



UJJAWAL DAVE

TOPS TECHNOLOGIES
CLOUD COMPUTING

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Academic Performance

Degree	Institution	Year of Passing
Cloud Computing	TOPS Technologies Pvt. Ltd., Ahmedabad	2025
BCA	Shreyarth University, Ahmedabad	2024
Class XII (GSHEB, Commerce)	Blue High School, Ahmedabad	2021
Class X (GSHEB)	Blue High School, Ahmedabad	2019

Technical Skills

- Graphics Design
- Proficient In Word, Excel, TallyErp9 & TallyPrime Power Point
- Making My Own Design Logos & Marketing Post

Work Experience

1) K.K Modi Firm - Investment Consultant August 2025 To Present
Back Office Executive

- Helped clients with insurance, FD, and mutual fund forms and paperwork
- Maintained client records and updated investment details in Excel
- Informed clients about policy renewals, maturity dates, and new investment options

2) Harsiddhi Traders - Super Stockist Office July 2025 To August 2025
Billing Desk Executive

- Made and checked daily bills and invoices for customers
- Entered billing details in Excel and checked GST and prices correctly
- Checked and updated stock details regularly to ensure accurate inventory records.

3.) CA Darshan Adesara Firm - CA Office Dec 2024 - July 2025
Back Office Executive

- Enter accounting data into Tally or other accounting software.
- Assist in preparing GST, TDS, Income Tax, and ROC-related working papers
- Microsoft Excel for data analysis, tax computation sheets, and report generation to support audit and compliance work

Certificates

- 2019 DCA Diploma In Computer Application - By Cyber Computer
- 2025 Certificate Course In Java Assessment - By Learntube
- 2025 Certificate Course In AWS - By Learntube

Projects

Online Learning Platform

- By using online platform we can study easily mcq test, lecture online vedio
- The Assignment Submission Portal
- Having Books Formate Pdf Are Available

Bill Generator

- Built a billing system in using conditional statements.
- Allowed users to enter items, quantities, and prices, then generated a detailed bill with total amount.
- Strengthened understanding of control structures, user input, and formatted output

Database Generator

- The database generates to which product that people have built.
- It is made with SQL (Structure Query Language) to collect a database.

Skills

- Hardware Fundamentals
- Java Programming
- Python Programming
- HTML Language
- C Language
- Advanced C++ Programming
- Networking Basic Setups
- Microsoft Word, Excel, PowerPoint
- Linux