

Date:		New	✓	Revised		Page	
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TRADE: HOUSE CLEANER

Job No:	7613/14	Client:	REID
Address:	3 Marguerite Crescent, West Pennant Hills	Supervisor:	JOHN WALTON

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas.	Site Supervisor /all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas.	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks	Contractor / all 'workers'	
Exposure to dust/ chemical vapours Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations. Respiratory		✓			✓		2	Use appropriate PPE - disposable dust / chemical vapour protection.	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
	problems										
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Site Supervisor Contractor / all 'workers'	
Use of electrical power cleaning plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	RCD installed on mains supply / portable generator Guards to plant and equipment fully operational. Use trained 'workers' to operate plant and equipment. Use of appropriate PPE.	Contractor/ all 'workers'	
Carrying material / equipment ground floor work areas - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls Back injuries - muscle strain / sprain		✓			✓		2	Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks SWMS	Contractor / all 'workers'	
Carrying material / equipment up stairs - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls Back injuries - muscle strain / sprain		✓			✓		2	Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks SWMS	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Working at height - cleaning upper floor windows - Slips, trips, falls and accessibility - Inadequate fall prevention system / work platform - Wind and or wet conditions - Pitch of roof and roofing material - Gravity - overbalancing Manual task	Slips, trips and falls from work platforms - Fractures, bruises lacerations and personal injuries		✓			✓		3	Scaffold as working platform - work platform complete, dry and clean Perimeter and edge protection when working from roof surface. Use safety harness. Use trained 'workers' Train 'workers' in safe working at heights. Wear appropriate footwear.	Site Supervisor / Contractor / all 'workers'	
Work from step / extension ladder - Slips, trips, falls and accessibility - Windy and or wet conditions - Gravity - overbalancing	Fall from ladder.		✓		✓			2	Use scaffold as a working platform. Ensure ladders are at 4:1 slope. Secure ladder at base and top. Ensure 'workers' face the ladder when climbing up and down ladder. Provide and maintain barricades to restrict access to work area. Limit the use of ladders	Contractor / all 'workers'	
Cleaning chemicals - Hazardous chemicals - Biological	Inhalation of fumes - respiratory problems. Eye and skin irritations/ allergies		✓			✓		2	Consider the use alternative products. Containers clearly labelled. Provide SDS Use appropriate PPE	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



Signed by:

(Contractor PCBU)

for and on behalf of:

Cape Cod Australia Pty. Limited

ABN:

ABN: 54 000 605 407

Address:

Builder's Licence No.: 5519

Phone:

Fax:

Email: