

Date:		New	✓	Revised		Page	
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TRADE: ROOF VENTILATOR INSTALLER

Job No:	7612/14	Client:	HUNT
Address:	6 / 59 Gould Street, Bondi Beach NSW 2026	Supervisor:	David Wahba

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks	Contractor / all 'workers'	
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment Use appropriate PPE	All 'workers'	
Exposure to UV	Skin cancer / sun		✓			✓		2	Reduce exposure where	Contractor / all	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
light / weather - UV light - glare Extreme temperatures	burn - Dehydration - heat stroke or fatigue Sight damage								possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Site Supervisor Contractor / all 'workers'	
Delivery of ventilator unit, materials and tools to work area - Slips, trips, falls and accessibility - Access ways not clearly defined Pitch of roof and roofing material - Windy and or wet conditions - Gravity - overbalancing Manual tasks	Slips, trips and falls Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers' Use materials hoist to deliver ventilator unit / materials to third / fourth floor level Assess travel path and distance to work area Ensure unobstructed access to site and work areas Use task specific trained 'workers' - ensure 'workers' know their responsibility during the work process Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Working at height - from roof surface Slips, trips, falls and accessibility - Inadequate fall prevention system /	Slips, trips and falls from scaffold or roof surface - Fractures, bruises lacerations and personal injuries		✓			✓		3	Identify the risks and plan the tasks in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work area.	Site Supervisor / Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
work platform - Pitch of roof and roofing material - Gravity - overbalancing - Windy and or wet conditions									Perimeter and edge protection / catch scaffold in place when working from roof surface. Use task specific trained 'workers' - train 'workers' in safe working at heights. Use safety harness when working from roof surface - use task specific trained 'workers' Wear appropriate footwear.		
Ladder access of work areas - Slips, trips, falls and accessibility - Gravity - overbalancing	Fall from ladder.		✓		✓			2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work area. Use task specific trained 'workers'. Use approved ladders. Limit the use of ladders	Contractor / all 'workers'	
Use of electrical powered / battery operated tools - Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Plant / equipment	Electric shock or electrocution Hearing loss Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Protect power lead from damage - sharp edges / vehicular traffic Guards to power tools fully operational. Monitor for airborne dust/ fibres Adequate ventilation and lighting Use of appropriate PPE. Use task specific trained 'workers'.	Contractor / all 'workers'	
Site clean up on	Inhalation of dust		✓			✓		3	Use materials chute or	Contractor / all	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
completion of work Manual tasks Exposure to dust - Hazardous chemicals Biological -	- respiratory problems. Eye and skin irritations / allergies Personal injuries - cuts and abrasions.								materials hoist to lower associated installation waste / debris to ground floor level Place all associated installation waste and rubbish in the designated waste area / skip bin Leave site / work area in a clean and tidy condition Remove any temporary barricades if no longer required	'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: