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AI Training and Enablement Lead

[Galen College of Nursing](#)



Louisville, KY, United States



Full-time • Days (No Weekends)



Supervisors Team Leaders and Coordinators



Job ID:

3930654

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Description

You Can Change the Life of One to Care for the Lives of Many!

At Galen College of Nursing, we educate and empower nurses to change lives. Since 1989, we've dedicated our work to delivering high-quality nursing education with a student-first mindset. As one of the largest private nursing colleges in the country, we combine the support of a close-knit learning environment with the strength of a nationally recognized institution, HCA Healthcare. That same passion for excellence in the classroom extends to our offices. At Galen, you'll find a culture deeply rooted in collaboration, innovation, and a shared commitment to improving the future of healthcare. Your work directly touches the next generation of nurses, and your contributions help our students pursue their dream of a compassionate career.

If you're looking for a career where you can make a difference, grow professionally, and be part of a caring team, we'd love for you to apply for the *AI Training Enablement Lead* position today!

[**Click here to learn more about Galen!**](#)

Position Overview:

As a AI Training Enablement Lead at Galen College of Nursing, you will serve as the central hub for AI learning and adoption across Galen College of Nursing. Sitting within the Training & Development team, this role will design, deliver, and maintain AI-related training programs that empower faculty, staff, and leaders to confidently use AI tools and integrate them into their daily work. This individual will develop curriculum and learning materials, facilitate live and virtual trainings, and partner closely with IT to ensure employees understand both the technical functionality and practical application of AI solutions. The ideal candidate is a skilled educator and instructional designer with a passion for emerging technology, adult learning, and change enablement.

Key Responsibilities:

1. Design, develop, and deliver AI-focused learning programs tailored to Galen's faculty, staff, and leadership audiences.
2. Build and maintain a library of AI training content, including courses, microlearning modules, video tutorials, and job aids.
3. Create role-based learning paths (e.g., faculty, student services, leadership) to build AI fluency at all levels of the organization.
4. Facilitate engaging in-person and virtual workshops on AI literacy, tools, and use cases.
5. Partner with subject matter experts to ensure content accuracy, alignment with institutional policies, and relevance to day-to-day work.
6. Continuously update training materials based on feedback, tool updates, and emerging AI best practices.
7. Apply instructional design principles to create high-quality, learner-centered content for multiple modalities (eLearning, blended, live sessions).
8. Develop assessments, knowledge checks, and learning evaluations to measure engagement and comprehension.
9. Use learning data and feedback to refine content and improve learner outcomes.
10. Incorporate adult learning theory, accessibility standards, and responsible AI principles into all materials.

11. Partner with IT to understand new AI tools, systems, and features, and translate them into user-friendly training and documentation.
12. Work closely with academic and operational leaders to identify skill gaps and training needs related to AI adoption.
13. Serve as a liaison between technical teams and end users, helping to bridge understanding between system design and application.
14. Provide consultative support to teams implementing AI tools —ensuring staff readiness, comfort, and confidence.
15. Support organization-wide change management efforts tied to AI adoption through education and communication.
16. Promote awareness and understanding of AI capabilities and responsible use across all departments.
17. Develop communication materials (FAQs, quick-start guides, newsletters) to reinforce learning and sustain engagement.

Position Requirements:**Required:**

- Bachelor's degree in Education, Instructional Design, Learning Technology, or related field.
- 3+ years of experience in instructional design, training, or learning program development.
- Working knowledge of AI and emerging technology concepts, with ability to explain them to non-technical audiences.
- Experience designing eLearning and blended programs using modern authoring tools (Articulate, Captivate, Rise, etc.).
- Strong facilitation skills and ability to engage diverse learners both in-person and virtually.
- Excellent written and verbal communication skills.
- Ability to manage multiple projects and collaborate across teams.

Preferred:

- Master's degree in Education, Learning Technology, or related discipline.
- Experience in higher education or healthcare learning environments.
- Familiarity with AI tools used in education, productivity, or data analysis (e.g., Microsoft Copilot, ChatGPT, Claude, Google PLS).

- Experience with learning management systems (e.g., Canvas, Workday Learning, Cornerstone).

Attributes for Success:

- Passionate educator who makes complex technology accessible and engaging.
- Collaborative and relationship-oriented, able to work across academic, operational, and IT teams.
- Creative instructional designer who understands how adults learn new technology.
- Detail-oriented project manager with strong follow-through.
- Curious, proactive learner who stays ahead of AI trends and best practices.

Working Conditions:

- Based in Louisville, KY with hybrid flexibility.
- Occasional travel to Galen campuses for onsite training sessions

Benefits

At Galen College of Nursing, we want to ensure your needs are met. We offer a comprehensive package of medical, dental, and vision plans, tuition discounts, along with unique benefits, including:

- Comprehensive medical coverage that covers many common services at no cost or for a low copay. Plans include prescription drug and behavioral health coverage as well as free telemedicine services and free AirMed medical transportation.
- Additional options for dental and vision benefits, life and disability coverage, flexible spending accounts, supplemental health protection plans (accident, critical illness, hospital indemnity), auto and home insurance, identity theft protection, legal counseling, long-term care coverage, moving assistance, pet insurance, and more.
- Free counseling services and resources for emotional, physical, and financial well-being
- 401(k) Plan with a 100% match on 3% to 9% of pay (based on years of service)

- Employee Stock Purchase Plan with 10% off HCA Healthcare stock
- Family support through fertility and family building benefits with Progyny and adoption assistance.
- Referral services for children, elders, and pet care, home and auto repair, event planning, and more.
- Consumer discounts through Abenity.
- Retirement readiness, rollover assistance services, and preferred banking partnerships.
- Education assistance (tuition, student loan, certification support, dependent scholarships).
- Colleague recognition program.
- Time Away from Work Program (paid time off, paid family leave, long- and short-term disability coverage and leaves of absence).
- Employee Health Assistance Fund that offers free employee-only coverage to full-time and part-time colleagues based on income.

[Learn more about Employee Benefits.](#)

Note: Eligibility for benefits may vary by location.

[Galen College of Nursing is recognized as a 2023 National League of Nursing \(NLN\) Center of Excellence \(COE\).](#)

Galen's Compassionate Care Model Values

- Inclusivity: I foster an environment that provides opportunity for every individual to reach their full potential.
- Character: I act with integrity and compassion in all I do.
- Accountability: I own my role and accept responsibility for my actions.
- Respect: I value every person as an individual with unique contributions worthy of consideration.
- Excellence: I commit myself to the highest level of quality in everything I do.

[Learn more about our vision and mission.](#)

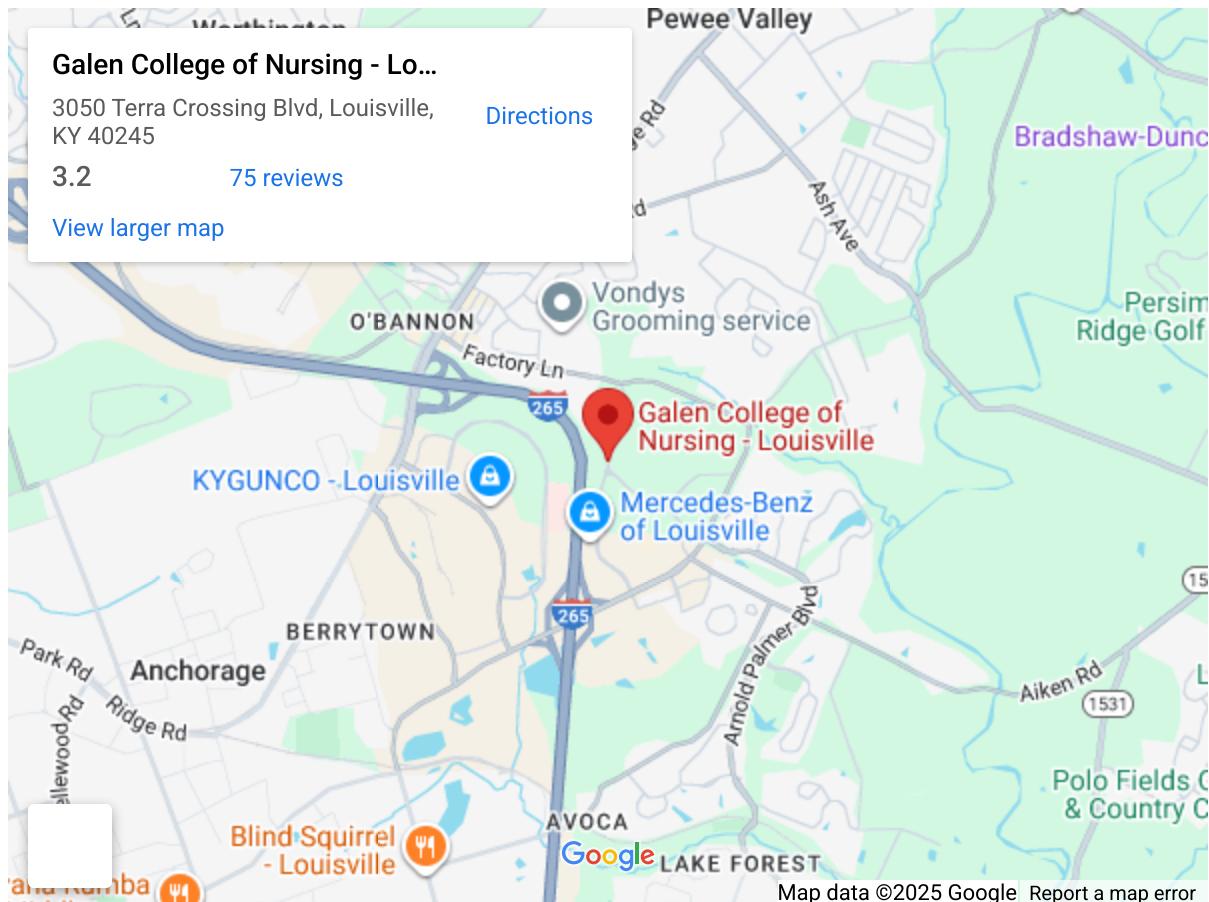
Experience the HCA Healthcare difference where colleagues are trusted, valued members of our healthcare team. Grow your career with an organization committed to delivering respectful, compassionate care, and where the unique and intrinsic worth of each individual is recognized. *Submit your application for the opportunity below:*

AI Training Enablement Lead

Galen College of Nursing

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Details

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Full-time • Days (No Weekends)

About HCA Healthcare

What matters most to our talented colleagues is giving people the absolute best healthcare in the most compassionate way possible.

[Learn more about HCA Healthcare >](#)

We are an Equal Opportunity Employer

For questions about your job application or this site, please contact;

HCAhrAnswers at [1-844-422-5627](tel:1-844-422-5627) option 1.

HCA Healthcare is a dedicated Equal Opportunity Employer [Close](#)

Equal employment opportunities (EEO) are provided to all employees and applicants for employment without regard to race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, disability status, or any other legally protected category in accordance to applicable federal, state, or local laws. The policy applies to all terms and conditions of employment including, but not limited to, hiring, placement, promotion, termination, layoff, transfer, leaves or absence, compensation and training.

[Read our EEO policy](#)

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HCA Healthcare
One Park Plaza
Nashville, TN 37203

Telephone: [\(844\) 422-5627 option 1](tel:(844)422-5627)

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