

Date:		New	✓	Revised		Page	
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**TRADE: SITE CLEANER**

<b>Job No:</b>	<b>7718/15</b>	<b>Client:</b>	<b>CHOI</b>
<b>Address:</b>	<b>15 Sutherland Street, Lane Cove NSW 2066</b>	<b>Supervisor:</b>	<b>Matt Saunders</b>

<b>Key:</b>	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** All *manual tasks* are to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 [or as amended] and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of Part 4.4 Falls Clauses 78-80 of WHS Regulation 2011

**Note 5:** **Review of Control Measures** - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed all weather access to site and work areas.  Unload and move equipment and materials to designated area to keep footpath / work place access clear	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Provide and maintain barricades to isolate material and to restrict access.  Provide designated waste areas.	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain -		✓			✓		2	Identify the risks and	Contractor / all	

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	back injuries and cuts  Over exertion or repetitive movements								plan the tasks in consultation with the 'workers'  Use task specific trained 'workers' and team lifting.  Rotate 'workers' and vary tasks	'workers'	
Exposure to UV light / weather -  UV light - glare  Extreme temperatures	Skin cancer / sun burn -  Dehydration - heat stroke or fatigue  Sight damage		✓			✓		2	Reduce exposure where possible.  Monitor 'workers' condition  Adequate fluid intake  Use appropriate sun screen.  Wear appropriate PPE.	Contractor / all 'workers'	
Use of electrical powered or battery operated plant and equipment -  Electricity - Exposure to noise -	Electrical shock or electrocution  Hearing loss  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  RCD installed on mains supply / portable generator  Protect power lead from damage - sharp edges / vehicular traffic  Guards to plant and equipment fully operational.  Use task specific trained 'workers' in the operation of the plant and equipment.  Use of appropriate PPE.	Contractor/ all 'workers'	
Exposure to noise	Hearing damage		✓			✓		2	Isolate plant and equipment Use appropriate PPE	Contractor / all 'workers'	
Exposure to dust Hazardous chemical - Biological -	Dust inhalation / skin and eye allergies / irritations Respiratory problems		✓			✓		3	Damp down area as work proceeds.  Use appropriate PPE.	Contractor / all 'workers'	
Removal from site of material that <i>may contain</i> asbestos cement [ACM] or fibre-cement [FC] -	Inhalation and exposure to ACM /FC fibres / dust - respiratory problems.  Muscle strain -		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers'  Conduct hazardous chemical assessment prior to commencement	Site Supervisor  Contractor / all 'workers'	

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Hazardous chemicals  Biological -  Slips, trips and falls  Manual tasks  Proximity to other 'workers' and public.	back injuries and cuts								of the works  Appropriate warning signage and barricades to restrict access into the work area.  Ensure all material is wrapped and sealed in heavy duty plastic sheeting  Regularly monitor for airborne dust/ fibres and use appropriate procedures to contain dust / fibres.  Use task specific trained / experienced 'workers'.  Ensure load is adequately covered / secured for transit  Use appropriate PPE SWMS		
Removal from site of ceiling linings that <i>may be</i> contaminated by lead dust, asbestos cement [ACM] or fibre-cement [FC] fibres  Slips, trips, falls and accessibility -  Hazardous chemicals -  Biological -	Slips, trips, falls and accessibility.  Inhalation and exposure to dust / fibres - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Appropriate removal procedures to contain dust / fibres.  Regularly monitor for airborne dust/ fibres  Use task specific trained / experienced 'workers'.  Appropriate warning signage and barricades to restrict access into the work area  Place removed material in heavy duty plastic bags.  Adequate lighting and ventilation.  Ensure load is adequately covered / secured for transit  Use appropriate PPE SWMS	Site Supervisor  Contractor / all 'workers'	
Removal from site of SMF batt and foil backed	Slips, trips, falls and accessibility.		✓			✓		2	Identify the risks and plan the task in consultation with the	Site Supervisor  Contractor / all	

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insulation/ sarking that may be contaminated by lead dust -  Slips, trips, falls and accessibility - Hazardous chemicals -  Biological -	Inhalation and exposure to dust / fibres - respiratory problems								'workers'  Appropriate removal procedures to contain dust / fibres.  Regularly monitor for airborne dust/ fibres  Use task specific trained / experienced 'workers'.  Appropriate warning signage and barricades to restrict access into the work area  Place removed material in heavy duty plastic bags.  Adequate lighting and ventilation.  Ensure load is adequately covered / secured for transit  Use appropriate PPE SWMS	'workers'	
Removal from site of roofing tiles and sheet metal roofing -  Slips, trips, falls and accessibility - Windy and or wet conditions - Hazardous chemicals -  Biological -	Slips, trips, falls and accessibility.  Muscle strain - back injuries and cuts  Inhalation and exposure to dust / fibres - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Appropriate removal procedures to contain dust / fibres.  Regularly monitor for airborne dust/ fibres  Use task specific trained / experienced 'workers'.  Appropriate warning signage and barricades to restrict access into the work area  Adequate lighting and ventilation.  Ensure load is adequately secured for transit  Use appropriate PPE SWMS	Site Supervisor  Contractor / all 'workers'	
Clean up debris / waste by hand	Slips, trips and falls		✓			✓		2	Identify the risks and plan the tasks in	Supervisor	

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<p>Slips, trips, falls and accessibility -</p> <p>Access ways not clearly defined -</p> <p>Site and weather conditions - wet site / rain -</p> <p>Manual tasks</p>	<p>Muscle strain - back injuries and cuts</p>								<p>consultation with the 'workers'</p> <p>Use task specific trained and experienced 'workers' - rotate 'workers' and vary tasks</p> <p>Monitor for airborne dust / fibres</p> <p>Wet down debris / waste to contain / minimise airborne dust / fibres</p> <p>Ensure load is adequately covered for transit</p> <p>Use appropriate PPE. SWMS</p>	Contractor / all 'workers'	
<p>Using bucket / wheel barrow to remove debris -</p> <p>Slips, trips, falls and accessibility -</p> <p>Manual tasks</p>	<p>Slips, trips and falls.</p> <p>Back injury - muscle strain / sprain - cuts</p>		✓			✓		2	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to work areas.</p> <p>Use task specific trained 'workers' and rotate 'workers' tasks.</p> <p>Limit the weight of each bucket load to easily manageable size.</p> <p>SWMS</p>	Contractor / all 'workers'	
<p>Use of wheel barrow and ramp to load truck -</p> <p>Slips, trips, falls and accessibility -</p> <p>Slope of ramp</p> <p>Site and weather conditions - wet site / rain -</p> <p>Manual tasks</p>	<p>Slips, trips and falls</p> <p>Back injuries - strains and sprains</p>		✓			✓		2	<p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access between work areas and truck loading area.</p> <p>Ramp surface clean and dry.</p> <p>Use task specific trained 'workers'</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	

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									Ensure load is adequately covered for transit SWMS		
Site clean up on completion of work Manual tasks Exposure to dust - Hazardous chemicals Biological -	Inhalation of dust - respiratory problems. Eye and skin irritations / allergies Personal injuries - cuts and abrasions.		✓			✓		3	Leave site / work area in a clean and tidy condition Remove any temporary barricades if no longer required	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Email: