The background features abstract, overlapping green geometric shapes in various shades of green, primarily located on the left and right sides of the page. The shapes are angular and layered, creating a modern, tech-oriented aesthetic.

COMPUTER INFORMATION TECHNOLOGY

Select this paragraph to edit

MICROSOFT WORD

UMAMA AQEEL AHMED

Karachi.Pk | umamaaqeel@gmail.com | 03152735673

PROFESSIONAL SUMMARY:

Dedicated Intermediate Medical student who's eager to learn more in the dermatologist field. I am really passionate about my field and want to excel in my field.

EDUCATION:

MATRICULATION

August 2022 - April 2023

- G.G.SEC.SCHOOL in science group
- B grade

INTERMEDIATE

August 2023 - Present

- Govt Degree College for Women, Pre Med

WORK EXPERIENCE:

- No experience at all

SKILLS:

- Microsoft office
- Communication
- Computer information technology

MICROSOFT WORD

- **Inserting Bullets**
- **Margins**
- **Line Spacing**
- **Layout**
- **Borders**

MICROSOFT EXCEL

DATE	REGION	PRODUCT	UNIT SOLD	UNIT PRICE	REVENUE	DISCOUNT	NET REVENUE
1/9/2025	North	A	20	200	4000	15	3400
1/10/2025	South	B	25	250	6250	20	5000
1/11/2025	East	C	45	450	20250	10	18225
1/12/2025	West	A	65	500	32500	35	21125
1/13/2025	North	B	70	1500	105000	25	78750
1/14/2025	South	C	35	800	28000	40	16800
1/15/2025	East	A	67	2000	120600	30	84420
1/16/2025	West	B	80	2000	160000	45	88000
1/18/2025	North	C	60	550	33000	60	13200
1/19/2025	South	A	68	660	44880	50	22440
1/20/2025	East	B	30	555	16650	70	4995
1/21/2025	West	C	40	350	14000	35	9100
1/22/2025	North	A	55	430	23650	25	17737.5
1/23/2025	South	B	66	545	35970	45	19783.5
1/24/2025	East	C	75	700	52500	55	23625
1/25/2025	West	A	77	850	65450	54	30107

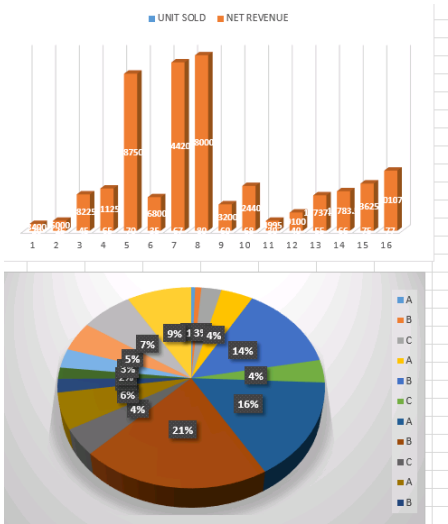
- Data validation
- Conditional formatting
- Making Data

MICROSOFT EXCEL

PRODUCT	TOTAL REVENUE
A	179229.5
B	196528.5
C	80950
MINIMUM REVENUE	80950
MAXIMUM REVENUE	196528.5

Calculating Total value of the Data
Calculating Minimum value from the Data
Calculating Maximum value from the Data

MICROSOFT EXCEL



Making Bar Graph
Making Pie Graph
Representing Data through Charts

MICROSOFT EXCEL

NAME	GENDER	AGE	CLASS	UNIT TEST 1	UNIT TEST 2	FINAL TEST	REMARKS
Aatika	F	20	12	70	65	200	PASS
Umama	F	17	12	85	87	170	PASS
Shifa	F	14	8	45	54	235	PASS
Humna	F	11	5	55	78	325	FAIL
Husna	F	18	10	79	86	478	FAIL
Ali	M	22	13	80	77	550	FAIL
Abdullah	M	19	12	67	70	660	FAIL

IF/ELSE Statement

MICROSOFT EXCEL

NAME	MARKS
ALI	80
Aatika	200
Umama	170
Abdullah	660

VLOOKUP Statement

MICROSOFT EXCEL

GENDER	(All)	
AGE	(All)	
Row Labels	Sum of FINAL TEST	Sum of UNIT TEST 1
Aatika	200	70
Abdullah	660	67
Ali	550	80
Humna	325	55
Husna	478	79
Shifa	235	45
Umama	170	85
Grand Total	2618	481

Filtering Pivot Table