

SKILLS

- Proficiency in Microsoft Office Packages: MSWord, Excel, PowerPoint
- Data Analysis/Visualization: Excel, SQL, Python, Power BI, SPSS
- Monitoring, Evaluation, Accountability and Learning (MEAL)
- National OVC Management Information System (NOMIS), District Health Information Software 2 (DHIS2), and Data for Accountability, Transparency and Impact (DATIM)
- Project/Programme Management
- Research/Report/Grant Proposal Writing
- Strong communication skills in English (both oral and written)
- Innovation and Problem-Solving
- Collaboration and Teamwork
- Dedicated, hardworking, and self-motivated

EDUCATION

BSc Biochemistry
Kogi State University (KSU),
Anyigba,
Kogi State - October 2020

UMORU OGWU

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EXPERIENCES

Programmes Assistant, Jela's Development Initiatives (JDI) Feb, 2023 – Present

- Coordinated the development and implementation of work plans, ensuring alignment with organizational goals.
- Designed MEAL tools and frameworks, enhancing data collection and analysis processes.
- Provided technical support in developing baseline surveys and assessments.
- Developed an interactive dashboard using Power BI to monitor key performance indicators, improving data-driven decision-making.
- Organized workshops and training sessions, managing all logistical aspects to ensure smooth execution.
- Received an Award of Recognition for streamlining data management processes and improving project reporting accuracy.

Strategic Partnerships and Information Officer, Civil Alliance for Climate Protection and Education (CACPE) Oct 2023 – Present

- Identified, built, and nurtured relationships with potential partners, including corporations, other NGOs, and government entities.
- Developed and managed strategic partnerships to grow the organization.
- Prepared reports of partnership programs for senior management and trustees.
- Provided technical support for the development and implementation of strategic information systems.
- Developed and maintained a robust database system to efficiently manage and retrieve MEL data.
- Collaborated with program teams to ensure data-driven decision-making.

CERTIFICATES AND AWARDS

- Award of Recognition, Jela's Development Initiatives, 2024
- Climate-Smart Agriculture in South Africa Jan, 2024
- Facilitator Training: Narrative 4 (N4) Jul, 2023
- Project Management Essentials Dec, 2022
- Grant Seeking Essentials Dec, 2022
- Monitoring, Evaluation, Accountability, and Learning (MEAL) in Emergencies Nov, 2022
- Monitoring and Evaluation Practices Nov, 2022
- Building Climate Resilience through Ecosystem-based Adaption Planning Oct, 2022
- Graduate Internship in International Development Oct, 2022
- Data Use for Program Managers Sep, 2022
- Demographic and Health Surveys: Data Use Jul, 2022
- Environmental Education: Climate Change- The Science! Jul, 2022
- Environmental Education: Circular Economy Jun, 2022
- Health, Safety and Environment, (HSE 1, 2 & 3) Mar, 2022
- Environmental Impact Assessment Mar, 2022
- Jobberman Soft-Skill Training Jun, 2021

Project Support Staff, Better Life Restoration Initiative (BERI)

June, 2021 - Nov, 2022

- Managed Orphans and Vulnerable Children (OVC) database (ICHSSA4 Project).
- Assisted in the collation and processing of routine M&E reports.
- Provided services on the National OVC Management Information System (NOMIS).
- Developed Care Plans for Household services provision.
- Tracked, reported, and monitored project indicators for donor compliance.
- Facilitated data management and analysis (M&E) in project management.

Graduate Intern-International Development, Dataville Research LLC

Sep, 2022 - Oct, 2022

- Developed implementation and M&E plans for Climate Change Adaptation and Mitigation projects.
- Explored effective data collection and survey tools.
- Explored tools/templates for International Development practices

Leadership Experience

- Served as a course captain, demonstrating leadership abilities

REFERENCES

- 1 Amb. Yahuza Hambali Katuka
Founder, CACPE
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- 2 Mr Ogbonna Nkem
Program Manager, ICHSSA4
Project (CSO- BERI)
08028811220
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- 3 Rita Akhabue
Programmes Officer, JDI
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