

# Douglas Tan

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## EDUCATION

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### National University of Singapore

Singapore

*Bachelor of Business Administration (Accountancy), Merit*

*Aug 2016 – Jan 2020*

- Peter & Alice Tan Scholar

### Meridian Junior College

Singapore

- GCE 'A' Levels, Distinctions in Physics, Chemistry, Mathematics, Economics

*Jan 2012 – Dec 2013*

## WORK EXPERIENCE

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### Qi Xiang Technology Pte Ltd

Singapore

*Associate Product Manager*

*Jun 2020 – Aug 2020*

- Collaborated cross-functionally to develop and implement an executive dashboard using Tableau and automated the financial report generation process for the business unit saving 20 man-hours per month
- Conducted in-depth analyses of the Chinese and local e-commerce markets to identify potential market opportunities which led to the addition of 2 new features to the pipeline
- Planned the PRD for the 2 new features using best product practices, communicated with the cross-functional team to ensure feasibility and managed the project timeline of the design and development

### TRIVE Ventures

Singapore

*Investment Analyst Intern*

*May 2018 – Aug 2018*

- Established the blockchain investment arm (rebranded to Tribe Accelerator), analyzed and advised on token offerings leading to a successful investment
- Supported a subsidiary's token raise of more than S\$10M successfully with its technical writing, marketing campaign, and administration
- Developed due diligence methodologies for the nascent blockchain space based on sound corporate governance and traditional due diligence principles

### pH7 Investments

Singapore

*Portfolio Trader and Analyst Intern*

*Nov 2017 – Jan 2018*

- Traded equities, commodities, indices and forex achieving portfolio returns of 45% over 3 months
- Conducted financial analysis (technical and fundamental) on commodities and forex, pitched research findings to peers and mentors on a weekly basis

### Samsung Asia Pte Ltd

Singapore

*Data Analyst Intern*

*May 2017 – Jul 2017*

- Collected and analyzed data regarding consumer trends in Singapore to optimize the routes which the sales team took, leading to a 180% increase in sales during the promotion period

## LEADERSHIP ACTIVITIES

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### National University of Singapore, Blockchain@NUS

Singapore

*President*

*Aug 2018 – Dec 2018*

- Founded the club to educate the student population about blockchain and grew the team to 9-man strong within 4 months of inception

## SKILLS, ACTIVITIES AND INTERESTS

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**Software Engineering Capabilities:** Python, JavaScript (React.JS, basic MERN), basic C++

**Other IT Skills:** Tableau, Xero, MS Office

**Languages:** Native written and spoken English, fluent in written and spoken Chinese, basic Japanese

**Personal Interests:** Cooking, Typography, Trading, Behavioral Psychology