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**TRADE: CARPENTER**

<b>Job No:</b>	<b>7648/15</b>	<b>Client:</b>	<b>PARRAMATTA / HOLROYD FAMILY SUPPORT</b>
<b>Address:</b>	37 Collins Street, Pendle Hill	<b>Supervisor:</b>	Matt Saunders

<b>Key:</b>	<b>"1" action now</b>	<b>"2" action ASAP</b>	<b>"3" action ASAP</b>
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "Specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area  Ensure unobstructed access to site and work areas	Site Supervisor / all 'workers'	
Stored materials -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Provide and maintain barricades to isolate material and to restrict access  Provide designated waste areas.	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Assess travel path and distance to work area  Use mechanical assistance where practicable; provide training in the use of the equipment  Identify the risks and plan the	Contractor / all 'workers'	

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									<p>task in consultation with the 'workers'</p> <p>Ensure one [1] person is appointed to plan and take charge of the task</p> <p>Plan the task in stages - e.g. ensure grip is secure; lift to waist height; place support under load; team 'workers' to re-group then lift load into position</p> <p>Use task specific trained 'workers' and team lifting - rotate 'workers' and vary tasks</p> <p>Ensure enough space is available for the team 'workers' to safely manoeuvre as a group</p> <p>Where possible, use team 'workers' of a similar height and capability</p> <p>Provide additional team 'workers' to assist that are proportional to the weight and difficulty of the task</p> <p>Ensure load is shared evenly</p> <p>Ensure team 'workers' know their responsibility during the lift</p> <p>On sloping sites, ensure safe footing is provided</p>		
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	<p>Isolate plant and equipment</p> <p>Use appropriate PPE</p>	All 'workers'	
Exposure to dust / fibres / chemical vapours -  Hazardous chemicals - Biological -	<p>Dust / fibres inhalation - respiratory problems</p> <p>Skin and eye allergies/ irritations.</p>		✓			✓		2	<p>Apply appropriate procedures necessary to contain dust / fibres / chemical vapours.</p> <p>Use appropriate PPE - disposable dust / fibres / chemical vapour protection.</p> <p>Regularly monitor for airborne dust/ fibres</p>	Contractor / all 'workers'	
Exposure to lead based paints - Hazardous chemicals - Biological	<p>Dust inhalation - respiratory problems</p> <p>Skin and eye</p>		✓			✓		2	<p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Apply appropriate procedures</p>	Contractor / all 'workers'	

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	allergies/ irritations.								necessary to contain dust / flaking paint surfaces.  Use appropriate PPE - disposable contact / dust protection.  Regularly monitor for airborne dust		
Exposure to UV light / weather -  UV light - glare  Extreme temperatures	Skin cancer / sun burn -  Dehydration - heat stroke or fatigue  Sight damage		✓			✓		2	Reduce exposure where possible.  Regularly monitor 'workers' condition  Adequate fluid intake  Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical supply is isolated prior to the work commencing  Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person  Site Supervisor  Contractor / all 'workers'	
Protection of other 'workers' and the public -  Slips, trips, falls and accessibility -  Access ways not clearly defined -  Hazardous chemicals - Biological	Slips, trips and falls  Wind- borne dust / fibres  Struck by falling objects		✓			✓		2	Provide and maintain barricades to materials stored on footpath  Provide and maintain barricades to isolate and to restrict access to work areas  Use of shade cloth around the work area  Wet down dust  Provide "Spotter" to stop others entering work area	Site Supervisor  Contractor / all 'workers'	
Location of services - Electricity - insulation to old wiring frayed or	Electric shock or electrocution  Gas service - explosion		✓		✓			3	Isolate / relocate electrical supply / wiring.  RCD installed on mains supply / portable generator	Site Supervisor / all 'workers'	

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brittle [conduit] or easily damaged - water pipe electrified Gas - Hazardous chemical Biological	Inhalation and exposure to hazardous chemicals.								Isolate / relocate gas supply		
Access to and work in confined space - under floor  Hazardous chemicals -  Biological -  Ergonomic	Dust and chemical exposure - respiratory problems  Skin and eye irritations / allergies  'Worker' trapped in confined space  Dehydration		✓			✓		3	Identify the risks / hazards and plan the task in consultation with the 'workers'  Use task specific trained, experienced 'workers' and rotate 'workers'.  Train 'workers' in safe working in confined spaces.  Use of appropriate PPE  Monitor the air quality for chemical vapours  Regularly monitor the condition of the 'workers' within the work area  Adequate fluid intake.  Adequate ventilation and lighting.	Contractor / all 'workers'	
General working at height - [over 2.0m]  Slips, trips, falls and accessibility -  Inadequate fall prevention system / work platform -  Old brittle roofing material /fibre-glass roofing sheets -  Increased traffic on roof surface - walking in the middle of battens -  Gravity - overbalancing  Windy and or wet conditions	Fall from roof edge/ work platform/ through roof or roof framing  Fractures, bruises lacerations and personal injuries		✓		✓			1	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path to work area  Ensure unobstructed access to work areas  Provide guardrails, perimeter edge protection / catch scaffold.  Scaffold / work platform to outer perimeter.  Use task specific trained / experienced 'workers' in safe working at heights - ensure 'workers' know their responsibility during the work process  SWMS	Site Supervisor  Contractor / all 'workers'	

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		Likely	Possible	Unlikely	Major	Severe	Minor				
<p>Working at height-stripping existing tiled roof covering and frame -</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Old / brittle roofing tiles</p> <p>Increased traffic on roof surface - walking in the middle of battens -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing -</p> <p>Hazardous chemicals -</p> <p>Biological -</p> <p>Manual tasks -</p> <p>Electricity</p>	<p>Slips, trips and falls from work platform.</p> <p>Fractures, bruises lacerations and personal injuries / cuts and abrasions.</p> <p>Struck by falling object.</p> <p>Exposure to ceiling dust and insulation fibres - respiratory problems.</p> <p>Electric shock or electrocution</p>							2	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Conduct hazardous chemical assessment prior to commencement of the works</p> <p>Appropriate removal procedures to contain dust</p> <p>Provide perimeter guardrail / scaffold / work platform to outer perimeter.</p> <p>Use task specific trained / experienced 'workers' in safe working at heights - ensure 'workers' know their responsibility during the removal process</p> <p>Use safety harness</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Controlled removal / disposal of the roofing tiles - provide debris chute</p> <p>Regularly monitor stability of the roof structure / ceiling frame</p> <p>Provide barricade to restrict access to the work area.</p> <p>Provide "Spotter" to stop others entering work area</p> <p>Don't stack / store tiles on roof or on scaffold.</p> <p>Don't remove roofing tiles on wet or windy days.</p> <p>Use of appropriate PPE plan the tasks in consultation with the 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work areas.</p> <p>Use designated drop areas to restrict traffic across the roof surface</p>	Contractor / all 'workers'	
Removal of eave	Inhalation and		✓			✓		3	Assess travel path and	Site Supervisor	

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<p>and porch soffits 'that may' contain asbestos cement [ACM]</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing -</p> <p>Hazardous chemicals -</p> <p>Biological -</p> <p>Manual tasks -</p> <p>Proximity to other 'workers' and public</p>	<p>exposure to ACM fibres / dust - respiratory problems</p> <p>Slips, trips and falls from work platform / through frame</p> <p>Fractures, bruises lacerations and personal injuries</p> <p>Exposure to ceiling dust - eye and skin irritations - respiratory problems.</p>								<p>distance to work area</p> <p>Ensure unobstructed access to work areas</p> <p>Identify the risks and plan the task in consultation with the relevant 'workers'</p> <p>Conduct hazardous chemical assessment prior to commencement of the works</p> <p>Adequate consultation with relevant "workers"</p> <p>Appropriate removal procedures to contain dust / fibres.</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Use task specific trained / experienced 'workers' - ensure 'workers' know their responsibility during the work / removal process</p> <p>Appropriate warning signage and barricades to restrict access into the work area.</p> <p>Remove soffits with minimal breakage</p> <p>Wet down to minimise dust / fibre release.</p> <p>Seal residues of ACM that cannot be removed from timber framed members</p> <p>Wrap all removed material in heavy duty plastic sheeting and seal.</p> <p>Use appropriate PPE SWMS</p>	Contractor / all 'workers'	
<p>Removal of SMF batt insulation 'that may' contain or be contaminated by lead dust / asbestos cement [ACM] or [ACD] -</p> <p>Slips, trips, falls</p>	<p>Slips, trips and falls from work platform / through ceiling frame</p> <p>Fractures, bruises lacerations and personal injuries</p> <p>Inhalation and</p>		✓			✓		2	<p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to work areas</p> <p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Conduct hazardous</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
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<p>and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Windy conditions -</p> <p>Gravity - overbalancing</p> <p>Hazardous chemicals -</p> <p>Biological -</p>	<p>exposure to dust / fibres - respiratory problems</p>								<p>chemical assessment prior to commencement of the works</p> <p>Appropriate removal procedures to contain dust / fibres</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Use planks as temporary work platform</p> <p>Use task specific trained / experienced 'workers' - ensure 'workers' know their responsibility associated with the removal process</p> <p>Appropriate warning signage and barricades to restrict access into the work area</p> <p>Place removed material in heavy duty plastic bags</p> <p>Vacuum residual dust / fibres from ceiling area</p> <p>Use appropriate PPE</p>		
<p>Removal of disused ceiling mount hot water unit 'that may' contain asbestos cement [ACM] insulation -</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall prevention system / work platform -</p> <p>Windy conditions -</p> <p>Gravity - overbalancing</p> <p>Hazardous chemicals -</p> <p>Biological -</p>	<p>Slips, trips and falls from work platform / through ceiling frame</p> <p>Fractures, bruises lacerations and personal injuries</p> <p>Inhalation and exposure to dust / fibres - respiratory problems</p>		✓			✓		2	<p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to work areas</p> <p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Conduct hazardous chemical assessment prior to commencement of the works</p> <p>Use planks as temporary work platform</p> <p>Use task specific trained / experienced 'workers' - ensure 'workers' know their responsibility during the work / removal process</p> <p>Appropriate warning signage and barricades to restrict access into the work area</p> <p>Regularly monitor airborne dust/ fibres</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	

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									Use appropriate PPE		
Carry and install tarpaulins to exposed roof space -  Slips, trips, falls and accessibility -  Inadequate fall prevention system / work platform -  Windy and or wet conditions - Gravity - overbalancing - Manual tasks	Slips, trips and falls  Back injuries - strains and sprains  Struck by flying object		✓		✓			1	Identify the risks and plan the task in consultation with the relevant 'workers'  Assess travel path and distance to work area  Ensure unobstructed access work area  Use task specific trained 'workers' and team lifting to position tarp.  Additional 'workers' to assist where required  Ensure team 'workers' know their responsibility during the positioning of the tarp  Ensure all tarps are securely tied down and not weighted with tiles	Contractor / all 'workers'	
Cutting brickwork with petrol driven saw - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Tools and equipment Struck by flying objects	Hearing loss -  Inhalation of exhaust fumes/dust - respiratory problems -  Exposure to lead based paints -  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  Guards to equipment fully operational  Monitor the air quality for exhaust fumes / dust  Regularly monitor the condition of the 'workers' within the work area  Adequate ventilation and lighting.  Use appropriate PPE.	Contractor / all 'workers'	
Removal of ceiling linings 'that may' be contaminated by lead dust, asbestos cement ACM dust or fibres-  Slips, trips, falls and accessibility -  Hazardous chemicals -  Biological -  Manual tasks -	Inhalation and exposure to fibres / dust - respiratory problems  Slips, trips and falls through frame  Fractures, bruises lacerations and personal injuries  Exposure to ceiling dust - eye and skin irritations - respiratory		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas  Conduct hazardous chemical assessment prior to work commencement of the works.  Appropriate removal procedures to contain dust /	Site Supervisor  Contractor / all 'workers'	



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		Likely	Possible	Unlikely	Major	Severe	Minor				
Proximity to other 'workers' and public	problems.  Exposure to lead based paints -								fibres  Regularly monitor for airborne dust/ fibres  Use task specific trained / experienced 'workers' - ensure 'workers' know their responsibility during the work / removal process  Appropriate warning signage and barricades to restrict access into the work area  Remove ceiling sheets with minimal breakage  Wet down to minimise dust / fibre release  Use appropriate PPE SWMS		
Removal of internal wall linings 'that may' contain asbestos cement [ACM] -  Slips, trips, falls and accessibility -  Hazardous chemicals -  Biological -  Manual tasks -  Proximity to other 'workers' and public	Inhalation and exposure to ACM fibres / dust - respiratory problems  Slips, trips and falls through frame  Fractures, bruises lacerations and personal injuries  Exposure to ceiling dust - eye and skin irritations - respiratory problems.  Exposure to lead based paints -		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas  Conduct hazardous chemical assessment prior to work commencement of the works.  Appropriate removal procedures to contain dust / fibres  Regularly monitor for airborne dust/ fibres  Use task specific trained / experienced 'workers' - ensure 'workers' know their responsibility during the work / removal process  Appropriate warning signage and barricades to restrict access into the work area  Remove wall / ceiling sheets with minimal breakage  Wet down to minimise dust / fibre release  Seal residues of ACM / FC	Site Supervisor  Contractor / all 'workers'	

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									that cannot be removed from timber framed members  Wrap all removed material in heavy duty plastic sheeting and seal Use appropriate PPE SWMS		
Demolish internal framed walls at ground level -  Slips, trips, falls and accessibility -  Access ways not clearly defined -  Electricity -  Exposure to dust -  Manual tasks -  Hazardous chemicals -  Biological -  Gravity - stability of the structure -  Proximity to other 'workers'	Slips, trips and falls  Electric shock or electrocution  Muscle strain - back injuries and cuts  Over exertion or repetitive movements.  Inhalation and exposure to dust - skin and eye irritations and allergies.  Exposure to lead based paints -  Injuries due to collapse		✓		✓			2	Identify the risks and plan the task in consultation with the relevant 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas  Regularly monitor stability of the structure  Use task specific trained 'workers.- ensure 'workers' know their responsibility during the work process  Rotate 'workers' and vary tasks  Guards to plant and equipment fully operational  Appropriate warning signage and barricades to restrict access into the work area  Wet down to minimise dust release  Regularly monitor for airborne dust  Use appropriate PPE SWMS	Supervisor  Contractor / all 'workers'	
Carry wall frames, and tools to ground floor work area -  Slips, trips, falls and accessibility -  Access ways not clearly defined  Manual tasks	Slips, trips and falls Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to site and work areas  Ensure openings and voids in floors are fully covered.  Use task specific trained 'workers.- ensure 'workers' know their responsibility during the work process	Contractor / all 'workers'	

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									Rotate 'workers' and vary tasks.		
<p>Carrying materials, floor timbers / joists / deep composite beams / joists and sheet flooring up ramp / scaffold -</p> <p>Slips, trips, falls and accessibility -</p> <p>Slope of ramp</p> <p>Windy and or wet conditions -</p> <p>Manual tasks</p>	<p>Slips, trips and falls</p> <p>Back injuries - strains and sprains</p>		✓			✓		2	<p>Identify the risks and plan the task in consultation with the relevant 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to site and work areas</p> <p>Guardrails to ramp are in place - ramp surface clean and dry.</p> <p>Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry.</p> <p>Use task specific trained 'workers' and team lifting.- ensure team 'workers' know their responsibility during the work process</p> <p>Order timber in short lengths. SWMS</p> <p>Use crane to deliver / position materials to work area</p>	<p>Site Supervisor</p> <p>Contractor / all 'workers'</p>	
<p>Positioning floor timbers / joists / composite beams / joists on to existing walls -</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate fall arrest system / work platform -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing</p> <p>Manual tasks</p>	<p>Slips, trips and falls</p> <p>Back injuries - strains and sprains</p>		✓			✓		2	<p>Identify the risks and plan the task in consultation with the relevant 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Use task specific trained 'workers' and team lifting.- ensure team 'workers' know their responsibility during the work process</p> <p>Use planks as temporary work platform.</p> <p>SWMS</p>	<p>Contractor / all 'workers'</p>	
Carrying and placing floor sheets to first floor work areas -	Slips, trips and falls through open floor joists		✓			✓		2	<p>Identify the risks and plan the task in consultation with the relevant 'workers'</p>	<p>Contractor / all 'workers'</p>	

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Slips, trips, falls and accessibility - Manual tasks	Back injuries - strains and sprains								<p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access to site and work areas</p> <p>Use planks as temporary work platform</p> <p>Use task specific trained 'workers' and team lifting</p> <p>Ensure 'workers' know their responsibility during the carrying and positioning of the sheets upon the open floor joists</p>		
<p>Carry rolls of poly-fabric up ramp /scaffold and install to cover first floor platform -</p> <p>Slips, trips, falls and accessibility -</p> <p>Windy and or wet conditions -</p> <p>Gravity - overbalancing-</p> <p>Manual tasks</p>	<p>Slips, trips and falls</p> <p>Back injuries - strains and sprains</p>		✓		✓			1	<p>Assess travel path and distance to work area</p> <p>Ensure unobstructed access work area</p> <p>Use task specific trained 'workers' and team lifting to position and to roll out the poly-fabric</p>	Contractor / all 'workers'	
<p>Carrying frames up ramp / scaffold</p> <p>Slips, trips, falls and accessibility -</p> <p>Slope of ramp -</p> <p>Windy and or wet conditions -</p> <p>Manual tasks</p>	<p>Slips, trips and falls.</p> <p>Back injuries - strains and sprains</p>		✓		✓			2	<p>Identify the risks and plan the task in consultation with the relevant 'workers'</p> <p>Assess travel path and distance to work area</p> <p>Guardrails to ramp are in place - ramp surface clean and dry.</p> <p>Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry</p> <p>Use task specific trained 'workers' and team lifting.- ensure team 'workers' know their responsibility during the work process</p> <p>Remove guardrail from ramp to allow easy carrying</p> <p>Have large prefab frames delivered with loose lintels.</p>	<p>Contractor</p> <p>Contractor / all 'workers'</p>	

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									Use site cut frames on first floor  Have frames made in smaller lengths.  Use mechanical assistance where practicable - provide training in the use of the equipment  Use crane to deliver / position frames /materials to floor platform		
Cutting timber frame with power saw - Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Tools and equipment Struck by flying objects	Electric shock or electrocution  Hearing loss -  Inhalation of dust - respiratory problems -  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  RCD installed on mains supply / portable generator  Guards to equipment fully operational  Monitor for airborne dust  Use task specific trained 'workers'.  Use appropriate PPE.	Contractor / all 'workers'	
Lifting and placement of roof trusses -  Slips, trips, falls and accessibility -  Inadequate fall prevention system / work platform -  Windy and or wet conditions - Manual tasks	Slips, trips, falls  Back injuries - muscle strain / sprain		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Use planks as temporary work platform  Use mechanical assistance to position trusses on top of wall plates  Use task specific trained 'workers' and team lifting.- ensure team 'workers' know their responsibility during the lifting and positioning of the roof trusses  Replace truss with cut roof.  Have girder trusses made in two [2] sections i.e.: not nailed together  Use crane to deliver / position trusses to top of wall plates / walls	Contractor / all 'workers'	
Fixing of eaves and windows -	Slips, trips and falls from work platform		✓		✓			1	Identify the risks and plan the task in consultation with the	Contractor / all 'workers'	

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Slips, trips, falls and accessibility - Inadequate fall prevention system / work platform - Pitch of roof - roofing material - Windy and or wet conditions - Gravity - overbalancing - Manual tasks	and accessibility. Fractures, bruises lacerations and personal injuries Back injuries - strains and sprains.								relevant 'workers' Use task specific trained 'workers' and team lifting Guardrails to scaffold, work platform complete, clean and dry Perimeter guardrail / catch scaffold to roof surfaces when working from roof surface Use safety harness when working from roof surface Use of appropriate PPE	Site Supervisor	
Carry rolls of aluminium breather foil up ramp / scaffold to wrap first floor frame - Slips, trips, falls and accessibility - Windy and or wet conditions - Gravity - overbalancing- Manual tasks	Slips, trips and falls Back injuries - strains and sprains		✓		✓			1	Identify the risks and plan the task in consultation with the relevant 'workers' Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry Use task specific trained 'workers' and team lifting to position and to roll out and fix breather foil Additional 'workers' to assist where required	Contractor / all 'workers'	
Cutting and fixing fibre-cement [FC] sheet eaves and wall cladding - Slips, trips, falls and accessibility - Inadequate fall prevention system / work platform - Pitch of roof - roofing material - Windy and or wet conditions - Gravity - overbalancing - Manual tasks	Slips, trips and falls from work platform Fractures, bruises lacerations and personal injuries Back injuries - strains and sprains Dust inhalation - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers' Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry Perimeter guardrail / catch scaffold to roof surfaces when working from roof surface Use task specific trained 'workers'. Monitor for airborne dust/ fibres Use of appropriate PPE.	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Exposure to polystyrene dust	Eye and skin irritations / allergies		✓			✓		2	<p>Appropriate procedures to contain dust</p> <p>Regularly monitor for airborne dust/ fibres</p> <p>Use appropriate PPE - disposable dust protection</p> <p>Provide Safety Data Sheet.</p>	Contractor / all 'workers'	
<p>Use of gap filling flexible fillers / sealants -</p> <p>Hazardous chemicals</p> <p>Biological</p>	<p>Inhalation of fumes - respiratory problems.</p> <p>Eye and skin irritations/ allergies</p>	✓			✓		3	✓	<p>Identify the risks / hazards and plan the task in consultation with the 'workers'</p> <p>Avoid contact with skin and eyes.</p> <p>Monitor air quality for chemical vapours</p> <p>Use task specific trained 'workers'.</p> <p>Use appropriate PPE. Provide SDS.</p>	Contractor / all 'workers'	
<p>Stairwell opening - roughed-in stair no guardrail -</p> <p>Slips, trips, falls and accessibility -</p> <p>Gravity - overbalancing</p>	<p>Falls through open stairwell</p> <p>Fractures, bruises lacerations and personal injuries</p>		✓		✓			1	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Prevent access to opening</p> <p>Provide guardrail / edge protection to stairwell void</p> <p>Cover stairwell with temporary sheeting / scaffold</p>	<p>Contractor / all 'workers'</p> <p>Staircase Installer</p>	
<p>Ladder access to work areas -</p> <p>Slips, trips, falls and accessibility -</p> <p>Gravity - overbalancing</p>	<p>Fall from ladder</p> <p>Fractures, bruises lacerations and personal injuries</p>		✓		✓			1	<p>Identify the risks and plan the task in consultation with the 'workers'</p> <p>Use task specific trained 'workers'.</p> <p>Use approved ladder.</p> <p>Limit the use of ladders.</p>	Contractor / all 'workers'	
<p>Work from extension ladder -</p> <p>Slips, trips, falls and accessibility -</p> <p>Inadequate work platform -</p> <p>Windy and or wet conditions -</p>	<p>Fall from ladder</p> <p>Fractures, bruises lacerations and personal injuries</p>		✓		✓			3	<p>Identify the risks and plan the tasks in consultation with the 'workers'</p> <p>Use scaffold as working platform.</p> <p>Ensure ladder is at 4:1 slope.</p> <p>Secure ladder at base and top.</p> <p>Ensure 'workers' face the</p>	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Gravity - overbalancing									ladder when climbing up and down ladder. Provide and maintain barricades to restrict access to work area. Limit the use of ladders		
Use of electrical powered / battery operated tools in confined space-  Electricity - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological Tools and equipment	Electric shock or electrocution  Hearing loss  Inhalation of dust - respiratory problems  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  RCD installed on mains supply / portable generator  Guards to equipment fully operational  Protect power lead from damage - power saw blade / sharp edges / vehicular traffic Use stands and hooks for leads in trafficable areas  Use task specific trained 'workers' and rotate tasks  Adequate light and ventilation  Regularly monitor for airborne dust/ fibres  Use of appropriate PPE.	Contractor / all 'workers'	
Use of pneumatic operated tools and equipment -  Compressed air - Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Plant / equipment	Impact injury from projectiles  Hearing loss  Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies -  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Appropriate warning signage and barricades to restrict access into the work area  Ensure unobstructed access work areas  Regularly monitor that air hoses are securely engaged and not damaged  Guards to tools fully operational  Protect air line from damage - power saw blade / sharp edges / vehicular traffic  Use of appropriate PPE.  Use task specific trained 'workers'.	Contractor / all 'workers'	



Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Carrying vanity unit up ramp / scaffold or up stairs -  Slips, trips, falls and accessibility -  Slope of ramp -  Windy and or wet conditions -  Manual tasks	Slips, trips, falls and accessibility.  Back injuries - strains and sprains		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  Assess travel path and distance to work area  Ensure unobstructed access work areas  Guardrails to ramp are in place. Ramp surface clean and dry.  Guardrails and toe boards to scaffold are in place and work platform complete, clean and dry  Use task specific trained 'workers' and team lifting.	Contractor  Contractor / all 'workers'	
Cutting chemically treated timber, pine and particleboard / MDF sheets -  Exposure to noise - Exposure to dust - Hazardous chemicals - Biological Equipment	Hearing loss  Inhalation of dust – respiratory problems  Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the relevant 'workers'  RCD installed on mains supply / portable generator  Guards to plant and equipment fully operational. Regularly monitor for airborne dust/ fibres  Train 'workers' in the safe handling and cutting of hazardous materials  Monitor for airborne dust/ fibres  Adequate ventilation  Use of appropriate PPE  Provide SDS for product.	Contractor / all 'workers'	
Site clean up on completion of work  Manual tasks Exposure to dust - Hazardous chemicals Biological -	Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies  Personal injuries - cuts and abrasions.		✓			✓		3	Place all building waste and rubbish in the designated waste area / skip bin  Leave site / work areas in a clean and tidy condition  Remove any temporary barricades if no longer required	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I/we will manage my/our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of: Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email: