

**Mini Project On
Self-Appraisal System**

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Sardar Patel Institute of Technology
Autonomous Institute Affiliated to Mumbai University
2022-23

CERTIFICATE OF APPROVAL

This is to certify that the following students

Udit Kulkarni (2020510038)
Tanay Srivastava (2020510061)

Have satisfactorily carried out work on the project
entitled

“Self-Appraisal System”

Towards the fulfilment of project, as laid down
by
Sardar Patel Institute of Technology
during year
2022-23.

Project Guide:
Prof. Dr. Pooja Raundale

PROJECT APPROVAL CERTIFICATE

This is to certify that the following students

Udit Kulkarni (2020510038)
Tanay Srivastava (2020510061)

Have successfully completed the Project report on

“Self-Appraisal System”,

which is found to be satisfactory and is approved

at

SARDAR PATEL INSTITUTE OF TECHNOLOGY,
ANDHERI (W), MUMBAI

INTERNAL EXAMINER

EXTERNAL EXAMINER

HEAD OF DEPARTMENT

PRINCIPAL

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Abstract

The "Self-Appraisal System" developed is a systematic and periodic way of measuring work performance against established requirements of the job. It's a subjective evaluation of the employee's strengths and weaknesses, relative worth to the organization, and future development potential.

Once the user logs in the website, they can enter their details according to their designation I.e. Professors, Assistant Professors or Associate Professors using the user-interface which on click of a submit button, will be stored in a database. The user can generate a report to get a hard-copy of the details entered. The details of the particular user will be fetched from the database once they log in the app again.

The system designed will prevent paper-work, and save time. The data stored in the database can be further analysed to gain more insights.

Objectives

The Web based Application "Self-Appraisal System" is used

- To provide professors a secure and a user friendly platform for the self appraisal process.
- To save resources like paper, money and save time.
- To be able to generate reports of the data.
- To store user data in a database and gain more insights from the data.

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1 Introduction

1.1 Problem Definition

Self-Appraisal is currently being done manually, which involves a lot of paper-work. It consumes time and resources. The data that is filled by the professors is difficult to analyse.

1.2 Objectives and Scope

1.2.1 Objectives

The Web based application "Self-Appraisal System" is

- To provide professors a secure and a user friendly platform for the self appraisal process.
- To save resources like paper, money and save time.
- To be able to generate reports of the data.
- To store user data in a database and gain more insights from the data..

1.2.2 Scope

The professor can provide their details for registration and view their profile after logging in the website.

In the application the professors will be able to fill the self-appraisal form (after logging in to their profile) in an efficient way, reducing time and effort.

Our System is being made for reducing the paper work, and resources such as time and money, so that the professors can fill the self-appraisal form and once clicked on Submit their data will be stored in a database. This data can further be analysed to find trends and more insights.

1.3 Existing System

Currently no such kind of system exists in the institute. Each time a paper is circulated to get the information about the professors and a record has to be maintained for the same..

Some of the disadvantages of existing system are as follows :

- Time consuming, Manual work
Every year the institute have to maintain all the paper-work for all the professors. This is time consuming and is a lot of manual work requiring greater effort than the system proposed.
- Redundancy
Every year the details of the same professor is taken multiple times causing redundancy. Same paper form has to be filled every year. All this is very redundant and tiring.
- No efficient method of storing data
As the data is stored on paper, there is no way to analyse the data. Also data-storage on paper requires space and time. It is also inefficient utilisation of money.

1.4 Proposed System

The User are the professors, assistant professors and associate professors who have to fill the self-appraisal form, will register (only using SPIT email address) and access the system features. This System will be deployed inside the institute and will be accessible to all the concerned users.

The professors will fill the self-appraisal form upon logging in and on click of submit button their data will be stored in the database securely. Once the user logs in their data is fetched automatically from the database, so they do not have to enter their data again the next year.

Some of the advantages of our system are as follows :

- User Friendly
It provides attractive interface to the user for navigation through a dynamic flow of self-appraisal process in the website.
- More insights from the data
The administrator can analyse the data that is stored in the database, which isn't possible in the existing system in use.

1.5 System Requirements

- Hardware Requirements on Server Side

Table 1.5.1: Hardware Requirements on Server Side

Processor	Dual Core Processor or Above
RAM	Minimum 4 GB RAM
Storage	Minimum 10 GB Hard Disk Space for smooth run

- Hardware Requirements on Client Side

Table 1.5.2: Hardware Requirements on Client Side

Device	PC or a Mobile device
Processor	Dual Core Processor or Above
RAM	Minimum 2 GB RAM
Storage	Minimum 250 MB Storage Space

- Software Requirements on Server Side

Table 1.5.3: Software Requirements on Server Side

Operating System	OS Independent
Database	MySQL WorkBench

- Software Requirements on Client Side

Table 1.5.3: Software Requirements on Client Side

Operating System	PC or Android/IOS Smartphone
Server	Not Required

2 Software Requirement Specification (SRS) and Design

2.1 Purpose

The "Self-Appraisal System" developed is a systematic and periodic way of measuring work performance against established requirements of the job. It's a subjective evaluation of the employee's strengths and weaknesses, relative worth to the organization, and future development potential.

The system designed will prevent paper-work, and save time. The data stored in the database can be further analysed to gain more insights.

2.2 Definition

To build a "Self-Appraisal System" so the professors can complete their self-appraisal with minimal effort.

2.3 Overall Description

2.3.1 Product Functions

The product function includes:

1. Authentication: Users are required to Sign-up and Log-in (only using SPIT id).
2. Profile: This will contain information (form) filled by that particular professor.
3. Different Users: The website contains different users, Professors, Associate Professors and Assistant Professors.
4. Report Generation: A report can be generated upon filling the form. It will allow the user to take a print out of the filled data, for further processing.
5. Database: The professors' data is stored in the database, which can be accessed by the administrator, and queries can be run to gain more insights from the data.

2.3.2 User Characteristics

There is only one type of user:

- Professor: The Professor category is divided into 3 sub-categories,
1) Professors 2) Associate Professors 3) Assistant Professors

3 Project Analysis and Design

3.1 Methodologies Adapted

The Agile methodology is a way to manage a project by breaking it up into several phases. It involves constant collaboration with stakeholders and continuous improvement at every stage. Once the work begins, teams cycle through a process of planning, executing, and evaluating. Continuous collaboration is vital, both with team members and project stakeholders.

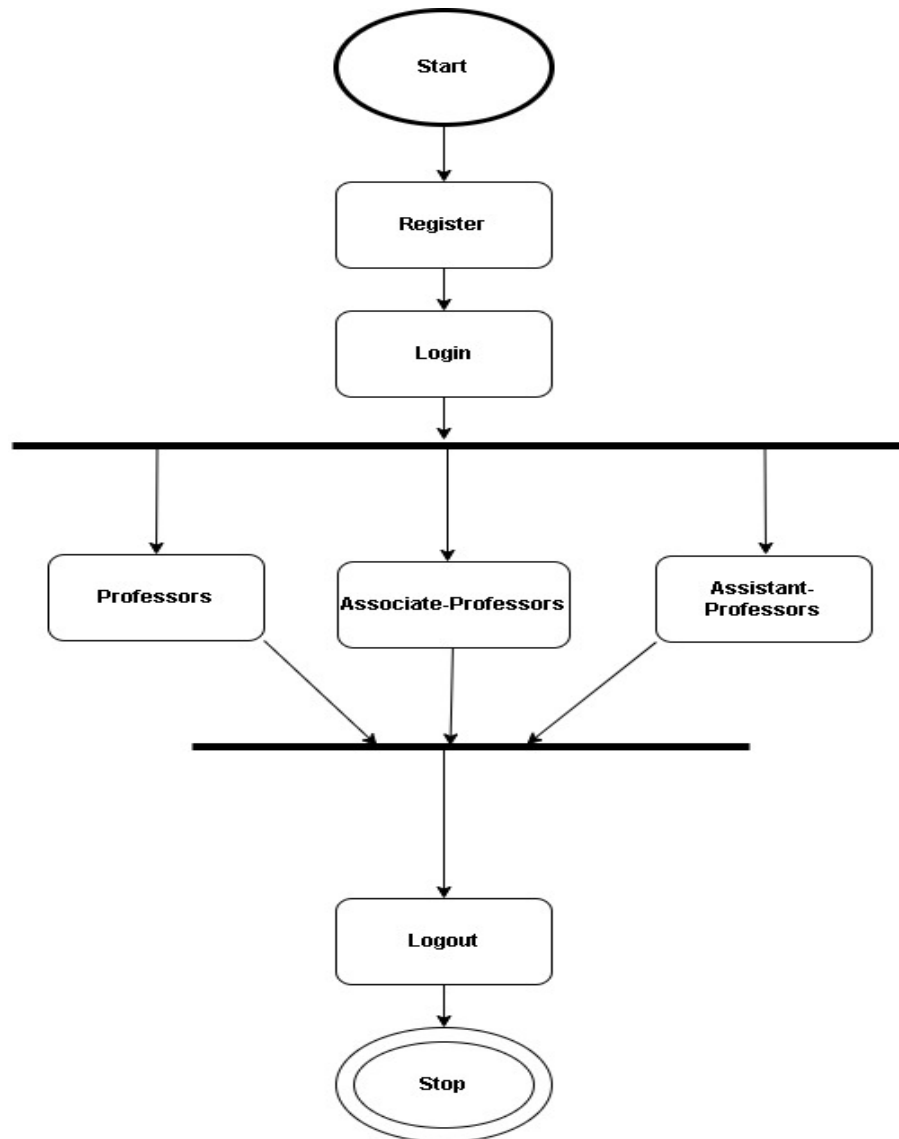
It's a process for managing a project that involves constant collaboration and working in iterations. Agile project management works off the basis that a project can be continuously improved upon throughout its life cycle, with changes being made quickly and responsively.



3.1.1: Diagrammatic Representation of the Agile Methodology

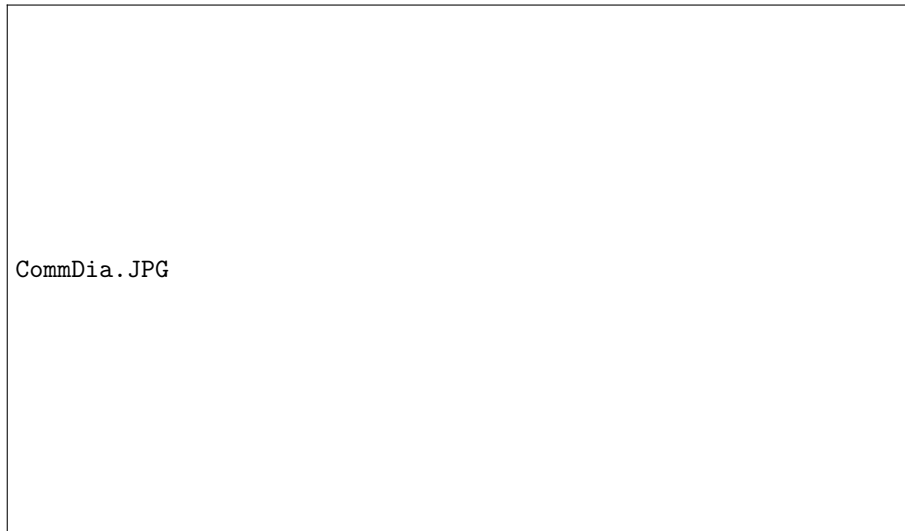
3.2 Modules

3.2.1 Activity diagram



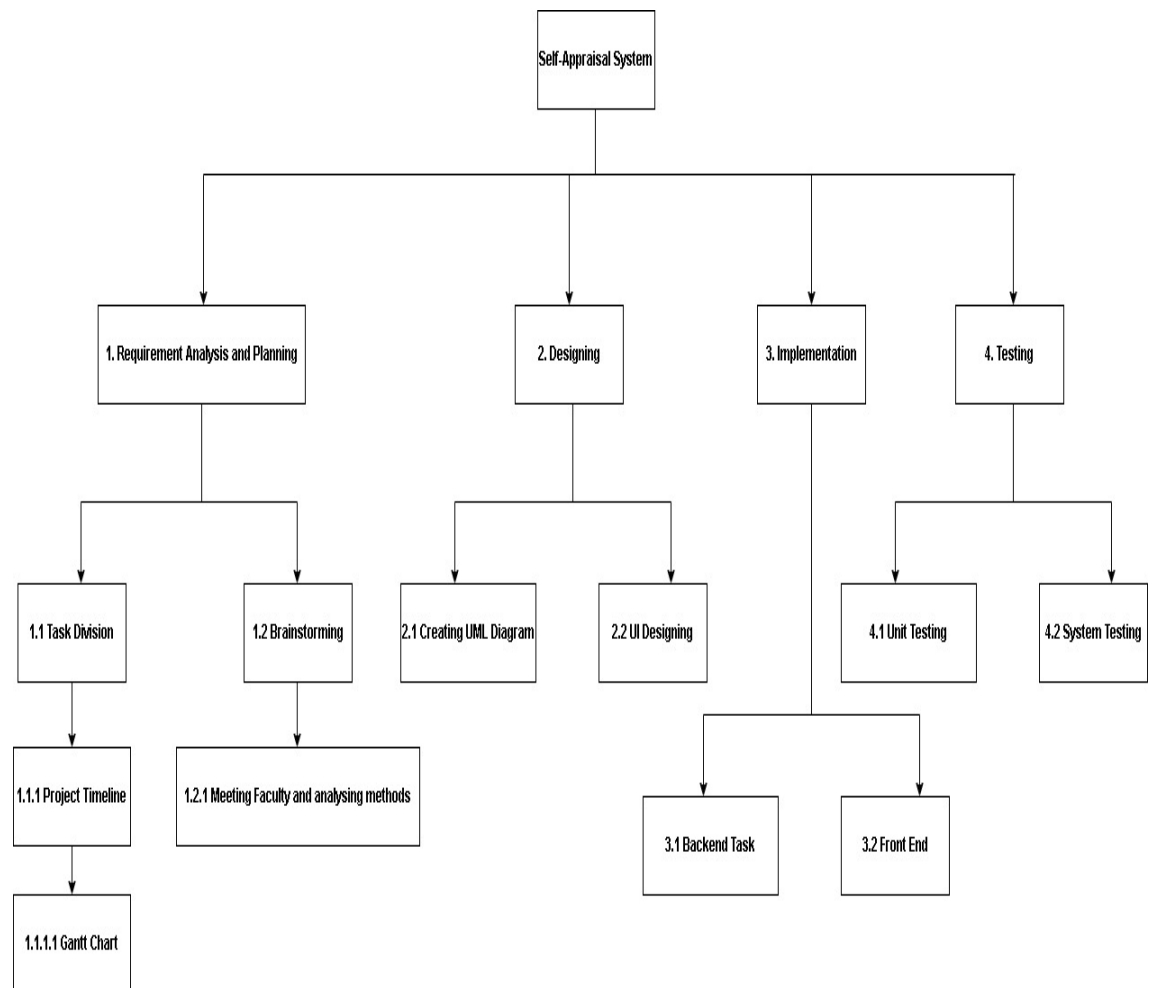
3.2.1: Activity Diagram

3.2.2 Communication Design



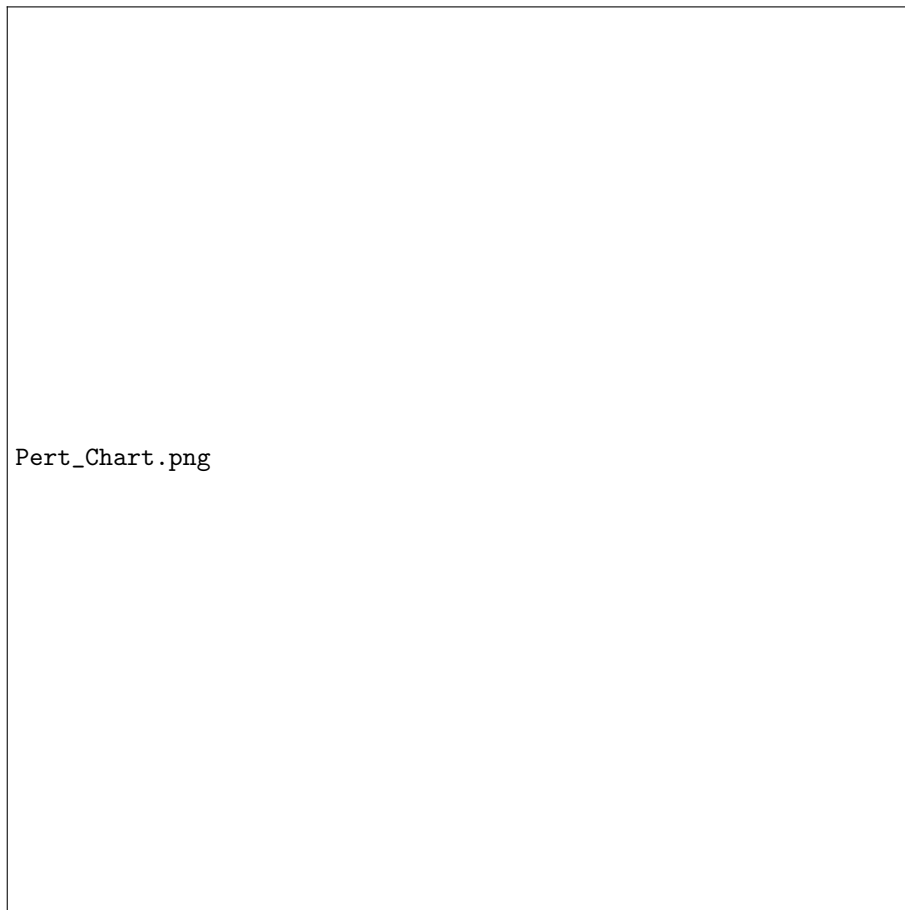
3.2.2: Communication Diagram

3.2.3 Work Breakdown Structure



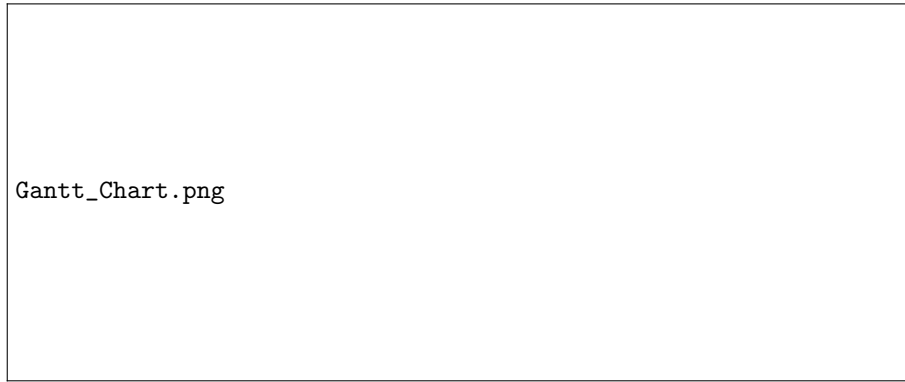
3.2.3: Work Breakdown Structure

3.2.4 PERT Chart



3.2.4: PERT Chart

3.2.5 Gantt Chart



3.2.5: Gantt Chart

3.2.6 Use-Case



UseCaseDiagram1.jpg

3.2.6: Use-Case Diagram

Use Cases:

1. Register
2. Login
3. View Profile
4. Update Profile
5. Generate Report
6. Submit Data

Table 4.2.1: Use Case Table - Register

Use Case ID	1
Use Case Name	Register
Actor	Professors, Associate Professors, Assitant Professors
Pre-Condition	They must register themselves first
Post-Condition	User can login
Flow of events	Login,Register or Edit details

Table 4.2.2: Use Case Table - Login

Use Case ID	2
Use Case Name	Login
Actor	Professors, Associate Professors, Assitant Professors
Pre-Condition	They must register themselves first
Post-Condition	User can view their form according to their designation.
Flow of events	Login,Register or Edit details

Table 4.2.3: Use Case Table - View Profile

Use Case ID	3
Use Case Name	View Profile
Actor	Professors, Associate Professors, Assistant Professors
Pre-Condition	Login
Post-Condition	User can view profile

Table 4.2.4: Use Case Table - Update Profile

Use Case ID	4
Use Case Name	Update Profile
Actor	Professors, Associate Professors, Assistant Professors
Pre-Condition	Login
Post-Condition	User can view and update their profile

Table 4.2.5: Use Case Table - Generate Report

Use Case ID	5
Use Case Name	Generate Report
Actor	Professors, Associate Professors, Assistant Professors
Pre-Condition	Login
Post-Condition	Can Generate Report on click of Generate Report button

Table 4.2.7: Use Case Table - Submit Data

Use Case ID	7
Use Case Name	Submit Data
Actor	Professors, Associate Professors, Assistant Professors
Pre-Condition	Login
Post-Condition	The users can submit their filled form to the database after clicking on submit button

4 Project Implementation and Testing

4.1 Login

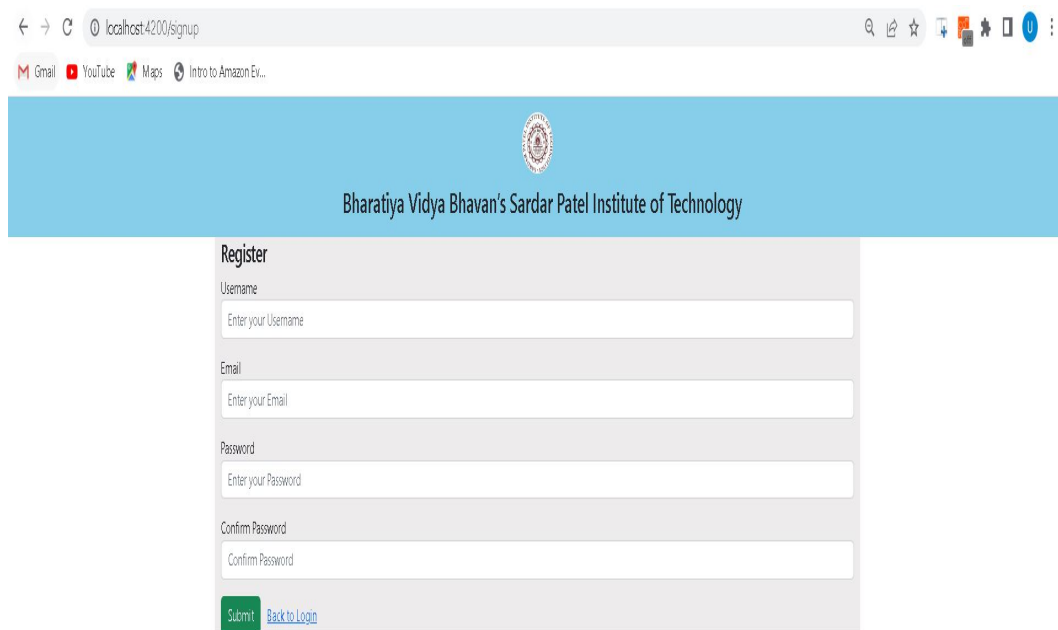


The screenshot shows a web browser window with the address bar displaying 'localhost:4200'. The browser's toolbar includes search, back, forward, and other navigation icons. Below the toolbar, there are links for Gmail, YouTube, Maps, and an intro to Amazon. The main content area features a blue header with the Bharatiya Vidya Bhavan's Sardar Patel Institute of Technology logo and name. Below the header is a login form with the following fields and buttons:

- Login**
- Username or Email**: A text input field with the placeholder text 'Enter your Username or Email'.
- Password**: A text input field with the placeholder text 'Enter your Password'.
- Submit**: A green button.
- New user? Register**: A blue link.


4.1.1: Login

4.2 Register



← → ↻ localhost:4200/signup 🔍 📄 ☆ 📱 📧 📧 📧

Gmail YouTube Maps Intro to Amazon Ev...


Bharatiya Vidya Bhavan's Sardar Patel Institute of Technology

Register

Username
Enter your Username

Email
Enter your Email

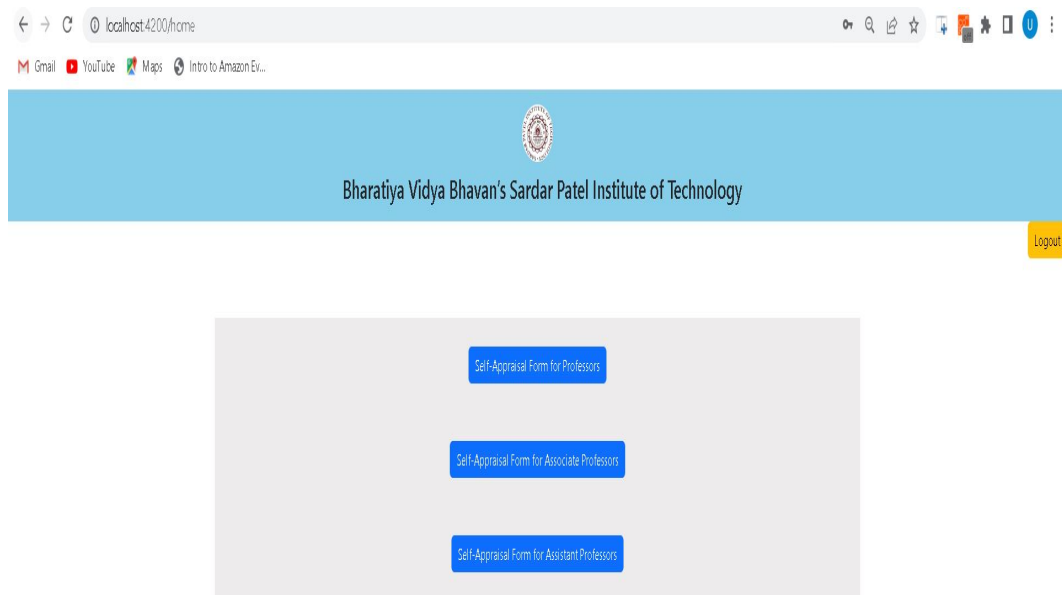
Password
Enter your Password

Confirm Password
Confirm Password

[Submit](#) [Back to Login](#)

4.2.1: Register

4.3 Home - Landing View



4.3.1: Home View

4.4 Profile

Bharatiya Vidya Bhavan's Sardar Patel Institute of Technology

Self Appraisal Form For Professors Logout

1. Name of Applicant:

2. Academic year:

3. Name of the Professor in full (beginning with the surname):

4. Email ID:

5. State of Birth:

6. Date of Birth:

7. Qualifications:

8. Subjects taught in the year of appraisal:

9. State of appointment in the present institute:

10. Date of appointment:

11. Overall teaching experience at college level (including experience gained in previous employment):

12. Research qualification acquired in the current year:

13. Information on workload

Level	Subject/Target	Number of periods per week	Total	Percentage
UG	From Semester			
	From Semester			
PG	From Semester			
	From Semester			
Total work load during the year				

14. Number of papers taken during the semester:

15. From Semester:

16. Lecture Report (10%)

Semester	Subject	Number of Lectures Targeted	Number of Lectures Taken

17. No score if target not achieved

18. Teaching Methods Used (Please list the method used and give marks in the box provided) (20%)
(The user will have to write a paragraph of at least 100 words)

19. Encouraging questions in class? (Yes/No)

20. Presenting topics for discussion in seminar? (Yes/No)

21. Encouraging questions? (Yes/No)

22. Use of audio-visual aids? (Yes/No)

23. Arranging guest lectures? (Yes/No)

24. Encouraging students? (Yes/No)

25. State any innovation introduced in teaching and/or conducting experiments as well as evaluation techniques:

26. Academic and Professional Growth (Attach evidence, if necessary, with details)

27. **Participation in Academic Activities**

Activity	Organizing Institution	Topic/Theme	Duration	Credit awarded, if any
Conference				
Seminar				
Workshop				

28. **Research Activities (Attach evidence with details, if necessary) (20%)**

No. of research papers published in conference/journals	No. of research projects funded at M. E. Level	Research grants awarded

29. **Interaction with other institutions (Indicate 10%)**

Name of inst., e.g. research grants, seminars, guest lectures	Name of Institute or Society	Description of activity/contribution	Duration

30. **Publication/Other Data (Indicate 10%)** (Attach evidence, if necessary, with details) (10%)

Name of Institute/Journal/Book	Topic/Theme/Name of Conference	Description of Activity/Contribution

31. **Other Information**

32. What are your goals for the coming year and what actions will you take to accomplish these goals? (20%)

33. What are your achievements during the last year's goals?

34. What else would help you to do your job better and provide greater job satisfaction? (20%)

35. **Professional Development**

36. What kind of professional development activities would you like to do in coming year? (20%)

37. What kind of support would you require to complete these activities? (20%)

38. Any other information about contribution that concerned department and relevant to a proper assessment of activities:

39. **Feedback**

Semester	Subject	Percentage Feedback	Comments/Feedbacks for filed by the Head of the Department

Save
Logout/Cancel

4.4.1: Profile

4.5 Report Generation

10/02, 9:11 AM Self Appraisal

Bharatiya Vidya Bhavan's Sardar Patel Institute of Technology

Self Appraisal Form For Professors

1. Year of Assessment:
dd-mm-yyyy

2. Name of the Professor in full (beginning with the surname):
Enter your Name

3. Date of Birth:
dd-mm-yyyy

4. Qualifications:

5. Subjects taught in the year of appraisal:

6. Date of appointment in the present institute:
dd-mm-yyyy

7. Overall teaching experience at college level (including experience gained in previous employment):

8. Research qualification acquired in the current year:

Print 5 pages

Destination Save as PDF

Pages All

Layout Portrait

More settings

Save Cancel

4.5.1: Report View

[illegible][illegible]

4.8 Code 3

4.9 Code 4

5 Test Cases

Table 6.1: Test Case - Login and Register

Test Case ID	Test Case Name	Test Data	Expected Output	Actual Output	Result
1	User enter user id and password	Enters the correct user id and password	Log in Successful	Home Page	Pass
2	User enter user id and password	Enters the user id and password	Prompt error	Prompt error	Pass
3	User enter user id and password	Valid user id and password which doesn't exist in Database	Registered Successfully	Login Page	Pass
4	User enter user id and password	Invalid user id and password which contains in Database	Prompt error	Prompt error	Pass

6 Limitations

- It needs internet to be accessed.
- It does not have a feature to submit the data to HOD of respective departments.
- For any change in the form the administrator has to be contacted.
- Graphical representation for "Self-Appraisal" data are not shown

7 Future Enhancements

- User should be able to send the data to HOD of their respective departments.
- The HOD of their respective departments can edit , update or add any field in the form.
- ML algorithms can be run on the data to gain more deeper insights compared to queries run in the database.
- Graphical representation of "Self-Appraisal" data need to be shown

8 User Manual

Part 1 – Register

Upon opening the application, user will be greeted with the registration screen. If the user has no account, user can click on register and register self. User's account details will be saved in our database. The user can now proceed to login.

Part 2 – Login

User needs to enter email first and then password. If there is an active internet connection, user can proceed to login.

Part 3 – Profile

User can access/add/update form details. User can update this details anytime.

Part 4 – Generate Report

User can generate a report of the filled form by clicking on the Generate Report button.

Part 5 – Submit

User can submit their data by clicking on submit button, upon which their filled data will be securely stores in our database

9 Bibliography

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