

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender email and know the content is safe.

 **slack**  
from 

## Manage project tasks in a list

Align on key action items in one place so you and your team can keep the project moving forward.

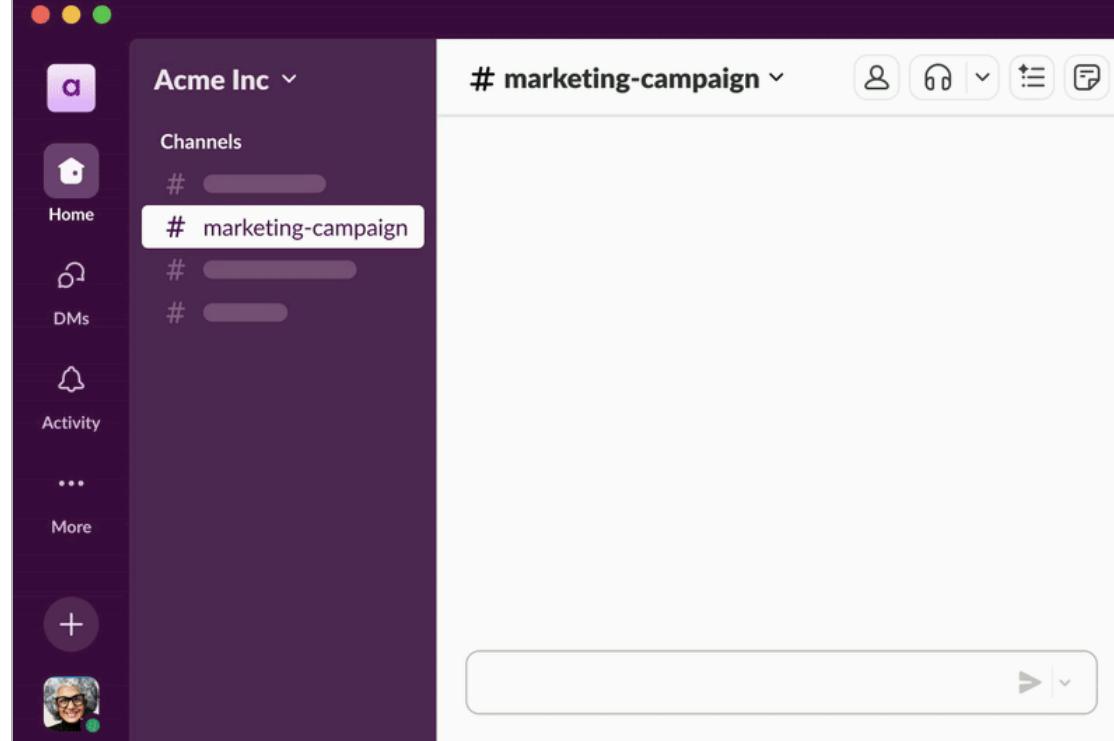
[Create a project tracker](#)

### Get your project to the finish line on time

Keep all your tasks organized in a project tracker list. Identify key deliverables, assign owners, and add due dates so you can keep your project on track.

Be sure to add your list to the project channel so everyone on the team stays looped in on the progress of the project.

[Learn more about lists →](#)



If you're using the [Project starter kit template](#), we've started the work for you! The project tracker list will automatically be added as a tab to your project channel and will be pre-populated with suggested fields like task, status, and due date.



©2026 Slack Technologies, LLC, a Salesforce company.  
Salesforce Tower, 415 Mission Street, 3rd Floor, San Francisco, CA  
94105, United States

[slack.com](#)

[Our Blog](#) | [Unsubscribe](#) | [Policies](#)  
[Help Center](#) | [Slack Community](#)

All rights reserved. Various trademarks held by their respective owners.