



Blue Team 02

Inject 01

February 5th, 2022

Version 1.0

Content Removal Policy

Introduction

As technology advances and the use of social media increases, we at Florp encourage team members to communicate with each other as well as customers and potential customers. Social media increases the opportunities to expand and present Florp brands to a wider audience. However, as we increase the knowledge of Florp to the public it will also create new risks and responsibilities. Anything and everything you post on social media --- whether it be on a personal or business account --- could be viewed by anyone. This includes but is not limited to people within Florp, it could be viewed by coworkers, someone who is a supplier, your supervisor, someone who runs a competing company, an investor within our company and clients and even potential clients. Anything you post on social media is reflection of Florp. These social media posts could impact the work environment, and no one will be exempt from this policy, just because it may have occurred on a personal account or because they are a Florp employee member.

Removing Online Content

You should remove online content when it contains any information that relates to being able to identify an individual whether it be directly or indirectly. This includes but is not limited to a name, an identification number, such as a social security number, a geolocation, social status, ethnic origin, or mental state. If we view your social media and you have any information pertaining to a specific individual or a group of individuals we will make a request

