

Date:		New	✓	Revised		Page	
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**TRADE: FLOOR AND WALL TILER**

<b>Job No:</b>	7711/15	<b>Client:</b>	JONES
<b>Address:</b>	108 Gardeners Road, Kingsford NSW 2032	<b>Supervisor:</b>	David Wahba

<b>Key:</b>	"1" action now	"2" action ASAP	"3" action ASAP
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**Note 1:** Refer to the general Safety Plan and Safe Work Method Statement.

**Note 2:** Safe work procedures shall be implemented for the supply and use of a *hazardous chemical / substance/s* on site that complies with the *current material safety data sheet* recommendations and also complies with the requirements of WHS Regulation 2011 Chapter 3 - Part 3.2

**Note 3:** All *manual tasks* are to comply with the requirements of Safe Work Australia – National Code of Practice for Manual Handling 2009 [or as amended] and /or WorkCover NSW Code of Practice - Hazardous manual tasks

**Note 4:** Management of the risk of fall from one level to another must comply with Part 3.1 and the requirements of Part 4.4 Falls Clauses 78-80 of WHS Regulation 2011

**Note 5:** Review of Control Measures - *If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task, it is a requirement to carry out a "specific Risk Assessment" for the task or tasks.*

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Access to site / work areas - Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		3	Assess travel path and distance to work area  Ensure unobstructed access to site and work areas.	Site Supervisor / all 'workers'	
Stored materials -  Slips, trips, falls and accessibility -  Access ways not clearly defined	Slips, trips and falls		✓			✓		2	Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Provide and maintain barricades to isolate material and to restrict access. Provide designated waste areas	Site Supervisor / all 'workers'	
Manual tasks	Muscle strain - back injuries and cuts Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Use task specific trained 'workers' and team lifting. Rotate 'workers' and vary tasks.	Contractor / all 'workers'	
Exposure to noise Plant / equipment	Hearing damage		✓			✓		2	Isolate plant and equipment. Use appropriate PPE	All 'workers'	

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Exposure to UV light / weather -  UV light - glare  Extreme temperatures	Skin cancer / sun burn -  Dehydration - heat stroke or fatigue  Sight damage		✓			✓		2	Reduce exposure where possible.  Monitor 'workers' condition  Adequate fluid intake  Use appropriate sun screen. Wear appropriate PPE.	Contractor / all 'workers'	
Exposure to dust/ chemical vapours  Hazardous chemical - Biological -	Dust and chemical vapour inhalation / skin and eye allergies/ irritations.  Respiratory problems		✓			✓		2	Use appropriate PPE - disposable dust / chemical vapour protection.  Monitor for chemical vapours / airborne dust/ fibres	Contractor / all 'workers'	
Use of electrical powered / battery operated plant and equipment -  Electricity - Exposure to noise -	Electrical shock or electrocution  Hearing loss  Sight damage		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Use task specific trained 'workers'  RCD installed on mains supply / portable generator  Protect power lead from damage - power saw blade / sharp edges / vehicular traffic  Use stands and hooks for leads in trafficable areas  Guards to plant and equipment fully operational.  Use of appropriate PPE.	Contractor/ all 'workers'	
Carry materials, tiles and tools to ground floor work area -  Slips, trips, falls and accessibility -  Access ways not clearly defined -  Manual tasks	Slips, trips and falls  Muscle strain - back injuries and cuts  Over exertion or repetitive movements		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas  Use task specific trained 'workers' - rotate 'workers' and vary tasks	Contractor / all 'workers'	
Carry materials, tiles and tools up ramp / scaffold or over roof surface  Slips, trips, falls and accessibility -  Slope of ramp -  Pitch of roof and	Slips, trips and falls from ramp / scaffold or roof surface  Back injuries - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the tasks in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas. Guardrails to ramp are in place - ramp surface clean	Contractor / all 'workers'	

Job Step / Hazard	Potential Harm	Likelihood			Result			Priority	Possible Controls	Responsible Person/s	Date
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roofing material - Windy and or wet conditions - Gravity - overbalancing Manual tasks									and dry.  Guardrails and toe boards to scaffold and access ramp are in place and work platform complete, clean and dry.  Use task specific trained 'workers', team lifting and rotate 'workers'.  Limit the size of each load to easily manageable size - carry part boxes only		
Carry materials, tiles and tools up stairs -  Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls on stairs  Back injury - muscle strain / sprain		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use task specific trained 'workers', team lifting and rotate 'workers'.  SWMS  Carry part boxes of tiles only	Contractor / all 'workers'	
Carry mixed cement mortar to work areas using bucket -  Slips, trips, falls and accessibility - Manual tasks	Slips, trips and falls.  Back injury - muscle strain / sprain - cuts		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas.  Use task specific trained 'workers' and rotate 'workers' tasks.  Limit the weight of each load to easily manageable size.  SWMS	Contractor / all 'workers'	
Working at height - balcony / deck applications -  Slips, trips, falls and accessibility - Inadequate fall prevention system -	Slips, trips and falls from edge of work area.  Fractures, bruises lacerations and personal injuries		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers'  Assess travel path and distance to work area  Ensure unobstructed access to work areas.	Site Supervisor  Contractor / all 'workers'	


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		Likely	Possible	Unlikely	Major	Severe	Minor				
Windy conditions - Gravity - overbalancing									Perimeter and edge protection to balcony is in place.  Use task specific trained 'workers' in safe working at heights.  Use appropriate PPE		
Cutting tiles with power saw / angle grinder -  Exposure to noise - Exposure to dust - Hazardous chemicals - Biological - Equipment	Hearing damage  Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies - sight damage		✓			✓		2	Identify the risks and plan the task in consultation with the 'workers'  RCD installed on mains supply / portable generator  Protect power lead from damage - power saw blade / sharp edges / vehicular traffic  Guards to plant and equipment fully operational.  Use task specific trained 'workers'.  Monitor air quality for airborne dust Provide adequate ventilation and lighting  Use appropriate PPE.	Contractor / all 'workers'	
Use adhesive in confined space - Hazardous chemicals - Biological	Inhalation of fumes respiratory problems.  Eye and skin irritations / allergies - sight damage		✓			✓		3	Identify the risks / hazards and plan the task in consultation with the 'workers'  Use task specific trained and experienced 'workers'  Regularly monitor air quality for chemical vapours  Provide adequate ventilation  Use appropriate PPE Make SDS available	Contractor / all 'workers'	
Use of gap filling flexible fillers/ sealants -  Hazardous chemicals - Biological	Inhalation of fumes - respiratory problems.  Eye and skin irritations/ allergies	✓			✓		3	✓	Identify the risks / hazards and plan the task in consultation with the 'workers'  Avoid contact with skin and eyes.  Monitor air quality for chemical vapours  Use task specific trained 'workers'.	Contractor / all 'workers'	

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									Use appropriate PPE. Provide SDS.		
Lay tiles in small dark areas - Inadequate lighting	Personal injuries – cuts and abrasions.		✓			✓		3	Identify the risks and plan the task in consultation with the 'workers' Provide suitable lighting	Contractor / all 'workers'	
Site cleanup on completion of work -  Manual tasks Exposure to dust - Hazardous chemicals - Biological -	Inhalation of dust - respiratory problems.  Eye and skin irritations / allergies  Personal injuries - cuts and abrasions.		✓			✓		3	Place all associated tiling waste and rubbish in the designated waste area / skip bin  Leave site / work area in a clean and tidy condition  Remove any temporary barricades if no longer required		

I / We have consulted with Cape Cod Australia Pty. Limited and have mutually agreed on the above procedures. This risk assessment provides details on how I / we will manage my / our work on this Cape Cod Australia Pty. Limited work site.

Company  
Name:

Signed by:



for and on behalf of:

Cape Cod Australia Pty. Ltd

Signed by:

ABN: 54 000 605 407

(Contractor PCBU)

Builder's Licence No.: 5519

ABN:

Address:

Phone:

Email: