

# HASSAAN AHMAD

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## ACCOUNTING & FINANCE PROFESSIONAL

*Highly motivated professional with hands-on experience overseeing general accounting and finance functions.*

Dynamic and results-oriented professional with a successful career in cost and management accounting, finance, audit, reports' evaluation, and client relations in a fast-paced setting. Strong knowledge of IAS, IFRS, relevant government regulations, internal controls, cost accounting methods and cost modeling tools and methods.

## AREAS OF EXPERTISE

Accounting and Finance | Account Receivable & Payable | Auditing | Fixed Assets Management | Costing | Accounts Reconciliation | Payroll Management | Strategic Planning & Analysis | Continuous Process Improvement | Problem Solving | Communication Skills | SAP B1 | QuickBooks | Microsoft Office

## EMPLOYMENT HISTORY

**Jul 2018 – Present**

**INNOVATIVE (PVT) LTD, LAHORE, PAKISTAN**

**Senior Accounts Executive** (July 2021 till date)

**Accounts Executive** (July 2018 to June 2021)

Perform external audit, to facilitate the organization's statutory requirements in a timely and efficient manner. Reconcile sales and payable invoices with related documents, ensuring internal controls and processes compliance. Process and record weekly payables and advances to suppliers aging for cash outflow forecasting and managing working capital requirements.

- Preparation of Financial statements from entries, ledgers and trial balance with notes to the accounts for external auditors.
- Calculate import cost for accurate stock and management reporting.
- Month-end closing activities such as preparation of management accounts, review and reconciliation of ledgers and entries.
- Work under direct reporting to Directors and CEO about division-wise receivables, collections, debtors aging and analysis to forecast cash inflows and minimize bad debts.
- Update and create fixed assets register, including all additions, disposals and depreciation, achieving 100% accurate reporting as per accounting standards.
- Render keen eye for details to prepare employee payroll, EOBI, deductions and salary system for timely and error-free salary transfer.

**TANVEER CAN MANUFACTURING, LAHORE, PAKISTAN**  
**Accounts Officer**

- Leveraged keen insight to prepare monthly accounts for leadership review timely and accurately, examined monthly performance and forecasting for the future.
- Exercised hands-on approach to costing, including work-in-process, finished goods and batch costing, eliminating any errors in previous costing methods allowing for accurate profit reporting
- Generated monthly and weekly Labor payroll/wages, including bonuses and deductions.
- Ensured management, reconciliation, and settlement of accounts with debtors, creditors, and old discrepancies

**EDUCATION**

- **ACMA** from Institute of Cost and Management Accountants of Pakistan, ICMAP, 2021
- **Certificate of Merit** – Financial Modelling & Management Reporting from ICMAP
- **Certificate of Merit** – Presentation & Communication from ICMAP
- **Chartered Financial Analyst (CFA)** – Level 1 to appear in February 2022
- **A-Levels** from Beaconhouse School System
- **O-Levels** from Islamia English School, Abu Dhabi, UAE

**TRAINING**

- **QuickBooks Workshop Attended** from ICMAP
- **Withholding Income Tax** workshop attended from ICMAP
- **Presentation and Communications Skills Development Course** from PAC