

Mauricio Marcon Teles

Walnut Creek, CA | 617-899-3574 | mauricio.mteles@gmail.com | linkedin.com/in/mauricio-marcon-teles

Dear Hiring Manager,

I am excited to submit my application for the Manager, Information Technology position at Waverly Street Foundation. My strong background in consulting, technology, and education, along with my commitment to operational excellence, makes me feel confident in my ability to contribute to your company.

I resonate deeply with your mission to provide a balanced world through high-quality and impactful programs. As a collaborative and innovative professional, my values align with yours, and I am enthusiastic about joining a team dedicated to making a meaningful impact on people's lives.

In my last role as the Senior Manager of Data Systems, I oversaw products and processes to recommend improvements and manage changes. I have successfully led cross-functional teams to optimize and automate processes and systems, ensuring operational efficiency and quality. My ability to analyze data, identify trends, and solve complex problems has consistently driven successful outcomes. Additionally, my experience in client-facing roles has honed my skills in communication, collaboration, and strategic thinking.

Throughout my career, I have demonstrated a strong ability to solve problems, manage resources, and create onboarding and customizations for new staff. My technical proficiency with Zoom, Google Suite, and other softwares enables me to learn and autonomously design and implement efficient solutions.

I am particularly drawn to Waverly Street Foundation's dedication to the success of your employees. Your commitment to making a difference is inspiring, and I am eager to add my technical and business experience to the team. I know the importance of having a customer-centric culture, and I have successfully prepared my teams to attend to users with excellence, resulting in a long and trusting partnership.

Thank you for considering my application. I look forward to discussing how my background, skills, and passion align with Waverly Street Foundation's mission. I am enthusiastic about the possibility of joining your team and contributing to your continued success and impact.

Warm regards,

Mauricio Teles