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| Date: |  | New | ✓ | Revised |  | Page |  |
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### TRADE: METAL FASCIA / EAVE GUTTER FIXER

|          |                                     |             |             |
|----------|-------------------------------------|-------------|-------------|
| Job No:  | 7722/15                             | Client:     | LE & DIEP   |
| Address: | 95 Dawn Street, Greystanes NSW 2145 | Supervisor: | Shane Denny |

|      |                |                 |                 |
|------|----------------|-----------------|-----------------|
| Key: | "1" action now | "2" action ASAP | "3" action ASAP |
|------|----------------|-----------------|-----------------|

**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** All *manual tasks* are to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 [or as amended] and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of Part 4.4 Falls Clauses 78-80 of WHS Regulation 2011

**Note 5:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks*

| Job Step / Hazard   | Potential Harm         | Likelihood |          |          | Result |        |       | Priority | Possible Controls   | Responsible Person/s            | Date |
|---|------------------------|------------|----------|----------|--------|--------|-------|----------|---|---------------------------------|------|
|   |                        | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |                                 |      |
| Access to site / work areas -<br><br>Access ways not clearly defined<br><br>Slips, trips, falls and accessibility | Slips, trips and falls |            | ✓        |          |        | ✓      |       | 3        | Identify the risks and plan the tasks in consultation with the 'workers'<br><br>Assess travel path and distance to work area<br><br>Ensure unobstructed all weather access to site and work areas.<br><br>Unload and move equipment and materials to designated area to keep footpath / work place access clear | Site Supervisor / all 'workers' |      |
| Stored materials -<br><br>Access ways not clearly defined<br><br>Slips, trips, falls and accessibility            | Slips, trips and falls |            | ✓        |          |        | ✓      |       | 2        | Assess travel path and distance to work area<br><br>Ensure unobstructed access to work area<br><br>Provide and maintain barricades to isolate stored material and to restrict access.<br><br>Provide designated waste areas   | Site Supervisor / all 'workers' |      |

| Job Step / Hazard   | Potential Harm   | Likelihood |          |          | Result |        |       | Priority | Possible Controls  | Responsible Person/s   | Date |
|---|--|------------|----------|----------|--------|--------|-------|----------|--|--|------|
|   |  | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |  |      |
| Manual tasks  | Muscle strain - back injuries and cuts<br>Over exertion or repetitive movements                        |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the tasks in consultation with the 'workers'<br>Use task specific trained 'workers' and team lifting.<br>Use appropriate PPE where necessary.  | Contractor / all 'workers'   |      |
| Exposure to noise<br>Plant / equipment  | Hearing damage   |            | ✓        |          |        | ✓      |       | 2        | Isolate plant and equipment.<br>Use appropriate PPE  | All 'workers'  |      |
| Exposure to UV light / weather -<br><br>UV light - glare<br><br>Extreme temperatures  | Skin cancer / sun burn -<br><br>Dehydration - heat stroke or fatigue<br><br>Sight damage               |            | ✓        |          |        | ✓      |       | 2        | Reduce exposure where possible.<br><br>Monitor 'workers' condition<br><br>Adequate fluid intake<br><br>Use appropriate sun screen.<br>Wear appropriate PPE.  | Contractor / all 'workers'   |      |
| Exposure to dust<br>Hazardous chemical -<br>Biological -  | Dust and chemical vapour inhalation / skin and eye allergies/ irritations.<br><br>Respiratory problems |            | ✓        |          |        | ✓      |       | 2        | Use appropriate PPE - disposable dust protection.  | Contractor / all 'workers'   |      |
| Contact with<br>o/head electrical services / point of attachment -<br>Power lines not isolated, covered or enclosed -<br>Working to close to electrical supply -<br>Strong winds causing power lines to swing close to work area -<br>Wet conditions making 'tiger tails' ineffective | Electric shock or electrocution  |            | ✓        |          |        | ✓      |       | 3        | Identify that the electrical service is isolated prior to work commencing.<br><br>Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary  | Licensed Electrical Contractor or Approved person<br><br>Site Supervisor<br><br>Contractor / all 'workers' |      |
| Carrying materials up ramp / scaffold -<br><br>Slips, trips, falls and accessibility -<br><br>Slope of ramp<br><br>Windy and or wet conditions -<br><br>Manual tasks  | Slips, trips and falls<br><br>Back injuries - strains and sprains                                      |            | ✓        |          |        | ✓      |       | 2        | Identify the risks and plan the task in consultation with the 'workers'<br><br>Assess travel path and distance to work area<br><br>Ensure unobstructed access to site and work areas<br><br>Guardrails to ramp are in place - ramp surface clean and dry.<br><br>Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry. | Site Supervisor<br><br>Contractor / all 'workers'  |      |

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|  |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |   |   |      |
|  |   |            |          |          |        |        |       |          | Use task specific trained 'workers' and team lifting.- ensure team 'workers' know their responsibility during the work process<br><br>SWMS  |   |      |
| <p>Working at height from scaffold / work platform -</p> <p>Inadequate fall prevention system / work platform</p> <p>Slips, trips, falls and accessibility -</p> <p>Gravity - overbalancing</p> <p>Windy and or wet conditions</p>                           | Slips, trips and falls from work platform.  |            | ✓        |          |        | ✓      |       | 3        | <p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Scaffold guardrails and work platform is complete - clean and dry</p> <p>Use task specific trained / trained 'workers' - additional 'workers' to handle long lengths of fascia, guttering and accessories</p> <p>Train 'workers' in safe working at heights.</p> <p>Don't use step ladder to gain extra height from scaffold work platform.</p> <p>Limit the use of ladders</p> <p>Use buckets to retain off cuts and tools on working deck.</p> <p>Provide barricades to restrict access to work areas.</p> | Site Supervisor<br><br>Contractor / all 'workers' |      |
| <p>Working at height from roof surface-</p> <p>Inadequate fall prevention system / work platform</p> <p>Slips, trips, falls and accessibility -</p> <p>Gravity – overbalancing</p> <p>Pitch of roof- roofing material</p> <p>Windy and or wet conditions</p> | <p>Slips, trips and falls from edge of roof or from work platform.</p> <p>Cuts and abrasions</p> <p>Struck by falling objects</p> |            | ✓        |          |        | ✓      |       | 2        | <p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to work areas.</p> <p>Perimeter and edge protection / catch scaffold when working from roof surface.</p> <p>Use task specific trained / experienced 'workers' - additional 'workers' to handle long lengths of fascia, guttering and accessories</p> <p>Use buckets to retain off cuts and tools on working deck.</p> <p>Provide barricades to restrict access to work area.</p> <p>Use of PPE by other 'workers'</p>         | Contractor / all 'workers'                        |      |
| Work access  | Fall from ladder.   |            | ✓        |          | ✓      |        |       | 3        | Identify the risks and plan the   | Contractor / all                                  |      |

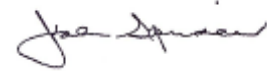
| Job Step / Hazard   | Potential Harm  | Likelihood |          |          | Result |        |       | Priority | Possible Controls  | Responsible Person/s       | Date |
|---|---|------------|----------|----------|--------|--------|-------|----------|--|----------------------------|------|
|   |   | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |  |                            |      |
| using extension / step ladder -<br><br>Slips, trips, falls and accessibility -<br><br>Windy and or wet conditions<br><br>Gravity - overbalancing                      |   |            |          |          |        |        |       |          | tasks in consultation with the 'workers'<br>Use scaffold as working platform.<br>Use task specific trained and experienced 'workers'.<br>Ensure ladders are at 4:1 slope.<br>Secure ladder at base and top.<br>Ensure workers face the ladder when climbing up and down.<br>Provide and maintain barricades to restrict access to work area.<br>Limit the use of ladders | 'workers'                  |      |
| Cutting / fixing metal roof products using electrical powered / battery operated tools -<br><br>Electricity - RCD not installed on mains supply or portable generator | Electric shock or electrocution   |            | ✓        |          | ✓      |        |       | 1        | Identify the risks and plan the tasks in consultation with the 'workers'<br><br>Protect power lead from damage - power saw blade / sharp edges on roofing products<br><br>Use stands and hooks for leads in trafficable areas<br><br>RCD installed on mains supply / portable generator<br><br>Training 'workers' in the safe use of electrical powered tools            | Contractor / all 'workers' |      |
| Use of flexible sealants -<br><br>Hazardous chemicals -<br><br>Biological   | Inhalation of fumes - respiratory problems.<br><br>Eye and skin irritations/ allergies  | ✓          |          |          | ✓      |        | 3     | ✓        | Identify the risks / hazards and plan the task in consultation with the 'workers'<br><br>Avoid contact with skin and eyes.<br><br>Monitor air quality for chemical vapours<br><br>Use task specific trained 'workers'.<br><br>Use appropriate PPE.<br>Provide SDS.   | Contractor / all 'workers' |      |
| Site clean-up on completion of work<br><br>Manual tasks<br><br>Exposure to dust -<br><br>Hazardous  | Inhalation of dust - respiratory problems.<br><br>Eye and skin irritations / allergies<br><br>Personal injuries - cuts and abrasions. |            | ✓        |          |        | ✓      |       | 3        | Place all associated building waste and rubbish in the designated waste area / skip bin<br><br>Leave site / work area in a clean and tidy condition<br><br>Remove any temporary  | Contractor / all 'workers' |      |

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|---------------------------|----------------|------------|----------|----------|--------|--------|-------|----------|----------------------------------|----------------------|------|
|                           |                | Likely     | Possible | Unlikely | Major  | Severe | Minor |          |                                  |                      |      |
| chemicals<br>Biological - |                |            |          |          |        |        |       |          | barricades if no longer required |                      |      |

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



Signed by:

(Contractor PCBU)

for and on behalf of:

Cape Cod Australia Pty. Ltd.

ABN: 54 000 605 407

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Email: