



Paul George Yidana

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SKILLS

- Training and mentoring
- Team Building
- Solutions deployment
- Efficient data management
- Customer support
- Solution Mock-Ups
- Database Configuration
- Database programming
- HTML and JavaScript, Bootstrap and PHP
- Web-based software engineering
- Design and development

PROFESSIONAL SUMMARY

Enthusiastic Application Developer, eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of policies and procedures and training in ethics. Motivated to learn, grow and excel in every industry.

ACCOMPLISHMENTS

- Collaborated with team of three in the development of Human resource application for Union Trust Bank and Sierra Leone Commercial Bank - Sierra Leone.

WORK HISTORY

August 2018 - Current

Application Developer, Union Systems Global, Ghana, Accra, Ghana

- Provided positive customer support training experience for completed applications at Union Trust Bank and Sierra Leone Commercial Bank.
- Developed and implemented personalized client solutions using PHP and JavaScript programming language expertise.
- Worked closely with other team members in such tasks as troubleshooting and debugging.
- Utilized such technologies as HTML5, JavaScript and SQL Server 2012 to develop new applications.
- Participated in design and planning exercises for future software rollouts.
- Played major role in layout modifications to improve functionality.
- Communicated technical risks and benefits to management and key stakeholders.
- Provided code maintenance and system upgrades to maximize performance.
- Wrote code for database-driven applications.
- Participated with clients in discussion meetings.
- Assisted [Enterprise Solutions](#) department in creating software user manuals.
- Resolved system test and validation problems to provide normal program functioning.

September 2017 - August 2018

Teaching And Research Assistant, Dept. Of Computer Science, University Of Ghana, Accra, Ghana

- Handled lecture sessions in absence of main lecturers
- Organized tutorial sessions for undergraduates
- Participated in students assessment processes such as marking scheme preparation and script marking
- Planned, modified, and executed research techniques, procedures and tests.
- Collaborated with leadership team to identify relevant questions and determine best

methods of collection.

- Assisted in research support of data processing operations for large survey research projects.
- Supported design and implementation of survey instruments such as telephone questionnaires to obtain study information.
- Worked with principal investigators to coordinate qualitative research.

July 2014 - July 2014

Data Collector, Catholic Relief Services, Tamale, Ghana

- Kept optimal quality levels to prevent critical errors and support team performance targets.
- Outlined appropriate processes and procedures to fulfill and complete inquiries.
- Delivered efficient daily assignment schedules based on factors such as efficiency and accuracy to optimize team performance.
- Gathered and submitted observational information in addition to required data points.
- Conducted surveys and documented all responses.

December 2012 - January 2013

Electoral Officer, Electoral Commission Of Ghana, Tamale, Ghana

- Collected necessary information from voters to determine correct voting location and ballot.
- Furnished assistance and advice to new voters on proper steps and procedures.
- Created fair, non-partisan environment to protect free choice of voters.
- Processed registrations with attention to compliance with operational policies and standards.
- Organized, reviewed and filed paperwork for secure recordkeeping.

July 2012 - August 2012

Data Entry Clerk, National Identification Authority, Tamale, Ghana

- Evaluated source documents to locate information needed for each data entry field.
- Outlined appropriate processes and procedures to fulfill and complete inquiries.
- Kept optimal quality levels to prevent critical errors and support team performance targets.
- Sent completed entries for evaluation and final approval.
- Corrected any data entry error to prevent later issues such as duplication or data degradation.

EDUCATION

July 2017

Associate Of Science, Information Technology

University Of Ghana, Accra, Ghana

CERTIFICATIONS

- Application security Analyst, Explorer and Mastery Awards
- Mobile applications Developer, Explorer and Mastery Awards
- Data Science Fundamentals