

Pack Life Car Club By-Laws



Article 1. NAME AND LOGO

Sec. 1. The name of this organization shall be the Pack Life Car Club. Pack Life is also a recognized name for the Pack Life Car Club. For the purposes of this document the "Club" is recognized as referring to the Pack Life Car Club.

Sec. 2. The Club logo shall be (PACK LIFE CAR CLUB LOGO) to include the club's name and the wolf logo. The logo at the top of this document is a representation of the Club logo and made a part of the bylaws.

Sec. 3. The use of any Club Logo, T-shirts, jackets, or other commodities such as Club discounts shall be limited to active members and their immediate family.

Article II. PURPOSE AND OBJECTIVES

Sec. 1. The Pack Life Car Club is a group of individuals dedicated to the preservation and common love for automobiles and music. The Club shall be non-commercial, nonsectarian, and nonpartisan. The name of the club or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to the promotion of the objectives of the Club.

Sec. 2. Formed on August 24th, 2018, the Club members participate in automobile related activities to include cruises, picnics, shows, rod runs, and support events by other car clubs.

Sec. 3. Annual Show

- a. The Club may sponsor an annual benefit car show.
- b. The purpose of this show would be to raise funds for the Club. Club members' cars may be shown but are not eligible for awards.

Sec. 4. Expenditures

- a. The Club is dedicated to charitable purposes and no part of the net income or assets of this club shall ever inure to, or cause profit to, the benefit of any officer, director, or member thereof or to the benefit of any private persons.
- b. The Club may sponsor activities or purchase items that are for the potential benefit of all club members such as operating items for the Club show, sympathy cards and gifts, and reservations and food for a scheduled event such as the Christmas party or other club function.

Article III. MEMBERSHIP LEVELS

Sec. 1. Full Club Membership – Must be 21 years or older. Must have completed one year as an active Associate Club member, including attending at least 2 Business Meetings and voted in by a quorum of active members.

Sec. 2. Associate Club Membership – For those enthusiasts under the age of 21 or for prospective new members. They may participate in all Club activities but are not permitted to vote at Club Business Meetings.

Sec. 3. A full member and associate member should be a person of good character, fellowship and sportsmanship, an upstanding citizen with willingness to actively participate in Club activities, membership and business meetings, and must have completed and submitted a Club Membership Application.

Sec. 4. Surviving Spouse Membership – Applies to families that the primary member has passed away. The Surviving Spouse may remain as an Associate Member until such time as they wish to become Full Club Member or decide to drop their association with the Club. They may participate in all Club activities but are not permitted to vote at Club Business Meetings.

Sec. 5. Honorary Membership – Prospective Honorary Members shall be nominated and approved by the general membership during a regular Club meeting. Honorary Members should be members of our community who have been long-standing promoters, enthusiasts, and supporters of our Club. They may participate in all Club activities but are not permitted to vote at Club Business Meetings.

Article IV. MEMBERSHIP DISCIPLINE

Sec. 1. Any Club member who regularly commits unsafe driving acts or whose personal conduct is otherwise detrimental to the purposes and reputation of the Club may be suspended or expelled from membership of the Club. Suspension or expulsion must be accepted by a majority of the members present at a regular monthly business meeting. Prior to any suspension or expulsion hearing, the person in question shall be notified by letter of the date, time and items to be considered at the intended hearing.

Sec. 2. Any Club members who have a dispute and cannot resolve it themselves will not involve Club members outside of the dispute, but must agree to professional mediation, with no Club involvement. Mediation will be at the cost of the members involved. All members agree that the parties make a reasonable effort to remediate their dispute and attend remediation session(s) before possible suspension or expulsion from the Club for not following the Club's Rules and Regulations.

Article V. MEETINGS

Sec. 1. There shall be an official business meeting, open to the general membership, once each month. The time and day shall be decided by the membership.

Sec. 2. Directors, committee meetings, and organizational meetings may be held as often as necessary to conduct their business.

Sec. 3. A quorum to conduct business at any general business meeting shall be deemed to be no less than fifteen percent (15%) of the active members. There shall only be one vote per membership.

Sec. 4. All business meetings shall be run according to Robert's Rules of Parliamentary Procedure.

Sec. 5. Agenda for business meetings.

- a. Call to order by President
- b. Introduction of visitors
- c. Approval/correction of the minutes of the previous meeting
- d. Approval of Treasurer's report
- e. Reading of correspondence
- f. Directors' reports
- g. Old Business
- h. New Business
- i. Adjourn

Article VI. OFFICERS – BOARD OF DIRECTORS

Sec. 1. The privilege of holding an office shall be limited to members of the Club who are in good standing.

Sec. 2. Vacancies

- a. In the event the President is unable to complete the term of office, the Vice-President.
- b. A vacant officer position other than the President will be filled by the Board of Directors appointing an officer.

Article VII. DUTIES OF APPOINTED OFFICERS

Sec. 1. PRESIDENT

- a. To serve as Chairperson at all meetings and to provide continuity and coordination to functions. Must keep meetings orderly and on point to accomplish Club business in a timely fashion. Appoint Directors and committees as necessary and be an ex-officio member of all committees. Coordinates the Officers, Directors, and Committees of the Club to ensure that the goals of the Club will be met.
- b. May appoint committee chairs to promote the efficient running of the club. These committee chair positions may be, but are not limited to:
 1. Membership Chair
 2. Historian Chair
 3. Car Show Chair
 4. Club Activities Chair

Sec. 2. VICE-PRESIDENT

- a. To perform the duties of the President if he or she is absent.
- b. Serve as the officer-in-charge of Club activities.

Sec. 3. SECRETARY

- a. Shall record the minutes of the meetings of the Club, prepare copies of the minutes for distribution at the next business meeting, handle all Club correspondence, keep all records.
- b. Provide copies of the Club By-laws for all members.

Sec. 4. TREASURER

- a. The Treasurer shall deposit and keep the funds of the Club in a specified bank account, make payments from the Club account as necessary and present a written statement of account at every business meeting of the club.
- b. Keep permanent books of account and records as shall be sufficient to establish the items of gross income, receipts and disbursements of the Club, including the number of members. Such books of account and records shall at all reasonable times be open to inspection by an officer of the Club.
- c. All moneys spent between the amount of \$50.00 and \$100.00 shall first be approved by a majority vote of the Club officers. Any moneys spent above \$100 must first be approved by a majority vote of the general membership at any regularly scheduled business meeting. All expenditures shall have receipts.
- d. Shall turn over to the Auditor all checking account ledgers, bank statements and any other pertinent documents necessary for the completion of an audit of the Clubs financial transactions and records. This official audit shall be done after the December business meeting and before the February business meeting.
- e. Make an annual financial report to the Club which includes gross receipts and disbursements at the end of the year.

Article VIII. DUTIES OF APPOINTED COMMITTEE CHAIRS

Sec. 1. GENERAL DUTIES OF APPOINTED COMMITTEE CHAIRPERSONS

- a. During any specific activity or event that any Chairperson is conducting, a record of all activities and an accounting of all expenditures shall be kept in detail. When the activity or event is closed, a complete report shall be filed with the Club, including an income and expense statement when appropriate.
- b. Upon resignation or termination, the chairperson shall immediately turn over to the President all records, books, and other material pertaining to the office and shall return to the Treasurer all funds and materials belonging to the Club.

Sec. 2. MEMBERSHIP CHAIR – Appointed position

- a. Keeps a complete list of current membership and provide copies as needed for members.
- b. Provide copies of the Club Membership Application for potential new members. Collect new member applications and report them at the Club meeting.
- c. Provide new member certificates for all new members as well as be the custodian of the Club T-Shirts.

Sec. 3. HISTORIAN CHAIR – Appointed position

- a. Keep an album of Club events.
- b. When an appropriate display for these items is prepared, the Historian shall be custodian of the contents.

Sec. 4. CAR SHOW CHAIR – Appointed position

- a. Report to the Vice-President regarding all aspects of Club events.
- b. Ensure that the parking lot is secured, the standards are in place, persons are designated to park cars, the raffle is set up, registration is set up, judges for show are designated, DJ is secured, persons are designated to monitor hazards, and to ensure that provisions have been made to have the awards at the Club event and designate a crew for parking lot cleanup following the show.

Sec. 5. CLUB ACTIVITIES CHAIR – Appointed position

- a. Be responsible for coordinating Club activities (i.e., Club runs and cruises, social gatherings, etc.)

Article IX. AUDITOR

Sec. 1. The Auditor shall be responsible for conducting an official annual audit of the Club's financial transactions and records. The Auditor shall be someone other than the Treasurer and preferably someone not currently an officer of the club.

Sec. 2. The audit shall be conducted after the December business meeting and the completed written audit presented to the membership at the February business meeting.

Sec. 3. An audit will be conducted immediately upon the resignation of the Treasurer.

Sec. 4. The Clubs financial books may be audited at any time for good cause.

Article X. BY-LAWS AMENDMENT PROCEDURE

Sec. 1. The Club officers may appoint a By-Laws Amendment Committee for the purpose of changing or updating these by-laws. The proposed changes shall then be brought before the general membership for majority approval as specified in Section 3 below.

Sec. 2. Any current member or members may propose an amendment to these By-Laws. They must provide a written petition with the proposed changes and have said petition signed by 30% of the active members for the petition to be brought before the Club officers for consideration. After evaluation by the Club officers, the proposed amendment may be brought to the general membership for consideration and vote. If the Club officers veto the 30% petition, it must then be signed by 50% of the active membership and may be brought before the active membership for consideration and vote without Club officers' consideration.

Sec. 3. Notice by any combination of email, phone, or mail to all active members must precede any proposed changes to the bylaws. Changes presented, discussed, and finalized at a business meeting cannot be voted on until the next meeting. These bylaws may be amended, adopted, or repealed by a two-thirds majority vote of the members present at the regular business meeting after the notification period specified above.

Article XI. DISSOLUTION

Sec. 1. In the event the number of voting members becomes five or less, the remaining members may by majority vote dissolve the Club.

Sec. 2. The assets of the Club shall be distributed as determined by a two-thirds majority of the remaining members after all outstanding debts have been paid. The assets may not benefit anyone associated with the Club.

THIS DOCUMENT DATED June 29, 2025 WILL SUPERSEDE PREVIOUS BY-LAWS AND ALL PREVIOUS CLUB RULINGS AND ACTIONS.