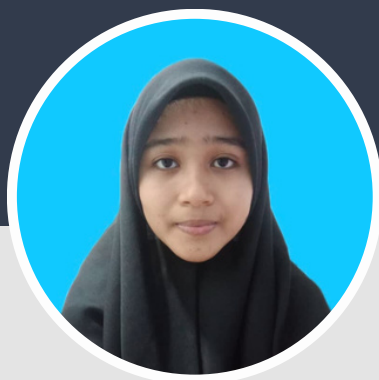


UMMU HANI BINTI HAMZAH

SEEKING FOR AN INTERNSHIP THAT CAN EXPAND MY SKILLS
AND ABILITIES WHILE GAINING EXPERIENCE IN YOUR
ORGANIZATION



CONTACT

☎ 018-3284705

✉ ummuhaniamzah@gmail.com

📍 No.28, Kampung Yooi
Mukim Bohor 07000
Langkawi, Kedah

SKILLS

- Ability to perform multiple tasks
- Public Relations
- Teamwork
- Good in time management
- Effective Communication
- Know how to use microsoft work, excel and PowerPoint

LANGUAGES

- Malay (fluent)
- English (basic)

REFERENCE

Nor Kamariah Binti Chik

Academic Advisor

Phone: 019-2187689

Email : norkamariah@uitm.edu.my

Dr Siti Khadijah Binti Rafie

Bachelor Degree Program Coordinator

Phone: 013-2499850

Email : khadijahrafie@uitm.edu.my



PROFILE

My name is Ummu Hani binti Hamzah. I am 22 years old and originally from Langkawi, Kedah. I was born on 16 November 2003 at Langkawi Hospital. I am currently pursuing a Bachelor of Information Science (Hons.) in Library Management at Universiti Teknologi MARA, Sungai Petani, Kedah. I possess strong teamwork, a creative mindset, and the ability to build and maintain strong relationships with peers. I am individual who is highly motivated, adaptable and always eager to learn and grow in my field.



WORK EXPERIENCE

Preschool Teacher

JUNE-OGOS 2023

PASTI Nurul Ain, Langkawi

- Developed and implemented lesson plans that supported early childhood learning in literacy, numeracy, and islamic education.
- Led and guided preschool students (ages 4-6) through structured and play-based learning activities.
- Created a positive, caring, and disciplined classroom environment to support students' social and emotional growth.



EDUCATION

UNIVERSITI TEKNOLOGI MARA (UiTM) CAWANGAN KEDAH

2023 - Present

Bachelor of Information Science (Hons.) Library Management

SEKOLAH MENENGAH KEBANGSAAN TUNKU PUTRA

2021-2023

Sijil Tinggi Pelajaran Malaysia (STPM)

SEKOLAH MENENGAH KEBANGSAAN TUNKU PUTRA

2018-2020

Sijil Pelajaran Malaysia (SPM)

MAKTAB MAHMUD LANGKAWI

2016-2017

EXTRA CURRICULAR ACTIVITIES

UNIVERSITI TEKNOLOGI MARA (UiTM) CAWANGAN KEDAH

BLiBS Club

- Entrepreneurship committee member (semester 2&3)
- Deputy secretary (semester 4)
- Welfare executive committee member (semester 5)

- **Merbok Book Festival (Entrepreneurship committee member)**

SEKOLAH MENENGAH KEBANGSAAN TUNKU PUTRA

- **Knowledge Reading Program (Secretary)**
- **Sport Day Event (Protocol Committee Member)**