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| Date: | | New | ✓ | Revised | | Page | |
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TRADE: FIX OUT CARPENTER

| | | | |
|----------|------------------------------------|-------------|-------------|
| Job No: | 7563/14 | Client: | KEOGH |
| Address: | 68 King Street, Eastlakes NSW 2018 | Supervisor: | David Wahba |

| | | | |
|------|----------------|-----------------|-----------------|
| Key: | "1" action now | "2" action ASAP | "3" action ASAP |
|------|----------------|-----------------|-----------------|

Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.

| Job Step / Hazard | Potential Harm | Likelihood | | | Result | | | Priority | Possible Controls | Responsible Person/s | Date |
|---|---|------------|----------|----------|--------|--------|-------|----------|---|---------------------------------|------|
| | | Likely | Possible | Unlikely | Major | Severe | Minor | | | | |
| Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined | Slips, trips and falls | | ✓ | | | ✓ | | 3 | Assess travel path and distance to work area Ensure unobstructed access to site and work areas. | Site Supervisor / all 'workers' | |
| Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined | Slips, trips and falls | | ✓ | | | ✓ | | 2 | Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas. | Site Supervisor / all 'workers' | |
| Manual tasks | Muscle strain - back injuries and cuts Over exertion or repetitive movements | | ✓ | | | ✓ | | 2 | Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks. | Contractor / all 'workers' | |
| Exposure to noise Plant / equipment | Hearing damage | | ✓ | | | ✓ | | 2 | Isolate plant and equipment Use appropriate PPE | All 'workers' | |
| Exposure to UV light / weather - UV light - glare | Skin cancer / sun burn - Dehydration - heat stroke or | | ✓ | | | ✓ | | 2 | Reduce exposure where possible. Monitor 'workers' condition | Contractor / all 'workers' | |

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|--|--|------------|----------|----------|--------|--------|-------|----------|--|--|------|
| | | Likely | Possible | Unlikely | Major | Severe | Minor | | | | |
| Extreme temperatures | fatigue Sight damage | | | | | | | | Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE. | | |
| Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective | Electric shock or electrocution | | ✓ | | | ✓ | | 3 | Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary | Licensed Electrical Contractor or Approved person Site Supervisor Contractor / all 'workers' | |
| Carrying fix out materials, doors and tools to ground floor work area - Slips, trips, falls and accessibility - Access ways not clearly defined - Manual tasks | Slips, trips and falls Muscle strain - back injuries and cuts Over exertion or repetitive movements | | ✓ | | | ✓ | | 2 | Assess travel path and distance to work area Ensure unobstructed access to work areas. Use trained 'workers'. Rotate 'workers' and vary tasks. | Contractor / all 'workers' | |
| Carrying fix out materials, doors and tools up ramp or over roof and through window - Slips, trips, falls and accessibility - Inadequate fall prevention system - Windy and or wet conditions - Slope of ramp / pitch of roof - roofing material | Slips, trips and falls from ramp or roof surface - Fractures, bruises lacerations and personal injuries Muscle strain - back injuries and cuts | | ✓ | | | ✓ | | 2 | Assess travel path and distance to work area Ensure unobstructed access to work areas. Guardrails to ramp are in place - ramp and roof surfaces clean and dry. Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry. Perimeter and edge protection / catch scaffold when access from roof surface. | Contractor / all 'workers' | |

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|---|---|------------|----------|----------|--------|--------|-------|----------|--|---------------------------|------|
| | | Likely | Possible | Unlikely | Major | Severe | Minor | | | | |
| Manual tasks | | | | | | | | | Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks. SWMS | | |
| Stairwell opening - roughed-in stair no guardrail - Slips, trips, falls and accessibility - Inadequate fall prevention system- Gravity - overbalancing | Falls through open stairwell- Fractures, bruises lacerations and personal injuries | | ✓ | | ✓ | | | 1 | Prevent access to opening. Provide guardrail / edge protection. Cover stairwell with temporary sheeting. | Contractor/ all 'workers' | |
| Carrying fix out materials / tools up stairs - Slips, trips, falls and accessibility - Manual tasks | Slips, trips and falls on stairs. Back injuries- muscle strain / sprain | | ✓ | | | ✓ | | 2 | Assess travel path and distance to work area Ensure unobstructed access to work areas. Use trained 'workers' and team lifting. Rotate 'workers' and vary tasks. SWMS | Contractor/ all 'workers' | |
| Use of power tools Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Equipment | Electrical shock or electrocution Hearing loss Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - Sight damage | | ✓ | | | ✓ | | 2 | RCD installed on mains supply / portable generator Guards to plant and equipment fully operational. Adequate ventilation and lighting Use trained 'workers'. Use of appropriate PPE. | Contractor/ all 'workers' | |
| Working with chemically treated timber, pine or MDF - Exposure to dust - Hazardous chemicals - Biological | Inhalation of dust - respiratory problems. Eye and skin irritations / allergies - Sight damage | | ✓ | | | ✓ | | 2 | Train 'workers' in the safe handling and cutting of hazardous materials. Adequate ventilation and lighting Use of appropriate PPE Provide SDS for product. | Contractor/ all 'workers' | |
| Site clean up on | Exposure to dust - | | ✓ | | | ✓ | | 3 | Remove any temporary | Contractor / all | |

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| | | Likely | Possible | Unlikely | Major | Severe | Minor | | | | |
| completion of work Manual tasks Exposure to dust - Hazardous chemicals Biological - | Hazardous chemicals - Biological - Personal injuries - cuts and abrasions. | | | | | | | | barricades if no longer required Place all rubbish in appropriate bins Leave site / work area in a clean and tidy condition | 'workers' | |

I / We have consulted with Cape Cod Australia Pty. Ltd. and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Ltd. work site.

Company
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: