

Date:		New	✓	Revised		Page	
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## TRADE: FLOOR AND WALL TILER

Job No:	7613/14	Client:	REID
Address:	3 Marguerite Crescent, West Pennant Hills	Supervisor:	JOHN WALTON

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area  Ensure unobstructed access to site and work areas.	Site Supervisor / all 'workers'	
Stored materials -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Use trained 'workers' and team lifting.  Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	
Exposure to UV light / weather -  UV light - glare	Skin cancer / sun burn -  Dehydration -		✓			✓		2	Reduce exposure where possible.  Monitor 'workers' condition	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Extreme temperatures	heat stroke or fatigue Sight damage								Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.		
Exposure to dust/ chemical vapours  Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations.  Respiratory problems		✓			✓		2	Use appropriate PPE - disposable dust / chemical vapour protection.	Contractor / all 'workers'	
Use of electrical powered plant and equipment -  Electricity - Exposure to noise -	Electrical shock or electrocution  Hearing loss  Sight damage		✓			✓		2	RCD installed on mains supply / portable generator  Guards to plant and equipment fully operational.  Use of appropriate PPE.	Contractor/ all 'workers'	
Carry materials, tiles and tools to ground floor work area - Slips, trips, falls and accessibility -  Access ways not clearly defined -  Manual tasks	Slips, trips and falls  Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use trained 'workers'.  Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Carry materials, tiles and tools up ramp / scaffold or over roof surface  Slips, trips, falls and accessibility -  Slope of ramp -  Pitch of roof and roofing material -  Windy and or wet conditions -  Gravity - overbalancing  Manual tasks	Slips, trips and falls from ramp / scaffold or roof surface  Back injuries - muscle strain / sprain - cuts		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas. Guardrails to ramp are in place - ramp surface clean and dry.  Guardrails and toe boards to scaffold and access ramp are in place and work platform complete, clean and dry.  Use trained 'workers', team lifting and rotate 'workers'.  Limit the size of each load to easily manageable size.  Carry part boxes only	Contractor / all 'workers'	
Carry materials, tiles and tools up stairs –	Slips, trips and falls on stairs  Back injury -		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Slips, trips, falls and accessibility -  Manual tasks	muscle strain / sprain								to work areas.  Use trained ' <i>workers</i> ', team lifting and rotate ' <i>workers</i> '.  SWMS  Carry part boxes of tiles only		
Carry mixed cement mortar up stairs in bucket -  Slips, trips, falls and accessibility -  Manual tasks	Slips, trips and falls.  Back injury - muscle strain / sprain - cuts		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use trained ' <i>workers</i> ' and rotate ' <i>workers</i> ' tasks.  Limit the size of each load to easily manageable size.  SWMS	Contractor / all ' <i>workers</i> '	
Cutting tiles with power saw / angle grinder -  Exposure to noise - Exposure to dust - Hazardous chemicals - Biological -  Equipment	Hearing damage  Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies - sight damage		✓			✓		2	RCD installed on mains supply / portable generator  Guards to plant and equipment fully operational.  Use trained ' <i>workers</i> '.  Provide appropriate ventilation and lighting.  Use appropriate PPE.	Contractor / all ' <i>workers</i> '	
Use adhesive in confined space - Hazardous chemicals - Biological	Inhalation of fumes respiratory problems.  Eye and skin irritations / allergies - sight damage		✓			✓		3	Use trained and experienced ' <i>workers</i> '.  Provide adequate ventilation  Use appropriate PPE Make SDS available	Contractor / all ' <i>workers</i> '	
Lay tiles in small dark areas - Inadequate lighting	Personal injuries – cuts and abrasions.		✓			✓		3	Provide suitable lighting	Contractor / all ' <i>workers</i> '	
Site cleanup on completion of work - Manual tasks Exposure to dust - Hazardous chemicals - Biological -	Exposure to dust - Hazardous chemicals - Biological –  Personal injuries - cuts and abrasions.		✓			✓		3	Remove any barricades if no longer required  Place all associated tiling waste and rubbish in the designated waste area  Leave site / work area in a clean and tidy condition		

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Ltd

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: