

Date:		New	✓	Revised		Page	
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TRADE: FLOOR AND WALL TILER

Job No:	7611/14	Client:	PAYNE
Address:	5 / 59 Gould Street, Bondi Beach NSW 2026	Supervisor:	David Wahba

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas. Train 'workers' in the safe accessing of the work area using / from a scaffolded access tower [steps]	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks.	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Exposure to dust/ chemical vapours Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations. Respiratory problems		✓			✓		2	Use appropriate PPE - disposable dust / chemical vapour protection. Monitor for chemical vapours / airborne dust/ fibres	Contractor / all 'workers'	
Use of electrical powered / battery operated plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Use stands and hooks for leads in trafficable areas Guards to plant and equipment fully operational. Use of appropriate PPE.	Contractor/ all 'workers'	
Delivery of materials and tools to work area - Slips, trips, falls and accessibility - Access ways not clearly defined Pitch of roof and roofing material - Windy and or wet conditions - Gravity - overbalancing	Slips, trips and falls Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers' Use materials hoist to deliver materials to third / fourth floor level Assess travel path and distance to work area Ensure unobstructed access to site and work areas Use task specific trained 'workers.- ensure 'workers' know their responsibility during the work process	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Manual tasks									Rotate 'workers' and vary tasks.		
Carry materials, tiles and tools up stairs - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls on stairs Back injury - muscle strain / sprain		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained 'workers', team lifting and rotate 'workers'. SWMS Carry part boxes of tiles only	Contractor / all 'workers'	
Carry mixed cement mortar to work areas using bucket - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injury - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained 'workers' and rotate 'workers' tasks. Limit the weight of each load to easily manageable size. SWMS	Contractor / all 'workers'	
Working at height - balcony / deck applications - Slips, trips, falls and accessibility - Inadequate fall prevention system - Windy conditions - Gravity - overbalancing	Slips, trips and falls from edge of work area. Fractures, bruises lacerations and personal injuries		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Perimeter and edge protection to balcony is in place. Use task specific trained 'workers' in safe working at heights.	Site Supervisor Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
									Use appropriate PPE		
Cutting tiles with power saw / angle grinder - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Equipment	Hearing damage Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Guards to plant and equipment fully operational. Use task specific trained 'workers'. Monitor air quality for airborne dust Provide adequate ventilation and lighting Use appropriate PPE.	Contractor / all 'workers'	
Use adhesive in confined space - Hazardous chemicals - Biological	Inhalation of fumes respiratory problems. Eye and skin irritations / allergies - sight damage		✓			✓		3	Identify the risks /hazards and plan the task in consultation with the 'workers' Use task specific trained and experienced 'workers' Regularly monitor air quality for chemical vapours Provide adequate ventilation Use appropriate PPE Make SDS available	Contractor / all 'workers'	
Lay tiles in small dark areas - Inadequate lighting	Personal injuries – cuts and abrasions.		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Provide suitable lighting	Contractor / all 'workers'	
Site cleanup on completion of work - Manual tasks Exposure to dust - Hazardous chemicals - Biological -	Inhalation of dust - respiratory problems. Eye and skin irritations / allergies Personal injuries - cuts and abrasions.		✓			✓		3	Use materials chute or materials hoist to lower building waste / debris to ground floor level Place all associated waste and rubbish in the designated waste area / skip bin Leave site / work area in a clean and tidy condition		

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		Likely	Possible	Unlikely	Major	Severe	Minor				
									Remove any temporary barricades if no longer required		

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Ltd

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: