

# Offer Letter

Dear **V Chinmay Kumar**,

We are pleased to offer you the position of **Web Developer** at our company. We were impressed with your qualifications and experience, and we believe that your skills will be valuable to our team.

You are scheduled to join our company on 2023-11-08. As a Web Developer, you will be responsible for [mention key responsibilities or tasks of the internship role]. We are confident that you will make a significant contribution to our organization during your tenure.

This offer is contingent upon the successful completion of any background checks and reference checks that we may require. Please review the attached documents outlining the terms and conditions of your employment.

If you accept this offer, please sign and return the attached copy of this letter by [date] to confirm your acceptance of the position. We look forward to welcoming you to our team.

Feel free to contact us if you have any questions or need further clarification regarding this offer.

Best regards,

V Chinmay Kumar  
Web Developer  
Suvidha Foundation