

Team meeting

Meeting Date: September 15, 2020
Start Time: 1.00 PM
End Time: 3.00 PM
Attendance: Ujjaval, Sai, Ajay and Himaja
Scribe: Ujjaval

Items Discussed

1. Himaja's Tasks

- **Technical Report:**
 - Make changes to title/cover page
 - Add Introduction
 - Add Requirements
- **User-Requirement Document:**
 - Create separate document for user requirements.
 - Add project title as in cover page
 - Add name, comments, date in version table.
 - Add introduction and refactor user-requirements.
- **UI Design of Admin Page for self-assessment data modification module:**
 - Come up with UI Design
 - Add that Design in a word document

2. Sai's Tasks

- **Technical-Requirement Document:**
 - Write down technical requirements and failure cases for login module
 - Send it to ujjaval and he will merge it both backend and frontend technical requirements in one.
- **UI Design for Login module:**
 - Come up with a flowchart design for Login and Register Scenario
 - Add that Design in a word document

3. Ajay's Tasks

- **UI Design of Admin Page for showing customer data module:**
 - Come up with UI Design
 - Add that Design in a word document
- **Failure cases**
 - Not needed. We can re-use Sai's failure cases.

4. Ujjaval's Tasks

- Create System Architecture diagram.
- Refactor System Architecture for Login Module and Admin Page module.
- Create system design use-case diagram.

Decisions Reached

Items for next meeting

- Discussion on the status of the above tasks.