

## SITE SPECIFIC Risk Assessment

|       |  |     |   |         |  |      |  |
|-------|--|-----|---|---------|--|------|--|
| Date: |  | New | ✓ | Revised |  | Page |  |
|-------|--|-----|---|---------|--|------|--|

### TRADE: STAIRCASE INSTALLER

|          |                                      |             |               |
|----------|--------------------------------------|-------------|---------------|
| Job No:  | 7554/14                              | Client:     | WALKER        |
| Address: | 25 Killarney Street, Mosman NSW 2088 | Supervisor: | Matt Saunders |

|      |                |                 |                 |
|------|----------------|-----------------|-----------------|
| Key: | "1" action now | "2" action ASAP | "3" action ASAP |
|------|----------------|-----------------|-----------------|

**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.*

| Job Step / Hazard   | Potential Harm  | Likelihood |          |          | Result |        |       | Priority | Possible Controls   | Responsible Person/s                                 | Date |
|---|---|------------|----------|----------|--------|--------|-------|----------|---|--|------|
|   |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |  |      |
| Access to site / work areas -<br>Slips, trips, falls and accessibility -<br>Access ways not clearly defined                         | Slips, trips and falls  |            | ✓        |          |        | ✓      |       | 3        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to site and work areas.  | Site Supervisor / Staircase Installer / all workers' |      |
| Stored materials -<br>Slips, trips, falls and accessibility -<br>Access ways not clearly defined                                    | Slips, trips and falls  |            | ✓        |          |        | ✓      |       | 2        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to work area.<br><br>Provide and maintain barricades to isolate material and to restrict access.<br><br>Provide designated waste areas | Site Supervisor / Staircase Installer / all workers' |      |
| Manual handling staircase components to work area -<br>Slips, trips, falls and accessibility -<br>Access ways not clearly defined - | Slips, trips and falls<br><br>Muscle strain - back injuries and cuts<br><br>Over exertion or repetitive movements |            | ✓        |          |        | ✓      |       | 2        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to the work area<br><br>Use trained 'workers' and team lifting.  | Staircase Installer / all workers'                   |      |

| Job Step / Hazard  | Potential Harm  | Likelihood |          |          | Result |        |       | Priority | Possible Controls   | Responsible Person/s                                  | Date |
|--|---|------------|----------|----------|--------|--------|-------|----------|---|---|------|
|  |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |   |      |
| Manual tasks   |   |            |          |          |        |        |       |          | Face direction of travel<br><br>Rotate 'workers' and vary tasks.<br>Use lifting machinery, get assistance for loads which are heavy or are awkward dimensions.  |   |      |
| Exposure to UV light / weather -<br><br>UV light - glare<br><br>Extreme temperatures   | Skin cancer / sun burn -<br><br>Dehydration - heat stroke or fatigue<br><br>Sight damage  |            | ✓        |          |        | ✓      |       | 2        | Reduce exposure where possible.<br><br>Monitor 'workers' condition<br>Adequate fluid intake<br>Use appropriate sun screen.<br><br>Wear appropriate PPE.   | Staircase Installer / all 'workers'                   |      |
| Use of power tools<br>Electricity -<br>Exposure to noise -<br>Exposure to dust -<br>Hazardous chemicals -<br>Biological -<br>Equipment | Electrical shock or electrocution<br><br>Hearing loss<br><br>Inhalation of dust - respiratory problems.<br><br>Eye and skin irritations / allergies -<br><br>Sight damage<br><br>Cuts |            | ✓        |          |        | ✓      |       | 2        | RCD installed on mains supply / portable generator<br><br>Guards to plant and equipment fully operational.<br><br>Use stands and hooks for leads in trafficable areas<br><br>Adequate ventilation and lighting<br><br>Use trained 'workers'.<br><br>Use of appropriate PPE. | Staircase Installer / all 'workers'                   |      |
| Working with pine and maple timber -<br><br>Exposure to dust -<br>Hazardous chemicals -<br>Biological<br>Tools and equipment           | Inhalation of dust / fibres - respiratory problems.<br><br>Eye and skin irritations / allergies<br><br>Stuck by flying chip - sight damage  |            | ✓        |          |        | ✓      |       | 2        | Use tools equipped with suitable guards and dust collection bags.<br><br>Use appropriate PPE<br><br>Make SDS available  | Staircase Installer / all 'workers'                   |      |
| Assemble staircase components in-situ and install -<br><br>Manual tasks -<br>Electricity -   | Slips, trips and falls<br><br>Back injuries - muscle strain / sprain<br><br>Electrical shock or electrocution   |            | ✓        |          |        | ✓      |       | 2        | Establish safe work area<br>Use trained 'workers' and team lifting.<br>Rotate 'workers' and vary tasks.<br>Provide and maintain barricades to restrict access to work area.<br>Assemble staircase in small units and in position.   | Site Supervisor / Staircase Installer / all 'workers' |      |

| Job Step / Hazard  | Potential Harm   | Likelihood |          |          | Result |        |       | Priority | Possible Controls   | Responsible Person/s                | Date |
|--|--|------------|----------|----------|--------|--------|-------|----------|---|-------------------------------------|------|
|  |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |                                     |      |
|  |  |            |          |          |        |        |       |          | Assess and locate concealed services.   |                                     |      |
| <p>Work within open stairwell - fitting rails, posts and balustrade, nosings after installation of flight -</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Gravity - overbalancing</p> | <p>Slips, trips and falls from stairwell edge.</p> <p>Fall from ladder</p> <p>Fractures, bruises lacerations and personal injuries</p> |            | ✓        |          | ✓      |        |       | 1        | <p>Use trained 'workers'.</p> <p>Secure ladder at base and top.</p> <p>Ensure 'workers' face the ladder when climbing up and down.</p> <p>Provide and maintain barricades to restrict access to work area.</p> <p>Use safety signage.</p> <p>Provide guardrail / edge protection.</p> <p>Provide scaffolding.</p> <p>Limit the use of ladders.</p>  | Staircase Installer / all 'workers' |      |
| <p>Work from step / extension ladder-</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Gravity - overbalancing</p>   | <p>Fall from ladder</p>  |            | ✓        |          | ✓      |        |       | 2        | <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to work areas.</p> <p>Use scaffold as a working platform.</p> <p>Ensure ladders are at 4:1 slope.</p> <p>Secure ladder at base and top.</p> <p>Ensure workers face the ladder when climbing up and down ladder.</p> <p>Provide and maintain barricades to restrict access to work area.</p> <p>Limit the use of ladders</p> | Staircase Installer / all 'workers' |      |
| <p>Clean up and rubbish removal -</p> <p>Manual handling -</p> <p>Exposure to dust -</p> <p>Hazardous chemicals - Biological</p> <p>Access ways not clearly defined -</p>  | <p>Slips, trips and falls</p> <p>Inhalation of dust / fibres - respiratory problems.</p> <p>Eye and skin irritations / allergies</p>   |            |          |          |        |        |       |          | <p>Ensure safe movement around work area.</p> <p>Dispose of all rubbish to designated waste area</p> <p>Use trained 'workers' Rotate 'workers' and vary tasks.</p>  |                                     |      |

I / We have consulted with Cape Cod Australia Pty. Ltd. and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Ltd. work site.

Company  
Name:

Signed by:



for and on behalf of:

*Cape Cod* Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: