

# Liphant - Platform Guide

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## Your Complete Guide to Finding & Providing Special Needs Therapy Services

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### Welcome to Liphant

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Liphant is Egypt's leading platform connecting families with qualified shadow teachers and therapy centers. We specialize in supporting children with special needs including ADHD, Autism Spectrum Disorder, Speech Therapy, and more.

**What We Offer:** - **For Parents:** Find verified, qualified teachers and therapy centers - **For Teachers:** Grow your practice and reach families who need you - **For Centers:** Manage your team, services, and bookings digitally

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### Table of Contents

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1. For Parents
  2. For Teachers
  3. For Therapy Centers
  4. Community Features
  5. Getting Support
- 

### For Parents

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# Getting Started

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## Step 1: Create Your Account

1. Visit [liphant.co/register](http://liphant.co/register)

2. Select "I'm a Parent"

3. Enter your details:

- o Full name
- o Email address
- o Phone number
- o Password

4. Verify your email

5. Complete your profile

## Step 2: Complete Your Profile

**Navigate to:** [/parent/profile](#)

Add important information: - **Your Location:** City and district (helps find nearby teachers)

- **Your Children:** Add each child's name, age, and specific needs

- **Profile Photo:** Helps teachers recognize you

**Tip:** The more details you provide about your children's needs, the better we can match you with the right teachers.

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# Finding Teachers

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## Browse Teachers

**Navigate to:** [/teachers](#)

**Search & Filter Options:** | Filter | Description | | — | — | — | | **Search** | Find teachers by name | | **City** | Filter by location | | **Specialization** | ADHD, Autism,

Speech Therapy, etc. | | **Minimum Rating** | Show only highly-rated teachers | |  
**Max Hourly Rate** | Set your budget limit |

## Teacher Profile Information

Each teacher profile shows: - Professional bio (English & Arabic) - Specializations and expertise areas - Years of experience - Education and certifications - Hourly rate - Service area/radius - Weekly availability calendar - Reviews from other parents

## Booking a Session

### How to Book

- Find a Teacher:** Browse [/teachers](#) and click on a teacher
- Check Availability:** View their weekly schedule
- Click "Book Now":** Select your preferred date and time
- Add Notes:** Describe your child's needs or session goals
- Confirm:** Submit your booking request

### Booking Status Guide

Status	Meaning
Pending	Waiting for teacher to accept
Confirmed	Session is scheduled
Completed	Session finished successfully
Cancelled	Booking was cancelled

## Managing Your Bookings

**Navigate to:** [/parent/bookings](#)

Here you can: - View upcoming sessions - See past session history - Cancel bookings if needed - Access session details and notes

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## After Your Session

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### Viewing Session Records

**Navigate to:** </parent/records>

Track your child's progress: - View notes from teachers - Filter by date range - Search by teacher name - Download session documentation

### Leaving a Review

After a completed session: 1. Go to your booking 2. Click "Leave Review" 3. Rate your experience (1-5 stars) 4. Add a comment about the session 5. Submit

**Your reviews help other parents** find great teachers and encourage teachers to maintain high standards.

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## Finding Therapy Centers

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### Browse Centers

**Navigate to:** </centers>

Discover verified therapy centers offering: - Multiple specialized services - Professional teams - Structured programs - Modern facilities

### Center Services

Each center offers various services like: - Speech Therapy Sessions - Occupational Therapy - ABA Therapy - Social Skills Groups - Parent Training - Early Intervention

## Booking Center Services

1. Visit the center's profile: [/centers/\[center-id\]](/centers/[center-id])
  2. Browse available services
  3. Click "Book This Service"
  4. Select date and available time
  5. A qualified teacher will be assigned by the center
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## Your Dashboard

**Navigate to:** </parent/dashboard>

Quick overview of: - Upcoming sessions - Total completed sessions - Unread messages - Recommended teachers near you

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## Messaging Teachers

**Navigate to:** </messages>

- Start conversations with teachers before booking
  - Ask questions about their experience
  - Discuss your child's specific needs
  - Receive booking confirmations
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## For Teachers

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## Why Join Liphant?

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- **Reach More Families:** Access thousands of parents looking for qualified teachers
  - **Manage Your Schedule:** Set your own availability and rates
  - **Build Your Reputation:** Collect reviews and grow your profile
  - **Get Verified:** Stand out with our verification badge
  - **Easy Payments:** Track earnings and session history
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## Getting Started

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### Step 1: Register

1. Visit [liphant.co/register](https://liphant.co/register)
2. Select "I'm a Teacher"
3. Complete registration
4. Build your professional profile

### Step 2: Complete Your Profile

**Navigate to:** </teacher/profile>

**Essential Information:**

Section	What to Include
<b>Bio</b>	Your experience, approach, and philosophy (English & Arabic)
<b>Specializations</b>	Select all areas you're qualified in
<b>Experience</b>	Years of experience
<b>Education</b>	Degrees and institutions
<b>Certifications</b>	Professional certifications with dates
<b>Hourly Rate</b>	Your session fee
<b>Location</b>	City, district, and service radius
<b>Profile Photo</b>	Professional headshot

**Supported Specializations:** - ADHD Support - Autism Spectrum Disorder - Speech & Language Therapy - Occupational Therapy - Behavioral Therapy - Learning Disabilities - Sensory Processing - Developmental Delays - Social Skills Development

### Step 3: Set Your Availability

**Navigate to:** </teacher/availability>

Configure your weekly schedule: 1. Select a day (Sunday - Saturday) 2. Add time slots (e.g., 9:00 AM - 12:00 PM) 3. Add multiple slots per day if needed 4. Save your availability

**Tip:** Keep your availability updated! Parents can only book during your available times.

### Step 4: Get Verified

After completing your profile: 1. Our team reviews your credentials 2. We verify your education and certifications 3. Upon approval, you receive a **Verified Badge**

- Start receiving booking requests!
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## Managing Bookings

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### Receiving Booking Requests

**Navigate to:** </teacher/bookings>

When a parent requests a session: 1. You'll receive a notification 2. View the booking details: - Parent information - Child's needs (from notes) - Requested date/time - Session amount 3. **Accept** or **Decline** the request

### Session Workflow

Booking Request → Accept → Confirmed Session → Complete Session → Get Paid

### After Each Session

- Mark the session as **Completed**
  - Add session notes (optional but recommended)
  - Review appears on your profile
  - Earnings are tracked in your dashboard
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## Your Dashboard

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**Navigate to:** </teacher/dashboard>

Track your performance: - **Today's Sessions:** Upcoming bookings - **Total Earnings:** Monthly and all-time - **Rating:** Your average rating - **Reviews:** What parents say about you - **Messages:** Unread conversations

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## Session Records

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**Navigate to:** </teacher/records>

Document your work: - Add notes after each session - Track progress across sessions - Filter by parent or date - Build comprehensive case histories

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## Best Practices for Teachers

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### Profile Tips

- Use a professional, friendly photo
- Write a warm, informative bio
- List all relevant certifications
- Keep your availability current
- Respond to messages promptly

### Session Tips

- Confirm sessions 24 hours before
  - Arrive on time
  - Document progress notes
  - Communicate with parents
  - Ask for reviews after good sessions
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## For Therapy Centers

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## Benefits of Joining Liphant

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- **Digital Presence:** Professional online profile
  - **Service Management:** List all your therapy services
  - **Team Coordination:** Manage your teachers digitally
  - **Booking System:** Accept and manage appointments
  - **Analytics:** Track performance and growth
  - **Community:** Connect with families in need
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## Getting Started

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### Step 1: Register Your Center

1. Visit [liphant.co/register](https://liphant.co/register)
2. Select “I’m a Center Admin”
3. Complete registration
4. Build your center profile

### Step 2: Complete Center Profile

**Navigate to:** [/center/profile](#)

**Essential Information:**

Section	Details
<b>Center Name</b>	Official name (English & Arabic)
<b>Description</b>	Services overview and philosophy
<b>Contact Info</b>	Phone, email, website
<b>Address</b>	Full location details
<b>Logo</b>	Your center's logo
<b>Operating Hours</b>	Daily open/close times
<b>Specializations</b>	Areas of expertise

## Step 3: Verification

After submitting your profile: 1. Our team reviews your center 2. We verify your business and credentials 3. Upon approval, you receive a **Verified Badge** 4. Your center appears in search results

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## Managing Your Services

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**Navigate to:** </center/services>

### Creating a Service

1. Click **"Add Service"**
2. Fill in service details:
  - Service name (English & Arabic)
  - Description
  - Price per session
  - Duration (minutes)
3. Save and publish

## Example Services

Service	Duration	Typical Price
Speech Therapy	45 min	400 EGP
Occupational Therapy	45 min	350 EGP
ABA Therapy	60 min	450 EGP
Social Skills Group	90 min	300 EGP
Parent Training	60 min	350 EGP

## Assigning Teachers to Services

**Navigate to:** [/center/services/\[service-id\]](/center/services/[service-id])

1. Open service details
  2. Go to "Teacher Assignments"
  3. Select which teachers can provide this service
  4. Only assigned teachers appear as available for booking
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## Managing Your Team

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**Navigate to:** </center/teachers>

### Adding Teachers

1. Teachers must first create their own Liphant account
2. Invite them to join your center
3. Assign roles (Staff, Manager, Lead)
4. Set employment type (Full-time, Part-time, Contract)

## Team Dashboard

View at a glance: - All center teachers - Their specializations - Availability status  
- Performance metrics

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## Handling Bookings

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Navigate to: </center/bookings>

### Booking Types

**Direct Teacher Bookings:** - Parents book specific teachers at your center - Teacher handles confirmation

**Center Service Bookings:** - Parents book a service (not specific teacher) - You assign an available teacher - Status: "Awaiting Assignment" until teacher assigned

### Booking Management

Tab	Shows
Awaiting Assignment	Bookings needing teacher assignment
Pending	Awaiting confirmation
Confirmed	Scheduled sessions
Completed	Finished sessions

### Assigning Teachers to Bookings

1. Go to "Awaiting Assignment" tab
2. Select a booking
3. Choose an available teacher

4. Click "Assign"
  5. Booking status changes to "Confirmed"
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## Center Analytics

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**Navigate to:** </center/analytics>

Track your center's performance: - Total team members - Services offered - Bookings by status - Average rating - Growth trends

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## Session Records

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**Navigate to:** </center/records>

Access all session documentation: - Filter by teacher or date - View session notes - Track parent feedback - Monitor service quality

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## Center Dashboard

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**Navigate to:** </center/dashboard>

Quick access to: - Team overview - Upcoming bookings - Recent activity - Key metrics

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## Community Features

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# Discussion Forum

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**Navigate to:** </community/forum>

Connect with other parents and professionals: - Ask questions - Share experiences - Get advice - Find resources

**Forum Categories:** - ADHD Support & Resources - Autism Spectrum Discussions - Speech Therapy Tips - Behavioral Support - Learning Disabilities - And more...

## Creating a Post

1. Go to a category
  2. Click "New Post"
  3. Write your title and content
  4. Submit
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# Community Events

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**Navigate to:** </community/events>

Find and create events: - **Playdates:** Social activities for children - **Support Groups:** Parent meetups - **Workshops:** Educational sessions - **Social Events:** Community gatherings

## Attending Events

1. Browse upcoming events
2. Click "View Details"
3. RSVP your attendance
4. Get event updates

## Creating Events

1. Click "Create Event"

2. Fill in details:

- Title and description
- Date, time, location
- Category
- Max attendees

3. Publish

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## Getting Support

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### Contact Us

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- **Email:** support@liphant.co
- **Phone:** [Contact Number]
- **Website:** [liphant.co/contact](http://liphant.co/contact)

### FAQ

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Visit [liphant.co/faq](http://liphant.co/faq) for common questions and answers.

### Report Issues

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Found a problem? Contact our support team with:  
- Description of the issue -  
Screenshots if possible - Your account email

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### Quick Reference

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## Important URLs

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Page	URL
Home	liphant.co
Login	liphant.co/login
Register	liphant.co/register
Find Teachers	liphant.co/teachers
Find Centers	liphant.co/centers
Community	liphant.co/community
FAQ	liphant.co/faq
Contact	liphant.co/contact

## Dashboard URLs by Role

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Role	Dashboard URL
Parent	liphant.co/parent/dashboard
Teacher	liphant.co/teacher/dashboard
Center Admin	liphant.co/center/dashboard

## Platform Statistics

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- 500+ Verified Teachers

- **50+** Therapy Centers
  - **2,000+** Families Served
  - **10,000+** Sessions Completed
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## Our Specializations

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We support children with:

Specialization	Description
<b>ADHD</b>	Attention Deficit Hyperactivity Disorder support
<b>Autism Spectrum</b>	ASD therapy and support
<b>Speech Therapy</b>	Language and communication development
<b>Occupational Therapy</b>	Daily living and motor skills
<b>Behavioral Therapy</b>	Behavior management and support
<b>Learning Disabilities</b>	Educational support strategies
<b>Sensory Processing</b>	Sensory integration therapy
<b>Developmental Delays</b>	Early intervention services
<b>Social Skills</b>	Social interaction development

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## Language Support

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Liphant is fully bilingual: - **English** - Primary language - **العربية** - Full Arabic support with RTL layout

Switch languages anytime from the settings menu.

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## Thank You for Choosing Liphant

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We're committed to connecting families with the support they need. Together, we can make a difference in the lives of children with special needs.

**Join our growing community today!**

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