

Date:		New	✓	Revised		Page	
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TRADE: FLOOR AND WALL TILER

Job No:	7737/16	Client:	STEPHENS
Address:	33 Wangara Street, Doonside NSW 2767	Supervisor:	Shane Denny

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and your Safe Work Method Statement prepared in accordance with WHS Regulation 2011 s309-315 Part 6.4

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: All *manual tasks* are to comply with the requirements of WHS Regulation 2011 - Hazardous manual tasks Part 4.2 or Safe Work Australia - National Code of Practice for Manual Handling 2009 [or as amended] or Safe Work NSW Code of Practice - Hazardous manual tasks

Note 4: Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of WHS Regulation 2011 - Falls s78-80 Part 4.4

Note 5: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Identify the risks and plan the tasks in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed all weather access to site and work areas. Unload and move equipment and materials to designated area to keep footpath / work place access clear	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and		✓			✓		2	Identify the risks and plan the tasks in consultation with the	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
	cuts Over exertion or repetitive movements								'workers' Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks.		
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Exposure to dust/ chemical vapours Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations. Respiratory problems		✓			✓		2	Use appropriate PPE - disposable dust / chemical vapour protection. Monitor for chemical vapours / airborne dust/ fibres	Contractor / all 'workers'	
Use of electrical powered [mixer]/ battery operated plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Use stands and hooks for leads in trafficable areas Guards to plant and equipment fully operational. Use of appropriate PPE.	Contractor/ all 'workers'	
Carry materials, tiles and tools up ramp / scaffold or over roof surface Slips, trips, falls and accessibility - Slope of ramp - Pitch of roof and roofing material - Windy and or wet conditions -	Slips, trips and falls from ramp / scaffold or roof surface Back injuries - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Guardrails to ramp are in place - ramp surface clean and dry. Guardrails and toe boards to scaffold and access ramp are	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Gravity - overbalancing Manual tasks									in place and work platform complete, clean and dry. Use task specific trained 'workers', team lifting and rotate 'workers'. Limit the size of each load to easily manageable size - carry part boxes only		
Carry materials, tiles and tools up stairs - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls on stairs Back injury - muscle strain / sprain		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained 'workers', team lifting and rotate 'workers'. SWMS Carry part boxes of tiles only	Contractor / all 'workers'	
Carry mixed cement mortar / tile bed to work areas using bucket / wheelbarrow- Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injury - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained 'workers' and rotate 'workers' tasks. Limit the weight of each load. SWMS	Contractor / all 'workers'	
Cutting tiles with power saw / angle grinder - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Equipment	Hearing damage Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Guards to plant and equipment fully operational. Use task specific trained	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
									<p>'workers'.</p> <p>Monitor air quality for airborne dust</p> <p>Provide adequate ventilation and lighting</p> <p>Use appropriate PPE.</p>		
<p>Use adhesive in confined space -</p> <p>Hazardous chemicals -</p> <p>Biological</p>	<p>Inhalation of fumes respiratory problems.</p> <p>Eye and skin irritations / allergies - sight damage</p>		✓			✓		3	<p>Identify the risks /hazards and plan the task in consultation with the 'workers'</p> <p>Use task specific trained and experienced 'workers'</p> <p>Regularly monitor air quality for chemical vapours</p> <p>Provide adequate ventilation</p> <p>Use appropriate PPE</p> <p>Make SDS available</p>	Contractor / all 'workers'	
<p>Use of gap filling flexible fillers/ sealants -</p> <p>Hazardous chemicals -</p> <p>Biological</p>	<p>Inhalation of fumes - respiratory problems.</p> <p>Eye and skin irritations/ allergies</p>	✓			✓			3	<p>Identify the risks / hazards and plan the task in consultation with the 'workers'</p> <p>Avoid contact with skin and eyes.</p> <p>Monitor air quality for chemical vapours</p> <p>Use task specific trained 'workers'.</p> <p>Use appropriate PPE.</p> <p>Provide SDS.</p>	Contractor / all 'workers'	
<p>Lay tiles in small dark areas -</p> <p>Inadequate lighting</p>	<p>Personal injuries – cuts and abrasions.</p>		✓			✓		3	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Provide suitable lighting</p>	Contractor / all 'workers'	
<p>Site cleanup on completion of work -</p> <p>Manual tasks</p> <p>Exposure to dust -</p> <p>Hazardous chemicals -</p> <p>Biological -</p>	<p>Inhalation of dust - respiratory problems.</p> <p>Eye and skin irritations / allergies</p> <p>Personal injuries - cuts and abrasions.</p>		✓			✓		3	<p>Place all associated tiling waste and rubbish in the designated waste area / skip bin</p> <p>Leave site / work area in a clean and tidy condition</p> <p>Remove any temporary barricades if no longer required</p>		

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



Signed by:

(Contractor PCBU)

ABN:

Address:

Phone:

Email:

for and on behalf of:

Cape Cod Australia Pty. Ltd

ABN: 54 000 605 407

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