteed stay in the institute (going by registration record) from the date of election to April 1 of the following year. However, under exceptional circumstances, the Senate may relax the criteria." be changed to **"For the post of all Gymkhana Executives, the candidate should have a guaranteed stay in the institute (going by registration record) from the date of election to March 1 of the following year. However, under exceptional**

**circumstances, the Senate may relax the criteria.”**

It is proposed that **Article 3.13** which presently reads as “Charge shall be handed over to the next Senate around 1st April. However, under exceptional circumstances, it can be postponed for a period of two weeks.” be changed to **“Charge shall be handed over to the next Senate around 1st March. However, under exceptional circumstances, it can be postponed for a period of two weeks.”**

## AT2

### Constitutional Amendment 2006-07/II

Proposed by: Cherian V. Mathew

Seconded by: Tony Jacob and Anirudh Harlalka

The proposed Constitutional Amendment 2006-07/I was discussed in the 7<sup>th</sup> meeting of the Students' Senate where the proposals have been amended taking into consideration the comments from the members present. The final draft of the proposal is given below:

#### **Statement of Purpose:**

It has been observed in the past that several members of the standing committees of the Students' Senate are not regular in attending the committee meetings. This seriously hinders the effective functioning of these bodies. The proposed amendments are expected to solve the present problems.

#### **Proposed Amendments:**

It is proposed that a new Article listed as **Article 4.13** be introduced as **“All sessions of the standing committees of the Students' Senate require quorum, which is constituted by one half of the strength of the committee rounded up to the nearest integer. All members of the standing committees who are members of the Students' Senate or are nominated by the Students' Senate, are required to be present in at least half the meetings held until then rounded down to the nearest integer. If any member falls short of this attendance requirement, the convener of the committee should report this to the convener of the Students' Senate who may call for either a written explanation or a verbal explanation in the Senate.”**



**AT3**

**Gymkhana General Elections 2007**

**Election Council**

Name	Roll No.
C. Saipriyadarshan	Y5149
Deepak Kumar Choudhary	Y3103
Jayant Kumar Jain	Y4176
Kunal Singal	Y5238
Ravi Mishra	Y3281
Arpit Agarwal	Y4092
Shantanu Kumar	Y5422
Sumit Mundhra	Y5111044
Sujan Dabholkar	Y4130
Akhil Mehrotra	Y4046
Arvind Modi	Y5118
Pratyush	Y3235
Shashank Pathak	Y5426
Mohit Kumar Dubey	Y3181
Mayank Jain	Y3167178
Tony Jacob	Y3104123
Pramod Tewari	Y5103032
Saurabh Moondhra	Y6439
Aaditya Agarwal	Y5102001
G. Ravikumar	Y5103064
Amit Kumar Singh	Y5055
Saurabh Singhal	Y3323
Manish Lala	Y3169
Gaurav Srivastava	Y3119
Sumant Singh	Y3363
Cherian Varkey Mathew	Y4129

Jyoti Kaushal	Y4182
Manisha Kukreja	Y4211
Mereddy Swathi	Y5111030
Shweta Tomar	Y3339
Shrey Kumar Shahi	Y3336
Jai Kishan Verma	Y3167136
Prashant Kumar Srivastava	Y4108071
Ruchir Mehrotra	Y6404
Krishna Pal Singh Rathore	Y3151
Ravi Verma	Y3283
Anuj Kumar Singh	Y3065
Vivek Madnani	Y3167412
Santosh Bhalekar	Y6117003

## AT4

### Gymkhana General Elections 2007

#### Schedule

Thursday 18<sup>th</sup> January 07

Time	Event	Venue
From 0:00hrs	Code of conduct for Elections comes into force	
20:00-24:00hrs	Nominations invited for all the posts	President's Office, SAC

Friday 19<sup>th</sup> January 07

Time	Event	Venue
19:00-23:00hrs	Nominations invited for all the posts, Submission of Mission and Vision	President's Office, SAC
23:00-24:00hrs	Election council Meeting	SAC Conference Room

Saturday 20<sup>th</sup> January 07

Time	Event	Venue
15:00-19:00hrs	Nominations invited for all the posts, Submission of Mission and Vision	President's Office, SAC
19:00-21:00hrs	Withdrawal of Nominations, Submission of Mission and Vision	President's Office, SAC
21:00-22:00hrs	Election council Meeting	SAC Conference Room
22:00hrs	Approval of Mission and Vision by Election council	SAC Conference Room

Sunday 21<sup>st</sup> -Wednesday to 24<sup>th</sup> January 07

Time	Event	Venue
00:00-08:00hrs	No campaigning	
08:00 hrs	Final deadline for Approval of mission and vision	President's Office, SAC
08:00-24:00hrs	Campaigning Allowed	
22:00 hrs	Election council Meeting	SAC Conference Room

Thursday 25<sup>th</sup> January 07

Time	Event	Venue
00:00-08:00hrs	No campaigning	
08:00-24:00hrs	Campaigning Allowed	
18:00-20:00hrs	Live telecast of SOP Box for the posts of President and Cultural Secretary	
22:00 hrs	Election council Meeting	SAC Conference Room

Friday 26<sup>th</sup> January 07

<b>Time</b>	<b>Event</b>	<b>Venue</b>
00:00-08:00hrs	No campaigning	
08:00-16:00hrs	Campaigning Allowed	
18:00 hrs	Deadline for removal of all publicity material	
18:00-20:00hrs	Live telecast of SOP Box for the posts of General Secretaries of Sci-Tech, SFS and Games	
After 20:00hrs	Silence period starts, No campaigning of any form	
22:00 hrs	Election council Meeting	SAC Conference Room

Saturday 27<sup>th</sup> January 07

<b>Time</b>	<b>Event</b>	<b>Venue</b>
12:00 noon	Deadline for envelope voting	To CEO
21:00-23:00 hrs	Proxy voting	President's Office, SAC
24:00 hrs	Election council meeting	SAC Conference room

Sunday 28<sup>th</sup> January 07

<b>Time</b>	<b>Event</b>	<b>Venue</b>
	Election day	
11:00hrs	Sealing of Ballot boxes	SAC Conference room
11:30hrs	Dispatch of ballot boxes	
12:00hrs	Polling starts	Polling booths
17:00hrs	Polling ends	Polling booths
18:00hrs	All ballot boxes are checked and returned to SAC	
20:00 hrs	Counting starts	SAC

Monday 29<sup>th</sup> January 07

<b>Time</b>	<b>Event</b>	<b>Venue</b>
18:00hrs	Deadline for complaint against voting	To CEO
21:00 hrs	Final Election council meeting	SAC Conference room

## **Gymkhana General Elections 2007**

### **Rules and Regulations**

The rules and procedures detailed below will be followed for the Students' Gymkhana General Elections 2007

#### **Code of Conduct**

- Candidates must strictly adhere to the time limits of campaigning. Canvassing support before and after the notified time is detrimental to their candidature.
- All candidates shall be prohibited from indulging or abetting, all activities which are considered to be 'corrupt practices' and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations and the transport and conveyance of voters to and from polling station.
- Candidates as well as general body members are advised to abstain from any proscribed activity in halls especially consumption of alcohol, while the electoral process is underway.
- The manifesto finally approved by the Chief Election Officer should be strictly adhered to while campaigning. Deviations are not allowed in the posters, banner or during verbal canvassing.
- Anti-campaigning in any form or the other is strictly not allowed.
- Candidates must not be found in any sort of discussion with any other candidates during electoral process.
- No public gathering should be called/organized during the electoral process. Written permission from the CEO should be obtained for any exception to this rule.
- A candidate should not be seen outside his/her hostel premises during the time when the campaigning is not permitted (as per schedule of the election).
- After campaigning time, General Secretaries are not allowed outside their respective hostel premises. Even during the campaigning hours, they are not allowed inside or around other halls.
- General Secretaries are not allowed to propose, second or support any candidate.
- All gymkhana/hostel activities will remain suspended during electoral process. For any exception to this rule explicit permission from the CEO must be obtained.
- Cloth Banner is not allowed for canvassing.
- No banner/poster should be found at the entrance of any hostel.

- Candidates are not allowed to do canvassing inside public places like the Mess, Hall Canteens, Reading Rooms, Hall CC and TV Rooms etc.
- No person, who is not a student of IIT Kanpur, shall be permitted to take part in the election process in any capacity.
- No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
- Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.
- There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the campus.

### **Nomination Procedure**

- Candidates will be nominated by submitting the duly filled nominations to the Chief election Officer along with the requisite deposit and a copy of the latest grade sheet. The Chief Election Officer reserves the right to verify the authenticity of the document through official grades sheet given by DOAA office.
- No other verification would be taken into account except for the official grade sheet by the DOAA office and the CPI/SPI indicated in the grade sheet would be considered final for all the decisions regarding validity of the nominations of a candidate.
- Under Graduate students between the ages of 17 and 23 may contest elections. For M.Tech and Ph.D students the maximum age limit to contest an election would be 25 years and 28 years respectively.
- The candidate should not have any outstanding academic backlogs (i.e. except fresh backlogs) at the time of contesting the elections. A certificate to this effect issued by the Dean, Academic Affairs should be submitted if specified by the Election Council.
- The candidate should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the Institute.
- Every candidate for executive post will have to be proposed by at least one registered student (and at most two) and seconded by at least two registered students (at most five) on the nomination form.

- Every candidate for the senator post will have to be proposed by one registered student and seconded by two registered students on the nomination form.
- A Person belonging to the corresponding electorate can only propose or second the candidate.
- A student cannot propose or second more than one candidate.
- A candidate cannot propose or second himself or other candidate contesting the elections for any post.
- No member of the election council can propose or second any candidate.
- No member of the election council can contest elections for any post.
- The maximum permitted expenditure per candidate shall be Rs.1500/-. Each candidate shall, within one week of the declaration of the result, submit complete accounts (duly certified by the student) to the Election Council.
- The Election Council shall publish such accounts within 2 days of submission, through a suitable medium so that any member of the student body may freely examine the same. The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.
- Eligibility criterion for various posts is given in chapter III of the constitution of Students Gymkhana (Appendix 2). Additional guidelines for the eligibility are given by the Students governance committee report of the academic senate (Appendix 3). These guidelines will be strictly followed.
- The Election Council will scrutinize the nominations and announce the list of candidates. Withdrawals, if any, could then be made by the candidates by writing a letter to the Chief Election Officer. Chief Election Officer will then announce the final list of candidates.

### **Campaigning/Voting Guidelines**

- The election council may avail the services of as many student volunteers as required.
- The election council will specify the modes of campaigning, which must be strictly adhered to (Appendix 1C).
- A list of voters will be available with the Chief Election Officer.
- Proxy and envelope voting will be permitted according to the timings announced by the CEO.
- Voters who are present on the campus on the date of voting can cast their votes at the polling station during the prescribed hours.
- Instructions to the voters, if any, will be pasted at the polling station. A member of the election council will be present at the polling station as the polling officer. He will put his initials on the ballot paper before issuing it to the voter. During the

polling operations, when necessary, he or she will take the procedural decision. These will be applied uniformly and shall be final and abiding by all.

- Excepting the voters, no one without a valid pass from the Election Council shall enter the polling booths.
- After the polling, the ballot will be placed in locked containers in the custody of the Chief Election Officer.
- Votes will be counted by the members of the election council. The Chief Election Officer will invite the candidate representatives as observers. The DOSA and a few other members of the faculty may be invited to supervise the counting. The Chief Election Officer will then declare the results after the counting is over.
- A vote will be invalid for the reasons stated in Appendix 1A. Before balloting the Election council may decide, upon additional reasons for which the vote will be invalid, consistent with the guidelines in Appendix 1B. All such reasons already decided upon shall get passed as instruction to the voters at polling stations. If any further defect is noticed, the vote shall be valid if the intention of the voter is clear to the Election Council. For the purpose of declaration of the result, the decision of the Chief Election Officer on the validity or invalidity of the vote shall be final.
- All the complaints should be given as soon as possible, in writing to the Chief Election Officer. No complaints regarding the campaigning will be entertained after eight hours of the end of campaigning. No complaints related to the polling will be entertained twenty-four hours after the completion of polling.
- The security deposit for a candidate for the post of Senator will be Rs.200/- and for the post of Executives Rs.1000/-. In case a candidate for the post of an Executive receives less than 10% of the total valid votes cast or a candidate for the Senator receives less than 130 points, his/her security deposit will be forfeited.

The election council will take a decision in case of any dispute connected with the election. The decisions can be challenged only by submitting an appeal to the Grievance Redressal Committee. Violation of any of these rules would result in very strict action against the candidate as specified in Appendix 1E. Election council may also under extreme circumstances, force harsher measures like disqualification from contesting the elections with forfeiture of security deposit, etc. Candidates are advised to take the election in the right spirit and refrain from activities, which vitiate the atmosphere of the election process. Any form of campaigning other than mentioned above is not permitted.

## **APPENDIX - 1A**

### **VALIDITY AND INVALIDITY OF VOTES**

The ballot paper will be considered invalid in the following circumstances:

- The ballot paper does not carry the initials of the polling officer.
- The ballot paper does not carry the initials of the polling officer.
- The preference is indicated, but any of the previous (n-1) preferences is not indicated.
- Same candidate is given more than one preference.



- Same preference is given to more than one candidate.
- Preference is indicted by means other than those specified by the Election Council.

## **APPENDIX - 1B**

### **GUIDELINES FOR THE ELECTION COUNCIL**

If the intention of the voter is clear to the Election Council then the ballot paper should not be rejected only because:

- More than one mark appears for a particular candidate in the particular preference box.
- A duplicate impression due to folding appears.
- The mark clearly indicates a preference for a particular candidate, but a small part of the mark appears in the adjacent row or column.

## **APPENDIX - 1C**

### **RULES FOR CAMPAIGNING:**

- Each candidate will be allowed to put up only one poster (largest permitted size A1 i.e., approximately 594\*841 mm) in each hall and SBRA. This may be changed later, only at the discretion of the Election Council.
- No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above. Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the Election Council.
- Candidates must take prior permission from hall authorities regarding the location of posters, banners, etc. An application clearly demarcating this will have to be submitted by the candidates to the Election Council, duly signed by the respective hall president.
- Candidates should not use gum/adhesive to stick their posters. The poster should be fixed using adhesive tapes and board pins.
- The posters should be removed completely at the end of campaigning. This deadline will be specified by the Election Council.
- The academic area is to be kept free from any kind of campaigning.
- Institute facilities (like e-mails etc.) and hall properties (like hall CC) should not be used for campaigning.
- Candidates are also advised to conform to the unwritten code of conduct that has governed Gymkhana Elections in the past. General body members can file complaints in writing with the Chief Election Officer (CEO) against any candidate(s) not conforming to the norms of the election process.
- Candidates can only commence their campaigning after the time given for withdrawal ends.
- Election Council must be fully informed of the means of campaigning used by a candidate. This includes any publicly distributed material e.g. manifesto, brochures, pamphlets etc. Samples of these must be given to the CEO and consent taken before any such material can be distributed.
- Any document used for campaigning must be duly stamped by the Election council before distribution.

- All candidates are required to submit a list of campaigners (duly signed by all the campaigners) to the Election Council. No campaigner will be allowed to campaign for more than one candidate. Any attempts to hide a campaigner may be looked at very suspiciously by the Election Council.
- The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.

## **APPENDIX – 1D**

### **RULES FOR PROXY VOTING**

- Proxy voting is only for the electorate who cannot vote on the scheduled day. No member of the electorate who casts proxy vote should be found present near the polling booths on the day of regular polling.
- Direct votes can be cast during the scheduled period of proxy voting. The identity cards of all the candidates who cast proxy votes will be kept by the chief election officer and will be returned only after the elections.
- If any voter is unable to cast his/her vote either during proxy voting or during regular voting, he may give his/her choice in a sealed envelope accompanied with his/her I-card and a copy of leave certificate from the appropriate authority, directed to the Chief Election Officer bearing the following in mind:
  - a) Voters must write their preference for Executive and/or Senators on a blank sheet of paper.
  - b) Only one individual's vote has to be put in one envelope.
- Voters must sign across the seal of the envelope (Signature tally with those on the I-Card) in the presence of the Chief Election Officer.
- Voters must mention the post(s) for which he has given the preference, on the top of the envelope.
- Voter must write his name and roll number on the back of the envelope.
- Voter must hand over such votes directly to the Chief Election Officer before the deadline as announced in the schedule.

## **APPENDIX 1E**

### **Violation of Rules**

The election council may take independent decisions in case of any dispute related to the election. This decision is final and can be challenged only by filing an appeal with the Grievances Redressal Committee.

If any of the students are involved in the violation of the above rules then the following action may be taken against them in general.

### **General Body Members**

1st Warning: Rs.500/-

2nd Warning: Rs.1000/-

3rd Warning: Case forwarded to SSAC

**Candidates**

1st Warning: Rs.1000/-

2nd Warning: Rs.2000/-

3rd Warning: Cancellation of Nomination + Case forwarded to SSAC

**Election Council Members and General Secretaries**

1st Warning: Rs.1500/-

2nd Warning: Rs.2000/-

3rd Warning: Case forwarded to SSAC

The reason for imposing fine will be disclosed only to the Grievances Redressal Committee if solicited. It must be noted that under special circumstances these guidelines may be changed at the discretion of the Chief Election Officer.

**APPENDIX 2**

**RELEVANT ABSTRACTS FROM THE GYMKHANA CONSTITUTION**

Elections shall be conducted by the Chief Election Officer to be appointed by the Senate. He shall propose the names of members of the Election Council for ratification by the Senate.

The President and General Secretaries of Games, Cultural, Films and Science & Technology respectively shall be elected from the General Body on the basis of one single transferable preferential voting system i.e. if there are n candidates, voters shall be required to give (n-1) preferences. Counting shall be done in successive round. In the first round first preference votes only shall be counted and the candidate with the least first preference votes shall be declared unsuccessful. In the next round, second preference votes of the un-successful candidates shall be added to the first preference count of continuing candidates and again the candidate with the lowest tally shall be declared unsuccessful. This procedure shall be repeated until all but one candidate, who shall be declared successful, secures 50 percent of the total valid votes cast.

- a. Senators who shall continue till the Senate hands over charge shall be elected from the students of:
  1. Undergraduate 4th Year(for students in 5 year program only)
  2. Undergraduate 3rd Year
  3. Undergraduate 2nd Year
  4. Undergraduate 1st Year
  5. M.Tech (students other than those in the final semester)
  6. M.B.A. + M.Des + Other Equivalent Masters Program (students other than those in the final semester)
  7. All M.Sc 2 Year students
  8. All PhD students
- b. Senators who shall officiate till July only, shall consist of
  1. Undergraduate 5th Year (for students in 5 year program only)
  2. Undergraduate 4th Year (for students in 4 year program only)

3. M.Tech (students in the final semester)
4. M.B.A. + M.Des + Other Equivalent Programs (students in the final semester)

The number of senators in each group shall be at the rate of one senator over hundred students rounded off to a non-zero integer. Mid-term elections shall be held in the month of August for Senators from the

1. First year UG
2. First Semester M.Tech.
3. First Semester M.B.A. + M.Des. + Other Equivalent Masters programs

The ratio of Senators to each group will remain as in Article 3.04 Senators shall be elected on the basis of a preferential voting system. Each voter shall have three preferences to be cast in favor of different candidates, the first preference vote carrying 5 points the second preference vote carrying 3 points and the third preference vote 1 point. Senators for each class will be declared elected in the following way. The names of Senators will be listed according to first preference points. If the requisite number of candidates got more than 340 first preference points, the requisite number of candidates in order of points obtained will be elected. If otherwise, those getting above 340 points will be elected and the rest will be listed again according to first and second preference points and candidates getting above 500 points will be considered for election in order of points obtained. If the requisite numbers of candidates are still not elected, the rest of the senators will be elected on the basis of combined first, second and third preference points. The Convener and the Parliamentarian of the Senate will be elected from among the non-executive members of the Senate through an interactive process, wherein, in successive round of voting the candidate with least number of votes, shall be eliminated until

- a. Either a candidate gets more than 50 percent votes of those present and voting and is declared elected: or
- b. All, but one candidate, who shall be declared elected, gets eliminated.

The Convener and parliamentarian of outgoing Senate will conduct the election for Convener of new Senate

- a. For the post of all Gymkhana executives, the candidate should have a guaranteed stay in the institute (going by registration record) from the date of election to March 1 of the following year. However, under exceptional circumstances, the Senate may relax the criteria.
- b. For senators (elected for 1 gymkhana year), the candidate must have guaranteed stay in institute till December 1 of that year.
- c. For the Senate posts of Convener, Students' Senate, Parliamentarian and Convener, finance Committee, the candidates contesting should have a guaranteed stay in the Senate from the date of election to December 1 of that year.
- d. A Student who has been placed on Academic Probation or warning by the SUGC shall not be allowed to stand for any elected post of the Gymkhana.

- e. If a person holding an elected/nominated post of the gymkhana is put under academic probation or warning during his tenure he will cease to be a Gymkhana representative. Fresh elections will be held thereafter in accordance with article 3.10 of the constitution.

In case any post of Students' Senate falls vacant in the middle of the Senate's term, bi-elections will be called by the Senate for the post. Norms and modalities regarding the elections are to be fixed by the Elections Council, which can be challenged only in the Senate. In case, no girl senator is elected, the Girls' representative election should be held just after/ or during the general election and the same election council should conduct it. Charge shall be handed over to the next Senate around 1st March. However, under exceptional circumstances, it can be postponed for a period of two weeks.

### **APPENDIX 3**

#### **RELEVANT EXTRACTS FROM THE STUDENTS GOVERNANCE REPORT**

Every student is expected and encouraged to participate in co and extra curricular activities. Every student is expected to cooperate and participate in furthering the objectives of the student bodies and Institute Committees. However, it should be understood that the primary goal of students in the Institute is his/her studies and pursuit of academic achievements. Participation in student bodies and in the Institute Committees should be viewed as complementary to the academics and not as its substitute. It is believed that in general the quality of participation would be better if a student is comfortable with his/her academic performance. It is feared that participation by academically deficient students may bring deviations from the long cherished traditions and distinct characteristics of the Students Gymkhana of this Institute. Article 3.09 of the Students' Gymkhana Constitution stipulates the conditions of eligibility for the candidates contesting the Gymkhana Elections in terms of the guarantee of stay for the period of stay and academic performance. Keeping the spirit of the Constitution of the Students Gymkhana and observations made by the Senate in its meeting held on 01.01.1996, the Committee recommends that the students registered in the semester and residing on the campus and who satisfy the guarantee of stay requirements, are eligible for election and nomination except:

- The students who are academically deficient (listed under the categories Warning, AP, AP\*) in the semester when the elections are to take place or the nominations are to be made.
- The students who are debarred from participation in students activities by election and/or nomination on disciplinary grounds.
- The students whose CPI is less than 6.00 (in case of UG) or less than 7.00 (in case of PG).
- The students who from the date of their initial registration have already completed the normal duration of the programme or shall be completing the normal duration during the tenure of the post. The normal duration of various programmes are (Ord. 6); B. Tech. = 8 sems, M.Sc. (Int.) = 10 sems.,

M.Sc. (2 Yrs) = 4 sems., DIIT = 3 sems., M.Tech. = 3 sems., Ph.D. = 8 Sems, Dual B.Tech./M.Tech. = 10 Sems. and Dual M.Sc./Ph.D. = 10 Sems.

- M.Tech. students admitted in the II semester of an academic year will not be eligible for contesting for Gymkhana Executive posts. They shall, however, be eligible for nominations on committees and will be treated for such purposes like final year B.Tech/M.Sc. (Intg.) students.
- A PG student in the advanced stage of research should seek the approval of the thesis supervisor before filing the nominations.

In view of the above, a student interested in accepting a post should make a conscious decision about the time management for his/her studies and the responsibilities expected of the post. It has been noticed that sometimes students are not aware about the duties and responsibilities of the post. Further, it has been observed that some candidates indulge sometimes in making statements which are redundant, false and derogatory to individuals and the Institute. In order to circumvent the above, it is recommended that:

- At the time of announcement of elections, the chief election officer will bring out the salient details about the duties and responsibilities of various office bearers for the information of the general body.
- The Chief Counselor, after the finalization of the list of candidates by the election committee, will call a meeting of candidates to apprise about their role and responsibilities.
- The incumbent office bearer will prepare the interim report of their respective offices stating their achievements, plans under consideration, etc. and will display on the notice boards of Halls for the information of students.
- Each interested student filing the nomination for a post will be given a copy of the updated Students Gymkhana Constitution.

The act of making baseless and false statements will be viewed as an act of indiscipline and will be dealt with seriously. In addition of the above, it is emphasized that the handing over the charge to the newly elected body should be carried out within the stipulated period without any delay.

### **Re-nominations**

Re-nomination would be called only if the numbers of nominations submitted for a post are less than the number of corresponding vacant posts.

## **Grievances Redressal Committee**

The Grievances Redressal Committee (here forth GRC) for Gymkhana Elections will consist of Dean (Students' Affairs), Head of Counseling Service, Assistant Registrar (Students' Affairs) and two nominees of the Students' Senate (one boy and one girl). Dean (Students' Affairs) will be the Chairman of the committee.

Any student (other than members of the GRC) may file any election related complaint with the GRC, within a period of 3 weeks from the date of declaration of results. The

GRC shall act on all complaints within 24 hours after they are received by either dismissing them or calling a hearing.

If a complaint is not dismissed, then a hearing must be held. The GRC shall inform, in writing, or via e-mail, the complaining party and individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.

At the time, notice of hearing is issued, the GRC, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the GRC is announced after the hearing or until rescinded by the GRC.

All GRC hearing, proceedings, and meetings must be open to the public. All parties of the GRC hearing shall present themselves at the hearing, may be accompanied by any other student from which they can receive counsel, and have the option to be represented by that counsel.

For any hearing, a majority of sitting GRC members must be in attendance with the Chair of the GRC presiding. In the absence of the Chair, the responsibility to preside shall fall to a GRC member designated by the Chair.

The Director, IIT Kanpur shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the GRC has issued a final decision. Upon review, the Director may revoke or modify the sanctions imposed by the GRC.

### **Guidelines for GRC Hearings**

The GRC will determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute. To effectuate this purpose, the following rules should prevail at all hearings:

- Complaining parties shall be allowed no more than two witnesses, however, the Grievance cell may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the GRC Chair for the purpose of testifying by proxy.
- All questions and discussions by the parties in dispute shall be directed to the GRC.
- There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
- Reasonable time limits may be set by the GRC provided they give fair and equal treatment to both sides.
- The complaining party shall bear the burden of proof.

- Decisions, orders and rulings of the GRC must be concurred to by a majority of the GRC present and shall be announced as soon as possible after the hearing. The GRC shall issue a written opinion of the ruling within 12 hours of announcement of the decision. The written opinion must set forth the findings of fact by the GRC and the conclusions of law in support of it.
- If the decision of the GRC is appealed to the Director, the GRC must immediately submit its ruling to him.
- The GRC shall select the remedy or sanction most appropriate to both the type and severity of the infraction, as well as the stand of mind or intent of the violator as determined by the GRC. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.
- Any fine or total amount of fines against a candidate in an election cycle may not exceed Rs. 5000/-.

### **Appeals against the Decisions by GRC**

Any party adversely affected by a decision of the GRC may file an appeal with the Director within 24 hours after the adverse decision is announced. The Director shall have discretionary appellate jurisdiction over the GRC in all cases in which error on the part of the GRC is charged.

The decision of the GRC shall stand and shall have full effect until the appeal is heard and decided by the Director. The Director can issue suitable orders to suspend or halt the operation of the ruling issued by the GRC until the appeals are decided.

The Director shall review findings of the GRC when appealed. The Director may affirm or overturn the decision of the GRC, or modify the sanctions imposed



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## **Gymkhana General Elections 2007**

### **Budget**

Following is the budget for Gymkhana General Elections 07:

<b>Items</b>	<b>Estimated Amount</b>
Paper + Xerox	4000/-
Refreshments	6000/-
Stationery	1500/-
Locks etc.	1000/-
Misc.	2000/-
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	<b>TOTAL 14,500/-</b>
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