

About UMass Transit

UMass Transit Service (UMTS) employs more than 150 graduate and undergraduate students. The majority of employees operate vans and PVTAs, while others maintain our grounds and buildings.

Employees must work a minimum of 180 hours each semester, averaging between 15 and 20 hours per week. At the beginning of each semester, shifts are assigned to employees around their class schedules.

While van operator and service worker positions do not require a special license, students hired as bus operators will be trained to receive a Class B Commercial Driver's License with passenger and air brakes endorsements.

UMTS is a great place to work. With our flexible, student-oriented work schedules, regular pay raises, and plentiful opportunities for advancement, we can offer you a job with a future. With all that going for us, we think that you'll want to stay with us throughout your time at the University.

Jobs Available at UMass Transit

Bus Operator

As a bus driver, you'll be trained to receive your Class B Commercial Driver's License, which will enable you to operate our Transit Coaches. Our bus drivers are committed to safety, efficiency, and courtesy—and having fun.

Van Operator

This important job requires no special license, allowing any safety-oriented driver to transport disabled students, staff and faculty to class and work at UMass.

Service Worker

The service crew maintains the grounds and vehicles of UMTS. They are an essential part of our team—after all, a clean bus is a happy bus!

Promotional positions

These positions will help you build your resume and

gain supervisory experience—qualities that will make you much more attractive to future employers after you leave UMass. As well, these roles come with higher pay rates!

Trainer: Each year, UMTS trains 90 new bus operators. This complex job requires attention to detail and superior knowledge of CDL requirements.

Field Trip Drivers: This position offers a great way to see more of the Pioneer Valley. There are also occasional trips to Boston and other area cities.

Dispatcher: Van drivers who want more responsibility can apply to be dispatchers. These employees directly supervise all van drivers on the road at any given moment, and maintain radio communications with them.

Uleader: These hard-working employees supervise the crews that make sure our fleet is bright and shiny. They are one of the reasons we have the cleanest and most attractive fleet in the transit industry.

Service Foremen: These men and women help to supervise the service workers, and are routinely given more responsibilities for maintaining our fleet.

Student Staff: This top-level student job offers a big-picture view of UMTS, allowing students access to the decision-making process and giving students the opportunity to help shape our future. Students can help manage Information Systems, Training, Field Trip, Special Transportation, Service, and Operations.

Pay Rates

Base Rate for Bus Operator, Van Operator, Service Worker, Service Foremen	Starting: \$9.00/hr Highest: \$10.40/hr (raises based on seniority)
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Trainer/Radio Operator/Driver Supervisor/Uleader	Base Rate (above) + \$1.00/hr
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Field Trip Driver/Van Dispatcher	Base Rate (above) + \$0.75/hr
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Student Supervisors	Starting: \$11.30/hr Highest: \$12.50/hr (raises based on seniority)
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Please read the statement (*Note) below, and then answer the following question:

Have you been **convicted** of any crime within the 5 years before the date of this application for employment?

Yes ☐

No ☐

*Note: You are not required to furnish information concerning:

- 1 An arrest, detention or disposition regarding any violation of law in which no conviction resulted
- 2 A first conviction of any of the following: drunkenness, simple assault, fighting, or disturbance of the peace
- 3 Conviction of a misdemeanor where the date of such conviction or the completion of a jail term resulting from the conviction (whichever date is later) occurred five or more years before the date of this employment application, **unless you have been convicted of a crime within five years of the date of this application.**

You will not be automatically disqualified from consideration for employment at UMTS by furnishing this information.

Please check to be sure you meet the minimum job requirements below:

- 1 You must have at least **three (3)** semesters remaining as a UMass Student.
- 2 **You must be registered for the upcoming semester.**
- 3 You must be willing to accept an assignment of at least 15 hours each week, and work a minimum of 180 hours per semester for at least two semesters following completion of the training program.
- 4 You must have had, and currently possess a valid U.S. driver's license for at least one year, prior to applying.
- 5 You must have a good driving record.
- 6 You must be at least 18 years of age, **and be able to communicate clearly with dispatchers and the public.**
- 7 You must be able to pass a NIDA-5 panel pre-employment drug screening and undergo random drug/alcohol testing throughout your employment.
- 8 **You must enjoy driving!**

By signing below, I understand and meet the minimum requirements for entering the UMass Transit Training Program. All information I've provided here are true and correct to the best of my knowledge.

Signature: _____

UMass Transit is an Equal Opportunity Employer

Name:

Last:

First:

Middle:

Local Contact Info

Street Name and Number:

City:

State:

Zip Code:

Local Phone: ()

UMass Email address:

@

.umass.edu

Permanent Contact Info

Street Name and Number:

City:

State:

Zip Code:

Permanent Phone: ()

Date of Birth

MM/DD/YY:

Social Security Number

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Academic Information

Student No.:

Year of Grad.:

Major:

Credits in Progress:

Credits Earned to Date:

Driving Record

Date First License Issued:

Where was it issued?

How long have you been driving in the U.S.?

Current License Number:

State:

Class:

Expiration Date:

List all Traffic Violations:

State

Year

Nature of violation

First:

Second:

Third:

Fourth:

Note: A copy of your driving record may be requested. If you have *any* previous experience as a CDL driver of any class you must provide a copy of your driving record.

Employment History

Please list below the last two positions held, beginning with most recent. You may include volunteer and military service.

Employer:

Phone no.:

Supervisor's Name:

Your Job Title:

Start Date:

End Date:

Salary:

Reason for leaving:

Other Information

Are you willing to enter into a contract to work part time (minimum assignment of 15 hours work per week) for at least two semesters after completing your training?

Have you previously applied to UMass Transit?

Referred by (Name):

How did you hear about this job?

Circle the appropriate answer below.

During the past two years, have you ever refused to test, or tested positive for any pre-employment drug or alcohol test, administered by an employer, and as a result did you not obtain safety-sensitive transportation work covered by the Department of Transportation drug and alcohol testing rules ?

YES

NO