

## PRACTICUM 096: COMMUNITY SERVICE & LEARNING FALL 2014 SYLLABUS

| REQUIREMENTS OF THE 096 PRAC  |  |   |
|---|--|---|
| 096 PRAC REQUIREMENTS   | FOR MORE INFO  | DUE DATE  |
| Participate in 3-5 hours of community service per week, for a minimum of 30 hours per semester (unless otherwise indicated). Students are expected to attend their site weekly and consistently, with TWO ABSENCES permitted each semester. | Ask a Service-Learning Program Coordinator.  | Tuesday, December 9, 2014   |
| Submit a signed <u>Service-Learning Timesheet</u> as a record of service hours.   | Timesheet is available at <a href="http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/">http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/</a> .  | Tuesday, December 9, 2014 : Submit to The Shriver Center at UMBC-Shady Grove                            |
| Complete the <u>Service-Learning Expectations and Learning Objectives</u> form with your Service-Learning site supervisor.  | This goal-setting form is to be completed by you AND your service-learning site supervisor. It is available at <a href="http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/">http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/</a> .   | Friday October 24, 2014: Submit to The Shriver Center at UMBC-Shady Grove                               |
| Complete the <u>Basic Info</u> profile on UMBCworks.  | UMBCworks is accessible through your myUMBC account; click on <i>Topics</i> , then "Jobs & Internships." See <a href="http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/">http://shrivercenter.umbc.edu/students/service-learning/service-learning-forms/</a> for instructions on how to complete the Basic Info profile. | Friday October 24, 2014: Submit on UMBCworks  |
| Complete <u>Student Evaluation</u> and <u>Placement Evaluation</u> on UMBCworks at the end of the semester.   |  | Tuesday, December 9, 2014 : Submit on UMBCworks   |
| Complete all Service-Learning Reflection Questions on Blackboard.   | Check your Blackboard dashboard for information about reflection questions.  | Deadline dates are on Blackboard. Blackboard launches in late September.                                |
| Attend 2 Reflection Sessions.   | Students are required to attend 2 reflection sessions: one session from Series 1 and one session from Series 2. Students cannot attend 2 reflection sessions in the same series.   | Series 1:<br><br>Tuesday 10/14 12:00pm-1:00pm (III-4156)<br>OR Wednesday 10/15 2:00pm-3:00pm (III-4156) |
|   |  | Series 2:<br><br>Wednesday 12/3 11:00am-12:00pm (III-4156)<br>OR Thursday 12/4 3:00pm-4:00pm (III-4156) |

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### COURSE DESCRIPTION

As part of your enrollment in a Shriver Center service-learning placement, **you will be enrolled in PRAC 096**, a zero-credit, Pass/Fail course. This provides a record of your participation in a University sanctioned service-learning opportunity. Students who meet all of the requirements listed below will earn a Pass (P) grade in the Practicum, including a notation on their transcripts. **Students who fail to meet the requirements of the Practicum by the posted deadlines will earn a Fail (F) grade. Incomplete (I) grades** will not be granted unless specifically requested by the student prior to the last day of classes (Tuesday, December 9, 2014) and are assigned at the discretion of the student's designated Service-Learning Coordinator. Please talk to a Program Coordinator if you have any questions.

### APPLIED LEARNING THROUGH SERVICE

"Service-Learning is a form of experiential education in which students engage in activities that address human and community needs together with structured opportunities for reflection designed to achieve desired learning outcomes." (Dr. Barbara Jacoby, *Service-Learning in Higher Education*, 1996) Accordingly, key principles of Service-Learning are reflection and reciprocity.

### The Student Learning Outcomes for Practicum 096: Community Service & Learning are:

- Increase awareness of community assets and needs
- Enhance sense of civic responsibility
- Strengthen critical thinking/problem-solving skills through critical reflection
- Increase self-confidence and competence
- Promote leadership development
- Explore skills needed to advocate for themselves and others

### 096 PRACTICUM INFORMATION


#### ➤ COMPLETING REFLECTION QUESTIONS ON BLACKBOARD


The weekly reflection questions on Blackboard are intended to encourage thoughtful reflection on your service this semester, to help you connect your *service* with your *learning*. Please note the following requirements:

- All **10** reflection questions posted on Blackboard are required to be completed over the duration of the semester.
- Each reflection response must be a minimum of 100 words in length in order for full credit to be given.
- The submission deadlines for all questions are indicated in the chart.
- Students must click "**SUBMIT**" for their entry to be received and for full credit to be given. Clicking "SAVE" will not submit the entry to Blackboard, and no credit can be given for these entries.
- To ensure that your question has been submitted correctly, click on "My Grades" in Blackboard. These icons represent the status of your submission:

| Reflection Question | Due Date             |
|---------------------|----------------------|
| Reflection 1        | Sunday, TBA, 11:55pm |
| Reflection 2        | Sunday, TBA, 11:55pm |
| Reflection 3        | Sunday, TBA, 11:55pm |
| Reflection 4        | Sunday, TBA, 11:55pm |
| Reflection 5        | Sunday, TBA, 11:55pm |
| Reflection 6        | Sunday, TBA, 11:55pm |
| Reflection 7        | Sunday, TBA, 11:55pm |
| Reflection 8        | Sunday, TBA, 11:55pm |
| Reflection 9        | Sunday, TBA, 11:55pm |
| Reflection 10       | Sunday, TBA, 11:55pm |

✓ **Check mark:** You have successfully completed the Survey (Reflections 1 and 10). The survey is anonymous. You will see a check mark by your name after it is completed instead of a point value.

 **Green exclamation point:** You have successfully "SUBMITTED" your Blackboard response. If the entry meets the length requirements (at least 100 words), you will receive full credit for this response after it is graded.

 **Clipboard:** You have "Saved" your response but **NOT** submitted it to Blackboard. No credit will be given to "SAVED" responses. Return to your response, open it, and click "SUBMIT."