

National Institute of Public Cooperation and Child Development

Southern Regional Centre, No 18, New Town, Yelahanka, Bangaluru

Ph: 080-28563796 E-mail: rdnipccdbl@gmail.com

Vacancy Notice

NIPCCD, an autonomous organization under Ministry of Women and Child Development, Govt. of India engaged in Research, Training and Consultancy in the twin fields of Women & Child Development, invites applications from qualifying candidates for the temporary positions for Child Guidance Centre viz Psychiatric Social Worker (Full time), Special Educator (Full Time), Speech Therapist (part time). Data Entry Operator (Full Time), For further details, please visit the Institute's Website [www.nipccd.nic.in /vac.htm](http://www.nipccd.nic.in/vac.htm)

Asst. Admn. Officer

National Institute of Public Co-operation and Child Development

(An autonomous Institution under Ministry of Women and Child Development, Government of India)

Southern Regional Centre, No 18, New Town, Yelahanka, Opp. to Federal Mogul Factory Main Gate Doddaballapur Road,

Bangalore – 560 064. Phone: 080-28462818, 080-28461355, Fax 080-28461793,

E-mail: rdnipccdbl@gmail.com, Website: www.nipccd.nic.in/vacnacies

Applications are invited for following Temporary Contractual Posts at Institute's Southern Regional Centre, Bengaluru, for its Child Guidance Centre::

For Child Guidance Centre at SRC, Bengaluru:

Sl. No	Post	Essential Qualification	Essential Other Requirements	Upper Age Limit	Remuneration per month	
	FULL - TIME:					
01.	i) Special Educator (Project Assistant)	<p>Essential: Masters degree in Child Development / psychology with degree / Diploma / B.Ed in special Education with 55% & above</p> <p>OR</p> <p>Bachelor Degree in Special Education</p> <p>Special Education with RRC Registration</p>	<p>Two years experience of working in areas of Women & Child related programmes. Functional knowledge of Computer is essential.</p> <p>South Indian Languages with Hindi are preferred</p>	62 years	Rs. 30,000	
02.	Psychiatric Social Worker (Project Assistant)	<p>Essential: Masters degree in Social work/ Psychology.</p> <p>Desirable:</p> <p>ii) Functional knowledge of Computer</p> <p>Knowledge of Counseling Techniques</p>	<p>Two years experience of working in areas of Women & Child related programme. Functional knowledge of Computer is essential.</p>	62 years	Rs. 30,000	
	Data Entry Operator (Full Time)	12 th Standard and Diploma in Computer or its Similar Qualification having minimum two years experience of data entry.	<p>Minimum two years experience of data entry.</p> <p>a) Prior experience of similar nature.</p>	62 years	Rs. 20,000/- per month	Knowledge of Kannada, Hindi, English, Tamil, Telugu

Sl. No	Post	Essential Qualification	Essential Other Requirements	Upper Age Limit	Remuneration per month	
	PART TIME:					
03.	Speech Therapist (Part time)	M.Sc / B.Sc./Diploma in Speech Hearing & Language	1 years experience working with children having Speech & hearing Problems	62 years	Rs. 17,000/- 48 hours work having less than ten years experience)	Rs. 20,000/- 48 hours work (for having more than ten years experience)

General

1. **Application Form** : Available on Institute's Website. www.nipccd.nic.in / vac.htm. Filled Application Form with self-attested recent colour passport size photograph, testimonials to be submitted to the office within 15 days of advertisement.

2. **Selection:**

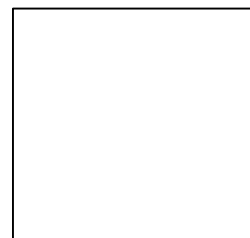
1) By Written test and personal discussion.

2) Data Entry Operator - Skill Test on M S Office package

3) In case of difficulty in locating the address or clarifications, please call the Asst. Admn. Officer, on 080- 28563796, 080-28462818, 080-28461355 or rdnipccdbi@gmail.com

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Application Form for Project Posts



NAME OF THE POST APPLIED FOR :

1.	Full Name (in Capital letters)	:				
2.	Father's Name	:				
3.	Mother's Name	:				
4.	Husband's Name (In case of female married candidates)	:				
5.	Nationality	:				
6.	(a) Address for communication	:				
	(b) Permanent Address (c) e-mail ID (d) Mobile phone No. (e) Telephone No.	:				
7.	Date of Birth	:				
8.	Details of Educational Qualifications	:				
Year of Passing	Institution/University	Subject studied	Duration of Study	Exam Passed	% of marks	Divn/ Class

9.	Details of Professional / Technical Educational Qualifications Additional Sheet may be added, if required:					
Year of Passing	Institution/University	Subject studied	Duration of Study	Exam Passed	% of marks	Divn/ Class
10.	Details of Experience (Candidates are advised to fill-up this column carefully and in terms of conditions stipulated in the Advertisement to avoid rejection) Additional sheet may be added, if required.					
Name of Organization	Post held	Pay Scale/ Monthly Emoluments (Rs.)	Duration of Service From To		Nature of appointment whether regular or adhoc	Remarks
11.	Any other relevant information which you would like to mention in support of your suitability for the post applied for:					
12.	DECLARATION: (i) I hereby declare that I fulfill the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature / Appointment is liable to be cancelled / terminated. (ii) I have enclosed the required attested copies of the certificates.					

Place :
Date :

Signature of the Applicant