Minutes of Meeting (MoM)
Smart Governance Hackathon – Planning & Problem Definition Discussion

Date: 17 December 2025

Mode: online Meeting

Participants
- Mr. Pratap Sanap
- Dr. Darshan Ruikar
- Mr. Anand Shimpi

Agenda
1. Discussion on proposed problem statements for the Smart Governance Hackathon
2. Feasibility verification and scope discussion
3. Hackathon planning and timeline finalization
4. Website demonstration and content planning

Key Discussion Points & Outcomes
1. Hackathon Planning & Timeline
The tentative hackathon plan was discussed and finalized as follows:

Date / Period	Activity	Key Details
26-Dec-25	Inauguration & Official Launch	• Formal launch of Smart Governance Hackathon • Press note release • Newspaper announcements • Outreach activities initiated across institutions
1 January – 14 January 2026	Registration Window	• Online registration open for participating teams
26-Jan-26	Extended Registration Deadline	• Final date for accepting registrations
10-Feb-26	Evaluation Round 1 (Idea Evaluation)	• Idea presentation round • Approx. 50 teams per problem definition • Shortlisting of 10–12 teams per problem definition
10-Mar-26	Evaluation Round 2	• Detailed presentations • Interviews and implementation-level assessment • Shortlisting of 5 teams per problem definition
10-Apr-26	Finalization Stage	• Final confirmation of shortlisted teams
15-Apr-26	Final Hackathon Event	• Grand finale and presentation of final solutions

2. Review of Problem Statements

Mr. Pratap Sanap reviewed all proposed problem definitions and stated that: - All problem statements are exciting, relevant, and feasible. - Each problem can be realistically addressed within a 3-month implementation window.

The following problem definitions were discussed and broadly agreed upon:

(a) Road Damage Detection

- Identification and monitoring of road damage, potholes, and cracks using smart technologies.

(b) HRMS for Municipal Corporation

- Development of an HRMS system for SMC.
- Action Item: Scope needs further detailing and refinement.

(c) Smart Water Pressure Management

- Intelligent monitoring and management of water pressure across wards.

(d) Smart Safety and Assistance

- Technology-enabled safety systems and emergency assistance mechanisms for citizens.

(e) Smart Traffic and Parking Management

- Reference to be taken from the problem statement used in the Smart Hackathon conducted by the Ministry of Transport.

(f) Healthcare Solutions

i.   Maternal & Child Health Tracking
      Development of digital tools for monitoring: - Maternal health indicators
      - Child nutrition (0–6 years)
      - Immunization schedules and coverage
      - Ward-wise health performance dashboards

ii.   Awareness & Behavior Change Platforms
      Design and development of digital campaigns, gamified tools, or interactive platforms to promote: - Hygiene and sanitation
      - Preventive health practices
      - Lifestyle disease awareness
      - Mental health well-being

3. Verification & Approval

- All problem definitions must be cross-verified and approved by the Municipal Commissioner.
- Timeline: Within one week.
- After approval, the finalized problem definitions must be uploaded on the hackathon website.

4. Website Demonstration

- A demo of the hackathon website was presented.
- Website to host:
    - Approved problem definitions
    - Registration details
    - Timeline and evaluation criteria
    - Announcements and updates

Action Items

Action Item	Responsibility	Timeline
Cross-verification of problem definitions with the Municipal Commissioner	SMC & MITVPU Coordination Team	Within 1 week
Finalize HRMS problem scope	Core Committee	Before website upload
Upload approved problem definitions on the website	Web Team	After Commissioner approval
Preparation of press note and outreach material	Organizing Committee	Before 26 Dec 2025