Team Contract for Innocent Project - Student Management System

Project: Innocent Project - Student Management System

Date: May 28, 2025

Team Members:

Lead Developer: [Name]UI Designer: [Name]

• Database Administrator: [Name]

• Tester: [Name]

Purpose:

The purpose of this contract is to ensure a clear understanding among team members about their roles, responsibilities, communication, and conflict resolution for the successful completion of the Innocent Project.

Roles and Responsibilities:

Member	Role	Responsibilities
[Name]	Lead Developer	Oversees coding, design decisions, and integrations
[Name]	UI Designer	Designs user interface and ensures usability
[Name]	Database Administrator	Designs and maintains database, manages data security
[Name]	Tester	Develops test cases, performs testing, reports bugs

Communication:

- Team communication will primarily occur via Slack and weekly Zoom meetings every Monday at 6 PM.
- All members must respond to team messages within 24 hours.
- Decisions will be documented and stored in the project Google Drive.

Conflict Resolution:

- Conflicts will be addressed first by direct discussion between involved parties.
- If unresolved, escalate to the Lead Developer.
- If further mediation is needed, involve the project supervisor or mentor.

Attendance & Participation:

- Members are expected to attend all scheduled meetings.
- Contributions should be equitable, and members must inform the team in advance of any inability to participate.

Deliverables & Deadlines:

Deliverable Deadline

System Overview June 15, 2025

Prototype July 1, 2025

Testing Report July 15, 2025

Final Submission August 1, 2025