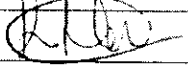


SAFE WORK METHOD STATEMENT






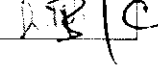
Page 1 of 6

Company [PCBU]:	Wyldmen Of Waterproofing	Project Name/No:	All Jobs
Work Activity / Task:	WATERPROOFER	Principal Contractor:	Cape Cod Australia Pty Ltd
Prepared by:	Lindsay Wyld	Date:	17/9/14
Signature:		Note: Sign off to be provided at Tool Box talk	

Note: Review of Control Measures -

If there are any tasks that may be included by way of variation to the plans or an alternative approach to the set task. It is a requirement to carry out a specific Risk Assessment for the tasks.

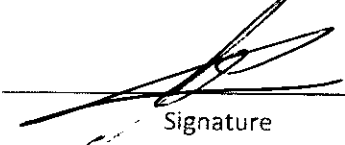
Task/Problem	Hazard	Likelihood			Result			Priority	Possible Control	Action By	Date
		Likely	Possible	Unlikely	Major	Severe	Minor				
Variation to plan Change of Brief	Unknown								Tool Box Talk Work Method Statement	Contractor Supervisor	
		✓			✓			1			

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
1	Access to site	<ul style="list-style-type: none"> Slips, trips, falls and accessibility UV / weather exposure. 	<ul style="list-style-type: none"> Site specific induction. All "workers" to read the General Construction Safety Plan signage and Risk Assessment form before entering site. Tool box talk to highlight any WHS concerns relative to the site. Ensure that the site and work place access is unobstructed. Ensure all weather access to work areas. Regular site clean ups. 	Contractor  Contractor  Contractor  Cape Cod  Cape Cod  Cape Cod 

Reviewed by:

Gary Klomp

Principal Contractor's Representative


Signature

Construction Manager

Position

17/10/2014
Date

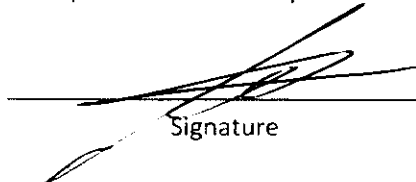
SAFE WORK METHOD STATEMENT [cont.]

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Item	Job Step	Potential Hazard	Controls	Responsible Person/s
			<ul style="list-style-type: none"> Provision of designated waste areas. Storage of materials in designated areas. 	Cape Cod <i>R.W. B</i> Cape Cod <i>R.W. C</i>
2	Unloading plant, equipment and materials	<ul style="list-style-type: none"> Manual handling injuries Slips, trips and falls. Proximity of other "workers". Public access. 	<ul style="list-style-type: none"> Team lifting and carrying. Training of "workers" in correct lifting methods. Unload and move the equipment to designated area to keep footpath / work place access clear. 	Contractor <i>R.W. C</i> Contractor <i>R.W. C</i> Contractor <i>R.W. C</i>
3	Setting up equipment	<ul style="list-style-type: none"> Manual handling injuries Slips, trips and falls. Proximity of other "workers". Public access. 	<ul style="list-style-type: none"> Set up in a clear area and maintain a clear travel path. Training of "workers" in setting up of electrical leads and power tools. Ensure the proper use of all safety guards provided. Ensure that all power tools and electrical leads have current tagging. Ensure that all power tools are attached to a residual current device [RCD]. 	Contractor <i>R.W. C</i> Contractor <i>R.W. C</i> Contractor <i>R.W. C</i> Contractor <i>R.W. C</i> Contractor <i>R.W. C</i>
4	Ground floor	<ul style="list-style-type: none"> Slips, trips, falls and accessibility Hazardous materials Exposure to dust / fumes Exposure to noise Manual handling Sprains and strains Cuts and abrasions Proximity of other "workers" Public access 	<ul style="list-style-type: none"> Assess the site conditions and conduct a Risk Assessment before commencing. Provide hazardous substance warning signage when installing [applying] the waterproofing system. Provide MSDS for hazardous substances – waterproofing product / system. Training of "workers" in the safe handling and use of the waterproofing system. Ensure adequate ventilation is 	Contractor <i>R.W. B</i> Contractor <i>R.W. B</i> Contractor <i>R.W. B</i> Contractor <i>R.W. C</i> <i>B/C</i>

Reviewed by: Gary Klomp
Principal Contractor's Representative

Construction Manager
Position


Signature

17/10/2017
Date

SAFE WORK METHOD STATEMENT [cont.]

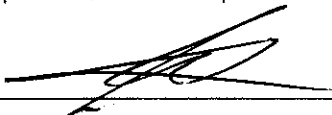
Page 3 of 6

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
			<p>provided to confined spaces.</p> <ul style="list-style-type: none"> Use appropriate PPE – safety glasses, footwear, noise / hearing protection, dust / fume protection [disposable] and gloves. Training of “workers” in the safe use of power tools. Ensure all power tools have working safety guards. Training of “workers” in correct lifting and carrying method. Ensure that openings / voids in wet area floors are covered. Notify other “workers” of possible contaminated atmosphere by waterproofing product. Maintain a clean and tidy work area. 	<p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p>
Item	Job Step	Potential Hazard	Controls	Responsible Person/s
5	<p>Carrying tools and materials up stairs</p> <p>Upper floor installation</p>	<ul style="list-style-type: none"> Slips, trips, falls and accessibility UV / weather exposure Fall from height Manual handling injuries Exposure to dust / fumes Exposure to noise Proximity of other “workers”. Public access. 	<ul style="list-style-type: none"> Assess the site conditions and conduct a Risk Assessment before commencing. Ensure that all openings and voids in the floor platform are covered or protected by a guard rail. Ensure that the perimeter protection [guard rail] is in place to balconies before commencing. Provide hazardous substance warning signage when installing [applying] waterproofing system. Provide MSDS for hazardous substances – waterproofing product / system. 	<p>Contractor <i>h.w.</i></p> <p>Cape Cod <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p> <p>Contractor <i>h.w.</i></p>

Reviewed by:

Gary Klomp

Principal Contractor's Representative


 Signature
Construction Manager


Position

17/10/2014
 Date

SAFE WORK METHOD STATEMENT [cont.]

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
			<ul style="list-style-type: none"> • Training of "workers" in the safe handling and use of the waterproofing system. 	Contractor LWC
			<ul style="list-style-type: none"> • Ensure adequate ventilation is provided to confined spaces. 	Contractor LWC
			<ul style="list-style-type: none"> • Use appropriate PPE- safety glasses, footwear, noise / hearing protection, dust / fume protection [disposable] and gloves. 	Contractor LWC
			<ul style="list-style-type: none"> • Ensure that "workers" have safety glasses, noise protection, dust / fume protection [disposable], gloves and protective footwear. 	Contractor LWC
			<ul style="list-style-type: none"> • Training of "workers" in safe working at heights [balconies] 	Contractor LWC
			<ul style="list-style-type: none"> • Training of "workers" in correct lifting and carrying method. 	Contractor LWC
			<ul style="list-style-type: none"> • Ensure correct lifting and carrying techniques are used at all times. 	Contractor LWC
			<ul style="list-style-type: none"> • Training of "workers" in the safe use of power tools. 	Contractor LWC
			<ul style="list-style-type: none"> • Ensure that all power tools have working safety guards. 	Contractor LWC
			<ul style="list-style-type: none"> • Check suitability of the access ladder for purpose before use. 	Contractor LWC
			<ul style="list-style-type: none"> • Check the ladder for damage / defects before use. 	Contractor LWC
			<ul style="list-style-type: none"> • Check that the ladder is stable and is secured at the base and top before use. 	Contractor LWC
			<ul style="list-style-type: none"> • Notify other "workers" of possible contaminated atmosphere by the waterproofing product. 	Contractor LWC
			<ul style="list-style-type: none"> • Maintain a clean and tidy work area. 	Contractor LWC

Reviewed by: Gary Klomp
Principal Contractor's Representative







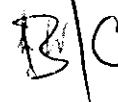

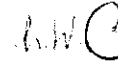



Signature

Construction Manager
Position

17/19/2014
Date

SAFE WORK METHOD STATEMENT [cont.]

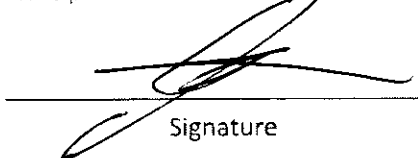
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Item	Job Step	Potential Hazard	Controls	Responsible Person/s
	Carrying tools and materials up ramp	<ul style="list-style-type: none"> Slips, trips, falls and accessibility UV / weather exposure 	<ul style="list-style-type: none"> Assess the site conditions including the weather and conduct a Risk Assessment before commencing. 	Contractor 
	Upper floor installation	<ul style="list-style-type: none"> Fall from height Manual handling injuries Exposure to dust / fumes Exposure to noise Proximity of other "workers". Public access. 	<ul style="list-style-type: none"> Identify that the electrical service has been isolated and that 'tiger tails' are in place as protection from overhead wires and points of attachment before commencing. Ensure that the guard rails to the ramp are in place and that the surface of ramp is clean before commencing. Ensure that the perimeter protection is in place [scaffolding and edge protection] and level walk platforms are in place before accessing work from roof surface. Ensure that the perimeter protection [guard rail] is in place to balconies before commencing. Ensure that all openings and voids in the floor platform are covered or protected by a guard rail. Provide hazardous substance warning signage when installing [applying] waterproofing system. Provide MSDS for hazardous substances – waterproofing product / system. Training of "workers" in the safe handling and use of the waterproofing system. Ensure adequate ventilation is provided to confined spaces. Use appropriate PPE– safety glasses, footwear, noise / hearing 	Contractor  Contractor  Contractor  Contractor  Cape Cod  Contractor  Contractor  Contractor  Contractor  Contractor 

Reviewed by:

Gary Klomp

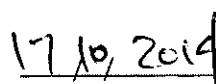
Principal Contractor's Representative



Signature

Construction Manager

Position



Date

SAFE WORK METHOD STATEMENT [cont.]

Item	Job Step	Potential Hazard	Controls	Responsible Person/s
			protection, dust / fume protection [disposable] and gloves.	Contractor <i>hwc</i>
			• Ensure that "workers" have safety glasses, noise protection, dust / fume protection [disposable], gloves and protective footwear.	Contractor <i>hwc</i>
			• Training of "workers" in safe working at heights [balconies]	Contractor <i>hwc</i>
			• Training of employees in safe use of power tools.	Contractor <i>hwc</i>
			• Ensure all power tools have working safety guards.	Contractor <i>hwc</i>
			• Training of "workers" in correct lifting and carrying method.	Contractor <i>hwc</i>
			• Ensure correct lifting and carrying techniques are used at all times.	Contractor <i>hwc</i>
			• Training of "workers" in safe use of power tools.	Contractor <i>hwc</i>
			• Ensure that all power tools have working safety guards.	Contractor <i>hwc</i>
			• Check suitability of the access ladder for purpose before use.	Contractor <i>hwc</i>
			• Check the ladder for damage / defects before use.	Contractor <i>hwc</i>
			• Check that the ladder is stable and is secured at the base and top before use.	Contractor <i>hwc</i>
			• Notify other "workers" of possible contaminated atmosphere by waterproofing product.	Contractor <i>hwc</i>
			• Maintain a clean and tidy work area.	Contractor <i>hwc</i>

Reviewed by:

Gary Klomp

Principal Contractor's Representative

Signature

Signature

Construction Manager

Position

17/10/20kf

Date _____