

Date:		New	✓	Revised		Page	
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TRADE: EAVE GUTTER FIXER

Job No:	7613/14	Client:	REID
Address:	3 Marguerite Crescent, West Pennant Hills	Supervisor:	JOHN WALTON

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and/or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Access ways not clearly defined Slips, trips, falls and accessibility	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas.	Site Supervisor / all 'workers'	
Stored materials - Access ways not clearly defined Slips, trips, falls and accessibility	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work area Provide and maintain barricades to isolate stored material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Use trained 'workers' and team lifting. Use appropriate PPE where necessary.	Contractor / all 'workers'	
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Exposure to dust Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations. Respiratory problems		✓			✓		2	Use appropriate PPE - disposable dust protection.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working to close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Site Supervisor Contractor / all 'workers'	
Working at height - scaffold as work platform - Inadequate fall prevention system / work platform Slips, trips, falls and accessibility - Gravity - overbalancing Windy and or wet conditions	Slips, trips and falls from work platform.		✓			✓		3	Scaffold guardrails and work platform is complete - clean and dry Use experienced / trained 'workers' - additional 'workers' to handle long lengths of barge capping, guttering and accessories Train 'workers' in safe working at heights. Limit the use of ladders Use buckets to retain off cuts and tools on working deck. Provide barricades to restrict access to work areas.	Site Supervisor Contractor / all 'workers'	
Working at height Inadequate fall	Slips, trips and falls from edge of roof or from work platform.		✓			✓		2	Assess travel path and distance to work area	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
prevention system / work platform Slips, trips, falls and accessibility - Gravity – overbalancing Windy and or wet conditions	Cuts and abrasions Struck by falling objects								Ensure unobstructed access to work areas. Perimeter and edge protection / catch scaffold when working from roof surface. Use experienced / trained ‘workers’ - additional ‘workers’ to handle long lengths of barge capping, guttering and accessories Use buckets to retain off cuts and tools on working deck. Provide barricades to restrict access to work area. Use of PPE by other ‘workers’		
Site clean up on completion of work Manual tasks Exposure to dust - Hazardous chemicals Biological -	Exposure to dust - Hazardous chemicals - Biological – Personal injuries - cuts and abrasions.		✓			✓		3	Remove any temporary barricades if no longer required Place all associated building waste and rubbish in the designated waste area Leave site / work area in a clean and tidy condition	Contractor / all ‘workers’	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Ltd.

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: