

Pegasus Roofing Pty Ltd

Safe Work Method Statement

version 1.1

Activity / Task: **Metal Roofer**

Project / Location: All Jobs

Company: Pegasus Roofing Pty Ltd

Signed by: Julie Whitehurst

Date: 24/03/2017

Principal Contractor: Cape Cod

Accepted by: Tara Antonioli

Date: 24/03/2017

Steps	Potential Hazards	Controls / Responsible Person(s)
1. Access to site	<ul style="list-style-type: none">● Slips, trips, falls and accessibility.● UV light / weather exposure	<ul style="list-style-type: none">● Site specific induction. By: Pegasus Roofing Pty Ltd● All "workers" to register before entering the site; to read the General Construction Safety Plan signage; and to read the Site Specific Risk Assessment form. By: Pegasus Roofing Pty Ltd● Tool box talk to highlight any WHS concerns relative to the site. By: Pegasus Roofing Pty Ltd● Ensure that the site and work place access is unobstructed. By:● Ensure all weather access to work areas. By: Pegasus Roofing Pty Ltd● Provision of designated waste areas. By: Principal Contractor● Storage of materials in designated areas. By: Pegasus Roofing Pty Ltd● Provide and maintain barricades to all materials stored on footpath and on site. By: Pegasus Roofing Pty Ltd● Regular site clean ups. By: Principal Contractor
2. Unloading plant, equipment and tools	<ul style="list-style-type: none">● Manual task injuries● Slips, trips and falls.● Proximity of other "workers".● Public access.	<ul style="list-style-type: none">● Team lifting and carrying. By: Pegasus Roofing Pty Ltd● Training of "workers" in correct lifting and carrying methods. By: Pegasus Roofing Pty Ltd● Unload and move equipment to designated area to keep footpath / work place access clear. By: Pegasus Roofing Pty Ltd
3. Setting up equipment	<ul style="list-style-type: none">● Manual task injuries● Slips, trips and falls.● Proximity of other "workers".● Public access.	<ul style="list-style-type: none">● Set up in a clear area and maintain a clear travel path. By: Pegasus Roofing Pty Ltd● Training of "workers" in setting up of electrical leads, power tools and nail guns. By: Pegasus Roofing Pty Ltd● Ensure the proper use of all safety guards provided. By: Pegasus Roofing Pty Ltd● Ensure that all electrical equipment and electrical leads have current tagging. By:
4. Set out and install roof battens. - Cut and fix foil backed insulation. - Install metal sheet roofing	<ul style="list-style-type: none">● Slips, trips, falls and accessibility.● UV light / weather exposure.● Fall from height.● Manual task injuries● Sprains and strains.● Cuts and abrasions.● Electrocution.● Exposure to noise● Proximity of other "workers".● Public access.	<ul style="list-style-type: none">● Assess the site conditions including the weather and conduct a Site Specific Risk Assessment before commencing. By: Pegasus Roofing Pty Ltd● Provide "Restricted Access" warning signage. By: Pegasus Roofing Pty Ltd● Establish a "No access area" below overhead work areas by barricading to prevent access to the area of work. Provide a spotter where necessary. By: Pegasus Roofing Pty Ltd● Identify that the electrical service has been isolated and that 'tiger tails' are in place as protection from overhead wires and points of attachment before commencing installation work. By: Pegasus Roofing Pty Ltd● Ensure that the guard rails to the ramp are in place and that the surface of ramp is clean before commencing. By: Pegasus Roofing Pty Ltd● Ensure that the perimeter protection is in place [scaffolding and edge protection] before commencing. By: Pegasus Roofing Pty Ltd● Ensure that all openings and voids in the floor platform below are covered. By: Pegasus Roofing Pty Ltd● Check access ladder for damage / defects before commencing use. By: Pegasus Roofing Pty Ltd● Ensure that the access ladder is stable and secured top and bottom before use. By: Pegasus Roofing Pty Ltd● Training of "workers" in safe working at heights and safe movement on roof. By: Pegasus Roofing Pty Ltd● Limit truss / rafter spacing to 600mm. By: Pegasus Roofing Pty Ltd● Training of "workers" in correct lifting and carrying methods. By: Pegasus Roofing Pty Ltd● Team lifting and carrying. By: Pegasus Roofing Pty Ltd

- Ensure correct lifting and carrying techniques are used at all times. **By: Pegasus Roofing Pty Ltd**
- Rotate “workers” and vary tasks performed. **By: Pegasus Roofing Pty Ltd**
- Wear appropriated PPE - hat, long sleeves, sun screen, sunglasses and fluids and reduce exposure where possible. **By: Pegasus Roofing Pty Ltd**
- Ensure “workers” have safety glasses, noise protection, appropriate protective footwear and gloves. **By: Pegasus Roofing Pty Ltd**
- Training of “workers” in the safe use of power tools and nail guns. **By: Pegasus Roofing Pty Ltd**
- Ensure that all power tools have working safety guards. **By: Pegasus Roofing Pty Ltd**
- Provide MSDS for hazardous substances – insulation fibres. **By: Pegasus Roofing Pty Ltd**
- Provide appropriate containment and disposal of waste insulation. **By: Pegasus Roofing Pty Ltd**
- Training of “workers” in the safe handling and use of insulation. **By: Pegasus Roofing Pty Ltd**
- Storage of materials in designated areas. **By: Pegasus Roofing Pty Ltd**
- Maintain a clean and tidy work area. **By:**

5. Site clean up on completion of work	<ul style="list-style-type: none"> ● Manual task injuries ● Exposure to dust ● Exposure to hazardous substances 	<ul style="list-style-type: none"> ● Remove any temporary barricades if no longer required By: Principal Contractor ● Place all rubbish / debris in designated waste storage area By: Pegasus Roofing Pty Ltd ● Leave site / work area in a clean and tidy condition By:
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Person responsible for ensuring compliance with SWMS:	Andrew Whitehurst
Person responsible for reviewing SWMS control measures:	Andrew Whitehurst

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