

<b>Date:</b>	13 November 2013	<b>New</b>	✓	<b>Revised</b>		<b>Page</b>	
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## TRADE: FIX OUT CARPENTER

<b>Job No:</b>	<b>7477/13</b>	<b>Client:</b>	<b>HAMPTON &amp; GRULICH</b>
<b>Address:</b>	25 Bathurst Street, Woollahra NSW 2025	<b>Supervisor:</b>	Dean Beringer

<b>Key:</b>	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Ensure unobstructed access to site and work areas.	Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas.	Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment Use appropriate PPE	All 'workers'	
Exposure to UV light / weather -  UV light - glare  Extreme temperatures	Skin cancer / sun burn -  Dehydration - heat stroke or fatigue  Sight damage		✓			✓		2	Reduce exposure where possible.  Monitor 'workers' condition  Adequate fluid intake  Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to	Licensed	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective									work commencing.  Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Electrical Contractor or Approved person  Supervisor  Contractor / all 'workers'	
Carrying fix out materials, doors and tools to ground floor work area - Slips, trips, falls and accessibility -  Access ways not clearly defined -  Manual tasks	Slips, trips and falls  Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Ensure unobstructed access to work areas.  Use trained 'workers'.  Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Carrying fix out materials, doors and tools up ramp or over roof and through window -  Slips, trips, falls and accessibility -  Inadequate fall prevention system -  Windy and or wet conditions -  Slope of ramp / pitch of roof - roofing material  Manual tasks	Slips, trips and falls from ramp or roof surface -  Fractures, bruises lacerations and personal injuries  Muscle strain - back injuries and cuts		✓			✓		2	Guardrails to ramp are in place - ramp and roof surfaces clean and dry.  Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry.  Perimeter and edge protection / catch scaffold when access from roof surface.  Use trained 'workers' and team lifting.  Rotate 'workers' and vary tasks.  SWMS	Contractor / all 'workers'	
Carry vanity unit to ground floor	Slips, trips and falls		✓			✓		2	Use trained and experienced 'workers' and team lifting	Contractor / all 'workers'	

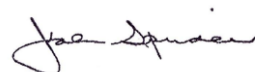
Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
work area Slips, trips, falls and accessibility - Access ways not clearly defined - Manual tasks	Back injuries - strains and sprains										
Carrying vanity unit / bath up ramp / scaffold or up stairs Slips, trips, falls and accessibility - Slope of ramp - Windy and or wet conditions - Manual tasks	Slips, trips, falls and accessibility. Back injuries - strains and sprains		✓			✓		2	Guardrails to ramp are in place. Ramp surface clean and dry. Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry. Use trained 'workers' and team lifting.	Contractor Contractor / all 'workers'	
Stairwell opening - roughed-in stair no guardrail - Slips, trips, falls and accessibility - Inadequate fall prevention system- Gravity - overbalancing	Falls through open stairwell- Fractures, bruises lacerations and personal injuries		✓		✓			1	Prevent access to opening. Provide guardrail / edge protection. Cover stairwell with temporary sheeting.	Contractor/ all 'workers'	
Carrying fix out materials / tools up stairs - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls on stairs. Back injuries- muscle strain / sprain		✓			✓		2	Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks. SWMS	Contractor/ all 'workers'	
Use of power tools Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Equipment	Electrical shock or electrocution Hearing loss Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - Sight damage		✓			✓		2	RCD installed on mains supply / portable generator Guards to plant and equipment fully operational. Adequate ventilation and lighting Use trained 'workers'. Use of appropriate PPE.	Contractor/ all 'workers'	
Working with	Inhalation of dust -		✓			✓		2	Train 'workers' in the safe	Contractor/ all	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
chemically treated timber, pine or MDF - Exposure to dust - Hazardous chemicals - Biological	respiratory problems.  Eye and skin irritations / allergies -  Sight damage								handling and cutting of hazardous materials.  Adequate ventilation and lighting  Use of appropriate PPE  Provide SDS for product.	'workers'	

I / We have consulted with Cape Cod Australia Pty. Ltd. and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Ltd. work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: