

SAFE WORK METHOD STATEMENT

Page 1 of 8

Company Name:	DASH HOLDINGS	Project Name/No:	ALL
Work Activity / Task:	Removal of materials and products that may contain asbestos	Principal Contractor:	Cape Cod Australia Pty Ltd
Prepared by:	SHANE PATRICK	Date:	4-2-2014
Signature:	<i>Shane Patrick</i>	Note:	Sign off to be provided at Tool Box talk

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
1	Access to site	<ul style="list-style-type: none"> Slips, trips, falls and accessibility UV / weather exposure 	<ul style="list-style-type: none"> Site specific induction. All workers to read the Construction Safety Plan signage and Risk Assessment form before entering site. Tool box talk to highlight any OHS concerns. Ensure site access is unobstructed. Ensure all weather access to work areas. Wear appropriated PPE - hat, long sleeves, sun screen, sunglasses, and fluids and reduce exposure where possible. Provision of designated waste areas. Storage of materials in designated areas. Regular site clean ups. 	<p><i>SHANE</i></p> <p><i>CAPE COD</i></p> <p><i>SHANE</i></p> <p><i>CAPE COD</i></p>

Reviewed by: Gary Klomp
Principal Contractor's Representative

Construction Manager
Position

E. Latham as per GK
Signature

18/2/14
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SAFE WORK METHOD STATEMENT [cont.]

Page 2 of 8

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
2	Unloading plant and equipment	<ul style="list-style-type: none"> Manual handling injuries Slips, trips and falls. 	<ul style="list-style-type: none"> Team lifting and carrying. Training of employees in correct lifting methods. Unload and move the equipment to designated area to keep footpath / work place access clear. 	SHANIE
3	Setting up equipment	<ul style="list-style-type: none"> Manual handling injuries Slips, trips and falls. 	<ul style="list-style-type: none"> Set up in a clear area and maintain a clear travel path. Training of employees in setting up of electrical leads, power tools and nail guns. Ensure proper use of all safety guards provided to plant and equipment. Ensure all electrical leads, plant and equipment have current tagging. Ensure electrical equipment is attached to an earth leakage protection device. 	SHANIE
4	Removing asbestos cement products from ground level	<ul style="list-style-type: none"> Slips, trips, falls and accessibility Fall from height Hazardous materials Exposure to dust Identification of services Electrocution Exposure to noise Manual handling Cuts and abrasions. Proximity of other trades 	<ul style="list-style-type: none"> Assess site conditions including weather and conduct a Risk Assessment before commencing. Identify the location of the electrical service and that the electrical service has been isolated or safely relocated before commencing work. Provide "Restricted Access" warning signage and establish a "No access area" by barricading to prevent access of anyone not connected with the removal activity into the work area and to control contamination. 	SHANIE SHANIE CAPT GORD

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Page 3 of 8

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			<ul style="list-style-type: none"> Position warning signage containing the words "DANGER ASBESTOS REMOVAL IN PROGRESS" in a prominent visible position at the front of the site. Signage to include the details of the licensed Contractor. Seal all windows and doors to prevent dust entering the building during the removal and clean up process. All products and materials "that may" contain asbestos are to be stored, transported and disposed of in accordance with the NSW Protection of the Environment Operations Act [1997] and NSW Protection of the Environment Operations [Waste] Regulation [2005] Prior to the removal process all products and materials "that may" contain asbestos to be sealed with PVA sealant or kept damp. Prevent and or contain excess run off water. All products and materials "that may" contain asbestos is to be either wrapped in recommended 200-micron thick plastic sheeting or placed in leak proof lined bins or vehicles and covered. All products and materials "that may" contain asbestos is to be stored in a secure area and removed from site as soon as practical in a covered leak proof vehicle. 	<p>CAPF LOD</p> <p>SHANE</p> <p>CAPF LOD</p> <p>SHANE</p> <p>SHANE</p> <p>CAPF LOD</p>

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Page 4 of 8

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			<ul style="list-style-type: none"> All products and materials "that may" contain asbestos is to be disposed of in a manner, and at a site approved by the NSW Department of Environment and Climate Change [DECC], appropriate disposal Authority or Local Council. Care in removing wall sheets and eave soffits to minimise breakage of sheets – where possible keep sheets intact. Ensure that adequate lighting and ventilation is available. Systematic safe removal of materials. Training of employees in safe working from step and extension ladders. Training of employees in the safe removal and handling of products and materials "that may" contain asbestos. Ensure workers wear safety glasses, noise protection, respiratory protection [disposable], protective footwear, disposable coveralls and gloves during the removal and clean up process. Regularly monitor for air borne dust when removal work is being undertaken. Pick up visible asbestos debris around the removal area, then decontaminate using wet methods or suitable vacuum cleaner. 	<p>CAPIS C & D</p> <p>SHAN</p>

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Page 5 of 8

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			<ul style="list-style-type: none"> Use approved vacuum cleaning equipment that complies with AS/NZS 3544 – <i>Industrial vacuum cleaners for particulates hazardous to health</i>, to prevent the release of lead containing dust while it is being removed. Do not use household vacuum cleaners. PVA seal residues of asbestos cement that cannot be removed from timber framed members. Plastic sheets used for drop sheets and debris is not be reused and is to be disposed of as asbestos waste. Training of employees in correct lifting and carrying methods. Ensure that the correct lifting and carrying techniques are used at all times. Rotate employees and vary tasks performed. 	SHANK
5	Stripping of asbestos cement roof covering	<ul style="list-style-type: none"> Slips, trips, falls and accessibility. UV / weather exposure. Fall from height. Hazardous materials. Identification of services. Electrocution. Falling objects. Exposure to dust. Exposure to noise. 	<ul style="list-style-type: none"> Assess the site conditions including the weather and conduct a Risk Assessment before commencing. Provide "Demolition in Progress" and "Restricted Access" warning signage and establish a "No access area" by barricading to prevent access of anyone not connected with the removal activity into the work area and to control contamination. Provide a spotter where necessary. 	SHANK CAPS CO

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Page 6 of 8

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		<ul style="list-style-type: none"> Manual handling. Sprains and strains. Cuts and abrasions. Proximity of other trades. Public access. 	<ul style="list-style-type: none"> Position warning signage containing the words "DANGER ASBESTOS REMOVAL IN PROGRESS" in a prominent visible position at the front of the site. Signage is to include the details of the licensed Contractor. Identify that the electrical service has been isolated and that 'tiger tails' are in place as protection from overhead wires and points of attachment before commencing. Use Licensed Electrician to isolate, disconnect and relate existing services. Ensure that the guard rails to the ramp are in place and that the surface of the ramp is clean before commencing. Ensure that the perimeter protection is in place [scaffolding and edge protection] are in place before accessing work from roof surface. Ensure that the edge protection to the roof surface [roof rail] are in place before accessing the roof surface. Training of employees in safe working at heights and safe movement on scaffolding and on roof. Training of employees in the safe removal and handling of products and materials "that may" contain asbestos. Ensure that the scaffolding is safe and erected by a qualified Scaffolder. 	<p>CAPT COD</p> <p>CAPT COD A SHAW</p> <p>CAPT COD</p> <p>SHAW</p>

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Page 7 of 8

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
			<ul style="list-style-type: none"> • Ensure that the perimeter protection is in place [scaffolding and edge protection] before commencing. ✓ • Check the access ladder for damage / defects before use. • Check that the ladder is stable and secured top and bottom before use. • Correct use of access ladder. ✓ • Limit use of ladders as working platforms. ✓ • Ensure workers wear hats, safety glasses, noise protection, respiratory protection [disposable], protective footwear, disposable coveralls and gloves during the removal and clean up process. ✓ • Systematic safe removal of materials. ✓ • Training of employees in correct lifting and carrying methods. • Team lifting and carrying. ✓ • Rotate employees and vary tasks performed. ✓ • Ensure that materials are not stored on roof or scaffold. ✓ • Prior to the removal process asbestos seal the roofing sheets with PVA sealant or wet down. ✓ 	SHANK

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Page 8 of 8

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			<ul style="list-style-type: none"> • Ensure dampening of the roofing sheets is done well before removal to allow the roof surface to dry sufficiently so workers do not slip. Prevent and or contain excess run off water from the roof surface. • Remove fixings and remove the asbestos cement sheets with minimal breakage. Lower whole sheets to the ground where possible and place in prepared designated waste area. Provide a spotter where necessary. • Regularly monitor for air borne dust when removal work is being undertaken. • Provide shade cloth around work area and wet down dust as required to prevent wind borne dust. • Pick up visible asbestos debris in the roof space and around the removal area, then decontaminate using wet methods or suitable vacuum cleaner. • PVA seal residues of asbestos cement that cannot be removed from timber framed members. • Plastic sheets used for drop sheets and debris is not be reused and is to be disposed of as asbestos waste. • Regular site clean ups. 	SHANK SHANK SHANK CAPS COD SHANK SHANK SHANK CAPS COD

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