

# Supplementary/Improvement Registration Process on Orange Portal

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Students need to login on Orange/Beta portal using their credentials

A login form for the UPES MyUPES portal. The form is set against a blue-to-purple gradient background. At the top, it features the UPES logo and the text 'Welcome to MyUPES'. Below this, there are two input fields: 'User Name' with a placeholder 'Enter a valid user name' and 'Password' with a placeholder 'Enter password'. Under the password field, there is a checkbox labeled 'Remember me' and a link 'Forgot Password?'. At the bottom of the form is a large blue button labeled 'LOGIN'.

# After logging in, click on "Exam Registration" to begin the registration process.

The screenshot displays the UPES Student Portal interface. The top navigation bar includes links for LMS, Service Request, Library, Alumni, and a notification bell. The left sidebar contains a list of menu items: Time Table, Received Circulars, Course Selection, Hall Ticket, Transcript, My Feedback, LMS, Hostel Management, Student Attendance, and Exam Registration. The 'Exam Registration' item is highlighted with a red rectangular box. The main content area shows a student profile with a silhouette, Student ID, and Status (ACTIVE). Below the profile is a calendar for September 2025. To the right of the profile are three credit status cards: 150 Credits Required, 0 Credits Earned, and 0 Credits Remaining. Further right are two summary cards: 'Sessions & Circular/Notice' with tabs for 'Today's Sessions' and 'Circular/Notice', and 'Attendance Summary' showing 'No attendance data found.' A legend at the bottom identifies Class Room, Hybrid Class Room, and Virtual Class Room, along with status indicators: Ok (blue), Need Attention (orange), and Critical (red).

UPES | Student Portal

LMS Service Request Library Alumni

Time Table  
Received Circulars  
Course Selection  
Hall Ticket  
Transcript  
My Feedback  
LMS  
Hostel Management  
Student Attendance  
**Exam Registration**

Student ID:  
Status: **ACTIVE**

September 2025 < Today >

MO	TU	WE	TH	FR	SA	SU
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21

150 Credits Required

0 Credits Earned

0 Credits Remaining

Sessions & Circular/Notice

Today's Sessions Circular/Notice

No data to display!

Attendance Summary


No attendance data found.

Class Room Hybrid Class Room Virtual Class Room

Ok Need Attention Critical

[View Student Attendance](#)

# Student need to choose the respective semester and select the "Supplementary" tab.

 | Student Portal

LMSService RequestLibraryAlumni

Semester 4

SupplementaryImprovementRe-Evaluation

Maximum number of Supplementary/Improvement: 4

Course Code	Course Name	Exam Name	Grade	Grade Point	Course Credit	Atten
DSBA2005_3	Business Analytics	End Semester Examination	F	0	3	1
CLCC3001_4	Company w I	Supplementary Examination : Supplementary Examination	AB	0	4	1
CSIB1002_3	Python Programming	Supplementary Examination : Supplementary Examination	F	0	3	1

If student is registering for an improvement exam,  
need to select the "Improvement" tab.

UPES

Student Portal

LMS

Service Request

Library

Alumni

Exam Registration

Select Term

Semester 4

Supplementary

Improvement

Re-Evaluation

Maximum number of Supplementary/Improvement: 4

Course Code	Course Name	Exam Name	Grade	Grade Point	Course Credit	Attendance
DSBA2007P_3	Big Data Analytics (DSBA2007P_3)	Improvement Examination : Improvement Examination	B	6	3	1
DSBA2009_3	Web Analytics	Improvement Examination : Improvement Examination	B+	7	3	1
		Improvement Examination :				

Student will now select the desired courses, scroll left, and click "Apply for Supplementary/Improvement" to proceed

UPES

| Student Portal

LMS

Service Request

Library

Alumni

Supplementary

Improvement

Re-Evaluation

Maximum number of Supplementary/Improvement: 4

Exam Name	Grade	Grade Point	Course Credit	Attempt	Application Status	
End Semester Examination	F	0	3	1	Not Applied	<div>Apply For Supplementary</div>
Supplementary Examination : Supplementary Examination	AB	0	4	1	Not Applied	<div>Apply For Supplementary</div>
Supplementary Examination : Supplementary Examination	F	0	3	1	Not Applied	<div>Apply For Supplementary</div>

1

10

items per page

1 - 3 of 3 items



Student to review the details and click "Yes" to proceed with payment of the supplementary/Improvement fee.

UPES

Student Portal

LMS

Service Request

Library

Alumni

Supplementary

Improvement

Re-Evaluation

Maximum number of Supplementary/Improvement: 4

Exam Name	Grade	Supplementary	Improvement	Re-Evaluation	Application
End Semester Examination	F				Apply For Supplementary
Supplementary Examination : Supplementary Examination	AB				Apply For Supplementary
Supplementary Examination : Supplementary Examination	F	0	3	1	Not Applied Apply For Supplementary

Please confirm

Are sure want to apply for Supplementary?

No

Yes

For payment of Supplementary/Improvement fee, student need to navigate to Dashboard and then on “Due Payment” section

The screenshot displays the UPES Student Portal dashboard. The top navigation bar includes the UPES logo, 'Student Portal' text, and links for LMS, Service Request, Library, Alumni, and a notification bell. A left sidebar contains icons for calendar, profile, settings, and other functions. The main content area is divided into several sections:

- Calendar:** A monthly calendar view for the current month, showing dates from 8 to 14. Below it, a section titled 'Events, Holidays and Exam Timetable' displays 'No events to display'.
- Learning Hours:** A section for 'Predictive Modeling' showing a progress circle at '0/49.50 Hours'.
- Payment Details:** A section with a red box highlighting the 'Due Payment(s)' tab. Other tabs include 'Fee Cart', 'Scholarship', 'Payment History', 'Tax Certificate', and 'Fee Invoice'.
- Fee Carts:** A table showing 'Supplementary Exam Fee 1' with a value of '₹2,000.00'.

At the bottom, there is a legend for 'Holidays', 'Events', and 'Exam'.



To make payment, click on “Supplementary/Improvement Exam Fee”, then click on “Pay” button.

UPES | Student Portal

LMS Service Request Library Alumni

Class Room Hybrid Class Room Virtual Class Room

Ok Need Attention Critical View Student Attendance →

Learning Hours

Course  
Predictive Modeling

0/49.50 Hours

Completed Hours

Payment Details

Due Payment(s) Fee Cart Scholarship Payment History Tax Certificate Fee Invoice

Fee Carts

Supplementary Exam Fee 1	₹2,000.00
Supplementary Exam Fee 1	₹2,000.00
Supplementary Exam Fee (Semester 4 - Company Law I - CLCC3001_4 - 2 )	₹2,000.00
Total	₹2,000.00

Pay

# Student will select the preferred payment gateway and proceed with the payment process.

The screenshot displays the UPES Student Portal interface. A modal dialog box is centered on the screen, prompting the user to "Please select a option to continues !". Inside the modal, two payment gateway options are presented: "PayU money" and "Razorpay", each with a "TEST" label above it. Below these options are two buttons: "Continue" and "Cancel". The background of the portal is dimmed, showing a navigation menu on the left with icons for calendar, user, tools, and documents. The main content area includes a calendar for the month of August, a section for "Events, Holidays and Exam Timetable" (currently showing "No events to display"), and a "Payment Details" section. The payment details section lists fees: "Fee 1" (₹2,000.00), "Exam Fee 1" (₹2,000.00), and "Supplementary Exam Fee (Semester 4 - Company Law I - CLCC3001\_4 - 2 )" (₹2,000.00), with a "Total" of ₹2,000.00. A "Pay" button is visible at the bottom right of the payment details section.

UPES | Student Portal

LMS Service Request Library Alumni

Class Room Hybrid Class Room Virtual Class Room

Ok Need Attention Critical View Student Attendance →

Learning Hours Payment Details

Please select a option to continues !

TEST TEST

PayU money Razorpay

Continue Cancel

Events, Holidays and Exam Timetable

No events to display

Scholarship Payment History Tax Certificate Fee Invoice

Fee 1 ₹2,000.00

Exam Fee 1 ₹2,000.00

Supplementary Exam Fee (Semester 4 - Company Law I - CLCC3001\_4 - 2 ) ₹2,000.00

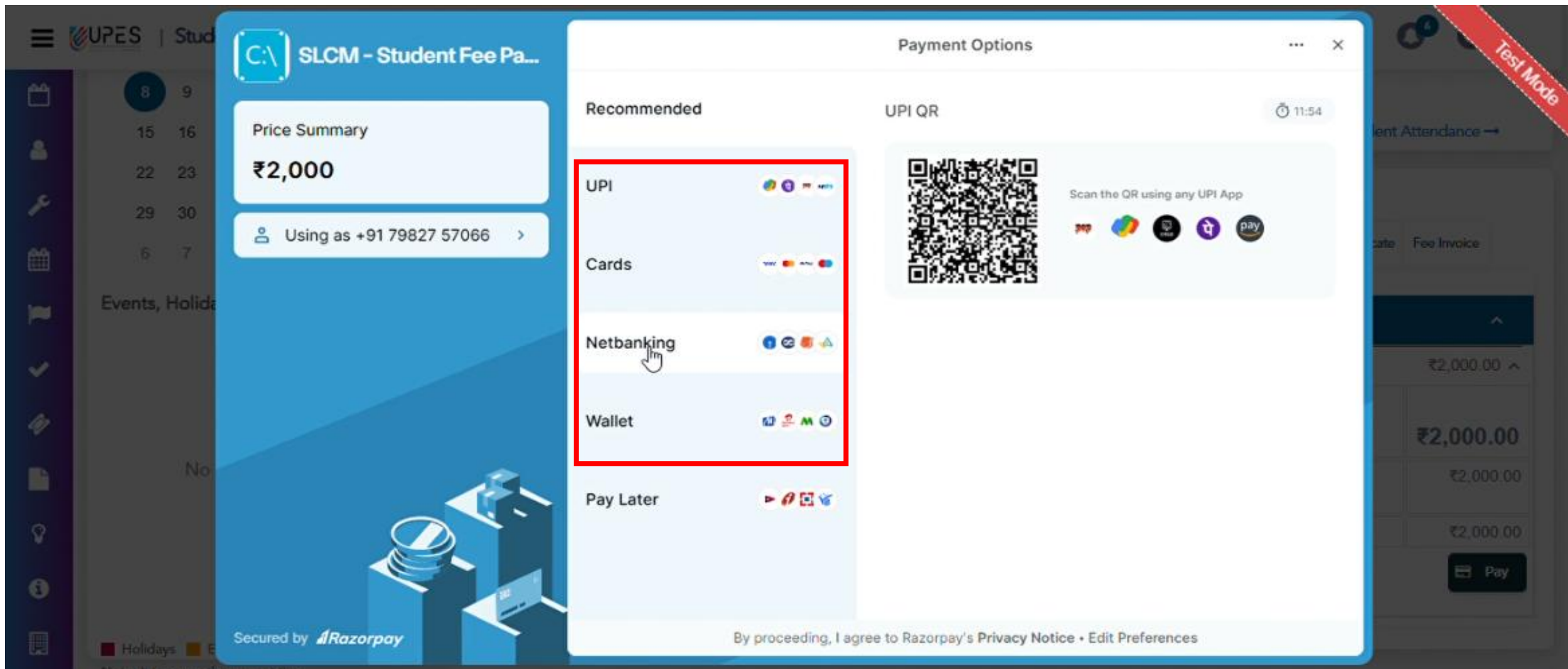
Total ₹2,000.00

Pay


Completed Hours

Holidays Events Exam


To complete payment process, student need to finalize the transaction using the selected payment method.



# Once the payment is successful, student will have access to payment transaction details

  
UPES  
UNIVERSITY OF PEARL & HERMES

Payment succesfull!



Order Id	order_RF4KXKTZdHkzym
Transcation Id	pay_RF4KeHji11364e
Amount Paid	₹2,000.00
Mobile Number	7982757066
Email Id	

[Print](#)[Dashboard](#)

After successful payment student can verify the status by revisiting the Exam Registration page.

**UPES** | Student Portal

LMS Service Request Library Alumni

Supplementary Improvement Re-Evaluation

Maximum number of Supplementary/Improvement: 4

Exam Name	Grade	Grade Point	Course Credit	Attempt	Application Status	
End Semester Examination	F	0	3	1	Not Applied	Apply For Supplementary
Supplementary Examination : Supplementary Examination	AB	0	4	1	Finance Approved	Apply For Supplementary
Supplementary Examination : Supplementary Examination	F	0	3	1	Not Applied	Apply For Supplementary

1 - 3 of 3 items