

Malloju Swathi

Email ID: mallojuswathi25@gmail.com

Mobile No: +91-9959656750

OBJECTIVE:

To be associated with an organization that provides me an opportunity to show my skills, enhance my knowledge and work for the growth of the organization and me as an individual.

EXPERIENCE SUMMARY:

- ★ Having 3 years of Professional Experience as a **Perl Developer** in IT industry.
- ★ Responsible for analyzing, designing, and coding of the applications.
- ★ Involved in the software development life cycle and responsible for Development and Maintenance of the project.
- ★ Worked with the team of database and maintained the database with the help of the MYSQL.
- ★ Outstanding decision-making, problem-solving and reasoning skills.

PERSONAL SKILLS:

- ★ Team player with good interpersonal skills and the ability to work in the team.
- ★ Good communication and interpersonal skills.
- ★ Commitment, result oriented and hard working.
- ★ Process quest and zeal to learn new technologies and undertake challenging tasks.
- ★ Ability to work efficiently in both individually and in team.

SKILLS SET:

Core Languages	: PERL (3 years' experience)
Other tools used	: PDF Lib, TET Lib
Operating Systems	: Windows Family
Database	: MySQL and MS SQL Server

PROFESSIONAL EXPERIENCE:

- ★ Working as **PERL Developer** with **ZENTECH INNOVATIONS PRIVATE LIMITED**, Hyderabad, from 2021 October to till.

EDUCATION:

- ★ B.Tech from Sphoorthy Engineering College.
- ★ Intermediate from Sri Gayathri Junior College.
- ★ S.S.C from Silver Drops Model High School.

PROJECT DETAILS:

COMTRACK:

Environment : Windows XP/7 or higher
Tools Used : PDFLib, PDFtTet, PDF Signer
Programming Language : Perl, C# Dot Net

ComTrack is a customized digital software solution designed to streamline the generation and management of interactive PDF statements. Here are the key features and capabilities of ComTrack:

Interactive PDF Statements: ComTrack enables the creation of interactive PDF statements that are digitally signed and password protected. This ensures the security and integrity of the statements.

360-Degree Lifecycle Tracking: The software tracks the complete lifecycle of financial statements, providing end-to-end visibility and control over the entire process.

Electronic and Physical Dispatch Tracking: ComTrack offers a single platform to track both electronic and physical dispatches of transactional statements. From generation to emailing, printing, and physical dispatching, the software provides comprehensive tracking capabilities.

Customer Relationship Management (CRM) Functionality: The software includes a fully-configurable CRM solution with visual abilities for managing multiple queues, escalation processes, reporting, and a comprehensive dashboard. This helps in effectively managing customer interactions and relationships.

Case Management: ComTrack allows for the transfer of cases from one agent to another, ensuring seamless continuity of customer service. Cases can be initiated through phone or email, providing flexibility in handling customer inquiries and concerns.

Overall, ComTrack provides a comprehensive solution for managing the lifecycle of financial statements, including interactive PDF generation, dispatch tracking, CRM functionality, and case management. By leveraging this software, organizations can enhance customer service, improve operational efficiency, and maintain a centralized system for statement management.

SCAN SUITE:

Environment : Windows server 2016
Tools Used : Adobe,
Programming Language : Perl, C# Dot Net

A set of automated and user interface processes designed to streamline data and image submission for KRA (KYC Registration Agency) and cKYC (Centralized Know Your Customer) requirements. Here are the key points mentioned:

Purpose: ScanSuite automates the data and image submission process for KRA and cKYC.

Integration: It is a collection of individual processes that work together in an integrated manner.

Data Extraction and Upload: ScanSuite extracts the required data for both KRA and cKYC and automatically uploads it to their respective SFTP (Secure File Transfer Protocol) servers.

Handling PDFs: ScanSuite handles PDFs from both physical account opening processes and eKYC (electronic Know Your Customer) generated processes.

Physical Account Opening Forms: An integrated scanner is installed for scanning the forms. Operators and barcoding are provided to facilitate the scanning process. A 'Tagging Software' is used to identify the necessary image components for KRA and cKYC. These components are then processed, packaged, and uploaded.

Dashboard: A dashboard is provided to display the status of all activities, allowing users to monitor the progress of the submission process.

Overall, ScanSuite aims to automate and streamline the submission of data and images for KRA and cKYC, improving efficiency and reducing manual effort.

Document Management Software:

Environment : Windows server 2016
Tools Used : Adobe,
Programming Language : Perl, C# Dot Net

The comprehensive Document Management System (DMS) you describe offers a range of features and services to facilitate a paperless office environment. Here are the key points mentioned:

Purpose: The DMS enables brokers to transition to a paperless office by managing and organizing both physical and electronic documents.

Document Indexing and Search: The system allows for efficient indexing and searching of documents, making it easier to locate and retrieve information when needed.

Digitization Services: The DMS provides end-to-end services for digitizing existing paper documents. This involves converting physical documents into electronic format and ingesting them into the DMS.

Metadata and Index Creation: Along with digitization, the DMS creates metadata and indexes for the documents. This helps in categorizing and organizing the documents for easier retrieval and management.

Door-Step Services: The implementation of the DMS includes the provision of high-tech scanners and trained operators who visit the broker's office to facilitate the digitization process.

Virtual Library: The DMS serves as a valuable tool for creating a virtual library of various types of records, such as process manuals, inspection documents, agreements, and HR-related files. These records can be accessed from anywhere, at any time, and through any device with internet connectivity.

By adopting the DMS, brokers can streamline document management processes, reduce reliance on physical paperwork, improve accessibility to information, and enhance overall efficiency in their operations.

Personal Details:

Name : Malloju Swathi
Gender : Female
Marital Status : Married
Date of Birth : 25-Mar-1996
Nationality : Indian
Languages Known : English, Hindi and Telugu
Current Address : 9-3-22, Champapet, RR. District

Declaration:

I hereby declare that the furnished information submitted by me in true & fair of knowledge. Original copies of certificates will be submitted as and when required.

(Malloju Swathi)