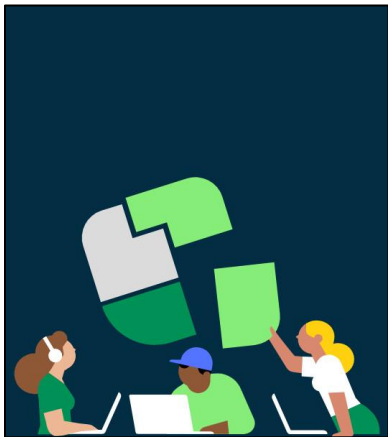


Final Project Build Checklist



NextGen Professionals Program

Updated: October 2023

Introduction

Requirements:

- In teams, build an application that helps to solve a problem in your community.
- The purpose is to demonstrate your ServiceNow platform knowledge, using several of its capabilities.

Try your best to incorporate plenty of aspects of functionality but work toward *capability* over *breadth* of items.

Use ServiceNow Docs, Community, and other course resources to help assist you in the creating this application

Task sequence

1. Identify a problem
 - a. What should the application do?
 - b. What purpose does it serve?
2. Set up development instance
 - a. User accounts
 - b. Admin group
 - c. Delegate group member tasks
3. Develop Requirements
4. Design Application:
 - a. Data
 - b. Experience
 - c. Logic and automation
 - d. Security
5. Identify:
 - a. Stakeholders
 - b. Inputs
 - c. Outputs
 - i. What questions do you need to ask users?
 - ii. Where will that data be stored?
6. Create a table for application data (standalone or extended task table)
 - i. Table includes fields, list view, form view, and modules
7. Create a Knowledge Base
 - a. Create knowledge articles (1 or more) related to your problem
8. Get user request through a Catalog Item or Record Producer
9. Use a Flow to enforce the process
10. Use:

- a. Notifications
 - b. Approvals
- 11. Have a manager's dashboard (reports)
- 12. Extras if time allows:
 - a. Workspace
 - b. Employee Service Center

Presentation

- Some time will be provided in instructor-led live sessions to prepare the application and practice your presentation
- Everyone presents as a team and highlight individual contributions
 - There are 10-12 minutes allotted for each group to present on Wednesday of Week 10
- The team should address:
 - Who is in the team
 - The problem you solved
 - How you solved the problem
 - Demonstrate your application
 - What features you would add if you had more time
 - What challenges you encountered

Things to Consider...

- Innovation - is the application a novel solution for the problem?
- Approach - was a project methodology followed?
- Technology - does the application demonstrate several ServiceNow capabilities?
- Functional - does the application work?
- Presentation - is it engaging and informative?

