
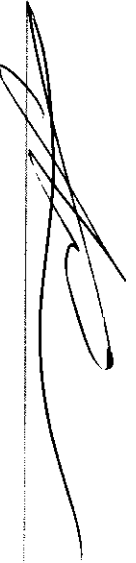




Demolition Manual

Safe Work Method Statement (SWMS)

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Work Activity – Task: Demolition Manual	Project Name:
Codes/Standards Applicable: New South Wales Work Health and Safety Act 2011, Work Health and Safety Regulation 2011, Workers Compensation Act 1987, Workplace Injury Management and Workers Compensation Act 1998, Workers' Compensation (Dust Diseases) Act 1942, OHS Amendment (Dangerous Goods) Act 2003, Supporting OHS Amendment (Dangerous Goods) Regulation 2005	Principal Contractor: Cape Cod Australia P/L ABN: 54 000 605 407
Prepared By: Warren Klomp 	Representative: Appointed Cape Cod Supervisor
Signature:	Sub Contractor: High Performance Constructions P/L Contact Name: Warren Klomp Ph No: 0401679665 ABN: 76 805 643 678
NOTE: Sign off to be provided at Tool Box Talk	Principal Contractor Signature: 
Date: 17/12/14	
Responsibilities: The principal contractor and/or sub-contractor (or person doing the work) is responsible for carrying out a particular action, as listed in this SWMS. The supervisor is responsible to ensure that the sub-contractor or person doing the work is competent and satisfied with the procedures listed. The supervisor is required to provide supervision to the extent necessary, to make sure the SWMS is being followed and to take immediate corrective action if it is not.	



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Level	Description of Consequence or Impact	Consequence	Likelihood/Probability		
			L <i>Likely</i>	M <i>Moderate</i>	U <i>Unlikely</i>
H (1) <i>(High level of harm)</i>	Potential death, permanent disability or major structural failure/damage. Off-site environmental discharge/release not contained and significant long-term environmental harm.	H (1) <i>(High)</i>	1	1	2
M (2) <i>(Medium level of harm)</i>	Potential temporary disability or minor structural failure/damage. On-site environmental discharge/release contained, minor remediation required, short-term environmental harm.	M (2) <i>(Medium)</i>	1	2	3
L (3) <i>(Low level of harm)</i>	Incident that has the potential to cause persons to require first aid. On-site environmental discharge/release immediately contained, minor level clean up with no short-term environmental harm.	L (3) <i>(Low)</i>	2	3	3
Level	Likelihood / Probability				
Likely	Could happen frequently				
Moderate	Could happen occasionally				
Unlikely	May occur only in exceptional circumstances				

Item	Job Steps	Hazards	Risk Class/ Ranking	Controls	Name of persons responsible for work
1.	Entry to site	<ul style="list-style-type: none"> Slips, Trips, Falls UV Exposure 	3	<ul style="list-style-type: none"> Site Specific Induction All workers to register before entering the site; to read the General Construction Safety Plan signage and to read and sign Cape Cod's Site Specific Risk Assessment form before entry to site. Tool Box talk to highlight any OHS concerns Wear appropriate PPE – Hat, Sunscreen, Sunglasses, drink fluids and reduce exposure where possible Ensure entry to site is unobstructed Ensure all weather access to work areas 	<p>Cape Cod Warren Klomp</p> <p>Wk</p> <p>Wk</p> <p>Wk</p>

			<ul style="list-style-type: none"> • Provision of designated waste area • Storage of materials in designated areas • Provide and maintain barricades to all materials stored on footpath and on site • Regular site clean ups 	Cape Cod Warren Klomp Cape Cod <i>WK</i> <i>CC</i>
2.	Unloading Equipment	<ul style="list-style-type: none"> • Manual Handling Injuries • Slips, Trips and Falls • Proximity of other "workers" • Public access 	3 <ul style="list-style-type: none"> • Team lifting • Team Carrying • Training employees in correct lifting and carrying methods • Unload and move equipment to designated area to keep pathways clear. 	Warren Klomp
3.	Setting Up Equipment	<ul style="list-style-type: none"> • Slips, Trips and Falls • Struck by Equipment • Crushed Hands, Cuts • Electrocution • Proximity of others "workers" • Public access 	3 <ul style="list-style-type: none"> • Set up in a clear area • Maintain a clear travel path • Avoid difficult terrain • Training of employees in the setup of electrical leads, power tools and nail guns • Ensure all power tools and electrical leads have current tagging • Ensure all power tools have working safety guards • Ensure all power tools are attached to a residual current device (RCD) 	Warren Klomp
4.	Stripping of External Cladding	<ul style="list-style-type: none"> • Slips, Trips and Falls • UV Exposure • Electrocution • Hazardous Materials • Exposure to Dust • Exposure to Noise • Cuts and Abrasions • Manual Handling • Working at Height • Proximity of "workers" • Public access 	1 <ul style="list-style-type: none"> • Identify services and make sure all electrical, gas, water, and sewerage services have been isolated or safely relocated • Use licensed Electrician and Plumber to isolate, disconnect and/or relocate • Identify that electrical services have been isolated and that "tiger tails" are in place as protection from overhead wires and points of attachment before commencing • Ensure perimeter protection is in place (roof guard rail or scaffolding) before commencing • Ensure that the scaffolding is safe and erected by a qualified scaffolder 	<i>CC</i> Cape Cod Cape Cod Cape Cod <i>WK</i> <i>CC</i>

			<ul style="list-style-type: none"> • Identify any products or materials that may contain asbestos (ACM) • Use of PPE equipment – Gloves, Safety Glasses, Protective Footwear, Ear Protection, Dust Masks (Disposable), Hard Hat • Training of employees in safe movement on roof and working at heights • Training employees in correct lifting and carrying methods • Ensure correct lifting and carrying techniques are used • Team Lifting • Team Carrying • Training employees in correct use of Nail Guns, Hand and Power Tools • Ensure all power tools have working safety guards • Provide ‘Demolition in Progress’ and ‘Restricted Access’ signs • Establish a “No access area” below overhead work areas by barricading to prevent access to the area of work • Check the access ladder for damage/defects before use • Check that the ladder is stable and secured top and bottom before use • Correct use of access ladder • Limit use of ladders as working platforms • Ensure that materials are not stored on roof or scaffold • Ensure rubbish is kept in designated area eg. bins or specified barricaded rubbish storage area • Regular site clean ups 	<p>- CC/WSK WSK</p> <p>↑</p> <p>Cape Cod</p> <p>Warren Klomp</p> <p>↑</p> <p>Cape Cod</p>
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			<ul style="list-style-type: none"> and wet down dust as required to prevent wind borne dust Ensure rubbish is kept in designated area eg. bins or specified barricaded rubbish storage area Regular site clean ups 	<p>Warren Klomp</p> <p>Cape Cod</p>
6.	Demolishing Brick Work by Hand	<ul style="list-style-type: none"> Slips, Trips and Falls UV Exposure Identification of Services Electrocution Gas Explosions Falling Objects Hazardous Materials Exposure to Dust Exposure to Noise Cuts and Abrasions Manual Handling Heavy Lifting Proximity of "workers" Public access 	<p>1</p> <ul style="list-style-type: none"> Provide 'Demolition in Progress' and 'Restricted Access' signs Establish a "No access area" below overhead work areas by barricading to prevent access to the area of work Identify any products or materials that <i>may</i> contain asbestos (ACM) Identify services and make sure all electrical, gas, water, and sewerage services have been isolated or safely relocated Use licensed Electrician and Plumber to isolate, disconnect and/or relocate Use of PPE equipment – Gloves, Safety Glasses, Protective Footwear, Ear Protection, Dust Masks (Disposable), Hard Hat Training employees in correct lifting and carrying methods Ensure correct lifting and carrying techniques are used Team Lifting Team Carrying Training employees in correct use of Nail Guns, Hand and Power Tools Systematic safe removal of materials To upper floor areas provide a chute for materials into designated waste area as required. Monitor air quality Provide shade cloth around work area and wet down dust as required to prevent 	<p>Warren Klomp</p> <p>Cape Cod</p> <p>Warren Klomp</p> <p>Cape Cod</p>

			<ul style="list-style-type: none">wind borne dustStorage of materials in designated waste areasRegular site clean ups	Warren Klomp Cape Cod
7.	Stripping of Existing Roof Frame and Covering	<ul style="list-style-type: none">Slips, Trips and FallsUV ExposureIdentification of ServicesElectrocutionGas ExplosionsFalling ObjectsHazardous MaterialsExposure to DustExposure to NoiseCuts and AbrasionsManual HandlingHeavy LiftingProximity of "workers"Public access	1 <ul style="list-style-type: none">Provide 'Demolition in Progress' and 'Restricted Access' signsEstablish a "No access area" below overhead work areas by barricading to prevent access to the area of workIdentify any products or materials that <i>may</i> contain asbestos (ACM)Identify services and make sure all electrical, gas, water, and sewerage services have been isolated or safely relocatedUse licensed Electrician and Plumber to isolate, disconnect and/or relocateEnsure perimeter protection is in place (roof guard rail or scaffolding) before commencingEnsure that the scaffolding is safe and erected by a qualified scaffold erTraining of employees in safe movement on roof and working at heightsUse of PPE equipment – Gloves, Safety Glasses, Protective Footwear, Ear Protection, Dust Masks (Disposable), Hard HatCheck ladders for damage/defects before useCheck that the ladder is stable and secured top and bottom before useTraining employees in correct lifting and carrying methodsEnsure correct lifting and carrying techniques are usedTeam Lifting	Cape Cod Warren Klomp CC CC Cape Cod Cape Cod Wk Cape Cod Warren Klomp Wk V

			<ul style="list-style-type: none"> • Team Carrying • Training employees in correct use of Nail Guns, Hand and Power Tools • Systematic safe removal of materials • Provide a shute for materials into designated waste area as required. • Provide shade cloth around work area and wet down dust as required to prevent wind borne dust • Ensure all roof tarps are tied down and not weighted with tiles • Ensure that materials are not stored on roof or scaffold • Storage of materials in designated waste areas • Regular site clean ups 	Warren Klomp Cape Cod Cape Cod Warren Klomp
8.	Site Clean Up on Completion of Work	<ul style="list-style-type: none"> • Slips, Trips and Falls • Exposure to Dust • Manual Handling • Exposure to Hazardous Substances • Proximity of other “workers” • Public Access 	2 <ul style="list-style-type: none"> • Remove any temporary barricades if no longer required • Place rubbish/debris in designated waste storage area • Leave site/work area in a clean and tidy condition 	Warren Klomp



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SWMS No 3-Demolition Manual

This SWMS has been developed through consultation with our employees and has been read, understood and signed by all employees undertaking the works:

Job Address:	Print Names:	Signatures:	Dates:
	Warren Klomp		
	Jacob Ferguson		
	Frances Pelce		
	Timothy Peacock		

Review No	01	02	03	04	05	06	07	08	09
Initial:	KK	KK							
Date:	03/02/2014	17/09/14							