

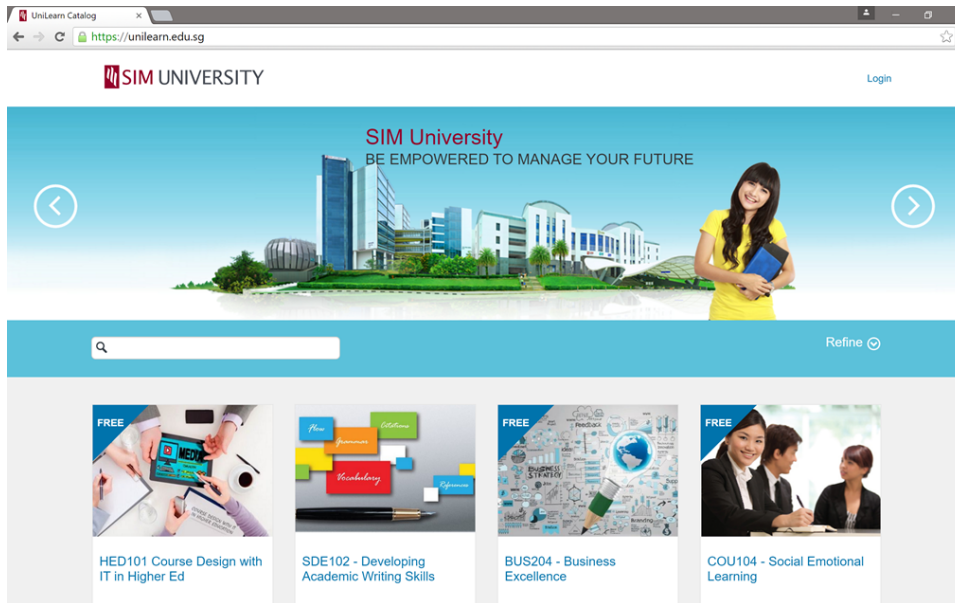
UniLearn
UniLearn Quick User Guide

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What is UniLearn?

UniLearn is SIM University's full online learning platform. It is one of the several channels for learning at UniSIM. UniLearn is created for students who seek flexibility in learning and offers opportunities to anyone for lifelong learning.

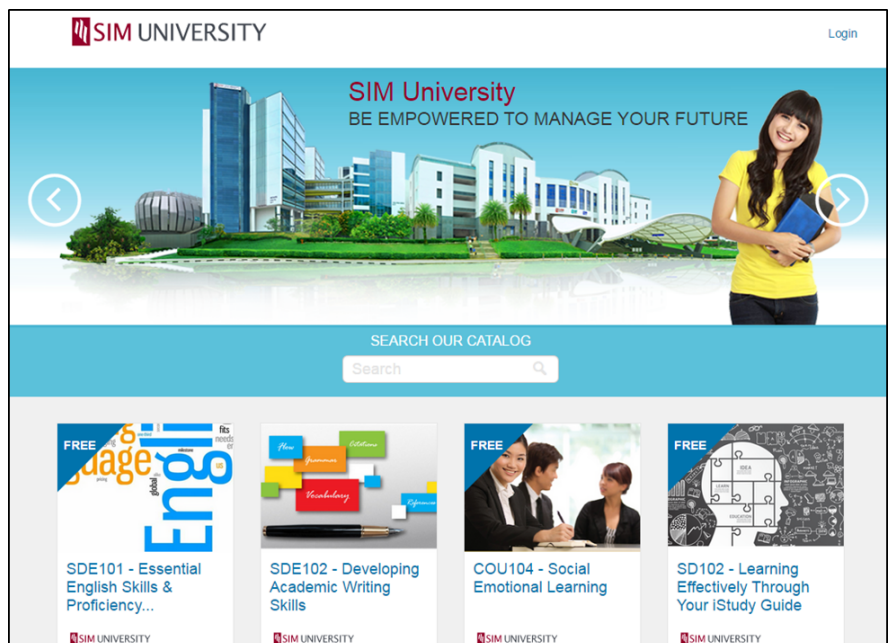


Chapter 1

Accessing UniLearn

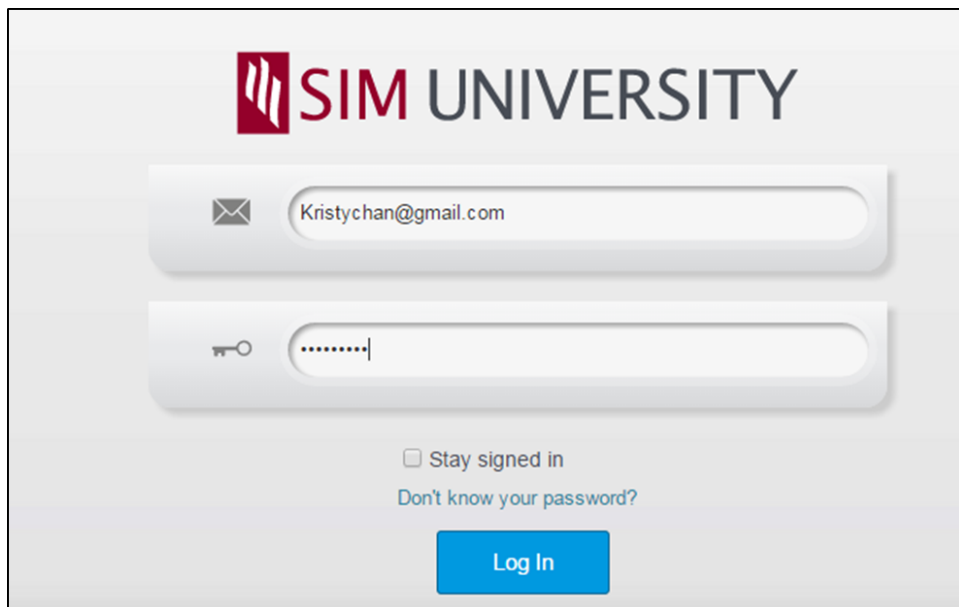
Navigate to <http://unilearn.edu.sg> via Google Chrome browser.

Click on “Login”.



To log in, use the “Login credentials” provided to you via email.

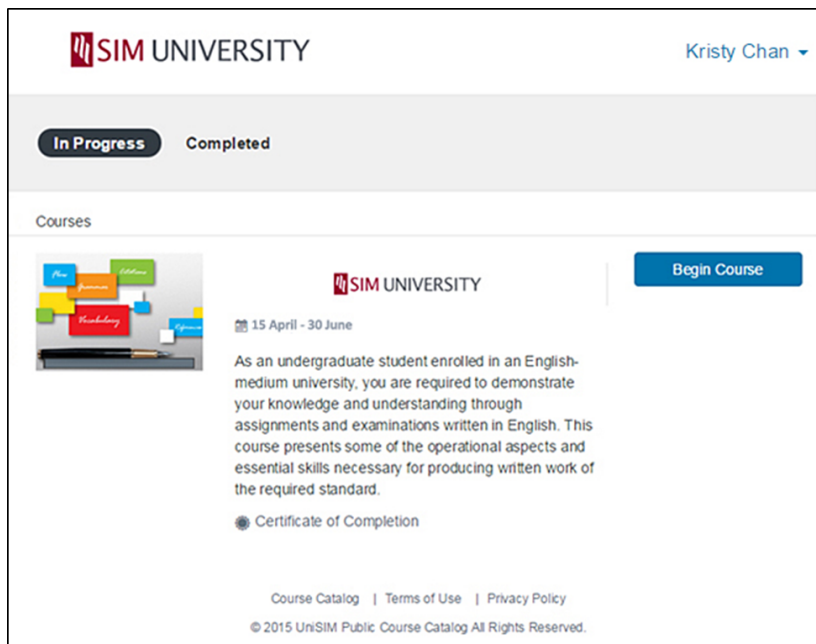
Click on “Log In”.



The login page features the SIM UNIVERSITY logo at the top. Below it are two input fields: an email field containing 'Kristychan@gmail.com' and a password field with masked characters. A 'Log In' button is positioned below the password field. There are also links for 'Stay signed in' and 'Don't know your password?'.

Upon successful login, you will be directed to the Dashboard. The Dashboard lists the courses that you are enrolled in.

Click on “**Begin Course**” to proceed.

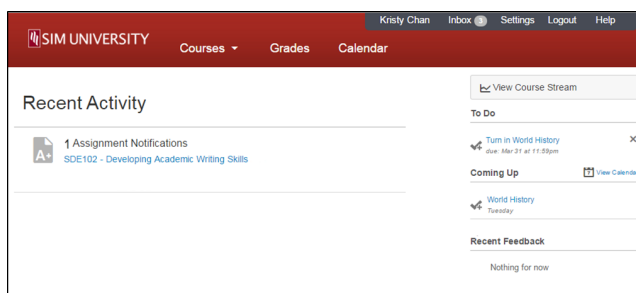


The dashboard shows the user's name 'Kristy Chan' in the top right corner. Below the header, there are tabs for 'In Progress' and 'Completed'. The 'In Progress' tab is selected, showing a list of courses. The first course is 'Writing' with a duration of '15 April - 30 June'. The course description states: 'As an undergraduate student enrolled in an English-medium university, you are required to demonstrate your knowledge and understanding through assignments and examinations written in English. This course presents some of the operational aspects and essential skills necessary for producing written work of the required standard.' A 'Begin Course' button is visible next to the course details. At the bottom, there are links for 'Course Catalog', 'Terms of Use', and 'Privacy Policy', along with a copyright notice: '© 2015 UniSIM Public Course Catalog All Rights Reserved.'

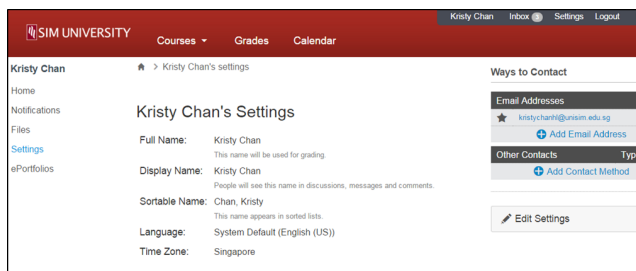
Chapter 2

Change Password

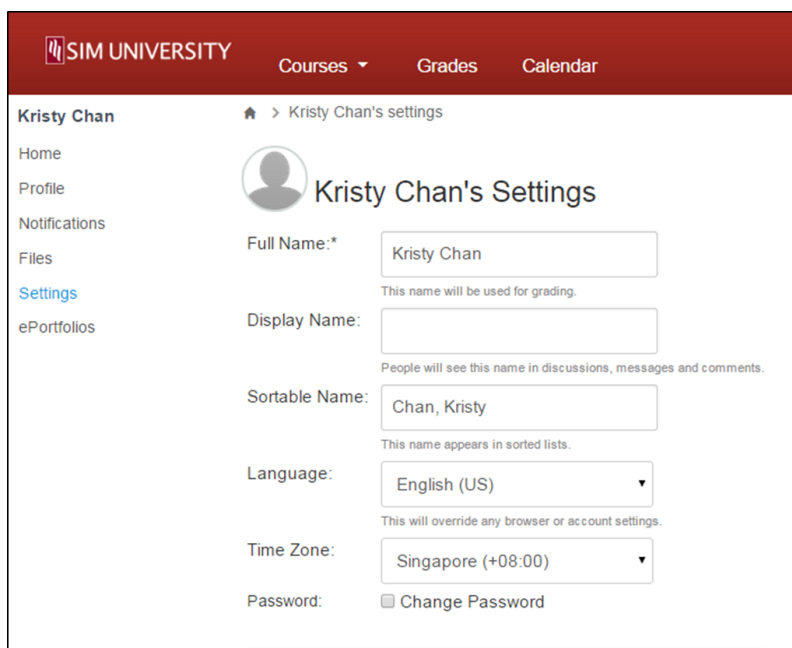
Click on “Settings”.



On the right panel, click on “Edit Settings”.



Under ‘**Password**’, tick the checkbox to change password.



SIM UNIVERSITY Courses ▾ Grades Calendar

Kristy Chan > Kristy Chan's settings

Home
Profile
Notifications
Files
Settings
ePortfolios

Kristy Chan's Settings

Full Name:*
This name will be used for grading.

Display Name:
People will see this name in discussions, messages and comments.

Sortable Name:
This name appears in sorted lists.

Language:
This will override any browser or account settings.

Time Zone:

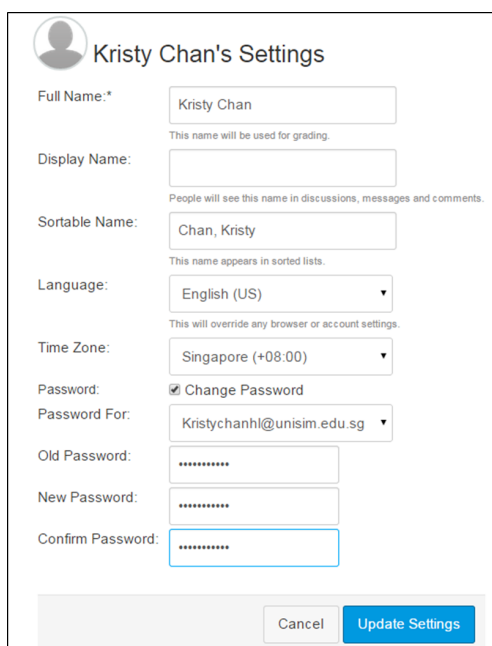
Password: ☒ Change Password

Under the ‘**Old Password**’ field, enter in the old password provided to you via email.

Under the ‘**New Password**’ field, enter in your desired password.

Under the ‘**Confirm Password**’ field, re-enter in the same password as entered in the “New Password” field.

Click on “**Update Settings**” to proceed.



Kristy Chan's Settings

Full Name:*
This name will be used for grading.

Display Name:
People will see this name in discussions, messages and comments.

Sortable Name:
This name appears in sorted lists.

Language:
This will override any browser or account settings.

Time Zone:

Password: ☒ Change Password

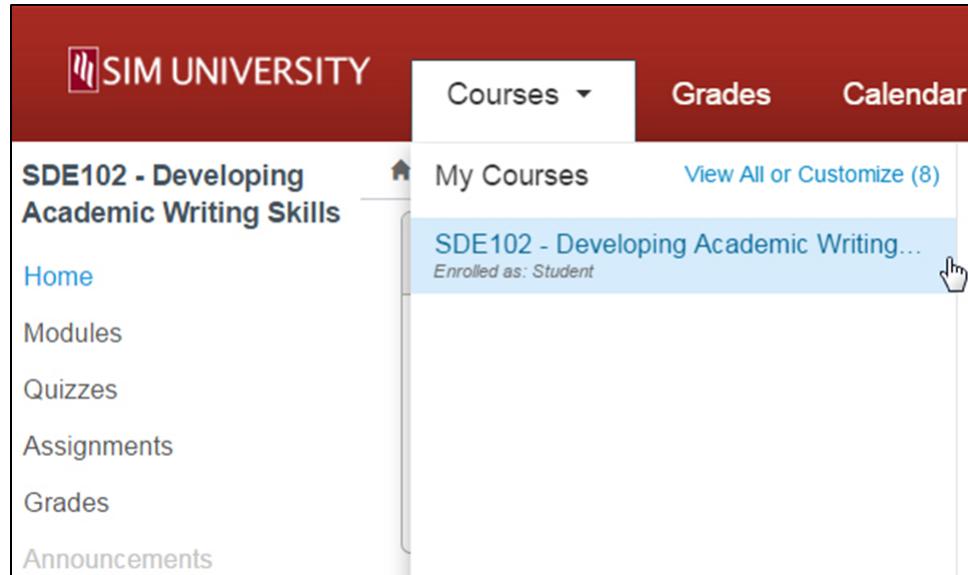
Password For:

Old Password:

New Password:

Confirm Password:

To access back to your course, click on the desired course. In this example, we will be using “SDE102- Developing Academic Writing Skills”.



Chapter

3

Technical Support - Getting Help

How do I contact Technical Support to get Help?

Call 6248-9111 (Press Option 1, follow by option 2)

Email: catalog@unisim.edu.sg

Operating Hours:

8.30am to 7.30pm (Mon - Fri)

9.00am to 1.00pm (Sat)

