**KIRAN BODEM**



**About Me**

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Visakhapatnam



September 18, 1997



Bodemkiran098@gmail.com



+91 7032698038

**Career Objective**

To achieve high career growth through a continuous learning process, keep myself dynamic, visionary and competitive with the changing scenario of the world and to contribute for the growth of organization.



**Education**

**Bachelor of Commerce** Graduated, 2018Aditya Degree College Marks 83.3%  
Andhra University Affiliated   
Visakhapatnam

**Intermediate (10+2)** Graduated, 2015CPE junior college Marks 78%  
Board of Intermediate Education   
Visakhapatnam

**10th** Graduated, 2013Gnananiketan High School Marks 63%  
SSC BOARD   
Visakhapatnam



**Professional Qualifications and Affiliations**

* Fully engaging in problem-solving discussions and project planning.
* Keeping your knowledge and skills current.
* Being honest and integral with co-workers, clients, or students.
* Seeking input or help from others when needed.



**Work Experience**

**Graphic designer – July 2023 to April 2024 ( 10 months )**

**Company : RIKI GLOBAL TRADING PVT LTD**

* I worked on designing pharmaceutical product catalogs making sure the information was easy to understand and followed the branding guidelines.
* I was, in charge of handling social media accounts coming up with content and visuals to boost brand awareness and engage with the audience.
* I created posts on LinkedIn to improve the company’s image and attract clients, partners and talented individuals.
* My task involved developing brochures for events and pharmaceutical expos focusing on creating captivating designs that effectively showcased our products and services.
* Using Illustrator, Figma and Photoshop I created designs to maintain consistency and quality, across all marketing materials.

**Graphic designer – Nov 2022 to May 2023 ( 7months)**

**Company : SKILLSTRIDE ACADEMY**

* Developing ad campaigns, brochures, social media marketing content.
* Utilized industry-standard design softwares such as Photoshop, Illustrator, InDesign and Premiere Pro to create visually appealing and engaging designs.
* Maintained a strong understanding of brand guidelines and consistently applied them to maintain brand consistency across all designs and marketing materials.

**Graphic Designer –Dec 2021 to Nov 2022 ( 1year )**

**Company : CG CREED ANIMATION**

* Developing concepts, graphics and layouts for product illustrations, company logos and websites.
* Determining size and arrangement of copy and illustrative material, as well as font style and size.
* Preparing rough drafts of material based on an agreed brief reviewing final layouts and suggesting improvements if required.

**Associate Customer Support – May 2020 to Oct 2020**

**Company: Tech Mahindra, Visakhapatnam**

* Managed customer concerns with the objective of maintaining positive customer relationships with an organization.
* Have interacted directly with customers to listen to concerns, resolve problems, and recommended products and services according to the needs of each individual.
* Have anticipated customer questions and familiarized themselves with products and services to offer the best recommendations.

**Associate Ops – May 2021 to Nov 2021**

**Company : WNS, Visakhapatnam**

* Handling back-office processes.
* Providing solutions to customers across various industries like travel, insurance and banking clients in non-voice processes.
* Working on other operations and work as and whenever required.
* To provide the best possible service to all our customers, by servicing and being available to them, with a view to retaining and generating business in order to enhance the company's profitability.



**Professional Skills**

* Adobe photoshop
* Adobe InDesign
* Adobe illustrator
* CorelDraw
* Figma



**Software Skillset**

* Good Computer knowledge in Microsoft Office tools
* After effects
* Adobe Premier pro



**Languages**

* English – Full Professional Proficiency
* Telugu – Native or Bilingual Proficiency
* Hindi – Limited Working Proficiency



**Strengths**

* Quick Learner
* Good Team-Worker
* Self-motivating
* Curious to learn new things
* Dedicated and Committed to Work



**Personal Interests**

* Photography
* Knowing Unknown facts from internet
* Listening music
* **Following developments in AI**



**Personal Details**

Name : Bodem Divya kiran

Father’s Name : B. Seshu Kumar

Date of Birth : 18-09-1997

Email Id : bodemkiran098@gmail.com

Address : D.no:50-87-5/1, Madhuranagar, Seethamapeta, Visakhapatnam.

Hobbies : Listening to music and playing cricket

Languages Known : English and Telugu

Marital Status : Single

Nationality : Indian

Gender : Male

**Declaration**

I hereby affirm that the above details are true to the best of my knowledge and belief. I also assure to render my best services to the benefit of the organization.

Place: Visakhapatnam

Date: B.Divya Kiran