Samuel Ulloa

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EDU	JCATION:
В	B.A. in Public Health Policy, University of California, Irvine GPA: 3.23 Jun 2013
A	A.S. Engineering, A.A. Chemistry, Fullerton College GPA: 3.17
P	Projects: Outbreak Investigation, Autism Mobile App, Grant Proposal, Case Report Form
C	Coursework: Clinical and Translational Research Prep I-III, Cell & Molecular Biology,
Е	Epidemiology of Infectious Disease, Statistical Methods for Data Analysis I, Intro to Biostatistics

RESEARCH EXPERIENCE:

- Managed and modified two waves of data using Stata with little supervision
- Read codebooks to understand and correct variables for analysis
- Created descriptive statistics and performed simple analysis on datasets

- Conducted surveys on patients at UCI Medical Center for a hospital system improvement study
- Collaborated with doctors and nurses while interviewing patients
- · Observed healthcare processes and protocols to protect patients and myself from disease

WORK EXPERIENCE:

Physicians Billing Group, UC Irvine Medical Center...... Apr 2012-Jun 2013 Administrative Assistant II

- Organized and stored documents necessary for billing and collecting from accounts
- Trained and supervised new and temporary assistants
- Edited excel spreadsheets to keep logs of received forms and to create labels

Customer Service, Purchaser

- Purchased products for a retail store I helped manage
- Worked in many aspects of the business, but mainly retail

SKILLS:

- Native in English, proficient in Spanish
- · Proficient with Microsoft Excel, Powerpoint, and Word
- Working knowledge and 12 months hands on experience of R and Stata
- Experience with Linux, Emacs, Python, SAS, SQL, HTML, CSS, Javascript, Git

HONORS AND AWARDS:

Institute for Humane Studies Alumni	Jul 2013
Circle of Excellence, Physicians Billing Group	Jan 2013
Fullerton College Man of Distinction	2010-2011