**Team meeting**

**Meeting Date:** September 15, 2020

**Start Time:** 1.00 PM

**End Time:** 3.00 PM

**Attendance:** Ujjaval, Sai, Ajay and Himaja

**Scribe:** Ujjaval

**Items Discussed**

1. **Himaja’s Tasks**

* **Technical Report:**

- Make changes to title/cover page

- Add Introduction

- Add Requirements

* **User-Requirement Document:**

- Create seperate document for user requirements.

- Add project title as in cover page

- Add name, comments, date in version table.

- Add introduction and refactor user-requirements.

* **UI Design of Admin Page for self-assessment data modification module:**

- Come up with UI Design

- Add that Design in a word document

1. **Sai’s Tasks**

* **Technical-Requirement Document:**

- Write down technical requirements and failure cases for login module

- Send it to ujjaval and he will merge it both backend and frontend technical requirements in one.

* **UI Design for Login module:**

- Come up with a flowchart design for Login and Register Scenario

- Add that Design in a word document

1. **Ajay’s Tasks**

* **UI Design of Admin Page for showing customer data module:**

- Come up with UI Design

- Add that Design in a word document

* **Failure cases**

- Not needed. We can re-use Sai's failure cases.

1. **Ujjaval’s Tasks**

- Create System Architecture diagram.

- Refactor System Architecture for Login Module and Admin Page module.

- Create system design use-case diagram.

**Decisions Reached**

**Items for next meeting**

* Discussion on the status of the above tasks.