

THE  
SHRIVER CENTER <sup>AT</sup> UMBC  
**Practicum 096: Community Service & Learning**  
**Registration Form for Fall 2016**

*Please write legibly and complete ALL pages of this registration form. Contact the Service-Learning Program with any questions.*

NAME \_\_\_\_\_ GENDER \_\_\_\_\_

UMBC EMAIL ADDRESS \_\_\_\_\_ UMBC ID # \_\_\_\_\_

MAJOR \_\_\_\_\_ CELL NUMBER \_\_\_\_\_

Class Standing (Circle):      FRESHMAN      SOPHOMORE      JUNIOR      SENIOR      GRADUATE STUDENT

SERVICE SITE PLACEMENT \_\_\_\_\_

DAY(S) & TIME(S) ATTENDING SITE \_\_\_\_\_

HOW DID YOU HEAR ABOUT SERVICE-LEARNING? \_\_\_\_\_

GPA \_\_\_\_\_ *If your GPA is below 2.5, please list a strategy that you will use this coming semester to ensure that you are able to balance your school requirements with your service commitment:* \_\_\_\_\_

**REGISTRATION INFORMATION**

- Are you already registered for another Service-Learning placement this semester? Y/N  
*If you answered YES, please let a Service-Learning Coordinator know this. You must complete a separate Practicum registration form for **each** service-learning placement.*
- Have you registered for a service-learning placement through the Shriver Center in the past? Y/N
  - If yes, have you ever received an "Incomplete" grade for the 096 Practicum? Y/N
  - If yes, have you ever received a "Fail" grade for 096 Prac? Y/N
- Please initial to indicate that you **received the syllabus** for the 096 Community & Service-Learning Practicum. \_\_\_\_\_
- By signing below, you give The Shriver Center permission to register you in the appropriate zero-credit Service-Learning Practicum that will provide a record of your participation in a University sanctioned experiential learning position. This enables The Shriver Center to evaluate your performance with a Pass/Fail grade indicating successful or unsuccessful completion of your placement and the requirements that accompany it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For office use only:**

Date: \_\_\_\_\_ Processed by: \_\_\_\_\_ Entered into 096Prac/UMBCworks: \_\_\_\_\_

Enroll in:      Practicum 96-01      Practicum 96-02      Practicum 96-03  
                    Service-Learning      Service-Learning Leadership      Shriving Living Learning Center

Blackboard section: 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

New placement: Yes / No      Semester Packet: Given to student / sent to placement      Materials received: \_\_\_\_\_

CROSSCHECK:      Date: \_\_\_\_\_      Section: \_\_\_\_\_      Initial: \_\_\_\_\_

## Service-Learning Student Information

### Fall 2016

Participation in The Shriver Center's Service-Learning Program is a privilege and our UMBC students provide a valuable service to under-served and vulnerable populations. The Service-Learning Program relies on student disclosure to ensure the safety and appropriate service placement of all registrations in Practicum 096: Community Service & Learning; some community partners may also elect to conduct a background check on volunteer placements, and these are completed at the discretion of the service site. All students seeking a Service-Learning placement are asked to provide responses to the following questions. A Service-Learning Coordinator will request a meeting with students who respond "Yes" to any of the following questions to individually discuss the circumstances and evaluate the appropriateness of a service placement on a case-by-case basis.

- Have you ever been convicted of, or pled guilty to, any criminal or military offense, **excluding** minor traffic violations?  
☐ Yes ☐ No
- Have you ever incurred disciplinary action, been academically dismissed from, and/or declared ineligible to attend any previous educational institution?  
☐ Yes ☐ No
- Are you currently under disciplinary suspension (whether in effect, imposed for a future time period, or held in abeyance) at UMBC or another educational institution?  
☐ Yes ☐ No

***If you answer "yes" to any of these questions, please attach a letter of explanation. Include in that letter your name and date(s) of incident(s) or circumstances that gave rise to your affirmative answer above.***

#### ***Please read the following carefully before signing:***

By submitting this Practicum 096 registration form, I certify that the information on this form is complete and correct. I also understand and agree to inform the Service-Learning Program if any of my responses to the above questions change during the time that I am serving with the Program this semester, or if I engage in, or am investigated for, conduct that would likely be deemed detrimental to the of the Shriver Center or my service placement. I consent to The Shriver center checking my disciplinary record with Student Judiciary Programs, if it is deemed necessary, in order to determine fitness for the Service-Learning Practicum or service placement. If the information contained on this form, or information I provide in-person or in a statement, is found to be incomplete and/or incorrect, I understand that this could impact my registration for the 096 Practicum and any subsequent grade I receive for it.

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Select student leaders in the Service-Learning Program are trained to administer all Practicum 096 registrations in a confidential manner and may have access to your registration form. If you would prefer to submit your form directly to a Service-Learning Coordinator, you are responsible for setting up a meeting (contact information is listed below) to discuss your registration for a service placement.

Please contact the UMBC-Shady Grove Shriver Center's Service-Learning Program with any questions:

Ashley Waters  
Shriver Center at UMBC-Shady Grove  
awaters@umbc.edu  
301.738.6175

***Please note that your Practicum 096 registration cannot be fully processed until this form and attached waiver have been submitted. The last day for students to submit paperwork to Service-Learning staff for Practicum 096: Community Service & Learning is September 14, 2016.***

THE SHRIVER CENTER at UMBC  
SERVICE-LEARNING PROGRAM

9636 Gudelsky Drive  
Rockville, MD 20850  
Phone: 301.738.6081  
Fax: 301.738.6340  
shrivercenter.umbc.edu

**Service-Learning Information Wavier**  
**Student Wavier**

I have disclosed information to The Shriver Center's Service-Learning Program regarding my criminal record or military offense(s), or student disciplinary action on my record, for the purpose of obtaining a service placement for the 096 Practicum. I understand and consent to The Shriver Center to disclose this information to the following community partner, with whom I am seeking a service placement. I acknowledge that this disclosure is consensual and guided by the Family Educational Rights and Privacy Act.

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Name of Service-Learning Community Partner

This community partner will evaluate my request for placement in their program, and the decision to be placed is at their discretion.

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Student Name (Please Print)

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Date

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Student Signature

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Date