Installation Manual for Unzer PrestaShop

This manual describes the installation and usage of the Unzer extension for PrestaShop.

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1 Introduction

This manual explains the installation, configuration and usage of the payment module for PrestaShop and Unzer.

Before beginning with the installation, please make sure that you are in possession of all necessary data:

- User name and password for the log-in to the back-end of Unzer
- PrestaShop payment module as ZIP file.
- Access data to your server and shop

Partial cancellations can only be processed in a limited manner via the shop backend. You may select the option "Close order" while capturing an order, then all items not part of the capture will be cancelled. Pure partial cancellations must be processed via the hIP of Unzer.

The checkout must be served via https for the payment methods to be available.

1.1 Procedure of the Installation

In this document you will find all information important for the installation of the module. It is important that you strictly follow the check-list. Only by doing so, can a secure usage in correspondence with all security regulations be guaranteed.

- 1. Configuration of the test environment by means of the integration data from Unzer. These can be found on the test platform under https://sbx-insights.unzer.com/
- 2. Configuration of the basic settings of the payment module
- 3. Configuration of the payment methods
- 4. Carrying out of a test purchase by means of the attached <u>test data</u> at the end of this document
- 5. If the test was successful, you can configure the live data in your shop. Log into the live environment with the obtained access data under: https://insights.unzer.com/

.htaccess Directory Protection

In order to test the module, any kind of directory protection or IP blocking on your server must be deactivated. This is crucial; otherwise the payment feedback of Unzer might not get through to the shop.

1.2 System Requirements

In general, the plugin has the same system requirements as PrestaShop. Below you can find the most important requirements of the plugin:

• PHP Version: 5.4.x or higher

PrestaShop Version: 1.6.x or higher



- OpenSSL: Current version with support for TLS 1.2 or higher.
- fsockopen: The PHP function fsockopen must be enabled. The plugin must be able to connect to external systems over the Internet.
- PHP Functions: All common PHP functions must be enabled.



2 Configuration

2.1 Live Environment

You find the necessary credentials in your Unzer Account (https://insights.unzer.com/). You need the following:

- API Private Key
- API Public Key

Log into your Unzer account and go to "Settings > Configuration". There you'll find the necessary credentials.

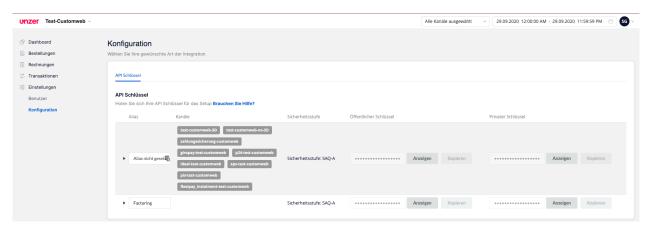


Figure 2.1: API Keys

Now enter those two key into the main configuration of the plugin in your shop.

2.2 Test Environment

To login to the test environment you can use the following URL: https://sbx-insights.unzer.com/



3 Module Installation and Update in the PrestaShop Shop

3.1 Installation

At this time you should already be in possession of the module. In order to install the module in your shop, please carry out the following steps:

- 1. Unzip the archive you have just downloaded.
- 2. In the unzipped folder navigate to the folder "files"
- 3. For some shops there are different versions of the plugin provided. If this is the case open the folder which corresponds to your shops version.
- 4. Using your preferred FTP client upload **entire content** of this folder into the root directory of your shop. For some shops there is a specific folder containing the plugins. If thats the case upload the plugin into this folder. Make sure that the folders aren't replaced but merely merged.
- 5. If you haven't yet done so, log back into your shop.

3.2 Updates and Upgrades

You have direct and unlimited access to updates and upgrades during the duration of your support contract. In order to receive constant information about available updates we ask you to subscribe to our RSS feed that we publish for your module.

We only recommend an update if something doesn't work in your shop, if you want to use new feature or if there is a necessary security update.

3.2.1 Update Checklist

We ask you to strictly comply with the checklist below when doing an update:



- 1. Always do a back up for your database and your files in your shop
- 2. Use always a test system to test the update process.
- Wait until all the files are copied to the shop, clear the cache if there is one in your shop and then visit the configuration page of the main module so that the update process will be initialized.

Do not do updates directly in the live environment

Please test the update procedure first in your test shop. Our support team is able and willing to help you if you experience problems with the update process.

Depending on the version it could be that the database has to be migrated. We recommend you therefore, to perform the updates in times when the shop is not visited too frequently by your customers

3.2.2 Update Instructions

Please always read the update instruction. They can be found on the plugin page in the shop under the section change log on the lower end of the page. If there are no special remarks, you can proceed by just overwriting the files in your system



4 Module Configuration in the PrestaShop Shop

The configuration consists of two steps. The first step is the configuration of the main module with all the basic settings (cf. <u>Configuration of the Main Module</u>). During the second step you can then carry out individual configurations for each <u>payment method</u>. This allows for full flexibility and perfect adaptation to your processes.

Create back-ups!

Please create a back-up of the main directory of your shop. In case of problems you will then always be able to return your shop to its original state.

We furthermore recommend testing the integration on a test system. Complications may arise with third party modules installed by you. In case of questions, our support is gladly at your disposal.

4.1 Configuration of the Main Module

You will find the settings for the module under **Modules**, in the group **Checkout**, **Unzer Integration**. Install the module and open the configuration mask by clicking **Configure**. Enter the individual options such as described above in the configuration of the administration interface of Unzer. You will find information on the individual options directly in the additional texts in the module

Do not forget to configure the main shop view first!

If you are using a multishop setup within PrestaShop, you will need to configure the payment plugin in the main shop view first. If you do not configure the settings of the plugin in the main shop view at all, the payment will not work properly. We strongly advise you to configure your main store first before moving on to the configuration of your subshops.

4.2 Configuration of Payment Methods (for PrestaShop 1.6)

After you have installed the main module you can install the corresponding payment methods. To do so you have to install the desired payment methods under **Modules** in the group of **Payments** and **Gateways**. You can save individual settings for each payment method and thereby optimally adapt the payment to your processes. The most central are explained in more detail in this manual.

4.3 Configuration of Payment Methods (for PrestaShop 1.7)

After you have installed the main module you can install the corresponding payment methods. To do so you have to install the desired payment methods under **Modules > Module Catelog**. You can



save individual settings for each payment method and thereby optimally adapt the payment to your processes. The most central are explained in more detail in this manual.

4.4 Shop ID

In the case of a multi-store set up (cf. <u>chapter: Multi-Store</u>), the parameter Shop ID identifies the shop's request and, therefore, redirects the feedback of Unzer based on the shop ID.

4.5 Order Prefix

With the option order prefix you can define your own order scheme for the transmission to Unzer. This option helps you identify to which shop a transaction the back-end of Unzer is related to. The tag "{id}" will automatically be replaced be the consecutive order number.



4.6 Selecting the Authorisation Method

You can choose between two options of authorizing credit card payments. By selecting one of the two under the option 'Authorisation Methods', you define how you want to process the individual payment methods.

Payment Processing

Please pay attention to the fact that you require the activation of further options with Unzer in order to use some of the authorisation methods.

It may be that certain authorization methods are not available for every payment method.

Alongside the introduction of PCI 3 there are additional certification requirements in case you are using the authorization method Hidden or AJAX. Please contact Unzer for further information or switch to another authorization method.

4.7 Direct Capturing of Transactions

The option "Capture" allows you to specify if you wish to debit payments directly or if you first wish to authorise them and the debit the payment at a later point.

Depending on your acquiring contract, a reservation is only guaranteed for a specific amount of time. Should you fail to debit the payment within that period, the authorisation may therefore no longer be guaranteed. Further information on this process can be found below.

Different settings between Unzer and the module

It may be that settings saved in the payment modules overwrite settings saved in Unzer.

4.8 Uncertain Status Status

You can specifically label orders for which the money is not guaranteed to be received. This allows you to manually control the order before shipment.

4.8.1 Setting the order state

For each payment method you may select in which state the order should be set to depending on the booking state. This is the initial state of the order.



4.9 Optional: Validation

Note: It can be that this option is not visible in your module. In this case just ignore this section.

With the option 'Validation' you can define the moment when the payment method should be made visible to the customer during the checkout process. This setting is relevant for modules where the usage depends on the customer's compliance with specific preconditions. For example, if a solvency check has to be carried out or if the payment method is only available in certain countries. You have the choice between these options:

- Validation before the selection of the payment method: A validation verification is carried
 out before the customer selects the payment method. If he or she does not fulfill the
 requirements, the payment method is not displayed
- Validation after selection of the payment method: The verification of the compliance occurs after the selection of the payment method and before the confirmation of the order
- **During the authorisation:** The validation verification is carried out by Unzer during the authorisation process. The payment method is displayed in any case

4.10 Multi-Shop Set-Up

The payment module is designed for the usage of one Unzer contract for several shops. It must be differentiated, however, between the case of an integrated multi-shop functionality and independent shops:



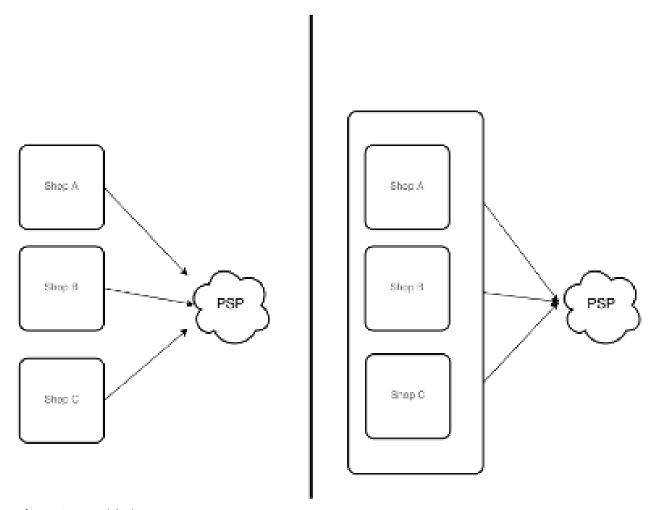


Figure 4.1: Multi-shop set-up

Licensing

In the case of independent shops, you require a payment module license for each shop. For scale prices, please contact us directly.

4.10.1 Usage of the Integrated Multishop Functionality of PrestaShop

The payment module supports the multishop feature of PrestaShop. No further modifications are necessary. The module automatically recognizes the shop the order belongs to. In order for the multishop functionality to work, it is, however, necessary that the individual sub-shops within PrestaShop have been configured correctly.



5 Settings / Configuration of Payment Methods

5.1 General Information About the Payment Methods

The plugin contains the most common payment methods. In case a desired payment method is not included per default, please contact us directly.

In order to be able to use a payment method, it must be activated in your account with Unzer as well as in your shop. Information about the configuration of the payment methods can be found further above.

Below you can find important information for specific payment methods that deviate from the standard process.

5.2 Information on Payment Status

For each payment method you can define an initial payment status (status for authorized payments etc.). You hereby define the payment status for each state depending on the processing type of the order (captured, authorized, etc.). It's the initial status which the order assumes. Depending on the mutation carried out by you, the status can change.

Important info regarding Order Status

Never set the status to **Pending Unzer** or any similar pending status which is implemented by the module.

5.2.1 Order status "pending" / imminent payment (or similar)

Orders with the status 'pending Unzer' are pending orders. Orders are set to that status if a customer is redirected in order to pay but hasn't returned successfully or the feedback hasn't reached your shop yet (Customer closed window on the payment page and didn't complete payment). Depending on the payment method these orders will automatically be transformed into cancelled orders and the inventory will be cleared (so long as the Cronjob is activated). How long this takes depends on the characteristics of the payment method and cannot be configured.

If you have a lot of pending orders it usually means that the notifications from your webserver to Unzer are being blocked. In this case check the settings of your firewall and ask the Hoster to activate the IPs and User Agents of Unzer.

5.2.2 Order status "cancelled"

Orders with the status "cancelled" have either been set to that status automatically due to a timeout, as described above, or have been cancelled directly by the customer.



5.3 Invoice

The fundamental concept of invoice is that the goods are shipped before the buyer pays the outstanding amount. That implies that the buyer has a limited time to carry out the payment to the merchant's bank account.

In case the buyer returns some of the items, you should create a refund. This does also work if the buyer has not yet paid the invoice. In this case, the outstanding amount will be reduced accordingly.

5.4 Prepayment

In case of prepayment, the buyer has to pay the invoice before the merchant ships the goods.

To realize this process, the shop needs to be informed about incoming payments. For this purpose the order is marked as uncertain until Unzer notifies the shop about the successful payment via a background request. This leads to the uncertain state being lifted and is the trigger to go ahead and start the shipment process.

In case the customer decides not to order all items, you can create a refund. This is possible even before the buyer has paid the amount. In this case the outstanding amount is reduced so that the lower payment by the buyer will still trigger the shipment process by lifting the uncertain state.

5.5 Instalment

Instalment as a payment method allows the buyer to pay the outstanding amount in multiple slices.

Similar to invoice, the instalment payment method relies on the shipment to determine the due dates of the different slices. You can use the deferred capture operation to let Unzer know when the shipment is ready. In case you like to reduce the amount, you can do this as part of the capture. The plugin will carry out corresponding cancel requests and send the delivery notification to Unzer.

Although it is possible to trigger the delivery notification, called finalize, in Unzer's Insights, we strongly recommend you to do it in the shop's backend.

In case you need to reduce the amount of the slices at a later point in time, you can do refunds.

5.6 Secured Invoice

The fundamental concept of invoice is that the goods are shipped before the buyer pays the outstanding amount. That implies that the buyer has a limited time to carry out the payment to the merchant's bank account.

This process has implications on to the shipment. In case the goods are not in stock, it is important not to capture the amount directly because with the capture the shipment notification is sent out and the due date is defined relatively to this point in time. In other words, you should configure the payment method to just authorize the payment and capture the



amount once the goods are ready to be shipped. This process is also recommended for other payment methods, if the goods are out of stock. In Unzer's Insights, the execution of the shipment notification is called finalize. The finalize operation is triggered with the capture. If only part of the amount is captured, the corresponding reduction will be applied automatically.

In case the buyer returns some of the items, you should create a refund. This does also work if the buyer has not yet paid the invoice. In this case, the outstanding amount will be reduced accordingly.



6 The Module in Action

Below you will find an overview over the most important features in the daily usage of the Unzer module.

6.1 Recommended Practice

Generally the most of the actions can be carried out from within the shop backend or from within the Unzer Insights. Not all actions are reflected directly within the shop system.

As such it is recommended to use the shop backend to carry out those actions (like refunds, cancels, captures etc.). This way both systems stay in sync.

6.2 Capturing of Orders

Please note

The transaction management between your shop and Unzer is not synchronized. If you capture payments with Unzer, the status in the shop will not be updated and a second capturing in the shop is not possible.

In order to be able to capture orders you must make sure that you have set the option 'Capturing' to 'deferred' in the <u>payment method configuration</u>.

Transactions can be captured in different ways. The different options are explained below.

6.2.1 1. Via Orders > Unzer Transactions

You can view all transactions in the transaction table under Orders > Unzer transactions"

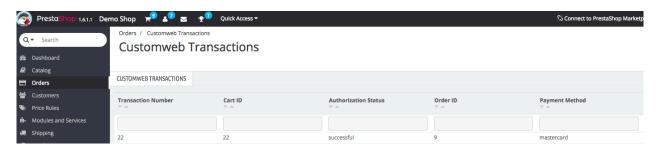


Figure 6.1: 1. View Transactions via Orders > Unzer transactions.

Open the order and then click on the small magnifying glass in den transaction information overview. By clicking **Capture** Button, you get into the following context.



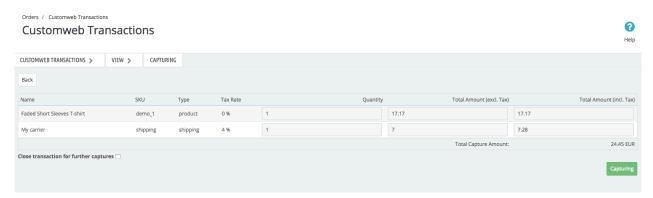


Figure 6.1: Invoice capturing in PrestaShop

Enter the amount and quantity that you wish to capture from the customer's authorization. By clicking **Capture** a direct capturing of the order occurs with Unzer.

6.2.2 2. Capture the transaction through the order and the Unzer transaction tab

Open the order and then click on the small magnifying glass in the Unzer transactions overview.

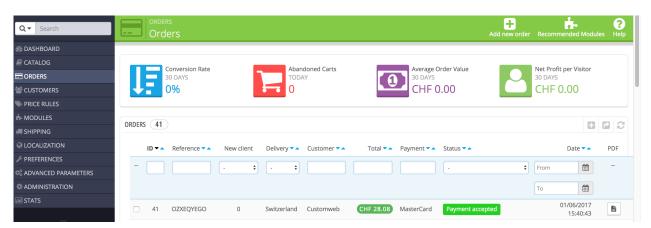


Figure 6.1: Open order and view the transaction tab.

A window will then drop down. Enter the amount of your choice that you wish to capture from the customer's authorization. By clicking **Capture** a direct capturing of the order occurs with Unzer.



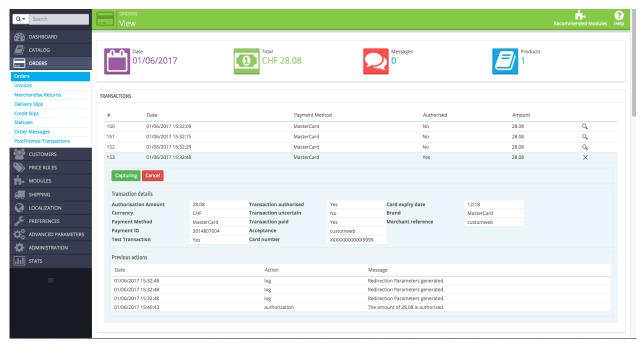


Figure 6.1: 2. Transaction details in the transaction tab of a specific order.

By clicking **Capturing** Button, you get into the following context.

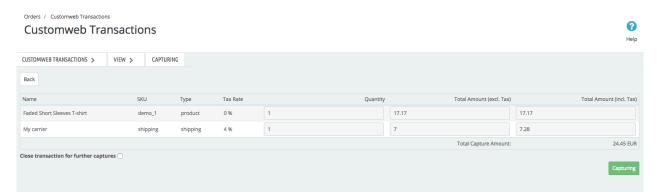


Figure 6.1: Deferred/Manual capture of transactions within PrestaShop

Enter the amount or quantity choice that you wish to capture from the customer's authorization. By clicking **Capture** a direct capturing of the order occurs with Unzer.

6.3 Useful Transaction Information on the Order

In each order, processed via our module, you can find an overview over the most important information about the transaction as well as a transaction history.



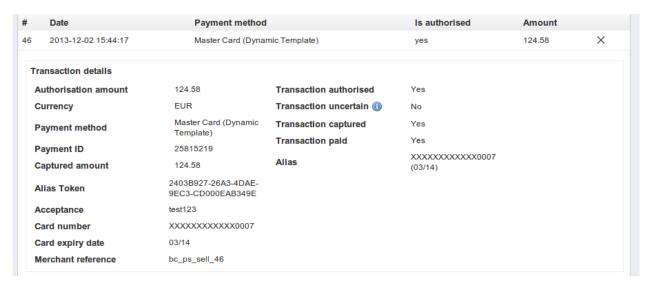


Figure 6.1: Transaction information within PrestaShop.

6.4 Using invoice details of a processor

In the following context you can view or embed the "payment details" of for example an "Open Invoice" transaction:

6.4.1 PrestaShop Order confirmation (E-Mail)

The "payment information" will be visible in the default "order confirmation e-mail" of PrestaShop.

6.4.2 PrestaShop Rechnung (PDF)

The "payment information" will be visible in the default PrestaShop-Invoice.

6.4.3 PrestaShop-Backend (Transaction details)

You can view the transaction details in PrestaShop under **Orders > Unzer Transactions**.



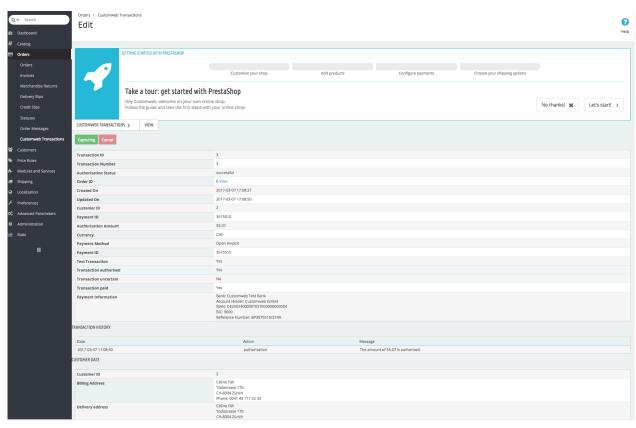


Figure 6.1: Transaction details within PrestaShop.

6.4.4 PrestaShop Success-Page

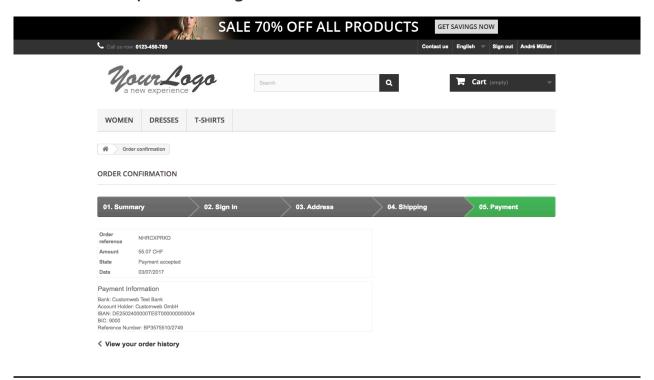


Figure 6.1: Zahlungsinformationen auf der PrestaShop "Success-Page".



6.4.5 Payment Information in Email Template

If payment information is required for e.g. prepayment the merchant must manually change the files:

- mails/[language_code]/order_conf.html
- mails/[language_code]/order_conf.txt

The variables are defined as

{code} unzercwpayment_information unzercw_payment_information
unzercw_payment_information_txt {/code}

6.5 Refunds

You can refund already captured transactions and automatically transmit them to Unzer. In order to to so, open the order. You have two alternatives for refunding the money. Either you use the refund tool or the partial refund process of PrestaShop. Both processes are explained in this passage.

6.5.1 1. Transactiontable via Orders > Unzer transactions

You can view all transactions in the transaction table under "Orders > Unzer transactions"



Figure 6.1: 1. transaction table via rrders > Unzer transactions.

Open the order and then click on the small magnifying glass in den transaction information overview. By clicking **Refund** Button, you get into the following context.



Figure 6.1: Refund of transactions within PrestaShop.

Just like for the capturing, you open the order and click on the magnifying glass next to the order of your choice. Enter any refund amount of your choice in the field provided for this purpose. By clicking **refund** the refund request will directly be sent to Unzer and the specified amount will be credited on the customer's credit card.

Please note that you can't refund more than 100% of the original amount.

6.5.2 2. Refund the transaction through the order and the Unzer transaction tab

Open the order and then click on the small magnifying glass in the Unzer transactions overview.

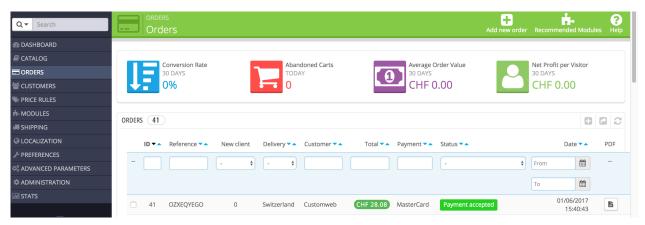


Figure 6.1: Open order and view the transaction tab.

By clicking **Refund** Button, you get into the following context.



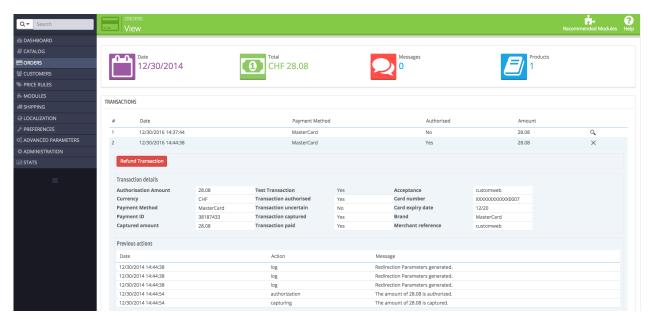


Figure 6.1: 2. transaction details in the transaction tab of a specific order.

By clicking **Refund** Button, you get into the following context.

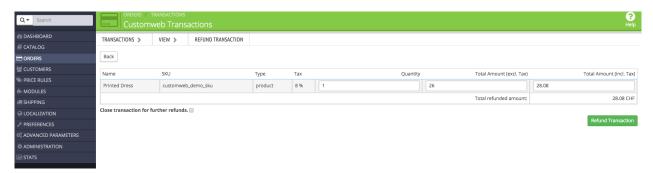


Figure 6.1: Refund of the transaction within PrestaShop.

Enter any refund amount of your choice in the field provided for this purpose. By clicking **refund** the refund request will directly be sent to Unzer and the specified amount will be credited on the customer's credit card.

Please note that you can't refund more than 100% of the original amount.

6.5.3 3. Refund with the PrestaShop internal/default functionality.

You can carry out refunds with the Partial Refund Process of PrestaShop based on the product quantity. After having opened the order, click on **Partial Refund** in the top right corner. The browser will scroll down and you can specify the amount of the partial refund. If you wish, you can also directly add the item(s) to the stock. In order to do so, click on the corresponding checkbox. By clicking **Partial Refund**, a new window opens up.



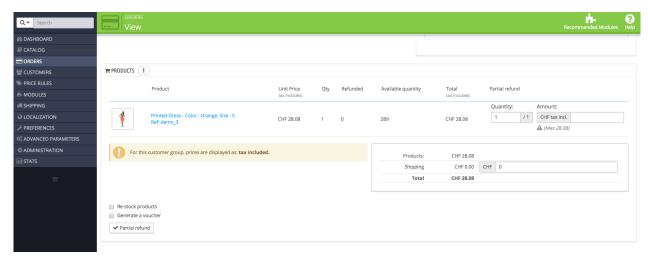


Figure 6.1: Refund of transactions within PrestaShop.

In the following window, click 'Yes' in order to transmit the refund to Unzer and the specified amount will be credited to the customer's credit card.

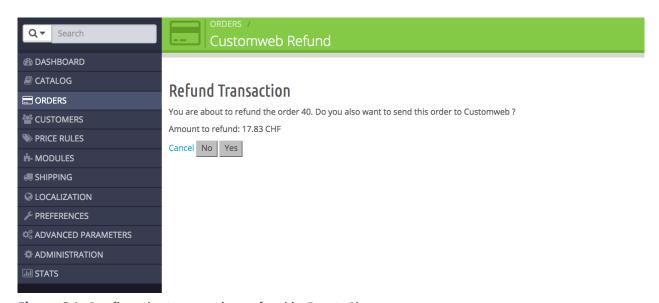


Figure 6.1: Confirm the transaction refund in PrestaShop.

Please note that you can't refund more than 100% of the original amount.

6.6 One Page Checkout

The checkout of PrestaShop can be modified and reduced to one step. Our module support the standard OnePageCheckout of PrestaShop. No guarantee can be made in regards to the compatibility with third party modules.

You can activate the standard checkout by going to **Preferences**, **Orders**. Choose the option 'one-page checkout' in the drop-down menu for **Order-process type**.



6.7 Setting up Cron Job

In order to activate the time-controlled functions of the plugin (such as update service, deleting pending orders, etc.) set up a time-controlled request in your hosting provider backend using the URL which you will now find via Modules > Unzer in the tab "Extended Information". Invoking it regularly will trigger the actions.

Here we suggest you use a Cron Engine like for example <u>EasyCron</u>. This allows you to open the file (URL) with an external service.

6.8 Partial Cancel

If you set the checkbox "close transaction for further captures" then the rest amount which has not been captured will be cancelled.

If you want to initiate a partial cancellation on an authorize transaction and allow further captures to be made, you must initiate the partial cancel from the Unzer backend.

The transaction allows only refunds when the transaction has been closed for further captures.



7 Testing

Before switching from test to live mode it is important that you test the module extensively.

Testing

Do not forget to switch the operating mode from test to live after having successfully tested the module.

7.1 Test Data

In the following section you can find the test data for the various payment methods:

Credit / Debit Card

Card number 4711 1000 0000 0000 Visa Success

Expiry Date 12/2030 CVC 123 3D PW secret!33

Card number 5453 0100 0005 9543 Mastercard Success

Expiry Date 12/2030 CVC 123 3D PW secret3

WeChat Pay

Username keychain Password 123

Alipay

Username keychain Password 123

EPS

Bank / Issuer Stuzza Bank EPS Simulation

Username 1003993 Password rX/'PvZzIW?&

IDEAL

Account Bankname ING_TEST

giropay

Bank number 12345679 Account number 0000000300

IBAN DE46940594210000012345

BIC TESTDETT421 User chiptanscatest2

User PIN 12345

sellxed

User TAN 123456

TAN mechanism optical Chip-TAN

SOFORT

Bank number 00000 Account number 123456 User PIN 123456 User TAN 12345



8 Errors and their Solutions

8.1 Modul Performance

Depending on your server specs it could be that the module results to performance issues in your store. In this case we suggest to do the following:

- Deactivate the PrestaShop Cache. We often saw already better results when the cache was disabled.
- Deactivate the PrestaShop displayBackOfficeHeader hook. For this go to > Modules > Hooks > and disable the hook Unzer Integration under the **displayBackOfficeHeader** Menu.

In case you want to undo the changes above you will need to re-install the base module again.

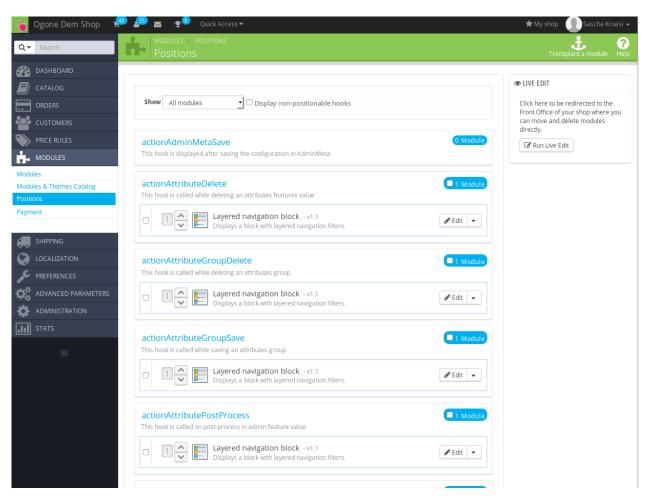


Figure 8.1: Disable the PrestaShop Hook.



8.2 The Referrer URL appears in my Analytics Tool

When a customer and the notification are redirected via Header Redirection, the Unzer Referrer URL might appear in your Analytics Tool thus hiding the original traffic source. However, most Analytic Tools are able to minimize this problem.

In case you are using Google Analytics as reporting tool, this step by step guide may help you to exclude the URLs: <u>under bullet point 4</u>.



9 Compatibility with Third-Party Plugins

The plugins listed below are compatible with our payment modules and allow you to handle certain tasks in a easier way.

9.1 Fee's and discount's within PrestaShop

To configure a Unzer payment gateways based fee and discount you will need the following 3rd-Party plugin.

• Payment Fees

9.2 Birthday and gender in PrestaShop

For certain payment service providers it is necessary to check the birthday an the gender of a customer. PrestaShop does not check this by default. Information on how to enable those checks can be found here:

- Birthday
- Gender



10 Error Logging

The module will log different unexpected errors or information depending on the configured level. If there is any issue with the module, this log can help identify the cause.

10.1 Log Levels

You can configure the log level in the Unzer settings.

If you're using Prestashop Version 1.5, make sure you FTP access to the server before activating the logging, as you may need to fix the write permissions on the log file.

- Off: Nothing is logged. (Default)
- Error: Logs unexpected errors only.
- Info: Logs extended information.
- Debug: Logs information helpful for debugging.

10.2 Log Location

In PrestaShop 1.5 the FileLogger is used. The log file is stored in the log folder of your installation. Please make sure the path exists and it is writable by the webserver. (Default Path: {shopRootDirectory}/log/)

In PrestaShop 1.6 and newer the default PrestaShopLogger is used and are therefore stored in the database. The log message are visible in the PrestaShop backend under the menu item **Advanced Parameters** > **Logs**.



11 Advanced Information

This section of the manual is for advanced usage of the module. The content is for advanced users with special requirements. Everything in this section is optional and not required for the daily usage of the module.

11.1 Transaction Object

This section describes how to extract information from a transaction, if you need it for further processing. E.g. You require more information of the transaction for further processing an order in your erp system.

The code snippets in this section assume your script resides in the root folder of the shop with the default shop folder structure.

Have Prestashop initialized in your script, this is required for the database connection.

```
require(dirname(__FILE__).'/config/config.inc.php');
Include the module main file and modules Transaction class.
require_once _PS_ROOT_DIR_.'/modules/unzercw/unzercw.php';
require_once _PS_ROOT_DIR_.'/modules/unzercw/lib/UnzerCw/Entity
/Transaction.php';
Now you can load the transaction and then extract the transactionObject.
Load the transaction by Id:
$transactionById = UnzerCw_Entity_Transaction::loadById($transactionId);
$transactionObject = $transactionById->getTransactionObject();
Load transactions by Order ID:
$transactionsByOrderId = UnzerCw_Entity_Transaction::
getTransactionsByOrderId($orderId);
foreach($transactionsByOrderId as $transaction){
    $transactionObject = $transaction->getTransactionObject();
    //Do something with each object
}
```