

TUTORIAL

REGISTRATION MANAGEMENT



SOLAR

Ambiente Virtual de Aprendizagem da
Universidade Federal do Ceará



Registration Management



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Subject

Type	Code	Name	Course	Semester
	-	-	RM404 - Introducao a Linguistica	2011.1
	RM414	Literatura Brasileira I	109 - Licenciatura em Quimica	2011.1
	RM301	Quimica I	109 - Licenciatura em Quimica	2011.1

Notifications

Quisque facilisis massa sit amet ante varius tempus.
Nam et porta massa. In hac habitasse platea dictumst.

Nunc nec malesuada lacus.
Pellentesque tincidunt metus nec leo pretium, ac condimentum lectus ultricies.

Vestibulum tristique, dolor et sagittis convallis, massa lorem ornare diam, malesuada vestibulum nisi eros
...

Agenda

Novembro 2016						
Dom	Seg	Ter	Qua	Qui	Sex	Sab
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

No events to selected day

Facebook



Login



Accessing the Manage Registrations screen

Click on Manage Registrations.

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Enroll Selected

<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Student

Student's name.

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Enroll Selected

<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Email

Student's email.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Group

Name of the group in which the student requested the registration.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Subject

Subject's name.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Status

Studen'ts current status.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Checking status of the registered ones

It allows the status verification of the students who applied for registration. Click on the highlighted box and then click on **Search**.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	<div>Manage</div>

Searching for registrations

It allows the search of registrations/users through the student's name.

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<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR - 2011.1	Literatura Brasileira I	Pending	Manage

 **Registering a student**

To change a student's registration, click on the **Manage** button.

Manage

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Pending Filter Users Search Enroll Selected

<input checked="" type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR	Literatura Brasileira I	Pending	<div>Save Cancel</div>

Registering a student

By managing a student's registration, it's possible to change their group.

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Enroll Selected

<input checked="" type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR	Literatura Brasileira I	<div>Pending</div>	<div>Save</div> <div>Cancel</div>

Registering a student

Select the desired situation: pending, enrolled or rejected.

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Enroll Selected

<input checked="" type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Usuario do Sistema	user@user.com	LB-CAR ▼	Literatura Brasileira I	Pending ▼	<div>Save</div> <div>Cancel</div>

 **Registering a student**

After selecting group and status, click on **Save**.

Save



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Enrolled	aluno	Search	Enroll Selected			
<input checked="" type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input checked="" type="checkbox"/>	Aluno 1	aluno1@solar.ufc.br	IL-FOR - 2011.1	Introducao a Linguistica	Enrolled	Manage
<input checked="" type="checkbox"/>	Aluno 1	aluno1@solar.ufc.br	TL-CAU - 2011.1	Teoria da Literatura I	Enrolled	Manage
<input checked="" type="checkbox"/>	Alun					age
<input checked="" type="checkbox"/>	Alun					age
<input checked="" type="checkbox"/>	Alun					age
<input checked="" type="checkbox"/>	Aluno 2	aluno2@solar.ufc.br	QM-CAU - 2011.1	Quimica I	Enrolled	Manage
<input checked="" type="checkbox"/>	Aluno 3	aluno3@aluno3.br	IL-FOR - 2011.1	Introducao a Linguistica	Enrolled	Manage
<input checked="" type="checkbox"/>	Aluno 3	aluno3@aluno3.br	TL-CAU - 2011.1	Teoria da Literatura I	Enrolled	Manage
<input checked="" type="checkbox"/>	Aluno 3	aluno3@aluno3.br	QM-CAU - 2011.1	Quimica I	Enrolled	Manage
<input checked="" type="checkbox"/>	Aluno 3	aluno3@aluno3.br	LB-CAR - 2011.1	Literatura Brasileira I	Enrolled	Manage

 **Registering multiple students**

To register multiple students at the same time, select the selection box ☒ of each student and click on Enroll Selected.

When enrolling a student, they will receive an automatic email from Solar informing that their registration request has been accepted.

Registering multiple students

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No registry selected

☐ Prevent this page from creating additional dialog boxes.

OK

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EnrolledalunoSearchEnroll Selected

<input type="checkbox"/>	Student	Email	Group	Subject	Status	Options
<input type="checkbox"/>	Aluno 1	aluno1@solar.ufc.br	IL-FOR - 2011.1	Introducao a Linguistica	Enrolled	Manage
<input type="checkbox"/>	Aluno 1	aluno1@solar.ufc.br	TL-CAU - 2011.1	Teoria da Literatura I	Enrolled	Manage
<input type="checkbox"/>	Aluno 1	aluno1@solar.ufc.br	QM-CAU - 2011.1	Quimica I	Enrolled	Manage
<input type="checkbox"/>	Aluno 2	aluno2@solar.ufc.br	IL-FOR - 2011.1	Introducao a Linguistica	Enrolled	Manage
<input type="checkbox"/>	Aluno 2	aluno2@solar.ufc.br	TL-CAU - 2011.1	Teoria da Literatura I	Enrolled	Manage
<input type="checkbox"/>						Manage
<input type="checkbox"/>						Manage
<input type="checkbox"/>	Aluno 3	aluno3@aluno3.br	TL-CAU - 2011.1	Teoria da Literatura I	Enrolled	Manage
<input type="checkbox"/>	Aluno 3	aluno3@aluno3.br	QM-CAU - 2011.1	Quimica I	Enrolled	Manage
<input type="checkbox"/>	Aluno 3	aluno3@aluno3.br	LB-CAR - 2011.1	Literatura Brasileira I	Enrolled	Manage

Warning: registry selection

If you select the Enroll Selected button without any student selected previously, this message will be displayed.



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To get more information:
atendimento@virtual.ufc.br