

Date:		New	✓	Revised		Page	
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**TRADE: VINYL CLADDING INSTALLER**

<b>Job No:</b>	<b>7624/14</b>	<b>Client:</b>	<b>NEEDS</b>
<b>Address:</b>	6 Jodie Place, Quakers Hill NSW 2763	<b>Supervisor:</b>	CRAIG BENNETT

<b>Key:</b>	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area  Ensure unobstructed access to site and work areas	Site Supervisor / all 'workers'	
Stored materials -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work area  Provide and maintain barricades to isolate stored material and to restrict access.  Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks.	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Exposure to UV light / weather -  UV light - glare  Extreme temperatures	Skin cancer / sun burn -  Dehydration - heat stroke or fatigue  Sight damage		✓			✓		2	Reduce exposure where possible.  Monitor 'workers' condition  Adequate fluid intake  Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Use of electrical powered / battery operated tools - Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Plant / equipment	Electric shock or electrocution  Hearing loss  Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies -  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Protect power lead from damage - power saw blade / sharp edges / vehicular traffic  Use stands and hooks for leads in trafficable areas Guards to power tools fully operational.  Monitor for airborne dust/ fibres  Adequate ventilation and lighting  Use of appropriate PPE.  Use task specific trained 'workers'	Contractor / all 'workers'	
Carry cladding, accessories and tools to ground floor work area -  Slips, trips, falls and accessibility -  Inadequate work platform -  Site and weather conditions -  Gravity - overbalancing  Manual tasks	Slips, trips and falls from scaffold / work platform or step ladder  Muscle strain -back injuries and cuts  Over exertion or repetitive movements.								Identify the risks and plan the tasks in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained and experienced 'workers' Rotate 'workers' and vary tasks. Scaffold located on level ground or firm secure surface. Guardrails to scaffold are in place - work platform is complete Use approved step ladder Limit the use of step ladders	Contractor / all 'workers'	
Working at height	Slips, trips and falls from scaffold or		✓			✓		3	Identify the risks and plan the tasks in consultation with the	Site Supervisor /	

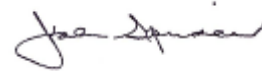
Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
from scaffold -  Slips, trips, falls and accessibility -  Inadequate fall prevention system /work platform -  Gravity - overbalancing  Windy and or wet conditions -  Roof pitch and roofing material -  Manual tasks	work platform / roof surface  Fractures, bruises lacerations and personal injuries  Muscle strain - back injuries and cuts								'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work area  Scaffold deck complete, guardrails and toe boards complete  Perimeter and edge protection when working from roof surface.  Train 'workers' in safe working at heights Rotate 'workers' and vary tasks	Contractor / all 'workers'	
Exposure to vinyl or polystyrene dust	Dust inhalation - respiratory problems  Eye and skin irritations / allergies		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Appropriate procedures to contain dust. Use appropriate PPE - disposable dust protection.  Provide Safety Data Sheet.	Contractor / all 'workers'	
Ladder access to work areas -  Slips, trips, falls and accessibility -  Gravity - overbalancing	Fall from ladder  Fractures, bruises lacerations and personal injuries		✓		✓			1	Identify the risks and plan the task in consultation with the 'workers' Use task specific trained 'workers'.  Use approved ladder. Limit the use of ladders	Contractor / all 'workers'	
Work from step / extension ladder -  Slips, trips, falls and accessibility -  Inadequate work platform -  Windy and or wet conditions -  Gravity - overbalancing	Fall from ladder  Fractures, bruises lacerations and personal injuries		✓		✓			3	Identify the risks and plan the tasks in consultation with the 'workers' Use scaffold as working platform. Ensure ladder is at 4:1 slope. Secure ladder at base and top. Ensure 'workers' face the ladder when climbing up and down ladder. Provide and maintain barricades to restrict access to work area. Limit the use of ladders	Contractor / all 'workers'	
Site clean up on	Exposure to dust -		✓			✓		3	Remove any temporary	Contractor / all	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
completion of work  Manual tasks  Exposure to dust - Hazardous chemicals  Biological -	Hazardous chemicals - Biological -  Personal injuries - cuts and abrasions.								barricades if no longer required  Place all associated building waste and rubbish in the designated waste area  Leave site / work area in a clean and tidy condition	'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Ltd.

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: