

MANIKANDAN K

System Administrator



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WORK EXPERIENCE

Executive

AGE

31

ABOUT ME

A result-oriented professional with the experience as System Administrator 8+ years, seeking a challenging position as an Internship Position in dynamic environment. Be a team player for the achievement of organizational goal and its success



Education

• 10 th

Mahajana Higher Secondary School.
SSLC
Coimbatore, Tamil Nadu

Completed, April 2008
Marks 71 %
Division I

• diploma, Information Technology

SRMV Polytechnic College
DIPLOMA
coimbatore, Tamil Nadu

Completed, April 2011
Marks 72 %
Division I

• B. Sc. Information Technology

Bharathiar university coimbatore
Coimbatore, Tamil Nadu

Pursuing



Work Experience



January 2012 - August 2012

Desktop Support Engineer

Net soft Consultancy Services PVT LTD
Coimbatore, Tamil Nadu

- Responding to client support requests.
- Contacting clients to find out the nature of the problem.
- Traveling to the client's location or connecting via a remote link.
- Troubleshooting hardware and software issues.
- Installing and maintaining hardware and computer peripherals.
- Installing and upgrading operating systems and computer software.
- Troubleshooting networking and connection issues.
- Advising on software or hardware upgrades.

- Providing basic training in computer operation and management.
- Completing job reports and ordering supplies.



September 2013 - March 2017

System Supervisor (ISD)

LARSEN & TOUBRO CONSTRUCTION (TIIC)

jalgaon, Maharashtra

- Installing / Reinstallation of Operating System (Windows 98/2000/XP/2003/vista/win7 /win 8 and win 10)
- Managing and Monitoring Client Antivirus
- Maintaining system.
- User administration (setup and maintaining account).
- Monitor network communication.
- Firewall maintained and Configuration
- Applied daily OS patches and upgrades to counter potential threats to system.
- EPABX machine Controlling and providing intercom facilities to all user
- Router configuration
- Update system as soon as new version of OS and application software comes out.
- Handling all the problems related to Hardware, Software, PC Maintained & Networking Issue
- Troubleshooting issues related to standard office software's (MS Office Word, Excel, PowerPoint etc.) and internet client
- MS-Outlook Outlook Express configured on client sides.
- Installation / re-installation / configuration of systems, Network printers, Scanners,
- Basic Trouble shooting of Mail server.
- Tested Local Area Network, Switches Routers Etc. (Testing the connectivity of the systems & servers presents in the domain).
- Using HELPDESK resolving the problem
- VC calls connecting end to end and multi-site connection. (Providing users with dialling numbers and connecting).
- Collaborates with Systems Team to create and update security audit measures for all systems.
- Maintaining the BIO MATRIX and configure access to user.
- Coordinate with vendors and with company personnel in order to facilitate purchase
- Creation of Ticket with various service center \Providers for hardware failure.
- Conducted daily system health checks.
- Performed quarterly audits for the purpose of improving efficiency of systems.



April 2017 - Current

Engineer systems (ISD)

LARSEN & TOUBRO CONSTRUCTION (HCIC)

Tirunelveli, Tamil Nadu

- AZURE BASICS
- Windows 2016 server maintained AD, User Access ,Permission.
- Support O365 apps, MS Teams, One Drive.
- Guide users with simple, step-by-step instructions
- Maintaining and organize computer networks and systems software, applications software, hardware, and configurations.
- Monitoring Network performance, troubleshooting network problems and outages.
- Configure P2P devices (Access point to station), Routing and switching, and firewalls .
- Troubleshooting, diagnosing, and resolving hardware, software, and other network and system problems.
- Upgrade network equipment to the latest stable firmware releases.
- Protecting data, software, and hardware by coordinating, planning, and implementing network security measures.
- Installation / re-installation / configuration of systems, A0 Plotter, Network printers, Scanners.
- Handle data backup, installation, and configuration of backup solutions.
- Performed quarterly audits for the purpose of improving efficiency of systems
- Maintaining laptop and desktop computers, server, routers, switches, firewalls, Face Bio matrix, MFP printers, VC, phones, support internet, CCTV, LANs, WANs, and network segments.
- VC calls connecting end to end and multi-site connection using teams.

- Face Bio matrix machines and configure access to user.
- Manage the software and hardware inventory under asset warranty tracking.
- Support and manage firewall settings in accordance with IT security
- Interact with the help desk and other teams to assist in troubleshooting, identify root cause, and provide technical support .
- Coordinate with vendors and with company personnel to facilitate purchase.
- Respond to day-to-day IT support operations and provide immediate assistance.



Training and Certifications

- TECHNICAL SUPPORT FUNDAMENTALS, GOOGLE, 2022
- DIGITAL TRANSFORMATION, University Of Virginia(coursera), 2022
- Microsoft Azure Fundamentals, Udemy, 2021
- Cisco Certified Technician (CCT), SkillSoft, 2022
- DIGITAL AMBASSADOR, SkillSoft, 2022
- Infosys ""Study of Software Development Lifecycle", Mysore, 2010
- FM radio Station "Study of signal transmission", Ooty, 2009
- Cisco, "Study of Networks", Bangalore, 2011



Skills

- Excellent team building & troubleshooting skills with proven abilities in planning and managing resources.
- 9+ years experience
- Exceptional interpersonal and communication skills.
- Excellent verbal, written, documentation and presentation skills.
- Creative and intuitive problem solver, cheerfully overcome challenges.
- To secure a position where my comprehensive analytical skills & problem solving abilities would be utilized.
- To be an accomplished individual and to grow in line with the objectives of the organization.
- To work with total dedication and commitment so as to enhance my career growth opportunities and to use my career as a platform to enrich my learning so that I move higher up on the value curve both personality as well as professionally.



Computer Proficiency

Operating Systems

- Windows 10
- Windows 8
- Window Server 2016
- Hiren
- Windows 11

Software

- Microsoft Azure
- Microsoft 365
- Enterprise information portal(EIP)
- Procube
- Zscaler
- Crowdstrike



Languages

- English
- Tamil
- Hindi



Personal Details

Father's Name:	Mr. kanagaraj	Marital Status:	Married
Birthday:	19/05/1992	Nationality:	Indian
Gender:	Male		

Address: Thangam Cloth Shop, 48/2 Mahadevapuram
METTUPALAYAM
Coimbatore - 641305
Tamil Nadu

Declaration

I, MANIKANDAN K, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

MANIKANDAN K

Coimbatore , Tamil Nadu
03/02/2021