

Course Policy Statement

Last updated: 13 August 2020

1 Basic information

Time and place. Section 4001 🕒 MWF4 📍 MI222 Section 4002 🕒 MWF4 📍 TBD

This course will be taught *online* this semester over Google Meet.

Instructor. Assoc. Prof. Nelson Uhan 📍 CH379 ✉ uhan@usna.edu

Extra instruction. I am happy to meet with you over Google Meet for EI. Please email me to schedule an appointment. Note that this semester, I teach during MWF4, MTWF5, and MTWF6.

Course website. <http://www.usna.edu/Users/math/uhan/sa463a/>

All course materials (e.g. this course policy statement, syllabus, lesson notes, pre-class work instructions, project instructions, solutions) and important course announcements will be posted on the course website.

2 How will this course work?

Pre-class work. Before each class meeting, I will post lesson materials and instructions on the course website. These materials will include guided notes and accompanying videos or readings. Your pre-class work will be to complete specific parts of the guided notes, as instructed.

You will also be asked to submit your pre-class work at the beginning of each class meeting. Your pre-class work will not be graded for correctness. As long as it looks like you put an honest effort into learning the material, you will receive full credit. I hope this small exercise will help you keep on track with this course.

Class meetings. During most class meetings, you will work in small groups on problems to reinforce the concepts covered in the pre-class work. We will also go over any questions you might have about the lesson materials covered in the pre-class work.

Quizzes. About every other week, there will be a short quiz during class. Quizzes will be based on recently covered material. These quizzes are designed to make sure that you are keeping up with the course material.

Projects. About every other week, you will be assigned a project. You will work on some of these projects in teams; for the others, you will work on your own. These projects are designed to hone your ability to apply the concepts covered in the course.

Exams. There will be 2 in-class exams and a final exam. These exams are designed to assess your understanding and retention of the course material.

3 Grading

Course grades. Your course grade will be computed as follows:

6-week and 12-week marking periods:

Pre-class work	10%
Quizzes	20%
Projects	30%
In-class exams	40%
Total	100%

Final:

Pre-class work	10%
Quizzes	20%
Projects	30%
In-class exams	20%
Final exam	20%
Total	100%

A course grade of $x\%$ corresponds to the letter grade

A	if	$90 \leq x \leq 100$,	B	if	$80 \leq x < 90$,	C	if	$70 \leq x < 80$,
D	if	$60 \leq x < 70$,	F	if	$0 \leq x < 60$.			

I reserve the right to lower these standards at the end of the semester if deemed necessary. These standards will not be raised.

Late work. Late pre-class work, quizzes, or exams will not be accepted. Late projects will be penalized 10% for every 24 hours that the work is past due.

Makeup quizzes and exams. No makeup quizzes or exams will be given unless you have an excusal or movement orders, or are sick-in-quarters.

It is your responsibility to arrange for a makeup quiz or exam. Arrangements for a makeup quiz or exam must be finalized within 1 week of the original quiz or exam date.

Regrading. You may ask for a regrade of an assessment if you feel it is appropriate. Regrading requests should be made no later than 1 week after the assessment was returned to the class. If you submit an assessment for a regrade, your entire assessment may be regraded.

4 Academic honesty and classroom conduct

Academic honesty. You are encouraged to work with other midshipmen whenever possible. Discussing the course material and homework assignments is a great way to learn.

However, cheating will not be tolerated. In particular, exchanging electronic files with work you have done for any assessment is not permitted unless stated otherwise. Cheating also includes, but is not limited to: copying someone else's assessment, using unauthorized material for an assessment, turning in an altered assessment for a regrade. Any act of academic dishonesty will be reported to your company officer, the department chair, and your academic advisor. I also reserve the right to give a score of 0% for any assessment for which I suspect cheating.

See *Policies Concerning Graded Academic Work* (USNAINST 1531.53B) and *Brigade Honor Program* (USNAINST 1610.3L) for more information regarding academic honesty.

Classroom conduct. You are expected to behave professionally in class, and treat others with dignity and respect. Unprofessional conduct includes, but is not limited to: sleeping, eating food, using your computer or cell phone for activities not related to class (e.g. browsing Facebook, texting your friends). You are expected to have your camera video on during class meetings. Persistent poor classroom conduct will be reported to your company officer.

Recording of classes. From time to time, I will record the class meeting for educational purposes (for example, to provide video of a review session for absent students). I will announce when I am beginning to record.

/s/
Nelson A. Uhan
Mathematics Department
USNA