Giants Group of Chennai Pushkar Charity Trust

Minutes of Meeting held on 28th March, 2021

**Attendees:**

Gt C.S.Natarajan

Gt Manjunatha Rao

Gt Mahesh Natarajan

Gt Ponnammal

Gt Gopalakrishnan

Gt Lalitha

Gt R Surendri

Gt Geeta

Gt Prabha Ganesh

Gt Lakshmi

**Points Discussed**

1. Discussed name change for cheque writing purposes and passed a resolution. Name to be changed from “GIANTS GROUP OF CHENNAI PUSHKAR CHARITY TRUST” to “GGCP CHARITY TRUST”.
2. Gt Lakshmi will be co-opted as a Director into the group.
3. Discussed assistance to Madan Mohan on discharging the finance responsibilities. Lalitha and Prabha have been identified. Duties include:
   1. Collecting cash and issuing receipts
   2. Paying petty cash for sundry expenses and preparing vouchers.
4. Account closing by March 31st and files to be audited – Follow up with Madan
5. Monthly report to be prepared and sent monthly.
6. New members will be inducted from April 1 and collected subscription amount will be sent to headquarters.
7. Corpus Fund to be created in the form of fixed deposits. Goal is to generate enough interest income to do a project a month for Rs. 5000.
8. Formation of subgroups was discussed:
   1. Membership Development – Gts Ponnammal / Geeta
   2. Fund Raising – Gts Manjunatha Rao
   3. Wellness Program – Gts Ponnammal / Lalitha
   4. Educational Aid – Mahesh / Manjunatha Rao
   5. Finance – Madan / Lalitha / Prabha
   6. Celebrations – Natarajan, Geeta, Surendri (Giants week, Charter Day, Womens Day, Valedictory)
   7. Attendance – Gopalakrishnan
   8. Skill Development – Geeta / Manjunatha Rao / Lakshmi
   9. Chief Guest Organization – ALL
   10. Attending conferences / conventions – Manjunatha Rao