

**Title:** *One Stop Degree Issuance System*

**Product Panner**

**Group Description:**

*Group # 7*

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**Product Name:** *One Stop Degree Issuance*

**Product Objective:**

The One Stop Degree Issuance System, is an addition in the Fast University’s main portal to facilitate the students who are interested in sending a degree issuance request to the university’s administration. This software facilitates the students who want to submit a form to generate their degree after their graduation. The main scope of this software covers interested students, (Admin, FYP and Finance Department), along with director to view and maintain the optimal working of this software. The main purpose for the creation of this software was to eradicates the need to physically visit the One Stop Office and convert the entire Degree Issuance Process into an online one.

**Tasks:**

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| 1. Submit a Degree Issuance Form | Due Date: 21st April, 2024 |
| 1. Submit a Student’s Complaint Forms | Due Date: 21st April, 2024 |
| 1. Track Activity of Request | Due Date: 21st April, 2024 |
| 1. Generate Student Degree | Due Date: 21st April, 2024 |
| 1. Submit a Student Data Update Form | Due Date: 21st April, 2024 |
| 1. Submit Student Feedback | Due Date: 21st April, 2024 |
| 1. Receive Student Notification for Degree Issuance by the University Employees. | Due Date: 25st April, 2024 |
| 1. Process Student Requests | Due Date: 25st April, 2024 |
| 1. Process User Complaints | Due Date: 5th May,2024 |
| 1. View Requests Stats by the Director | Due Date: 5th May,2024 |
| 1. Generate Ineligible Students List | Due Date: 25st April, 2024 |
| 1. Generate Outstanding Dues List | Due Date: 25st April, 2024 |
| 1. Check Outstanding Dues by the University Employees. | Due Date: 25st April, 2024 |
| 1. Check Degree Issuance Fee Status | Due Date: 25st April, 2024 |
| 1. Generate Tokens for Student Requests. | Due Date: 21st April, 2024 |
| 1. View Requests Log by the Director | Due Date: 5th May,2024 |
| 1. Respond to Request by the University Employee | Due Date: 5th May,2024 |
| 1. Issue Degree for Student | Due Date: 5th May,2024 |
| 1. Issue Transcript for Student | Due Date: 5th May,2024 |
| 1. Update Student Data by the University Employee. | Due Date: 10th May,2024 |
| 1. Notify Complaint Result to Student | Due Date: 10th May,2024 |
| 1. View Department Stats by the Director. | Due Date: 10th May,2024 |
| 1. View Feedback given by Students | Due Date: 10th May,2024 |
| 1. View Complaint Forms by the Director | Due Date: 10th May,2024 |