

Date:		New	✓	Revised		Page	
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TRADE: SITE CLEANER

Job No:	7669/15	Client:	ELLSMORE & WHITEMAN
Address:	43 Gore Street, Greenwich NSW 2065	Supervisor:	Matt Saunders

Key:	"1" action now	"2" action ASAP	"3" action ASAP
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Note 1: Refer to the general Safety Plan and Safe Work Method Statement.

Note 2: Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the material data sheet recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

Note 3: all *manual tasks* to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 and /or WorkCover NSW Code of Practice - Hazardous manual tasks

Note 4: Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area Ensure unobstructed access to site and work areas.	Site Supervisor / all 'workers'	
Stored materials - Slips, trips, falls and accessibility - Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area Ensure unobstructed access to work areas. Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas.	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained 'workers' and team lifting.	Contractor / all 'workers'	

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		Likely	Possible	Unlikely	Major	Severe	Minor				
									Rotate 'workers' and vary tasks		
Exposure to UV light / weather - UV light - glare Extreme temperatures	Skin cancer / sun burn - Dehydration - heat stroke or fatigue Sight damage		✓			✓		2	Reduce exposure where possible. Monitor 'workers' condition Adequate fluid intake Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Contact with o/head electrical services / point of attachment - Power lines not isolated, covered or enclosed - Working too close to electrical supply - Strong winds causing power lines to swing close to work area - Wet conditions making 'tiger tails' ineffective	Electric shock or electrocution		✓			✓		3	Identify that the electrical service is isolated prior to work commencing. Provide 'tiger tails' [insulation] - adequately boxed adjacent to scaffold - extended an appropriate distance past the boundary	Licensed Electrical Contractor or Approved person Supervisor Contractor / all 'workers'	
Use of electrical power plant and equipment - Electricity - Exposure to noise -	Electrical shock or electrocution Hearing loss Sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' RCD installed on mains supply / portable generator Protect power lead from damage - sharp edges / vehicular traffic Guards to plant and equipment fully operational. Use task specific trained 'workers' in the operation of the plant and equipment. Use of appropriate PPE.	Contractor/ all 'workers'	
Exposure to noise	Hearing damage		✓			✓		2	Isolate plant and		

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		Likely	Possible	Unlikely	Major	Severe	Minor				
									equipment Use appropriate PPE	Contractor / all 'workers'	
Plant Operator on site e.g. Bobcat. Plant / Equipment - Site and weather conditions - wet site / rain	Struck by moving vehicle or objects		✓			✓		2	Use task specific trained and experienced operator Provide barricades and warning signage to restrict access to work area. Use appropriate PPE.	Contractor / all 'workers'	
Exposure to dust Hazardous chemical – Biological -	Dust inhalation / skin and eye allergies / irritations Respiratory problems		✓			✓		3	Damp down area as work proceeds. Use appropriate PPE.	Contractor / all 'workers'	
Removal from site of material that <i>may contain</i> asbestos cement [ACM] - Hazardous chemicals Biological - Slips, trips and falls Manual tasks Proximity to other 'workers' and public.	Inhalation and exposure to ACM fibres / dust - respiratory problems. Muscle strain - back injuries and cuts		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Conduct hazardous chemical assessment prior to commencement of the works Appropriate warning signage and barricades to restrict access into the work area. Ensure all material is wrapped and sealed in heavy duty plastic sheeting Regularly monitor for airborne dust/ fibres and use appropriate procedures to contain dust / fibres. Use task specific trained / experienced 'workers'. Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS	Site Supervisor Contractor / all 'workers'	
Removal from site of ceiling or wall linings that <i>may be</i> contaminated	Slips, trips, falls and accessibility. Inhalation and		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'	Site Supervisor Contractor / all 'workers'	

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by lead dust, asbestos cement [ACM] - Slips, trips, falls and accessibility - Hazardous chemicals - Biological -	exposure to dust / fibres - respiratory problems								Appropriate removal procedures to contain dust / fibres. Regularly monitor for airborne dust/ fibres Use task specific trained / experienced 'workers'. Appropriate warning signage and barricades to restrict access into the work area Place removed material in heavy duty plastic bags. Adequate lighting and ventilation. Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS		
Removal from site of SMF batt insulation or foil sarking that may be contaminated by lead dust - Slips, trips, falls and accessibility - Hazardous chemicals - Biological -	Slips, trips, falls and accessibility. Inhalation and exposure to dust / fibres - respiratory problems		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Appropriate removal procedures to contain dust / fibres. Regularly monitor for airborne dust/ fibres Use task specific trained / experienced 'workers'. Appropriate warning signage and barricades to restrict access into the work area Place removed material in heavy duty plastic bags. Adequate lighting and ventilation.	Site Supervisor Contractor / all 'workers'	

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									Ensure load is adequately covered / secured for transit Use appropriate PPE SWMS		
Clean up debris / waste by hand Slips, trips, falls and accessibility - Access ways not clearly defined - Site and weather conditions - wet site / rain - Manual tasks	Slips, trips and falls Muscle strain - back injuries and cuts		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers' Use task specific trained and experienced 'workers' - rotate 'workers' and vary tasks Monitor for airborne dust / fibres Wet down debris / waste to contain / minimise airborne dust / fibres Ensure load is adequately covered for transit Use appropriate PPE. SWMS	Supervisor Contractor / all 'workers'	
Using bucket / wheel barrow to remove debris - Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls. Back injury - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers' Assess travel path and distance to work area Ensure unobstructed access to work areas. Use task specific trained 'workers' and rotate 'workers' tasks. Limit the weight of each bucket load to easily manageable size. SWMS	Contractor / all 'workers'	
Use of wheel barrow and ramp to load truck -	Slips, trips and falls Back injuries - strains and		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'	Site Supervisor Contractor / all 'workers'	

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Slips, trips, falls and accessibility - Slope of ramp Site and weather conditions - wet site / rain - Manual tasks	sprains								Assess travel path and distance to work area Ensure unobstructed access between work areas and truck loading area. Ramp surface clean and dry. Use task specific trained 'workers' Ensure load is adequately covered for transit SWMS		
Site clean up on completion of work Manual tasks Exposure to dust - Hazardous chemicals Biological -	Inhalation of dust - respiratory problems. Eye and skin irritations / allergies Personal injuries - cuts and abrasions.		✓			✓		3	Leave site / work area in a clean and tidy condition Remove any temporary barricades if no longer required	Contractor / all 'workers'	

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company
Name:

Signed by:



for and on behalf of: Cape Cod Australia Pty. Limited

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Fax:

Email:

