



Cape Cod Australia P/L

Safe Work Method Statement

Safe Work Method Statement (SWMS)

Work Activity – Task:

Erection & Dismantle of Existing Roof Working Platform - Carpenter

Project Name:

Codes/Standards Applicable:

New South Wales Work Health and Safety Act 2011, Work Health and Safety Regulation 2011, Workers Compensation Act 1987, Workplace Injury Management and Workers Compensation Act 1998, Workers' Compensation (Dust Diseases) Act 1942, OHS Amendment (Dangerous Goods) Act 2003, Supporting OHS Amendment (Dangerous Goods) Regulation 2005

Principal Contractor:

Cape Cod Australia P/L

ABN: 54 000 605 407

Prepared By:

Warren Klomp

Representative:

Appointed Cape Cod Supervisor

Signature:

Sub Contractor: High Performance Constructions P/L

Contact Name: Warren Klomp

Ph No: 0401679665

ABN: 76 805 643 678

NOTE: Sign off to be provided at Tool Box Talk

Principal Contractor Signature:

Date:

17/9/14

Responsibilities:

The principal contractor and/or sub-contractor (or person doing the work) is responsible for carrying out a particular action, as listed in this SWMS. The supervisor is responsible to ensure that the sub-contractor or person doing the work is competent and satisfied with the procedures listed. The supervisor is required to provide supervision to the extent necessary, to make sure the SWMS is being followed and to take immediate corrective action if it is not.

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High Performance Constructions P/L Platform

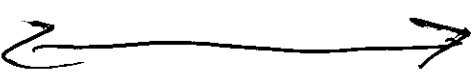

SWMS No 5- Roof

Level	Description of Consequence or Impact	Consequence	Likelihood/Probability		
			L Likely	M Moderate	U Unlikely
H (1) (High level of harm)	Potential death, permanent disability or major structural failure/damage. Off-site environmental discharge/release not contained and significant long-term environmental harm.	H (1) (High)	1	1	2
M (2) (Medium level of harm)	Potential temporary disability or minor structural failure/damage. On-site environmental discharge/release contained, minor remediation required, short-term environmental harm.	M (2) (Medium)	1	2	3
L (3) (Low level of harm)	Incident that has the potential to cause persons to require first aid. On-site environmental discharge/release immediately contained, minor level clean up with no short-term environmental harm.	L (3) (Low)	2	3	3
Level	Likelihood / Probability				
Likely	Could happen frequently				
Moderate	Could happen occasionally				
Unlikely	May occur only in exceptional circumstances				

Item	Job Steps	Hazards	Risk Class/ Ranking	Controls	Name of persons responsible for work
1.	Entry to site	<ul style="list-style-type: none"> Slips, Trips, Falls UV Exposure 	3	<ul style="list-style-type: none"> Site Specific Induction All workers to read the General Construction Safety Plan signage and to read and sign Cape Cod's Site Specific Risk Assessment form before entry to site. Tool Box talk to highlight any OHS concerns Wear appropriate PPE – Hat, Sunscreen, Sunglasses, drink fluids and reduce 	<p>Cape Cod</p> <p>Warren Klomp</p> <p>Warren Klomp</p>

			<ul style="list-style-type: none"> • exposure where possible • Ensure entry to site is unobstructed • Ensure all weather access to work areas • Provision of designated waste area • Storage of materials in designated areas • Provide and maintain barricades to all materials stored on footpath and on site 	Cape Cod Warren Klomp Cape Cod Warren Klomp Cape Cod <i>WKL</i>
2.	Unloading Equipment	<ul style="list-style-type: none"> • Manual Handling • Injuries • Slips, Trips and Falls • Proximity of other "workers" • Public access 	3 <ul style="list-style-type: none"> • Team lifting • Training employees in correct lifting and carrying methods • Unload and move equipment to designated area to keep pathways clear. 	Warren Klomp
3.	Setting Up Equipment	<ul style="list-style-type: none"> • Slips, Trips and Falls • Struck by Equipment • Crushed Hands, Cuts • Electrocution • Proximity of others "workers" • Public access 	3 <ul style="list-style-type: none"> • Set up in a clear area • Maintain a clear travel path • Avoid difficult terrain • Training of employees in the setup of electrical leads, power tools and nail guns • Ensure all power tools and electrical leads have current tagging • Ensure all power tools have working safety guards • Ensure all power tools are attached to a residual current device (RCD) 	Warren Klomp
4.	Carry Materials Up Ramp Erection of Working Platform	<ul style="list-style-type: none"> • Slips, Trips and Falls • UV Exposure • Sprains and Strains • Cuts and Abrasions • Working at Height • Exposure to Noise • Heavy Lifting • Exposure to Dust • Proximity of other "workers" • Public Access 	2 <ul style="list-style-type: none"> • Ensure perimeter protection is in place before commencing • Ensure that the scaffolding is safe and erected by a qualified scaffolder • Ensure the guard rails to the ramp are in place and that the surface of ramp is clean • Ensure all openings and voids in the floor platform are covered or protected by a guard rail • Use of PPE equipment – Safety Glasses, Ear Protection, Protective Footwear, Gloves, Dust Masks (Disposable) 	Cape Cod <i>WKL</i> Cape Cod Warren Klomp

WKL

			<ul style="list-style-type: none">• Provide MSDS for chemically treated sheet particleboard flooring• Training employees in correct use of Nail Guns and Power Tools• Ensure that all power tools have working safety guards• Ensure nail guns safety trigger mechanisms are in working order• Team Carrying• Team Lifting• Training employees in correct lifting and carrying methods• Ensure correct lifting and carrying techniques are used all the time• Storage of materials in designated waste areas• Keep area clean and tidy	<div>CC</div> <div>Warren Klomp</div> <div></div>
6.	Dismantle Existing Roof Working Platform	2	<ul style="list-style-type: none">• Slips, Trips and Falls• UV Exposure• Sprains and Strains• Cuts and Abrasions• Working at Height• Exposure to Noise• Heavy Lifting• Exposure to Dust• Proximity of other “workers”• Public Access <ul style="list-style-type: none">• Ensure perimeter protection is in place before commencing• Ensure that the scaffolding is safe and erected by a qualified scaffolder• Ensure the guard rails to the ramp are in place and that the surface of ramp is clean• Ensure all openings and voids in the floor platform are covered or protected by a guard rail• Use of PPE equipment – Safety Glasses, Ear Protection, Protective Footwear, Gloves, Dust Masks (Disposable)• Provide MSDS for chemically treated sheet particleboard flooring• Training employees in correct use of Nail Guns and Power Tools• Ensure that all power tools have working safety guards• Ensure nail guns safety trigger mechanisms are in working order	<div>Cape Cod / </div> <div>Cape Cod</div> <div>Warren Klomp</div> <div>CC</div>

			<ul style="list-style-type: none"> • Team Carrying • Team Lifting • Training employees in correct lifting and carrying methods • Ensure correct lifting and carrying techniques are used all the time • Ensure that materials are not stored on roof or scaffold • Ensure all exposed nails are removed • Storage of materials in designated waste areas • Keep area clean and tidy • Remove any temporary barricades if no longer required • Place rubbish/debris in designated waste storage area • Leave site/work area in a clean and tidy condition 	Warren Klomp
5.	Site Clean Up on Completion of Work	<ul style="list-style-type: none"> • Slips, Trips and Falls • Exposure to Dust • Manual Handling • Exposure to Hazardous Substances • Proximity of other "workers" • Public Access 	2	Warren Klomp



High Performance Constructions P/L

SWMS No 5-Roof Platform

This SWMS has been developed through consultation with our employees and has been read, understood and signed by all employees undertaking the works:

Job Address:	Print Names:	Signatures:	Dates:
	Warren Klomp		
	Jacob Ferguson		
	Frances Pelce		
	Timothy Peacock		

Review No	01	02	03	04	05	06	07	08	09
Initial:	KK	KK							
Date:	03/02/2014	14/09/2014							

