

SITE SPECIFIC Risk Assessment

Date:		New	✓	Revised		Page	
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TRADE: ROOF TILER

Job No:	7611/14	Client:	PAYNE
Address:	5 / 59 Gould Street, Bondi Beach NSW 2026	Supervisor:	David Wahba

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined -	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas. Train 'workers' in the safe accessing of the work area using / from a scaffolded access tower [steps]	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and	Contractor / all 'workers'	

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									team lifting - rotate 'workers' and vary tasks.		
Exposure to dust - Hazardous chemical - Biological -	Dust inhalation / skin and eye allergies/ irritations. Respiratory problems		✓			✓		3	Appropriate removal procedures for roofing material to contain dust. Use appropriate PPE	Contractor / all 'workers'	
Exposure to noise - Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working to close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical supply is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Site Supervisor Contractor / all 'workers'	
Location of services - Electricity - insulation to old wiring frayed or brittle [conduit] or easily damaged - water pipe electrified Gas service - Hazardous chemical Biological	Electric shock or electrocution Gas explosion Inhalation and exposure to hazardous chemicals		✓		✓			3	Identify that the electrical supply / wiring is isolated prior to work commencing RCD installed on mains supply / portable generator Isolate gas service.	Site Supervisor / all 'workers'	
Gaining access to the roof surface - access tower or ladder Slips, trips, falls and accessibility -	Slips, trips, falls and accessibility Muscle strain - back injuries and cuts Fall from ladder		✓		✓			1	Identify the risks and plan the task in consultation with the 'workers' Train 'workers' in the safe accessing of the roof surface using a	Contractor / all 'workers'	

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<p>Inadequate access and access not suitably defined -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing</p>									<p>scaffolded access tower [steps]</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work areas</p> <p>Provide perimeter guardrail / catch scaffold to roof surface.</p> <p>Ensure ladder is at 4:1 slope. Secure ladder at base and top. Ensure 'workers' face the ladder when climbing up and down ladder. Provide and maintain barricades to restrict access to work area.</p> <p>Limit the use of ladders</p> <p>Training on the safe use of ladders</p>		
<p>Partial stripping tiled roof surfaces -</p> <p>Slips, trips, falls and accessibility –</p> <p>Inadequate fall prevention system / work platform -</p> <p>Pitch of roof - condition of tiles -</p> <p>Windy and or wet conditions</p> <p>Gravity - overbalancing</p> <p>Manual tasks</p>	<p>Falls through roof frame and from the roof edge</p> <p>Fractures, bruises lacerations and personal injuries</p> <p>Muscle strain - back injuries and cuts</p>		✓		✓			3	<p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work areas.</p> <p>Appropriate removal procedures to contain dust</p> <p>Provide perimeter guardrail / catch scaffold to roof surface.</p> <p>Use task specific trained 'workers' in safe working at heights - ensure 'workers' know their responsibility during the work / removal process</p> <p>Use safety harness - use task specific trained</p>	Contractor / all 'workers'	

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									<p>'workers'.</p> <p>Don't remove / strip tiles and a wet or windy day</p> <p>Use designated drop areas to restrict traffic across the roof surface</p> <p>Use materials chute or materials hoist to lower materials / debris to ground floor level</p> <p>Provide barricades to restrict access to work areas.</p> <p>Wear appropriate PPE</p>		
<p>Walking on tiles that break under foot -</p> <p>Slips, trips, falls and accessibility - walking in the middle of tiles - not tile lap -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Pitch of roof -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing</p> <p>Manual tasks</p>	<p>Slips, trips and falls through roof surface.</p> <p>Fractures, bruises lacerations and personal injuries</p>		✓			✓		2	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work areas.</p> <p>Use task specific trained 'workers'</p> <p>Provide perimeter guardrail / catch scaffold to roof surface.</p> <p>Use materials chute or materials hoist to lower materials / debris to ground floor level</p> <p>Use designated drop areas to restrict traffic across the roof surface</p> <p>Provide training on safe working at heights and on brittle surfaces.</p> <p>Use appropriate PPE</p>	Contractor / all 'workers'	
<p>Set out of roofing battens -</p> <p>Slips, trips, falls and accessibility-</p> <p>Inadequate fall prevention system / work platform -</p>	<p>Slips, trips and falls through framing</p> <p>Muscle strain - back injuries and cuts</p>		✓		✓			1	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work areas.</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	

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Pitch of roof - Windy and or wet conditions - Gravity - overbalancing Manual tasks									Provide perimeter guardrail / catch scaffold to roof surface. Use task specific trained /experienced 'workers' in safe working at heights - ensure 'workers' know their responsibility during the work process Limit truss/rafter spacing to 600mm SWMS		
Cutting in roofing battens - Slips, trips, falls and accessibility. Manual tasks	Slips, trips and falls through framing Muscle strain - back injuries and cuts		✓		✓			1	Identify the risks and plan the tasks in consultation with the 'workers' Ensure unobstructed access to work areas. Use task specific trained and experienced 'workers'. Limit truss / rafter spacing to 600mm. Wear appropriate PPE	Contractor / all 'workers'	
Deliver rolls of foil sarking to fourth floor roof area- Slips, trips, falls and accessibility - Inadequate fall protection system / work platform - Slope of ramp - Windy and or wet conditions - Manual tasks Exposure to dust - Hazardous chemicals - Biological	Slips, trips and falls from ramp or work platform Muscle strain -back injuries and cuts Dust inhalation - respiratory problems Eye and skin irritations / allergies		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Use materials hoist to deliver sarking to fourth floor level Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide perimeter guardrail / catch scaffold to roof surface. Provide barricades to restrict access to around / under work areas. Team lifting and carrying. Rotate 'workers' and	Contractor / all 'workers'	

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									vary tasks. Limit weights to manageable sizes. Use appropriate PPE - disposable dust protection. SWMS		
Carry rolls of sarking over roof frame and cut and fix sarking- Slips, trips, falls and accessibility - Inadequate fall prevention system / work platform - Pitch of roof Windy and or wet conditions Gravity - overbalancing Manual tasks Glare from reflective sarking	Slips, trips and falls from edge of roof and through the framing. Fractures, bruises lacerations and personal injuries Muscle strain - back injuries		✓		✓			1	Identify the risks and plan the tasks in consultation with the 'workers' Ensure unobstructed access to work areas. Provide perimeter guardrail to the roof. Use task specific trained 'workers'. Limit truss / rafter spacing to 600mm. Use safety harness - use task specific trained 'workers'	Site Supervisor Contractor / all 'workers'	
Use of electrical powered plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' RCD installed on mains supply / portable generator Guards to plant and equipment fully operational. Protect leads from damage - power saw blade / sharp edges / vehicular traffic Use stands and hooks for leads in trafficable areas Use of appropriate PPE.	Contractor/ all 'workers'	

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Use of pneumatic operated tools and equipment - Compressed air - Exposure to noise - Exposure to dust - Hazardous chemicals Biological - Plant / equipment	Impact injury from projectiles Hearing loss Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Appropriate warning signage and barricades to restrict access into the work area Ensure unobstructed access work areas Regularly monitor that air hoses are securely engaged and not damaged Guards to tools fully operational Protect air line from damage - power saw blade / sharp edges / vehicular traffic Use of appropriate PPE. Use task specific trained 'workers'.	Contractor / all 'workers'	
Use of materials hoist to deliver roof tiles to work area - Access to tiles and hoist Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Ensure unobstructed access to tiles and materials hoist Use task specific trained 'workers' to operate materials hoist. Use task specific trained 'workers' and team lifting - rotate 'workers' and vary tasks. Use appropriate PPE. SWMS	Contractor / all 'workers'	
Installation of tiled roof covering - Slips, trips, falls and accessibility -	Slips, trips and falls from edge of roof / through roof frame Fractures, bruises lacerations and		✓		✓			1	Identify the risks and plan the tasks in consultation with the 'workers' Use crane to deliver	Site Supervisor Contractor / all 'workers'	

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Inadequate fall prevention system / work platform- Pitch of roof Windy and or wet conditions Gravity - overbalancing Manual tasks	personal injuries Muscle strain - back injuries and cuts Over exertion or repetitive movements								tiles / materials to fourth floor roof surface Use materials hoist to deliver tiles / materials to fourth floor roof surface Provide perimeter guardrail / catch scaffold to the roof surface. Use safety harness - use task specific trained 'workers' Use task specific trained /experienced 'workers' in safe working at heights - ensure 'workers' know their responsibility during the work process Rotate 'workers' and vary tasks.		
Cut roof tiles to fit - - dispose of tile off cuts from roof surface - Slips, trips, falls and accessibility - Inadequate fall prevention system / work platform - Pitch of roof - Windy and or wet conditions - Gravity - overbalancing Manual tasks	Slips, trips and falls from edge of roof. Muscle strain - back injuries and cuts Over exertion or repetitive movements Struck by falling objects.		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Ensure unobstructed access to work areas. Provide perimeter guardrail to the roof surface Use materials chute or materials hoist to lower materials / debris to ground floor level Use designated drop areas to restrict traffic across the roof surface Provide barricades to restrict access to work areas. Use appropriate PPE.	Contractor / all 'workers'	
Bedding and pointing with lime / cement - Hazardous chemicals - Biological -	Inhalation of dust - respiratory problems. Eye and skin irritations / allergies		✓			✓		3	Provide training on safe use of lime and cement products. Use appropriate PPE and provide SDS.	Contractor / all 'workers'	

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Bedding and pointing with flexible pointing - Hazardous chemicals - Biological -	Eye and skin irritations / allergies		✓			✓		3	Provide training on safe use of pointing product. Use appropriate PPE and provide SDS	Contractor / all 'workers'	
Site clean up including roof surfaces on completion of work - Manual tasks Exposure to dust - Hazardous chemicals Biological -	Inhalation of dust - respiratory problems. Eye and skin irritations / allergies Personal injuries - cuts and abrasions.		✓			✓		3	Identify the risks and plan the tasks in consultation with the 'workers' Provide perimeter guardrail to the roof surface Use task specific trained 'workers' in the safe operation of equipment used to clean down the roof surfaces Use appropriate PPE including footwear Place all associated roofing waste and debris in the designated waste area / skip bin Leave site / work area in a clean and tidy condition Remove any temporary barricades if no longer required from around work area	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



Signed by:

(Contractor PCBU)

for and on behalf of: Cape Cod Australia Pty. Limited

ABN: 54 000 605 407

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: