◄ Our Homepage

Job Search: [_____]   **SEARCH**

West Virginia K-12 Jobs

Featured Jobs

Science Teacher @ UEC (26-009-3)

Math Teacher @ UEC (26-008-3)

Elementary Teacher--Pre-K @ MES (26-006-3)

Spanish Teacher @ PHS (26-017-3)

Music/Art Teacher @UEC (26-010-3)

Vacancies

Categories	Locations

Administration (Educator) (15)

Administration (Educator/Operations) - WVDE (1)

Administration (Operations) (2)

Adult Education (4)

Aide (91)

Athletics (129)

Bus Operator/Transportation (50)

Career and Technical Education (11)

Contract/Hourly Employment (38)

Cook/Nutrition Services (27)

Custodial/Maintenance (50)

Elementary Teaching (133)

High School Teaching (96)

Middle School Teaching (91)

Pre-K/Headstart (3)

Professional (4)

Secretarial/Clerical (23)

Special Education (9)

Student Support Services (57)

Substitute Teacher (32)

Summer Programs (29)

Volunteer (9)

By District >> All Jobs ►

Openings as of 6/26/2025
West Virginia Department of Education

All Counties» West Virginia Department of Education » All Types (**1** opening)   [_____] **GO**

Options

Coordinator, Computer Science and Artificial Intelligence   JobID: 45613

Position Type:
Administration (Educator/Operations) - WVDE/Coordinator - Educator (WVDE)

Email To A Friend
Print Version

Date Posted:
6/20/2025

Location:
Office of PK-12 Academic Support

Closing Date:
06/27/2025

County:
West Virginia Department of Education

TITLE OF VACANCY:	Coordinator, Computer Science and Artificial Intelligence
POSITION TYPE:	Professional
ADMINISTRATIVE UNIT:	Office of PK-12 Academic Support
LOCATION:	Charleston, WV
TYPICAL WORK HOURS:	8:00 AM to 4:00 PM

SALARY: $86,399 - $93,399 plus competitive benefits package (WVDE Summary of Benefits) equal to approximately 35% of direct compensation

DUTIES AND RESPONSIBILITIES:
1. Collaborates to assess and develop long-range plans for the implementation of the Computer Science graduation requirement including best practices for instructional delivery and student performance relevant to Computer Science across all grade levels, K-12.
2. Communicates with institutions of higher education teacher preparation programs to ensure alignment of programs with current K-12 Computer Science standards.
3. Creates long- and short-term plans to deliver professional learning in Computer Science, AI integration for educators, appropriate technology integration, and AI Guidance for K-12 teachers and administrators.
4. Works as part of a team to collaborate with local education agencies to provide related professional learning in Computer Science and AI for K-12 educators.
5. Provides leadership in the development and curation of digital resources to support K-12 teachers of Computer Science and Artificial Intelligence for all educators.
6. Promotes the professional growth of K-12 Computer Science and AI integration for educators related to: research, content knowledge, pedagogical practice, classroom management, data analysis and application, and emerging technologies.
7. Disseminates best practices, innovations, and research related to Computer Science and AI as it becomes available to relevant stakeholders across K-12 settings.
8. Works collaboratively with coordinators in the Office of PK-12 Academic Support and other WVDE offices to support initiatives related to school improvement and student achievement in Computer Science and AI.
9. Performs other assignments as deemed appropriate and necessary by the State Board of Education, Deputy Superintendent, and the State Superintendent of Schools.

QUALIFICATIONS:
1. Master's degree in education or related field with a valid professional teaching certificate.
2. A minimum of 5 years of successful teaching experience.
3. Extensive experience with computer science instruction and artificial intelligence integration.
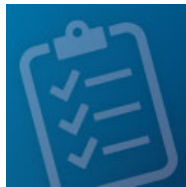
EXPECTATIONS:
1. The staff member works effectively as a member of the educational team.
2. The staff member demonstrates self-control and exhibits an attitude of mutual respect and tolerance.
3. The staff member demonstrates ethical conduct and good work habits such as punctuality and attendance.
4. The staff member demonstrates self-direction and the ability to use software applications for work productivity and collaboration.

5. The staff member is self-motivated and demonstrates the ability to manage multiple tasks/assignments to accomplish high-quality work to meet demanding deadlines with minimal supervision.
6. The staff member demonstrates excellent oral and written communication skills, and excellent presentation skills using current technologies.
7. The staff member demonstrates ability to work effectively with county personnel and other state/local officials.
8. The staff member understands that work assignments may change or be added, as priorities emerge with the West Virginia Department of Education (WVDE).

EMPLOYMENT RELATIONSHIP:
Department of Education staff are employed upon recommendation of the State Superintendent of Schools and are state employees. No representative or employee of the state is authorized to enter into any employment contract or other agreement. Department staff work under the direction of the State Superintendent of Schools for the general supervision of the free schools in the state and implementing the policies of the board and other necessary tasks as determined by the State Superintendent of Schools or his/her designee. Each employee is "at-will" and subject to termination by the State Superintendent of Schools at any time, with or without notice, cause or compensation. The employment relationship between the State Superintendent of Schools and the employee may be terminated by either party. Reasons for termination by the State Superintendent of Schools include, but are not limited to, immorality, incompetency, cruelty, insubordination, intemperance, willful neglect of duty, unsatisfactory performance, the conviction of a felony or a guilty plea or a plea of no contest to a felony charge, misuse of funds or property, violations of law or policies of the state board, lack of need, or a lack or loss of funding.

Applicants

Start an application for employment

Job Fair Quick Form

Use passcodes sent to me

Log in ▶

Need Help?

For questions regarding position qualifications or application procedures, please contact the applicable Human Resources Department for the positions for which you have applied. A list of contacts can be found here: https://wvde.state.wv.us/ed_directory/

For technical questions regarding the Applicant Tracking system, please contact the Applicant Tracking help desk using the Request Technical Help link below.

Request Technical Help ▶