Mentor meeting

Meeting Date: November 11, 2020

Start Time: 4.00 PM

End Time: 5.30 PM

Attendance: Dr. Drake, Ujjaval, Ajay, Sai and Himaja

Scribe: Ujjaval

Items Discussed

- Discussed on the last week's tasks
- Discussed on the new requirements i.e. adding freeze panes and filters in the csv file. Come up with the estimate work plan.
- Discussed on the integration testing phase.
- Discussed on the final demo schedule, documentation, deployment, transition etc.
- Prepare user documentation of the application by adding snapshots and single line explaination.
- Shown the demo of category score percentage and adding question links in the assessment.

Items for next meeting

- Update on the next week tasks.
- Estimate work plan of the new requirement.