**Colour Code**

Completed

Tricky to complete – needs time

To be done in another upgrade module

Not Done

**Generic Fixes**

Accident Report Notes – Change to same concept as safety issues. Adds comments and enforces author and timestamp and then can’t be edited.

Accident Report – Date /Time Lock forward dates so can input future accident!

Accident Report – consider splitting Date / Time Fields

Home Page – Outstanding Tasks. Need subheadings “Accidents” “Safety Issues”

Home Page – Link connected to Word Link not icon. Risk Assessment Page – Link connected to Icon not Words. Inconsistent throughout site. Best solution link both icon & Words for all.

Site List – Mag Glass – Accidents/Issues Link doesn’t filter only accidents and issues for that site. – it’s not setup too…it just gives a link to current open accidents or issues. Accide/t/Issue list doesn’t have a filter for site..only the standard search field

Site List – Mag Glass – Accidents/Issues Count includes both resolved/unresolved. Split count to show separately. – designed to show RED if any outstanding or Blue all Resolved. The count shows total number of accident/issues lodged for the site

SWMS Inactive – Company Column showing when old pdf style is showing “supervisor” instead of “Company Name” – need clarity on this???

Planner – adding a trade/task to a day with a generic already there. Can we have a message either denying function or deleting generic – difficult + potentially additional slowing of system. Would need to check if a generic with same trade/task for every time user adds task/extend task days/move task to new day

Attendance difficult to test because no one planned – wasn’t working for some when tested. May need to check this for each.

Management – Clients Remove from “Unassigned Client”

Management – Clients – Add Suburb column and sort by job number.

Company List – “T/Supervisor” next to name when transient company. We will need time to apply supervisor to transient companies pre Monday.

SWMS – Create from scratch. “Person Resp. for ensuring compliance” and “Person respons for reviewing SMSW…” need to be forced fields.

**Construction Manager**

SWMS List – Active/Inactive/Pending/Archived filter – All Read only. Currently able to sign off and edit some filters

Weekly Planner – Gary to view “all Sites” by default and filter to his jobs.

Trade Planner – “actions”- Add job start. If you add to a past date (Eg. Added Predeville.Cam to 9.1.17) a message appears saying you can’t do it but it still adds it to the 9th and it is removed from the “add job start” list

Trade Planner – “Actions” – add job start. Once save can we do an auto refresh so it shows in job start list? – tricky to do so will do later

Management Accounts / Companies – Add list of tradies that work for company.

Management Administration – Needs “company Leave” sub menu

Management Administration – Add Safety Tips as read only

My Profile – Security settings viewable as read only.

Company Profile – Show List of Staff/Phone/Email as Read only

Support Ticket – Shouldn’t be able to resolve – should be only able to resolve own

**Area Supervisor**

Home – Outstanding tasks. Should only be able to see issues/accidents for sites he supervises.

JSI – Safety Issues – Not showing issues that he is supervisor for (open and resolved)

JSI – Accident Report – Not showing issues that he is supervisor for (open and resolved)

SWMS List – Active/Inactive/Pending/Archived filter – All Read only. Currently able to sign off and edit some filters.

Weekly Planner – Set default to jobs he supervises (Individual supervisor filter not showing options)

Weekly Planner – When touched on a job site it took us to the Site Planner but filter at top not showing job name (Says “nothing selected”)

Weekly Planner – Shouldn’t be able to access jobs that he doesn’t supervise/oversee – they currently able to view others jobs by clicking on the weekly but can’t edit. To disable the clicking will have to work on solution…a little tricky

Job Planner – Shouldn’t be able to edit jobs he doesn’t supervise/oversee

Attendance Planner – Job filter not working

Attendance Planner – tested with job on roster (C Blair). Was unable to add to roster by checking individuals box.

Trade Planner – Needs full access to this planner as AS. Including the “actions” button – currently doing as requested buy be aware that having full access to trade planner give Area Supers edit access to sites they aren’t actually supervising

Transient Planner – Needs full access (no actions button) currently doing as requested buy be aware that having full access to trade planner give Area Supers edit access to sites they aren’t actually supervising

Management – Needs Contractors (Read only)

Management – Needs Company Leave (Full access)

My Profile – Security settings viewable as read only.

Company Profile – Show List of Staff/Phone/Email as Read only

Support Ticket – Shouldn’t be able to resolve – able to resolve own

**Supervisor**

Home – Outstanding tasks. Should only be able to see issues/accidents for sites he supervises.

SWMS List – Active/Inactive/Pending/Archived filter – All Read only. Currently able to sign off and edit some filters.

Trade Planner – Disable “Actions” button

Transient Planner – Enable Transient Companies he supervises eg. Johnathon Stewart supervises Jamie Ross. The remaining companies show as read only. No “actions” button.

Management - Administration – Trades menu (read only) – Just need to tick ‘view trades’ under permissions

Management – Administration - Company leave menu (read only)

Support Ticket – Shouldn’t be able to resolve – only able to resolve own

My Profile – Security settings viewable as read only.

Company Profile – Show List of Staff/Phone/Email as Read only

**Leading Hand**

Weekly Planner – Not showing planned work. (Eg. C Blair Painting & Decorating – planned on Irwin for next 2 weeks – not showing)

Weekly Plamnner - Waiver text not showing “THIS IS A GUIDE ONLY AND MAY CHANGE. CONTACT WITH SUPERVISOR IS STILL REQUIRED)

My Profile – If Leading Hand then defaults to “full access” so no need for “Save button” – made it unable to remove ‘security’ role from user if no other user within same company has ‘security’ access

Company Profile – Can’t make Company inactive for now

**Tradie**

Safety Issues – Enable ability to comment on safety issue if lodged by self. (View all company safety issues but comment on own)

**Full Permissions**

Jobsite Info – Show Site list

SWMS – show only “active” – made to see all

Management – Show user sub menu – lists all current users in their company but able to edit self. - made to see/edit all

My Profile – show security settings for self (Read Only)