

Meeting Minutes for SMCSS on 5th October

Miscellaneous

1.06pm First thing, campus space allocation, talk to the associate dean about availability of storage locations, from Mr Gordon. Adam wants to bring in board games for stuff like movie night.

2nd topic, new chairs, she wants to keep the little chair, but the tall ones will either sell or dispose of it.

3rd topic, Qi Xiang, Adam, Mr Chris and Mr Gibson, need to go to the bank and figure out the financial stuff.

1.10pm Set up a google calendar, share all of the members' schedules to see the availability of all of us. Need to fix the outlet behind the microwave and the A/C is not working and require a fix as well

1.11pm Aurora will meet a student to be a representative for our student union, noon at the library.

1:55pm - we need to create email list for all the people that signed up to the club via google form

Events

1:15pm, thinning a hackathon, only concern is how to include members in society that aren't in computer science, python would be more inclusive than java. A hackathon that set up questions requiring people to finish it, and grade it.

Basically give them questions and let them solve it with any language possible. Another alternative is to ask a big question, and let everyone solve it together. First, second year university level, accessible to everybody but not too simple. There is no need to create one, just obtain it from somewhere. Hackathons will be done in teams, usually one person, one computer, no internet access.

Alternatively, board games. Can be in the same room. Tentatively scheduled on 19th October, Friday. Somewhere around evening to night time (9 or 10pm).

All members agreed to this, 1:20pm.

1:23pm, we will ask students to bring board games. Food will be snacks, pizza and drinks.

Canteen

1:26pm, a lot of money to run, question is if people want it. A poll will be made, sent out to the society, and ask if they want the canteen, if yes, what items are missing that we don't have.

(Add on sweater interest in the poll)

1:29pm Will run for 2 weeks and try to see if it is viable.

1:37pm We need someone to oversee the canteen for two weeks

Money

1:27pm, we will check about the e-transfers options. It is believed that money can be transferred directly through email.

1:30pm, we will go cashless, so we don't have to worry making change. **(All members agreed to this, 1:30pm)**

Purchasing

1:32pm We need to purchase dish soap, hand soap (cleaning things). Check if there are paper towels there, if not, add it.

1:33pm, purchase a whiteboard marker, a whiteboard cleaner, and a proper eraser.

1:38pm, Buy locks for lockers based on the numbers of lockers that we have, and

1:43pm, Discuss if we want to have our personalized shirts, but we need to find out if people are interested in it. Will be something like UPEI Math, UPEI Computer Science.

1:50pm, The treasurer, Qi Xiang, will ask the bookstore, is there a discount for bulk order, price of items, informations required, and if there is a tax, also the procedures to change design

Locker

1:39pm, need to have an override key, the override key will be held by Mr Chris. At no time shall a member of executive enter a rented locker without the supervision, this should be added to the policy of lockers.

Mention that lockers are subject to inspection, but will be discussed further with Mr Chris about the regulations.

Set up dates (ie Second Friday of every month), for inspection.

Upcoming Meeting

1:41pm This issue has to be brought up during the next meeting (With Mr Chris) about locker

1:46pm Figure out the room regulations and layout of the room, and decoration layout as well.

Meeting with Mr Gordan and Mr Chris

2:01pm Mr Gordon introduces himself and gives a speech. Suggested that we can have representatives based on years, and based on majors (6 of them), which are CS, mathematics, actuarial science, financial math, analytics, statistics.

2:05pm Mr Chris thinks that we can structure an advisory committee. We can share our ideas to representatives and obtained gathered feedback from them. Post a picture of the year representative and ways to contact them.

2:07pm Gordan suggests to be inclusive for representatives.

2:11pm Additional money will be given, \$1000 for the start. If there is a good idea that requires more money, it can be discussed. The only condition for taking the money is that we have to write a report about expenses. Executives can discuss ideas on how to spend the money.

2:16pm Mr Chris suggests having a couple of things to do that are unrelated to what the club does but related to community service. For instance, buy a bunch of computing equipment that could be refurbished and turned into refugees that come into PEI. That would be a project that can get people to do it together.

2:17pm Society can also bring over a crew for Sister Su free meal event, to help and volunteer as a crew, wearing the society t-shirt. Aurora mentioned that we can do fundraising events as well.

2:18pm, Mr Chris recommends having an events coordinator (rotating), maybe having someone to do event A, and another person to do event B.

2:24pm We won't be using the budgets to fix things in the lounge. We should take labels on the chairs (bottom and surface), stating not to use. For those that require replacement, put labels underneath the chair.

2:25pm, Adam thinks that a membership fee is not required to build the society. But Mr Gordon suggests having it. Usually events we can do it in a way that members pay cheaper or zero free for participation in some events.

2:28pm Adam asked about how to ensure the lounge will be open on 7th, 7-9pm. Mr Chris mentions that he have booking access, and also can liaise with security to not lock the building during the time

2:30pm Mr Gordon mentioned the lockers. Mr Chris said that there are 24 lockers. Aurora asked about the regulations for checking the lockers. Mr Chris said usually post a lock-off day and check, with the presence of one executive. Policy should be placed, while mentioning that if there are reasons to suspect the locker is used for illegal purposes or contain illegal items, we can check it. (To be confirmed with Adam)

2:34pm For policies of decoration on holidays, Mr Gordon and Mr Chris are unaware of any policies. Adam wants to have decorations on holidays. Mr Chris suggests also offering the chance for people to decorate it.

2:36pm Mr Gordon mentioned having a talk for 3rd/4th year students, and will have it in school and provide snacks. Executives will not be involved in planning but can help to promote it. Science Atlantic Conference are mentioned as well

2:47pm Mr Gordon says that we usually have a big end of year event. Executives can think about it.

2:51pm A cabinet can be dedicated for us in room 305.

2:53pm Mr Chris mentioned that in the past, election style was used. Elections can be had if there are multiple people wanting to have a position. Executives can come out with systems for election.

2:55pm Mr Gordon mentioned that we can have a poll/suggestion box to figure out what students want us to do

2:57pm Usually the regulations for lounges are fire regulations that we cannot block the fire exits. Vessy will look into the outlet that is not working.

3:04pm Mr Gordon mentioned having access to the original files that can be used for the society.