

## Petition to Extend Exam Deadline

### Department Policy:

Students must pass the Qualifying Evaluation within 1.75 years of study or petition for an extension. The 1.75 years excludes any time a student may be on leave status. The primary project advisor, and the review of progress committee will ensure that the project is begun before or during your fourth academic year quarter and is finished within two (2) quarters.

Check one:

☐ Quals

☐ Generals

[The General] exam period begins no later than four academic-year quarters after a student has passed the Qualifying Evaluation, or the third week of the student's ninth academic-year quarter in the program. The period lasts a maximum of two (2) months.

Name	Date
Prior On-leave Dates	Year You Entered Program Quarter _____ Year _____

Reason for Extension
----------------------

When Do You Plan to Complete Your Exam

Check this box to indicate that you've had a conversation (virtually or in-person) with your advisor(s) about the extension.

### STUDENT SIGNATURE

Signature	Date
-----------	------

### Graduate Advising Approval

Name
Date

### APPROVALS

FACULTY ADVISOR SIGNATURE	
Print Name	
FACULTY ADVISOR SIGNATURE	
Signature	Date
FACULTY ADVISOR SIGNATURE	
Print Name	
FACULTY ADVISOR SIGNATURE	
Signature	Date