

## SITE SPECIFIC Risk Assessment

Date:	13/5/2016	New	✓	Revised	6/6/2016	Page	
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### TRADE: WARDROBE INSTALLER

Job No:	7748/16	Client:	THRELFO
Address:	61 Colane Street, CONCORD WEST	Supervisor:	Shane Denny

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and your Safe Work Method Statement prepared in accordance with WHS Regulation 2011 s309-315 Part 6.4

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** All *manual tasks* are to comply with the requirements of WHS Regulation 2011 - Hazardous manual tasks Part 4.2 or Safe Work Australia - National Code of Practice for Manual Handling 2009 [or as amended] or Safe Work NSW Code of Practice - Hazardous manual tasks

**Note 4:** Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of WHS Regulation 2011 - Falls s78-80 Part 4.4

**Note 5:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed all weather access to site and work areas.  Unload and move equipment and materials to designated area to keep footpath / work place access clear	Site Supervisor / all 'workers'	
Stored materials -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access.  Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and		✓			✓		2	Identify the risks and plan the	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
	cuts Over exertion or repetitive movements								tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks.		
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Carry materials, wardrobe doors and tools to ground floor work areas - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injuries - muscle strain / sprain		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use task specific trained 'workers' - rotate 'workers' and vary tasks. Limit the size of each load to easily manageable size. SWMS	Contractor / all 'workers'	
Carry materials, wardrobe doors and tools up stairs - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injuries - muscle strain / sprain		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use task specific trained 'workers' - rotate 'workers' and vary tasks. Limit the size of each load to easily manageable size. SWMS	Contractor / all 'workers'	
Installation of doors Manual tasks	Inadequate lighting. Back injury - muscle strain / sprain		✓			✓		1	Identify the risks and plan the task in consultation with the 'workers'  Provide suitable lighting. Use task specific trained 'workers'.	Contractor / all 'workers'	
Use of electrical powered / battery operated tools -  Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Plant / equipment	Electric shock or electrocution  Hearing loss  Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies -  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Use stands and hooks for leads in trafficable areas  Guards to power tools fully operational.	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
									Monitor for airborne dust/fibres  Adequate ventilation and lighting  Use of appropriate PPE.  Use task specific trained 'workers'.		
Site clean up on completion of work  Manual tasks  Exposure to dust -  Hazardous chemicals  Biological -	Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies  Personal injuries - cuts and abrasions.		✓			✓		3	Place all associated installation waste and rubbish in the designated waste area / skip bin  Leave site / work area in a clean and tidy condition  Remove any temporary barricades if no longer required	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No. 5519

ABN:

Address:

Phone:

Email: