

J.SURESH KUMAR

67/44 Sadayappan Street,
Saidapet,
Chennai-600015,
Contact number: +91-9790768238,
jsureshkumar1594@gmail.com.

Objective

I have technical skills as well as a positive approach which will lead me to success in any deal. In future I would like to grasp more and more knowledge about this field which will give me name and fame in the related field. I will update my knowledge every time and use it for the progress of the company.

Professional Experience:

Name of the Organization: Knack studios Media pvt ltd

Position: Junior System Administrator

Period: March 2024 to Present

Job description: Providing Technical Support to the Employees on premises.

- **Duties:** Involved in Windows 2019 Server Installation, configuration, Administration and troubleshooting.
- Handled user accounts, disk space usage, system backups and restoration
- Handling the RACK servers by true NAS on premises.
- Managing software license payments and vendor payments for IT assets.
- Installed & supported Mail Clients like MS Outlook & Outlook express.
- Creating OU'S and implementation group policy management
- Managing Windows 2019 Servers and Windows 10 and 11 Professional clients.
- Managing the IT assets in Snipe IT management.
- Maintaining and applying internet policies in firewall (Sophos XG-210).
- Checking the new system performance using cinebench tool to deploy into production team
- Maintenance of dell EMC servers and netapp storage
- Installation of Operating Systems like Windows 10/ Windows 11/win2019R2
- Install, upgrade, support and troubleshoot Windows 11 and Windows 10 and any other authorized desktop applications.
- Troubleshooting the MAC and Linux Pcs.
- Maintaining hosted websites through WHM and C-PANEL
- Installing and configuring the peripherals, components and drivers
- Support to users technical issues and tickets from Keka

Name of the Organization: Vanan online services pvt ltd

Position: System Engineer

Period: May 2023 to March 2024

Job description: Providing Remote Support to the Employees in India and US

Duties:

- Monitoring employees activities in Terramind and Insightful
- Troubleshooting the laptops to the employees
- Maintaining Assets management of desktop, Laptop peripherals.
- Creating policy in terramind tool to alert unwanted activities in domain computers
- Installing,configuring,testing and maintaining operating systems, application software and system management tools
- Support to users technical issues and tickets
- Checking for the new implementation software
- Creation of ISP numbers in AVOXI and TWILLIO
- Creation and deletion of users in Exchange mail
- Taking backup of google users and outlook email.
- Creation and deletion of users in google workspace admin console.
- Creating inbound and outbound rules for the users.
- Creation and deletion of users in Azure directory.
- Creating and managing policies for Microsoft teams in azure admin console.
- Managing the payments for Microsoft licenses
- Managing domains in Hostinger hpanel.
- Creating policy in Bitdefender admin console to block unwanted web activities in domain computers.
- CCTV monitoring using Hik connect

Professional Experience (contd):

Name of the Organization: Softlogic system pvt ltd

Position: System administrator

Period: February 2022 to May 2023

Job description: Providing on-premises troubleshooting to the internal employees of Softlogic system Pvt Ltd

Duties:

- Involved in Windows 2012R2 Server Installation, configuration, Administration and troubleshooting.
- Handled user accounts, disk space usage, system backups and restoration
- Installed & supported Mail Clients like MS Outlook & Outlook express.
- LAN & WAN Maintenance & troubleshooting.
- Creating OU'S and implementation group policy management
- Managing Windows 2012 Servers and Windows XP and 7 Professional clients.
- Configuring and Troubleshooting of Network Printers
- Creating backups and restore in MYSQL
- Maintaining and applying internet policies in firewall (check point 730 appliance).
- Maintenance of Desktops & Troubleshooting Windows Applications.
- Installation of Operating Systems like Windows 10/ Windows 8.1/windows 8/Win7/win2012R2

- Install, upgrade, support and troubleshoot XP, Windows 7 and Microsoft Office 2007 and any other authorized desktop applications.
- Creating backups and restore using ACRONIS TRUE IMAGE tool.
- Maintaining hosted websites through WHM and C-PANEL
- Installing and configuring the peripherals, components and drivers
- Installing and configuring DAMEWARE tool

PROFESSIONAL EXPERIENCE (contd):

Employer name : **CHUBBY PLASTICS**
 Designation : **QUALITY ENGINEER**
 Duration : **March 2016 to January 2022**

Educational Qualifications

Course	Institution & University	Year of completion	% of Marks
BE	SKR ENGINEERING COLLEGE	2015	63.6%.
HSC	Sri Ramakrishna higher secondary school	2011	79%
SSLC	Sri ahobila math oriental higher secondary school	2009	83%

Personal Profile

Father's Name : S.Jaganathan
 Date of Birth : 15-03-1994
 Gender : Male.
 Other Languages Known : English, Tamil
 Permanent Address : 67/44 Sadayappan Street,
 Saidapet, Chennai-600015.

Declaration

I hereby acknowledge that the above details are true to the best of my knowledge.

Place: Chennai

yours truly,

Date: