

UPEKSHA FERNANDO

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GitHub Profile: <https://github.com/upekshaF>



Education

BSc(Hons) Software Engineering

University of Plymouth, UK

Mar 2021 – Dec 2024

(Current GPA – 3.83 (1 & 2 Year))

Certificate 4 in Programming

TafeSA Campus, Adelaide, South Australia

Jul 2019 – Jul 2020

(Achieved Pass in all modules)

G.C.E Ordinary Level Examination 2018

Holy Family Convent, Colombo 04

Jan 2008 – Dec 2018

(9 A passes - Math, Science, English, ICT, Business Studies, History, Sinhalese, Roman Catholicism, Western Music)

Other Skills

- Good Verbal and written English communication skills
- Passed IWMS, British Council, and IELTS Examinations
- Ability to contribute to a professional work culture
- Self-starter, reliable and determined
- Ability to work under pressure
- Ability to meet deadlines as required

Extras

- Attended the Unilever Youth Forum 2022
- Former Council Member/Volunteer at FOSS Community of NSBM
- Former Member of LEO Club of NSBM (District 306 C2)
- Former Member of LEO Club of Hogwarts (District 306 C2)
- Member of Swimming Squad of NSBM

Referees Upon Request

Sanjeev Jayaratnam

CEO - Revelations Professional Education Pvt Ltd, Hokandara, Sri Lanka

Email: sanjeev@revpe.com

Objective

I'm currently a final year undergraduate of BSc(Hons) in Software Engineering. I wish to gain IT industry experience to develop my skills and reach my utmost potential.

Key Skills & Characteristics

IT Skills

Knowledge Level – 7/10

- MS Office Packages

Knowledge Level – 5/10

- Python, MySQL, JS

UI/UX Designing using Figma - Level – 7/10

Front-End Development: HTML5, CSS3, React JS - Level – 6/10

Projects completed: Travelling Website, Online Gas Ordering System, Student Management System, Cinema Ticket Booking System, Smart Car Parking Mobile App, University Management Mobile App, Dumpster Web Application, Resume Parser and Hiring Automation System

Other Work Experience

Intern Project Management, Shared Services: July 2023 - Present

Sysco LABS, Colombo, Sri Lanka

- Task management, time management, and organization
- Effective communication skills
- Introductory business planning skills and meeting deadlines
- Team collaboration and leadership
- Analysis and reporting

Data Entry Freelancer: 2021 - 2023

Fiverr. Online Platform

- Completing client requirements and meeting deadlines
- Providing services in MS Office Packages & Data Entry
- Handling client complaints and requests
- Upgraded to Level One Seller

Business Development Executive: Oct 2022 – Mar 2023

Revelations Professional Education Pvt Ltd, Col, Sri Lanka

- Consistently met my short and long-term targets.
- Proactively participated in meetings and helped create new practices.
- Answered calls, responded to emails, and spoke with clients.
- Processed a range of documentation and entered information into databases.
- Handled customer complaints with empathy and composure.
- Improved Skills in customer service and working as a part of the team.

Shift Supervisor: April 2022 – June 2022

Celeste Daily, Col 05, Sri Lanka

Janik Jayasuriya

Managing Director – *Celeste Daily*

Email: daily@celeste.lk

Phoenix Walton

Assistant Manager - *KFC Hindley St, South Australia*

Email: kfchindleyst@marcamp.com.au

- Handled internal communication between store management and employees.
- Handled customer complaints and other relevant matters
- Took weekly inventories and ordered supplies as needed.
- Managing the workplace and handling the team
- Regularly inspecting the store area to maintain required standards.

Team Member/Trainee Shift Supervisor: Sep 2019 – Jan 2021

KFC Hindley St, Adelaide, South Australia, Australia

- Ability to work as a part of the team
- Improved skills related to food handling and customer service
- Consistently met my short and long-term targets
- Trained, coached, and supervised new staff members
- Helped management to identify workflow issues and find solutions
- Awarded the Best Team Member of the Month in August 2020 and was recommended by managers more than once.

Thank you.