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| Date: |  | New | ✓ | Revised |  | Page |  |
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**TRADE: SITE CLEANER**

|                 |                                      |                    |                              |
|-----------------|--------------------------------------|--------------------|------------------------------|
| <b>Job No:</b>  | <b>7660/15</b>                       | <b>Client:</b>     | <b>KENNEDY &amp; GENDERS</b> |
| <b>Address:</b> | 17 Frederick Street, Coogee NSW 2034 | <b>Supervisor:</b> | David Wahba                  |

|             |                |                 |                 |
|-------------|----------------|-----------------|-----------------|
| <b>Key:</b> | "1" action now | "2" action ASAP | "3" action ASAP |
|-------------|----------------|-----------------|-----------------|

**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

| Job Step / Hazard   | Potential Harm  | Likelihood |          |          | Result |        |       | Priority | Possible Controls   | Responsible Person/s            | Date |
|---|---|------------|----------|----------|--------|--------|-------|----------|---|---------------------------------|------|
|   |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |                                 |      |
| Access to site / work areas -<br>Slips, trips, falls and accessibility -<br><br>Access ways not clearly defined | Slips, trips and falls  |            | ✓        |          |        | ✓      |       | 3        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to site and work areas.  | Site Supervisor / all 'workers' |      |
| Stored materials -<br><br>Slips, trips, falls and accessibility -<br><br>Access ways not clearly defined        | Slips, trips and falls  |            | ✓        |          |        | ✓      |       | 2        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to work areas.<br><br>Provide and maintain barricades to isolate material and to restrict access.<br>Provide designated waste areas. | Site Supervisor / all 'workers' |      |
| Manual tasks  | Muscle strain - back injuries and cuts<br><br>Over exertion or repetitive movements |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the tasks in consultation with the 'workers'<br><br>Use task specific trained 'workers' and team lifting.   | Contractor / all 'workers'      |      |

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|---|--|------------|----------|----------|--------|--------|-------|----------|--|---|------|
|   |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |   |      |
|   |  |            |          |          |        |        |       |          | Rotate 'workers' and vary tasks  |   |      |
| Exposure to UV light / weather -<br><br>UV light - glare<br><br>Extreme temperatures  | Skin cancer / sun burn -<br><br>Dehydration - heat stroke or fatigue<br><br>Sight damage |            | ✓        |          |        | ✓      |       | 2        | Reduce exposure where possible.<br><br>Monitor 'workers' condition<br><br>Adequate fluid intake<br><br>Use appropriate sun screen.<br><br>Wear appropriate PPE.  | Contractor / all 'workers'  |      |
| Contact with o/head electrical services / point of attachment -<br>Power lines not isolated, covered or enclosed -<br>Working too close to electrical supply -<br>Strong winds causing power lines to swing close to work area -<br>Wet conditions making 'tiger tails' ineffective | Electric shock or electrocution  |            | ✓        |          |        | ✓      |       | 3        | Identify that the electrical service is isolated prior to work commencing.<br><br>Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary  | Licensed Electrical Contractor or Approved person<br><br>Supervisor<br><br>Contractor / all 'workers' |      |
| Use of electrical power plant and equipment -<br><br>Electricity -<br>Exposure to noise -   | Electrical shock or electrocution<br><br>Hearing loss<br><br>Sight damage                |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the task in consultation with the 'workers'<br><br>RCD installed on mains supply / portable generator<br><br>Protect power lead from damage - sharp edges / vehicular traffic<br><br>Guards to plant and equipment fully operational.<br><br>Use task specific trained 'workers' in the operation of the plant and equipment.<br><br>Use of appropriate PPE. | Contractor/ all 'workers'   |      |

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|---|--|------------|----------|----------|--------|--------|-------|----------|--|---|------|
|   |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |   |      |
| Exposure to noise<br>- Plant Operator   | Hearing damage   |            | ✓        |          |        | ✓      |       | 2        | Isolate plant and equipment<br>Use appropriate PPE   | Contractor / all 'workers'                        |      |
| Plant Operator on site e.g. Bobcat.<br><br>Plant / Equipment -<br>Site and weather conditions - wet site / rain   | Struck by moving vehicle or objects  |            | ✓        |          |        | ✓      |       | 2        | Use task specific trained and experienced operator<br><br>Provide barricades and warning signage to restrict access to work area.<br><br>Use appropriate PPE.  | Contractor / all 'workers'                        |      |
| Exposure to dust<br>- Plant Operator<br>Hazardous chemical –<br>Biological -  | Dust inhalation / skin and eye allergies / irritations<br>Respiratory problems   |            | ✓        |          |        | ✓      |       | 3        | Damp down area as work proceeds.<br><br>Use appropriate PPE.   | Contractor / all 'workers'                        |      |
| Removal from site of material that <i>may contain</i> asbestos cement [ACM] or fibre-cement [FC] -<br><br>Hazardous chemicals<br><br>Biological -<br><br>Slips, trips and falls<br><br>Manual tasks<br><br>Proximity to other 'workers' and public. | Inhalation and exposure to ACM /FC fibres / dust - respiratory problems.<br><br>Muscle strain - back injuries and cuts |            | ✓        |          |        | ✓      |       | 3        | Identify the risks and plan the task in consultation with the 'workers'<br><br>Conduct hazardous chemical assessment prior to commencement of the works<br><br>Appropriate warning signage and barricades to restrict access into the work area.<br><br>Ensure all material is wrapped and sealed in heavy duty plastic sheeting<br><br>Regularly monitor for airborne dust/ fibres and use appropriate procedures to contain dust / fibres.<br><br>Use task specific trained / experienced 'workers'.<br><br>Ensure load is adequately covered / secured for transit<br><br>Use appropriate PPE<br>SWMS | Site Supervisor<br><br>Contractor / all 'workers' |      |
| Removal from site of ceiling linings  | Slips, trips, falls and accessibility.   |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the task in consultation with the  | Site Supervisor<br>Contractor / all               |      |

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|  |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |  |      |
| <p>that <i>may be</i> contaminated by lead dust, asbestos cement [ACM] or fibre-cement [FC] fibres</p> <p>Slips, trips, falls and accessibility -</p> <p>Hazardous chemicals -</p> <p>Biological -</p> | <p>Inhalation and exposure to dust / fibres - respiratory problems</p>   |            |          |          |        |        |       |          | <p>'workers'</p> <p>Appropriate removal procedures to contain dust / fibres.</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Use task specific trained / experienced 'workers'.</p> <p>Appropriate warning signage and barricades to restrict access into the work area</p> <p>Place removed material in heavy duty plastic bags.</p> <p>Adequate lighting and ventilation.</p> <p>Ensure load is adequately covered / secured for transit</p> <p>Use appropriate PPE SWMS</p> | 'workers'  |      |
| <p>Removal from site of sheet metal roofing -</p> <p>Slips, trips, falls and accessibility -</p> <p>Windy and or wet conditions -</p> <p>Hazardous chemicals -</p> <p>Biological -</p>                 | <p>Slips, trips, falls and accessibility.</p> <p>Muscle strain - back injuries and cuts</p> <p>Inhalation and exposure to dust / fibres - respiratory problems</p> |            | ✓        |          |        | ✓      |       | 2        | <p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Appropriate removal procedures to contain dust / fibres.</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Use task specific trained / experienced 'workers'.</p> <p>Appropriate warning signage and barricades to restrict access into the work area</p> <p>Adequate lighting and ventilation.</p> <p>Ensure load is adequately secured for transit</p>                                       | <p>Site Supervisor</p> <p>Contractor / all 'workers'</p> |      |

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|  |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |   |      |
|  |  |            |          |          |        |        |       |          | Use appropriate PPE<br>SWMS  |   |      |
| Clean up debris / waste by hand<br><br>Slips, trips, falls and accessibility -<br><br>Access ways not clearly defined -<br><br>Site and weather conditions - wet site / rain -<br><br>Manual tasks | Slips, trips and falls<br><br>Muscle strain - back injuries and cuts       |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the tasks in consultation with the 'workers'<br><br>Use task specific trained and experienced 'workers' - rotate 'workers' and vary tasks<br><br>Monitor for airborne dust / fibres<br><br>Wet down debris / waste to contain / minimise airborne dust / fibres<br><br>Ensure load is adequately covered for transit<br><br>Use appropriate PPE.<br>SWMS | Supervisor<br><br>Contractor / all 'workers'      |      |
| Using bucket / wheel barrow to remove debris -<br><br>Slips, trips, falls and accessibility -<br><br>Manual tasks  | Slips, trips and falls.<br><br>Back injury - muscle strain / sprain - cuts |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the task in consultation with the 'workers'<br><br>Assess travel path and distance to work area<br><br>Ensure unobstructed access to work areas.<br><br>Use task specific trained 'workers' and rotate 'workers' tasks.<br><br>Limit the weight of each bucket load to easily manageable size.<br><br>SWMS   | Contractor / all 'workers'                        |      |
| Use of wheel barrow and ramp to load truck -<br><br>Slips, trips, falls and accessibility -  | Slips, trips and falls<br><br>Back injuries - strains and sprains          |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the tasks in consultation with the 'workers'<br><br>Assess travel path and distance to work area   | Site Supervisor<br><br>Contractor / all 'workers' |      |

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|  |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |                            |      |
| Slope of ramp<br>Site and weather conditions - wet site / rain -<br>Manual tasks                                 |   |            |          |          |        |        |       |          | Ensure unobstructed access between work areas and truck loading area.<br><br>Ramp surface clean and dry.<br><br>Use task specific trained 'workers'<br><br>Ensure load is adequately covered for transit<br><br>SWMS |                            |      |
| Site clean up on completion of work<br>Manual tasks<br>Exposure to dust -<br>Hazardous chemicals<br>Biological - | Inhalation of dust - respiratory problems.<br><br>Eye and skin irritations / allergies<br><br>Personal injuries - cuts and abrasions. |            | ✓        |          |        | ✓      |       | 3        | Leave site / work area in a clean and tidy condition<br><br>Remove any temporary barricades if no longer required  | Contractor / all 'workers' |      |

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of: Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email:

