Please check the box if you have submitted the form. Close the window to return to OneCognizant.

Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas Replacement Copy of Certificate of Registration/ Replacement Copy of TIN Card/ Cessation of Registration/ Cancellation of TIN/ Other Update of Registration Information Fill in applicable spaces. Mark all appropriate boyes with an "Y"	905 Annuary 2000 (ENCS)
Fill in applicable spaces. Mark all appropriate boxes with an "X". Part I TAXPAYER INFORMATION 1 TAXPAYER IDENTIFICATION NUMBER (TIN) 2 RDO Code 3 TAXPAYER'S NAME (Last Name, First Name, Middle Name, if individual/ Registered Name, if non-individual)	
A Replacement / Cancellation of Cutbound Correspondence 1 Certificate of Registration 2 Authority to Print Receipts and Invoices 3 Tax Clearance Certificate for Transfer of Property(ies) (TCL 2) / Certificate Authorizing Registration (CAR) 4 Tax Clearance Certificate for Tax Liabilities (TCL 1) 5 Others Replacement of Lost/ Damaged TIN Card C Cessation of Registration C Cessation of TIN E Change in Registered Address C Change in Registered Activities	G Change in Tax Type Details H Change in Trade Name Update of Books of Accounts J Change in Accounting Period K Others (Specify)
DETAILS OF REGISTRATION INFORMATION UPDATE 4A REPLACEMENT / CANCELLATION OF OUTBOUND CORRESPONDENCE 1 CERTIFICATE OF REGISTRATION 1.a Cancellation due to closure of a business 1.b Correction of registration information	1.c Lost Certificate of Registration
Nature of correction 2 AUTHORITY TO PRINT RECEIPTS AND INVOICES 2.a Change of printer as requested by the taxpayer 2.b Correction of registration information in the Authority to Print Nature of correction	2.c Lost Authority To Print
OLD BIR PERMIT No./ OCN (To be filled up by BIR) 3. TAX CLEARANCE CERTIFICATE FOR TRANSFER OF PROPERTY(IES) (TCL 2)/CERTIFICATE 3.a Correction of information Nature of correction CAR No./ OLD OCN (To be filled up by BIR) 4 TAX CLEARANCE CERTIFICATE FOR TAX LIABILITIES (TCL 1) 4 Correction of information Nature of correction 4 b Lost certificate	E AUTHORIZING REGISTRATION (CAR)
S OTHERS (Specify) 4B ► REPLACEMENT OF LOST/ DAMAGED TIN CARD Lost TIN Card 4C ► CESSATION OF REGISTRATION 1 Permanent closure of business (head office) of an individual 2 Others (Specify) EFFECTIVE DATE	
OF CESSATION 4D CANCELLATION OF TIN 1 Death 2 Dissolution of corporation / partnership 3 Permanent closure of a branch 4 Multiple TIN / Invalid TIN EFFECTIVE DATE OF CANCELLATION 4E CHANGE IN REGISTERED ADDRESS From	be business (For non-individual) business (For non-individual) business (For non-individual)
NEW REGISTERED ADDRESS 5th & 6th Firs, 10 Upper McKinley Bldg. McKinley Hill, Fort Bo	0, 4,4 New RDO nifacio, Taguig EPHONE 9, 7, 6, 2 2 7 0
4F ➤ CHANGE IN REGISTERED ACTIVITIES EFFECTIVE DATE OF CHANGE 4G ➤ CHANGE IN REGISTERED NAME/ TRADE NAME NEW OLD 4H ➤ CHANGE IN TAX TYPE DETAILS CANCELLED TAX TYPE(S) TO be filled up by BIR!	Trade Name ATC (To be filled up by BIR)
EFFECTIVE DATE OF CHANGE 41 * UPDATE OF BOOKS OF ACCOUNTS PSIC PSOC	VOLUME NO. NO. OF
TYPE OF BOOKS TO BE REGISTERED (To be filed up by BR) (To be filed up by BR) (To be filed up by BR)	FROM TO PAGES
4J • CHANGE IN ACCOUNTING PERIOD (Applicable to non-individuals) From Calendar Period to Fiscal Period From Fiscal Period to Calendar Period From One Fiscal Period to Another Fiscal Period 4K • OTHER CHANGES (Specify Details)	
EFFECTIVE DATE OF THE CHANGES	
5 DECLARATION I declare, under the penalties of perjury, that this application has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.	Stamp of Receiving Office and Date of Receipt
Taxpayer/Authorized Agent Title/Position of Signatory (Signature over Printed Name)	(To be filled up by BiR) Attachments complete? Yes No Date of Release of TiN COR Books
b. New Application Form 1908, if applicable 3. Replacement of Tax Clearance Certificate for Tax Liabilities a. Affidavit of Loss, if lost b. Proof of payment of Certification Fee and Documentary Stamp Tax - to be submitted before the issuance of the new Tax Clearance Certificate B. Replacement of Lost/ Damaged TiN Card 1. Affidavit of Loss, if lost if applicable if applicable E Change in Registered Address 1. Original Certificate of Registratio 2. Inventory list of unused invoices and receipts for 4. Latest DTI Certificate/ SEC Registration 5. Latest Mayor's Permit 6. Sketch of place of production (if	ution, bankruptcy declaration) and receipts r cancellation tration diffices ing of the Articles of Merger/Consolidation, on s/ receipts r re-stamping istration
2. Old TIN Card (if replacement is due to damaged card) C. Cessation of Registration 1. Letter request for cessation of registration 2. Existing BIR Certificate of Registration (for sumender) 3. Inventory list of unused invoices and receipts 4. Unused invoices and receipts for cancellation 5. Same requirements as in Cancellation of TIN, if applicable D. Cancellation of TIN INDIVIDUAL 1. Death Certificate 2. Estate Tax Return 3. Proof of payment of existing liabilities, if any Additional requirements for taxpayers engaged in trade or business or exercise of Profession 4. Existing BIR Certificate of Registration (for sumender) 5. Inventory list of unused invoices and receipts 6. Unused invoices and receipts for cancellation	Name Il Certificate on previously approved books