

Date:		New	✓	Revised		Page	
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TRADE: SITE CLEANER

Job No:	7683/15	Client:	RICHMOND
Address:	14 Union Street, Dulwich Hill NSW 2203	Supervisor:	Matt Saunders

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: All *manual tasks* are to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 [or as amended] and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of Part 4.4 Falls Clauses 78-80 of WHS Regulation 2011

Note 5: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas.	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas.	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting.	Contractor / all 'workers'	

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		Likely	Possible	Unlikely	Major	Severe	Minor				
									Rotate 'workers' and vary tasks		
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Supervisor Contractor / all 'workers'	
Use of electrical powered or battery operated plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - sharp edges / vehicular traffic Guards to plant and equipment fully operational. Use task specific trained 'workers' in the operation of the plant and equipment. Use of appropriate PPE.	Contractor/ all 'workers'	
Exposure to noise	Hearing damage		✓			✓		2	Isolate plant and		

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									equipment Use appropriate PPE	Contractor / all 'workers'	
Exposure to dust Hazardous chemical – Biological -	Dust inhalation / skin and eye allergies / irritations Respiratory problems		✓			✓		3	Damp down area as work proceeds. Use appropriate PPE.	Contractor / all 'workers'	
Removal from site of material that <i>may contain</i> asbestos cement [ACM] or fibre-cement [FC] - Hazardous chemicals Biological - Slips, trips and falls Manual tasks Proximity to other 'workers' and public.	Inhalation and exposure to ACM /FC fibres / dust - respiratory problems. Muscle strain - back injuries and cuts		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Conduct hazardous chemical assessment prior to commencement of the works Appropriate warning signage and barricades to restrict access into the work area. Ensure all material is wrapped and sealed in heavy duty plastic sheeting Regularly monitor for airborne dust/ fibres and use appropriate procedures to contain dust / fibres. Use task specific trained / experienced 'workers'. Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS	Site Supervisor Contractor / all 'workers'	
Removal from site of ceiling linings that <i>may be</i> contaminated by lead dust, asbestos cement [ACM] or fibre-cement [FC] fibres Slips, trips, falls and accessibility - Hazardous chemicals -	Slips, trips, falls and accessibility. Inhalation and exposure to dust / fibres - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Appropriate removal procedures to contain dust / fibres. Regularly monitor for airborne dust/ fibres Use task specific trained / experienced 'workers'. Appropriate warning signage and barricades	Site Supervisor Contractor / all 'workers'	

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Biological -									to restrict access into the work area Place removed material in heavy duty plastic bags. Adequate lighting and ventilation. Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS		
Removal from site of SMF batt insulation that may be contaminated by lead dust - Slips, trips, falls and accessibility - Hazardous chemicals - Biological -	Slips, trips, falls and accessibility. Inhalation and exposure to dust / fibres - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Appropriate removal procedures to contain dust / fibres. Regularly monitor for airborne dust/ fibres Use task specific trained / experienced 'workers'. Appropriate warning signage and barricades to restrict access into the work area Place removed material in heavy duty plastic bags. Adequate lighting and ventilation. Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS	Site Supervisor Contractor / all 'workers'	
Removal from site of roofing tiles - Slips, trips, falls and accessibility - Windy and or wet	Slips, trips, falls and accessibility. Muscle strain - back injuries and cuts Inhalation and		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Appropriate removal procedures to contain dust	Site Supervisor Contractor / all 'workers'	

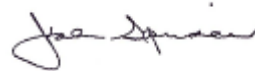
Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
conditions - Hazardous chemicals - Biological -	exposure to dust / fibres - respiratory problems								/ fibres. Regularly monitor for airborne dust/ fibres Use task specific trained / experienced ' <i>workers</i> '. Appropriate warning signage and barricades to restrict access into the work area Adequate lighting and ventilation. Ensure load is adequately secured for transit Use appropriate PPE SWMS		
Clean up debris / waste by hand Slips, trips, falls and accessibility - Access ways not clearly defined - Site and weather conditions - wet site / rain - Manual tasks	Slips, trips and falls Muscle strain - back injuries and cuts		✓			✓		2	Identify the risks and plan the tasks in consultation with the ' <i>workers</i> ' Use task specific trained and experienced ' <i>workers</i> ' -rotate ' <i>workers</i> ' and vary tasks Monitor for airborne dust / fibres Wet down debris / waste to contain / minimise airborne dust / fibres Ensure load is adequately covered for transit Use appropriate PPE. SWMS	Supervisor Contractor / all ' <i>workers</i> '	
Using bucket / wheel barrow to remove debris - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injury - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the task in consultation with the ' <i>workers</i> ' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained	Contractor / all ' <i>workers</i> '	

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									<p>'workers' and rotate 'workers' tasks.</p> <p>Limit the weight of each bucket load to easily manageable size.</p> <p>SWMS</p>		
<p>Use of wheel barrow and ramp to load truck -</p> <p>Slips, trips, falls and accessibility -</p> <p>Slope of ramp</p> <p>Site and weather conditions - wet site / rain -</p> <p>Manual tasks</p>	<p>Slips, trips and falls</p> <p>Back injuries - strains and sprains</p>		✓			✓		2	<p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access between work areas and truck loading area.</p> <p>Ramp surface clean and dry.</p> <p>Use task specific trained 'workers'</p> <p>Ensure load is adequately covered for transit</p> <p>SWMS</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	
<p>Site clean up on completion of work</p> <p>Manual tasks</p> <p>Exposure to dust -</p> <p>Hazardous chemicals</p> <p>Biological -</p>	<p>Inhalation of dust - respiratory problems.</p> <p>Eye and skin irritations / allergies</p> <p>Personal injuries - cuts and abrasions.</p>		✓			✓		3	<p>Leave site / work area in a clean and tidy condition</p> <p>Remove any temporary barricades if no longer required</p>	<p>Contractor / all 'workers'</p>	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: