[1 mark] Introduction: This document is a template multiple choice questions with sections that group questions together with extra information, or just provide information without being a question. By default, Assessly assumes questions are not nested in any section – that is, you can start a set of questions without having a section anywhere in the exam. Alternatively, if this file started with a section break (e.g. in Word go to Layout > Page Setup > Breaks > Continous to insert a section break without a new page), it would put the following questions in a section.

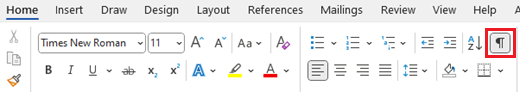
First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer

Section Creation: Sections are created with section breaks. To view these, please **show formatting with the button in word’s command ribbon:**  
You should see the section break just above ‘Section Creation’. That means a new section has been ‘opened’ and the following questions will be ‘nested’ in this section.  
  
The typical application of these sections is for exam information like “Use the following diagram to answer the next three questions”. This text/content is called the section body. To end the section body, use two hard-returns (press enter twice).

[1 mark] First question nested in a section.i.e. question 2 is in section 1.

First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer

[1 mark] Question 3 is in section 1.

First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer

[1 mark] Question 4 is un-nested because the section break above ‘closed’ section 1.

First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer

Assessly allows questions to be nested in a section for convenience, but it is not required. A section body can be inserted by itself if the author wants to include any information that is simply not part of the questions. Or information can be placed in these section bodies and manually refer to the next however many questions. The section and those questions will not be linked in Assessly – that just means they have to be rearranged manually.

[1 mark] Question 5 is un-nested because the section break above ‘closed’ section 2.

First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer

As a fallback, paragraphs that sit between two hard-returns should be interpreted as sections with no nested questions. This is not the recommended usage.

[1 mark] Question 6 is un-nested at the end.

First Answer

Second Answer

Third Answer

Fourth Answer

Fifth Answer