and the second s 28/9/12 AUTHORISED BY: Date SAI - WORK METHOD STATEMENT (S., MS) ANDREW PEACOCK DIRECTOR Signature Position Name 引き がつりゅう ABN: 4550+635-64 01 004 000 004 <u>ن</u> د ICOOLM Air Conditioning 3/276 New Line Road DURAL, NSW 2158 AU 20202 P: 02 9651 6222 F: 02 9651 6400

DESCRIPTION OF WORK ACTIVITY: Installation of Ducted System

RELEVANT LEGISLATION:SECTION299(HIGH RISK); SECTION 44 (PPE) WORKPLACE HEALTH AND SAFETY 2011. PART 4.7 ELECTSAFETY CLAUSE328 2b HAZARDOUS CHEMICALS

Trades involved with undertaking this work activity: AIR CONDITIONING AND REFRIGERATION MECHANICS; ELECTRICIAN; TRADE ASSISTANT

This SWMS is submitted to:

COMPANY: MIDSON CONSTRUCTIONS		
CONTACT NAME:GABE FARRUGIA	CONTACT NAME:	ANDREW PERFOCK
SITE ADDRESS: 13 MEMORIAL AVE. LIVERPOOL	PROJECT DESCRIPTION:	PROJECT DESCRIPTION: AIR CONDITIONING INSTALLATION
This SWMS was reviewed by:	and orlychors.	TO THE PARTY OF TH
NAME: ANDREW PEACOCK	POSITION: DIRECTOR	
SIGNATURE:	DATE: 38/9/12	

Person responsible for supervising and implementing, the OHS controls associated with each step of this work activity.

NAME: MARK PEACOCK

SIGNATURE:

DATE:

list plant anninment and test i	Assembly the second sec		
the figure of the first of the	List PPE to be used	(Tick) List hazards to consider (7	(Tick)

Battery Drill	Safety glasses/ear muffs	Dust in eyes noisy tools	
Hilti Drill	Safety glasses/ear muffs	Dust in eyes, noisy tools	
Vacuum Pump	Safety glasses/ear muffs	Dust in eyes, noisy tools	
Hand tools	Safety glasses/ear muffs	Dust in older anisot tools.	
Reclaim Unit	Safety glasses	Refrigerant Leakano	
Mechanical Lifter	Safety glasses	Dust in evec	
R410a Refrigerant Gauges	Safety glasses	Parket of order	
R22 Refrigerant Gauges	Safety glasses	l eakage to atmoontage	
R410a refrigerant bottles 12KG	Trollev	Back effair	
Electronic Scales	N/A	במסי סומון	
	7.00		

How to complete the following form

- List the step-by-step sequence of tasks required to carry out a work activity from start to finish.
 - List the potential hazards associated with each step, and the related OHS risks.
- List what controls you will implement to reduce the risks to the lowest possible level.
- List the names or positions of the persons responsible for ensuring that the controls are implemented.

Person responsible	All on site, Supervisor & driver of vehicle.	Supervisor & all on site.	Supervisor & all on site. Delivery personnel.
Control implemented Decide what controls to use to eliminate or minimise the risks.	-Drive carefully to work areas, observe speed regulations and parking regulationsAvoid accessing a tight work area all at the same timeWalk to work areas, no running.	-Ensure materials are stored adequately during the work processClean work area prior to commencing works if necessaryDe-water work area if necessary.	-Guide trucks into work space if area is tightEnsure remaining materials on the delivery vehicle are secured and safe during the unloading of required materialsPersons not involved in unloading materials to stay clear of the areaUnload as close to worksite as possibleLift loads correctly. Team to lift materials over 25Kg.
Ha de Identification Identify any potential hazards associated with each step – and any related risks.	- Obstruction with other site personnel or other vehicle.	-Storage of materials & excess ground water.	-Unsecured loads. -Working above others. -Protruding objects. -Pipe and pipe covers could fall. -Heavy lifting.
Activity step Break the activity down into steps. List the steps in this column.	Access/arrival to work site.	Set up work area.	Delivery of materials.
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Person responsible	Supervisor & all on site.	Supervisor & all on site.
Controlmplemented Decide what controls to use to eliminate or minimise the risks.	-Team to lift any materials over 25KgLift loads correctly to minimize back strainWhen carrying loads, make sure path is visible and cleared of any objects which could cause a person to trip.	-Ensure all personnel are trained in the use of tools & equipment, or if necessary are licensedWear all necessary PPEEnsure all work area is cleaned regularlyEnsure all power tools are used in the correct manner.
Ha. :ds Identification Identify any potential hazards associated with each step – and any related risks.	-Heavy loads. -Back strain/personal injury. -Obstruction	-Electric shock. -Personal injury. -Dust inhalation. -Noise.
Activity step Break the activity down into steps. List the steps in this column.	Materials handling.	Using tools & equipment.
STEP	4	r.

Person responsible	Supervisor & all on site.	Supervisor & all on site.
Contro: .mplemented Decide what controls to use to eliminate or minimise the risks.	-Ensure all personnel are trained in the use of tools and equipmentsWear all necessary PPETeam to lift any objects over 25KgLift loads correctly (bend knees)Ensure mounting clips are secured properly to ensure the unit will stay firmly on the wall.	-Ensure all personnel are trained in the use of tools and equipment. -Ensure necessary PPE is worn.
Ha. rds Identification Identify any potential hazards associated with each step – and any related risks.	-Injury using tools & equipmentBack strain/personal injuryIndoor unit not mounted to brackets correctlyWorking above others.	-Injury due to incorrect use of tools & equipment. -Fall from heights. -Dust inhalation.
Activity step Break the activity down into steps. List the steps in this column.	Install indoor unit.	Install refrigerant piping.
STEP	^	&

Person responsible	Supervisor & all on site.	
Contromplemented Decide what controls to use to eliminate or minimise the risks.	-Ensure all personnel are trained in the use of tools & equipment. -Team to lift any objects over 25Kg or use necessary trolley to cart heavy objects. -Wear all necessary PPE.	-Remove all waste material & ensure the site is left clean.
Ha. rds Identification Identify any potential hazards associated with each step – and any related risks.	-Injury due to incorrect use of tools & equipment. -Back strain/personal injury. -Heavy loads.	-Trips hazards
Activity step Break the activity down into steps. List the steps in this column.	Install outdoor unit.	Clean site.
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Declaration by contractors and workers		
I have read and understood how I am to carry out the activities listed	e activities listed in this SWMS.	
I have been given training in the safe use of the equipment. I have read and understood the requirements set out in this SWMS.		
NAME	SIGNATURE	DATE

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